



### COVENANT ACCESSORY DWELLING UNIT

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**PLEASE COMPLETE THE FOLLOWING INFORMATION (REQUIRED) :**

PROPERTY ADDRESS \_\_\_\_\_

**APPLICANT(S) NAME** \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

**PROPERTY OWNER(S) NAME** \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

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THE PURPOSE OF THIS COVENANT IS TO ENSURE THAT THE ACCESSORY DWELLING UNIT CANNOT BE SOLD INDEPENDENTLY FROM THE MAIN DWELLING OR LOT. A COVENANT IS REQUIRED FOR EVERY ACCESSORY DWELLING UNIT, AND WILL INCLUDE ACCESSORY DWELLING UNIT REQUIREMENTS, INCLUDING BUT NOT LIMITED TO LEASE TERMS. IT SHALL BE SUBMITTED TO PLANNING SERVICES PRIOR TO SUBMITTING PLANS FOR PLAN CHECK IN THE BUILDING DIVISION AND ONCE IT IS APPROVED, THE CITY WILL NOTARIZE THE DOCUMENT AND THE PROPERTY OWNER/APPLICANT MUST HAVE IT RECORDED WITH THE LOS ANGELES COUNTY RECORDER'S OFFICE PRIOR TO THE ISSUANCE OF A BUILDING PERMIT.

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**\*\*\*FILING REQUIREMENTS AND INSTRUCTIONS ARE ON PAGE 2\*\*\***

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**THE APPLICANT AND PROPERTY OWNER HEREBY DECLARE UNDER PENALTY OF PERJURY THAT ALL THE INFORMATION SUBMITTED FOR THIS APPLICATION IS TRUE AND CORRECT.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROPERTY OWNER'S SIGNATURE

\_\_\_\_\_  
DATE

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DATE FILED \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_ PAID \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

## **FILING REQUIREMENTS AND INSTRUCTIONS**

In order for this application to be processed without delay, the application must include all of the following materials. To ensure that your application package is complete, please check-off the boxes next to the required application materials.

- Completed application form
- Filing Fee \$315
- Grant Deed and Title Report. A title report shall be prepared by a title insurer, and dated no older than 90 days from the filing the Covenant.
- One copy of the approved plans (site plan, floor plan, and elevations) of the detached accessory structure(s) on 8 1/2" x 11" sized paper and a digital PDF copy saved on a CD. All plans shall include the dimensions.