



**ARCADIA COMMUNITY DEVELOPMENT
DIVISION**
240 W HUNTINGTON DRIVE, ARCADIA, CA 91007
(626) 574-5441

ARCADIA FIRE DEPARTMENT
710 S SANTA ANITA AVE, ARCADIA, CA 91006
(626) 574-5104

Mall Kiosk Requirements

PERMIT SUBMITTAL

- 1) Completed building permit application
- 2) Floor plan of the kiosk shall be submitted showing dimensions and construction methods and materials.
- 3) Location/area plan for each kiosk or stand showing its size and location and distance to the face of any tenant spaces, walls, railings, benches, furniture, vending machines, landscaping, and similar uses.
- 4) The operator shall submit a written outline of the operation to include: products sold, equipment used, utility connections required, and any movement or relocation anticipated.
- 5) Proof of health department approval, if required, shall be submitted with the application for permit.

CONSTRUCTION

- 1) Combustible kiosks or other structures shall not be located within the mall unless constructed of any of the following materials:
 - Fire-retardant treated wood complying with section 2303.2 of the CBC.
 - Foam plastics having a maximum heat-release rate not greater than 100 kilowatts (105 BTU/hr).
 - Aluminum composite material having a flame spread index of not more than 25 and a smoke development index of not more than 450.
- 2) Enclosed kiosks shall be provided with automatic detection and suppression systems interconnected to the Mall.
- 3) A minimum 2A:10BC fire extinguisher shall be provided at an approved location. If cooking is performed, an additional Class K extinguisher shall also be provided.
- 4) Kiosks shall have a portion of the customer service or sales counter that is accessible to persons with disabilities. Service counters shall be 36 inches long with a height of 36 inches maximum above the finished floor, with an adjacent 36" x 48" clear floor space.
- 5) There shall be a minimum of 10 feet clear width to a height of 8 feet on each side of the mall between any projection from a tenant space bordering the mall and the nearest kiosk.
- 6) Kiosks shall be spaced a minimum 20 feet from one another and shall not be more than 300 square feet in area. Kiosks located in areas protected by quick

response fire sprinkler heads and automatic smoke detection may be spaced at a minimum of 15 feet.

- 7) Groups of carts not exceeding 300 square feet in total area will be considered one kiosk for the required 20' spacing. Carts within a group shall be spaced at least 6 feet from one another.
- 8) The permit inspection card, a copy of the plans and the plan review shall be kept on the jobsite at all times until all final inspections have been made. The cart or kiosk shall not be used until all inspections have been approved.

HEALTH

- 1) All retail (ready to eat) food vendors require environmental health division approval prior to issuance of permit. This includes drinks, shaved ice, popcorn, sandwiches, ice cream, hot dogs, etc.
- 2) Proof of health department approval shall be submitted with the application for kiosk, and stand permits. Health Department final inspections are required prior to operation.