



Tuesday, October 21, 2025, 7:00 P.M.

Location: City Council Chambers, 240 W. Huntington Drive

Pursuant to Government Code Section 54953(b), Council Member Fu will be attending the City Council Meeting via teleconferencing from the Blue Reef Island, Belize, at 8:00 p.m.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

根据《美国残障人法案》，需要调整或提供便利设施才能参加会议的残障人士（包括辅助器材或服务）可与市书记官办公室联系（电话：(626) 574-5455）。请在会前 48 小时通知市书记官办公室，以便作出合理安排，确保顺利参加会议。

Pursuant to the City of Arcadia's Language Access Services Policy, limited-English proficient speakers who require translation services in order to participate in a meeting may request the use of a volunteer or professional translator by contacting the City Clerk's Office at (626) 574-5455 at least 72 hours prior to the meeting.

根据阿凯迪亚市的语言便利服务政策，英语能力有限并需要翻译服务才能参加会议的人可与市书记官办公室联系（电话：(626) 574-5455），请求提供志愿或专业翻译服务，请至少在会前 72 小时提出请求。

How to Submit Public Comment:

Members of the Public who wish to submit public comment may do so using one of the following methods. Public comment is limited to the time and words allotted.

1. **In-Person:** Complete a Speaker Card, indicating the agenda item number and place it in the Public Comment Drop Box, or simply come to the podium when the Mayor asks for those who wish to speak. Generally, the allotted time is determined by the number of speakers, in accordance with the following format: **5 speakers or less – 5 minutes each**; between **6 and 20 speakers – 3 minutes each**; between **21 and 50 speakers – 2 minutes each**; and more than **50 speakers – 1 minute each**. Comments on all non-public hearing items will generally be taken at the Public Comment portion of the agenda.
2. **Website:** Please submit your comments using our online public comment form at ArcadiaCA.gov/comment. Your comments must be received at least 30 minutes prior to the posted meeting time.

3. **Email:** Please submit your comments via email to CityClerk@ArcadiaCA.gov. Your comments must be received at least 30 minutes prior to the posted meeting time.

Electronic submission of Public Comment is also available via the City's website or by email as noted below. Public Comment submitted electronically will not be read into the record at the posted meeting time but are forwarded to the City Council prior to the meeting for consideration.

如何提交公众评论意见:

公众成员可以使用以下任何一种方法提交公众评论意见。请在时间和字数的限制范围内提交公众评论意见

1. **现场发言:** 填写发言卡, 注明议程项目编号并投入公众意见投递箱; 或在市长邀请发言者上前时, 直接上前至讲台。发言时间通常根据发言人数确定, 具体如下: **5 人及以下, 每人 5 分钟; 6 至 20 人, 每人 3 分钟; 21 至 50 人, 每人 2 分钟; 超过 50 人, 每人 1 分钟。**所有非公开听证事项的意见通常在议程中的公众意见环节听取。
2. **网站:** 请使用以下网站中刊载的在线公众评论意见表提交您的评论意见: ArcadiaCA.gov/comment。必须在公布的会议时间前至少提前 30 分钟提交评论意见。
3. **电子邮件:** 请将您的评论意见通过电子邮件发送至: CityClerk@ArcadiaCA.gov。必须在公布的会议时间前至少提前 30 分钟提交评论意见。

亦可按照以下方法在本市网站上或通过电子邮件以电子方式提交公众评论意见。以电子方式提交的公众评论意见不会在公布的会议期间读入记录, 但会在会议开始前转交给市议会, 供市议会考虑。

1. CALL TO ORDER

2. INVOCATION

Religious Affairs Director Riaz Kahn, Mosque of San Gabriel

3. PLEDGE OF ALLEGIANCE

Religious Affairs Director Riaz Kahn, Mosque of San Gabriel

4. ROLL CALL OF CITY COUNCIL MEMBERS

Sharon Kwan, Mayor
Eileen Wang, Mayor Pro Tem
Dr. Michael Cao, Council Member
Paul P. Cheng, Council Member
David Fu, Council Member

5. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

6. PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and place it in the Public Comment Drop Box prior to the time the Mayor calls for Public Comments. Generally, the allotted time is determined by the number of speakers, in accordance with the following format: **5** speakers or less – **5 minutes each**; between **6** and **20** speakers – **3 minutes each**; between **21** and **50** speakers – **2 minutes each**; and more than **50** speakers – **1 minute each**. Comments on all non-public hearing items will generally be taken at the Public Comment portion of the agenda. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

7. CONSENT CALENDAR

- a. Special and Regular Meeting Minutes of October 7, 2025.

