

# CITY OF ARCADIA

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## Arcadia Public Library Board of Trustees Regular Meeting Agenda



**Thursday, July 20, 2017, 4:30 p.m.**

**Location: Library Conference Room, 20 W. Duarte Road, Arcadia**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Library Administration Office at (626) 821-5573. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL:**

Janet HasBrouck, Chairperson  
Barbara Delphey, Chairperson Pro Tem  
Joanna Liang, Trustee  
Alice Wang, Trustee  
Elizabeth Renfrew, Trustee

### **PUBLIC COMMENTS**

Any individual wishing to speak before the Library Board is limited to five (5) minutes per person, unless waived by the Library Board. Under the Brown Act, the Library Board is prohibited from discussing or taking action on any item not listed on the posted agenda. The matter may automatically be referred to staff for appropriate response or action or may be placed on the agenda of a future meeting.

### **REPORTS FROM LIBRARY TRUSTEES / LIAISONS**

Announcements / Statements / Future Agenda Items

### **ELECTION OF OFFICERS AND APPOINTMENT OF LIAISON**

- a. Chairperson
- b. Chairperson pro tempore
- c. Liaison to the Friends of the Library

### **REPORTS FROM THE DIRECTOR**

- Announcements / Statements/Future Agenda Item
- a. Director's Update
  - b. Staff update
  - c. Chromebooks for In-Library Use

*Any writings or documents provided to a majority of the Library Board regarding any item on this agenda will be made available for public inspection at the Reference Desk of the Arcadia Public Library located at 20 W. Duarte Road, Arcadia, California, during normal business hours.*

- d. Library Policy Manual
- e. Library Strategic Plan
- f. New credit card payment option
- g. Streamline Monthly Statistics
- h. Monthly Report Statistics: June 2017
- i. Monthly Report Narrative: June 2017
- j. Monthly Financial Report: May 2017
- k. Trust Accounts
- l. Gilb Museum of Arcadia Heritage
- m. Correspondence:
  - Thank you letter to the Friends of the Library for gift of \$40,000
  - Thank you letter to the Arcadia Host Lions Club for gift of \$500
- n. Calendar of activities in the Auditorium: July 2017
- o. Calendar of activities in Children's: September 2017
- p. Calendar of activities in Adult & Teen services: July 2017
- q. Flyers/articles/attachments
  - Millennials are the most likely generation of Americans to use public libraries
  - John Muir, From Yosemite to Arcadia
  - Finding Emotional Well-Being

#### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the Library Board, staff, or public request that a specific item be removed from the Consent Calendar for separate discussion and action.

- a. Approve the Regular Meeting Minutes of June 15, 2017  
Recommended action: Approve

#### **ADJOURNMENT**

The Library Board will adjourn this meeting to Sept. 21, 2017 at 4:30 p.m. in the Conference Room of the Library, 20 W. Duarte Road, Arcadia.