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HISTORIC LANDMARK APPLICATION APPLICATION FOR HISTORIC LANDMARK STATUS

PLEASE COMPLETE THE FOLLOWING INFORMATION (REQUIRED) :

PROPERTY ADDRESS _____

ZONE CLASSIFICATION _____

PROPERTY OWNER NAME(S) _____

MAILING ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

E-MAIL ADDRESS _____

TELEPHONE NO. _____

PROPERTY INFORMATION

HISTORIC NAME _____

PRESENT USE _____

ARCHITECTURAL STYLE _____

ARCHITECT _____

BUILDER _____

IF STRUCTURE HAS BEEN MOVED, PROVIDE DATE MOVED AND ORIGINAL LOCATION:

*****PLEASE REVIEW THE LOCAL ELIGIBILITY AND DESIGNATION CRITERIA AND THE
ADDITIONAL SUBMITTAL REQUIREMENTS ON THE FOLLOWING PAGES*****

**THE PROPERTY OWNER(S) HEREBY DECLARE UNDER PENALTY OF PERJURY THAT ALL THE
INFORMATION SUBMITTED FOR THIS APPLICATION IS TRUE AND CORRECT.**

PROPERTY OWNER'S SIGNATURE

DATE

DATE FILED _____ RECEIPT NO. _____ PAID _____ RECEIVED BY _____

LOCAL ELIGIBILITY AND DESIGNATION CRITERIA

ON A SEPARATE PAGE PROVIDE A NARRATIVE DETAILING HOW YOUR INDIVIDUAL RESOURCE QUALIFIES FOR HISTORIC LANDMARK DESIGNATION BASED UPON ONE OR MORE OF THE FOLLOWING CRITERIA:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;
2. It is associated with the lives or persons important to local or California history;
3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of a master, or possesses high artistic values;
4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.

ADDITIONAL REQUIREMENTS FOR LOCAL ELIGIBILITY AND DESIGNATION

In addition to the above criteria, The Historic Preservation Commission will forward a recommendation to the City Council, and the City Council will ultimately make the final decision in designating the historic resource.

(Please note that any property individually listed in the National Register of Historic Places or California Register of Historic Resources shall be automatically considered a designated historic resource by the City).

A. AGE:

A resource considered for listing as a historic landmark must be at least 45 years of age, unless it can be demonstrated that the resource has achieved exceptional importance within the last 45 years.

B. INTEGRITY:

In order for a resource to be eligible for designation as a local landmark or historic district, the resource must remain sufficient integrity. Integrity is the authenticity of a historical resource's physical identity as evidenced by the survival of characteristics that existed during the time period within which the resource attained significance. Only after significance has been established should the issue of integrity be addressed. There are seven aspects of integrity, as defined by the National Register: location, design, setting, materials, workmanship, feeling, and association. Since significance thresholds associated with local listing are generally less rigid than those associated with listing at the state or national levels, a greater degree of flexibility shall be provided when evaluating the integrity of a locally eligible historic resource, as opposed to one eligible for listing in the National or California registers. For this reason, it is possible that a historic resource may not retain sufficient integrity to be eligible for listing in the National or California registers but may still be eligible for listing at the local level. Integrity shall be determined with reference to the particular characteristics that support the resource's eligibility under the appropriate criteria of significance.

ADDITIONAL SUBMITTAL REQUIREMENTS

On a separate page, provide a narrative explaining the historic landmark request (can be included within a full historical evaluation). Please address all of the information listed below within the narrative. Include whatever supporting documentation is relevant to the historic character of the resource. Supporting documentation can include photographs.

A. Property (Building, structure, object, site) Description:

Provide a detailed description of the main structure (including architectural style). Describe all exterior features in detail (e.g. type and style of windows, decorative elements, stonework, etc.) and the property itself.

B. Related Features:

List other important features on the property (e.g. carriage house, garage, out buildings, masonry hardscape, prominent/specimen trees).

C. Significance:

Submit a list of all the occupants that lived in the home. Using the additional references available, determine if any of the occupants were significant in local, regional, or state history. Provide a write up of persons with civic, local, state or national significance.

D. Construction History:

Research all building permits and list by date, the construction date of alterations made to the structure/property that substantially affects its architectural integrity. Include dates and sources, if known.

E. References:

List any documents or persons used to obtain information about the property. Include page numbers and date of publication.

FILING REQUIREMENTS

In order for this application to be processed, the application must include all of the following materials. To ensure that your application package is complete, please check-off the boxes next to the required application materials.

- Completed application form
- Local Eligibility and Designation Criteria narrative
- Grant Deed and Title Report. A title report shall be prepared by a title insurer, and dated no later than 90 days from the filing of the historic landmark application
- A historic resource evaluation report completed by a qualified historic preservation consultant
- An Ownership Disclosure is required if the property is owned by a corporation, partnership, trust, or non-profit. The disclosure must reveal the agent for service of process or an officer of the ownership entity. The disclosure must list the names and addresses of all the owners and you must attach a copy of the current corporate articles, partnership agreement, trust, or non-profit document, as applicable.
- Filing Fee - \$1,890