CEQA: Not a Project

Recommended Action: Approve

- b. Adoption of the California Building and California Fire Codes.

Ordinance No. 2408 amending Article VIII of the Arcadia Municipal Code relating to Building Regulations; and adopting by reference the 2025 Edition of the California Building Code, Volumes 1 and 2, and Appendix J, the 2025 California Residential Code, the 2025 California Green Building Standards Code, the 2025 California Plumbing Code, the 2025 California Electrical Code, the 2025 California Mechanical Code, the 2025 California Existing Buildings Code, the Uniform Code for the Abatement of Dangerous Buildings (1997 Edition), and the Los Angeles County Grading Code with additions, amendments, and deletions.

CEQA: Not a Project

Recommended Action: Introduce and Set the Public Hearing

Ordinance No. 2409 amending Article III of the Arcadia Municipal Code relating to Fire Regulations; and adopting by reference the 2025 Edition of the California Fire Code in its entirety, including Appendices, Chapter 4, B, C, D, K, and P based on the 2024 Edition of the International Fire Code published by the International Code Council, and the 2025 Edition of the California Wildland-Urban Interface Code in its entirety, including Appendix A, based on the 2024 Edition of the International Wildland-Urban Interface Code published by the International Code Council; together with certain additions, insertions, deletions and changes thereto.

CEQA: Not A Project

Recommended Action: Introduce and Set the Public Hearing

- c. Ordinance No. 2410 amending Chapter 9 of Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property;

and amending Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

CEQA: Not a Project

Recommended Action: Adopt

- d. Resolution No. 7650 authorizing a budget appropriation in the amount of \$51,353 to the State Homeland Security Grant Fund; approving a Purchase Order with Day Wireless for the purchase of portable handheld radios in the amount of \$51,353; and accepting the grant award from the U.S. Department of Homeland Security – State Homeland Security Program (“SHSP”) for reimbursement of portable handheld radios.

CEQA: Not a Project

Recommended Action: Adopt, Approve, and Accept

- e. Grant application for the Wilderness Park Debris Removal Design for the Los Angeles County Regional Park and Open Space District Competitive Grant Program.

CEQA: Not a Project

Recommended Action: Approve

- f. Three-year renewal of the Microsoft Enterprise License Agreement (“MELA”) from Crayon Software Experts, LLC for Microsoft Office 365, in the annual amount of \$150,600, or \$452,000 over the three-year period.

CEQA: Not a Project

Recommended Action: Approve

- g. Extension to the Contract with West Coast Arborists, Inc. for annual tree trimming, tree removal, and tree replacement services in the amount of \$450,192.40.

CEQA: Not a Project

Recommended Action: Approve

- h. Purchase Order with Calgon Carbon Corporation for carbon exchange services for the Live Oak Granular Activated Carbon (“GAC”) Treatment System in the amount of \$219,889.

CEQA: Exempt

Recommended Action: Approve

- i. Accept all work performed by General Pump Company, Inc. for the Removal and Replacement of Baldwin Booster Pump D Project as complete.

CEQA: Exempt

Recommended Action: Approve

8. CITY MANAGER

- a. Unconditional Commitment under the Brown Act pursuant to Government Code Section 54960.2.

CEQA: Not a Project

Recommended Action: Approve

9. AB 1234 REPORTS FROM MAYOR AND CITY COUNCIL (*limited to legally required reports*).

10. REQUEST FOR FUTURE ITEMS

11. ADJOURNMENT

The City Council will adjourn this meeting to Tuesday, November 4, 2025, at 6:00 p.m. in the City Council Conference Room.

Welcome to the Arcadia City Council Meeting!

The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:00 p.m. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall and on the City's website at www.ArcadiaCA.gov. Copies of individual Agenda Reports are available via email upon request (CityClerk@ArcadiaCA.gov). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 240 W. Huntington Drive, Arcadia, California. Live broadcasts and replays of the City Council Meetings are on cable television. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the City Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks. Where possible, please place a **Speaker Card** in the Public Comment Drop Box, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name and address (optional) for the record.

PUBLIC COMMENTS: Should be presented during the time designated as "PUBLIC COMMENTS", for all matters on the agenda or not on the agenda. **By State law, the City Council may not discuss or vote on items not on the agenda. The matter may be referred to staff for appropriate action or response or will be placed on the agenda of a future meeting except for public hearing items.**

PUBLIC HEARINGS AND APPEALS: Are items scheduled for which public input is either required or desired. Separate and apart from the applicant (who may speak longer in the discretion of the City Council), the allotted speaking time is generally determined by the number of speakers, in accordance with the following format: **5 speakers or less – 5 minutes each**; between **6 and 20 speakers – 3 minutes each**; between **21 and 50 speakers – 2 minutes each**; and more than **50 speakers – 1 minute each**. The applicant may additionally submit rebuttal comments.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the City Council, Staff, or the public so requests. In this event, the item will be removed from the Consent Calendar and considered and acted on separately.

DECORUM: While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including but not limited to, conduct that prevents other members of the audience from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons attending the meeting are expected to adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age. The Chief of Police, or such member or members of the Police Department, shall serve as the Sergeant-at-Arms of the City Council meeting. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official or a majority of the Councilmembers, for the purpose of maintaining order and decorum at the meeting. Any person who violates the order and decorum of the meeting may be placed under arrest and such person may be prosecuted under the provisions of Penal Code Section 403 or applicable Arcadia Municipal Code section.

欢迎参加阿凯迪亚市议会会议！

市议会鼓励公众参与，欢迎您就市政事务分享观点。

会议： 市议会例行会议于每月第一个和第三个星期二晚 7:00 在市议会议事厅举行。完整的市议会议程资料包（含所有背景信息）可在市政厅和市网站 www.ArcadiaCA.gov 获取。如有需要，可通过电子邮件 (CityClerk@ArcadiaCA.gov) 索取单项议程报告副本。本议程公布后分发给多数市议会成员的文件，可在市书记官办公室查阅，地址为 240 W. Huntington Drive, Arcadia, California。市议会会议将通过有线电视直播和重播。您出席本次公开会议，您的影像和/或声音可能如前所述被录制和播放。

公众参与： 欢迎您参加所有市议会会议。每次例行会议均为希望在市议会发言的与会者预留时间。市府要求在市议会发言的人士避免发表人身攻击、诽谤、亵渎或扰乱秩序的言论。请尽可能将**发言卡**投入公众意见投递箱，或在市长邀请发言者上前时直接上前至讲台，并报上姓名和地址（可选）以供记录。

公众意见： 所有关于议程内或议程外事项的意见，均应在指定的“公众意见”环节提出。**根据州法律，对于未列入议程的项目，市议会不得予以讨论或投票表决。相关事宜可转交工作人员采取适当行动或做出回应，或列入未来会议议程，公开听证事项除外。**

公开听证和上诉： 这些是已列入议程、需要或希望听取公众意见的项目。除申请人外（市议会可酌情允许其发言更长时间），发言时间通常根据人数确定，具体如下：**5 人及以下，每人 5 分钟；6 至 20 人，每人 3 分钟；21 至 50 人，每人 2 分钟；超过 50 人，每人 1 分钟。** 申请人可另外提交反驳意见。

议程项目： 议程包含市议会的常规议事顺序。议程上的项目通常已由市府工作人员在会前进行审查和调查，以便市议会在决策前充分了解相关事项。

同意议程： 同意议程上的项目被市议会视为常规事项，将通过一次动议进行表决。除非市议会成员、工作人员或公众提出要求，否则不会对这些项目单独讨论。若有此要求，该项目将从同意议程中移除，并另行审议和表决。

会场秩序： 公众可自由批评市政政策以及市议会或其成员的行动或拟议行动，但不得有扰乱会议正常进行的行为，包括但不限于：妨碍其他与会者在发言时被听见，或妨碍其他与会者听见或看见会议进程。公众不得以人身伤害威胁任何人，或以任何可合理解读为迫在眉睫的人身伤害威胁的方式行事。所有与会者均须遵守市府禁止基于种族、宗教信仰、肤色、国籍、血统、身体残疾、健康状况、婚姻状况、性别、性取向或年龄进行骚扰的政策。警察局长或其指定的警局成员担任市议会会议的秩序官。秩序官须执行会议主持官员或多数议员下达的命令和指示，以维持会场秩序和礼仪。任何违反会场秩序和礼仪的人员可能被逮捕，并根据《刑法》第 403 节或适用的《Arcadia 市政法典》条款被起诉。

**ARCADIA CITY COUNCIL
SPECIAL MEETING MINUTES
TUESDAY, OCTOBER 7, 2025**

CALL TO ORDER – Mayor Kwan called the Special Meeting to order at 4:30 p.m.

ROLL CALL OF CITY COUNCIL MEMBERS

PRESENT: Cao, Cheng, Fu, Wang, and Kwan
ABSENT: None

PUBLIC COMMENT – No one appeared.

CLOSED SESSION

- a. Pursuant to Government Code Section 54956.9 (d)(1) to confer with legal counsel regarding the matter of Stephanie Aikin and Laurie Thompson v. City of Arcadia (Case No. 25STCV27078).

Prior to adjourning into closed session, City Attorney Maurer provided an admonition that Mayor Kwan may have a financial conflict of interest due to a personal financial interest resulting from her threat of litigation related to the same subject matter and occurrence. City Attorney Maurer recommended that she, therefore, recuse herself from participation and discussion. Mayor Kwan elected not to recuse herself and called the meeting into closed session.

Following a closed session discussion, there was reportable action of a 4-0-1 vote, with Mayor Kwan abstaining, to defend the lawsuit filed by Stephanie Aikin and Laurie Thompson.

The Special Meeting ended at 4:39 p.m.



Rachelle Arellano
Assistant City Clerk

**ARCADIA CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 7, 2025**

1. **CALL TO ORDER** – Mayor Kwan called the Regular Meeting to order at 7:00 p.m.
2. **INVOCATION** – Reverend Darwin Ng, Arcadia Police Department Chaplain
3. **PLEDGE OF ALLEGIANCE** – Reverend Darwin Ng, Arcadia Police Department Chaplain
4. **ROLL CALL OF CITY COUNCIL MEMBERS**

PRESENT: Cao, Cheng, Fu, Wang, and Kwan
ABSENT: None

5. **REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS**

City Attorney Maurer reported that prior to the Regular Meeting, the City Council met in a Closed Session to discuss the one item listed on the posted agenda and indicated there was reportable action with a 4-0-1 vote, with Mayor Kwan abstaining, to defend the lawsuit filed by Stephanie Aikin and Laurie Thompson.

6. **SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS**

City Manager Lazzaretto requested that Consent Calendar Item 9.f be tabled and brought back for consideration at a future meeting so that staff could look further into questions raised by the Council and members of the public.

7. **PRESENTATIONS**

- a. Presentation of an adoptable dog by Kevin McManus of the Pasadena Humane Society.
- b. Presentation of Fire Prevention Week Proclamation.
- c. Donation from the Arcadia Parks Foundation in the amount of \$8,500 for the Butterfly Garden at Newcastle Park.

8. **PUBLIC COMMENTS**

Maddie, an Arcadia resident, appeared and expressed her support for the 2026 Open Streets event; and she thanked the City Council for their consideration of this item.

Thomas Kim, an Arcadia resident, appeared and expressed his support for the 2026 Open Streets event; and thanked the City Council for adding this item to this agenda.

Alexandra Lopez, member of Active San Gabriel Valley, appeared and expressed her support for the 2026 Open Streets event.

Iliana Garcia, of South Coast Air Quality Management District, appeared and shared information regarding the "Invest Clean Funding" program and grants available.

Kean, an Arcadia resident, appeared and expressed his support for the 2026 Open Streets event; he thanked the City Council for listening to student voices, and for adding this item to the agenda.

9. CONSENT CALENDAR

- a. Regular Meeting Minutes of September 16, 2025.
CEQA: Not a Project
Recommended Action: Approve
- b. Resolution No. 7654 acknowledging receipt of a report made by the Fire Chief of the Arcadia Fire Department regarding inspections of certain occupancies required by Sections 13146.2 and 13146.3 of the California Health and Safety Code.
CEQA: Not a Project
Recommended Action: Adopt
- c. Resolution No. 7656 declaring its intention to vacate a portion of the east-west alley between 117-129 East Huntington Drive and 124-134 Wheeler Avenue, and setting a Public Hearing date relative thereto, to vacate the alley and reserve a public access and air space easement over it.
CEQA: Exempt
Recommended Action: Adopt
- d. Resolution No. 7657 amending the Fiscal Year 2025-26 Capital Improvement Program Budget, authorizing a supplemental budget appropriation for the Fire Station 107 Generator Installation Project in the amount of \$359,749.14, offset by a reduction in the Capital Outlay Fund; and approve a contract with Mackone Development, Inc. for the Fire Station 107 Generator Installation Project in the amount of \$359,749.14.
CEQA: Exempt
Recommended Action: Adopt and Approve

- e. Resolution No. 7658 amending Resolution No. 7598, establishing compensation and related benefits for City Council, Executive Management, Management, and Unrepresented Confidential Employees for July 1, 2024, through June 30, 2027 (Development Services Director).
CEQA: Not a Project
Recommended Action: Adopt

- f. Professional Services Agreement with Jan's Towing for official police tow services for Fiscal Years 2025-26 through 2027-28, with the option of three one-year renewals.
CEQA: Not a Project
Recommended Action: Approve

- g. Professional Services Agreement with Trovao and Associates, Inc. DBA The Christmas Light Guy Company to provide holiday decorations for the 2025 Holiday Season in the amount of \$45,000.
CEQA: Not a Project
Recommended Action: Approve

- h. Purchase of 2,351.92 acre-feet of Imported Cyclic Storage Water from the Main San Gabriel Basin Watermaster in the amount of \$2,387,198.80.
CEQA: Not a Project
Recommended Action: Approve

- i. Purchase Order and Professional Services Agreement with Versaterm Public Safety US, Inc. for the Versaterm CommunityConnect public messaging platform for a three-year term, with the option of three one-year renewals, in an amount not to exceed \$49,280.
CEQA: Not a Project
Recommended Action: Approve

- j. Purchase Order with Quinn Group, Inc. for the purchase of two new medium wheel construction loaders in the amount of \$552,145.95.
CEQA: Not a Project
Recommended Action: Approve

- k. Change Order to increase the Purchase Order with Valley Power Systems, Inc. for the emergency generator rental at Fire Station 107 in the amount of \$5,440.70.
CEQA: Not a Project
Recommended Action: Approve

- l. Change Order to increase the Purchase Order with Carrier Corporation for HVAC equipment support and repair services in the amount of \$19,600.
CEQA: Not a Project

Recommended Action: Approve

- m. Accept all work performed by Yunex LLC ("Yunex Traffic") for the Huntington Drive Corridor Traffic Signal Improvement Project in the amount of \$585,158.60.

CEQA: Exempt

Recommended Action: Approve

- n. Accept all work performed by Gentry Brothers Inc. for the Fiscal Year 2023-24 Pavement Rehabilitation Project as complete.

CEQA: Exempt

Recommended Action: Approve

City Manager Lazzaretto requested that Item 9.f be tabled for additional time to review and examine rankings and company standings. The City Council did not object.

Mayor Kwan pulled Items 9.d and 9.h for separate discussion.

Regarding Consent Calendar Item 9.d, Mayor Kwan inquired about the current balance of the Capital Outlay Fund; and she asked why the generator purchase is being funded through the Capital Outlay Fund and not the Equipment Fund, also inquiring about the balance of the Equipment Fund.

City Manager Lazzaretto explained that the generator failed during the January 7, 2025, windstorm; he noted that repairs were attempted, but due to the age and high repair costs, replacement was determined to be more cost-effective; he noted the current balance of the Capital Outlay Fund is \$24,361,000 with approximately \$17 million earmarked for projects, leaving an anticipated fund balance of \$7,122,300. He explained that the generator is being purchased through the Capital Outlay Fund, rather than the Equipment Fund as the Equipment Fund is generally for mobile equipment and this particular generator will be affixed to Fire Station 107; and he further indicated the Equipment Fund has a current balance of approximately \$19 million, with an expected balance of \$10.7 million dollars at year-end.

Council Member Fu, inquired about the implications if the generator was not purchased.

City Manager Lazzaretto explained that the City would need to continue renting a mobile generator, which is currently in use and incurring significant ongoing costs; he further indicated that without a permanent generator, the Fire Department may experience operational risks, specific to fire protection in north Arcadia.

Regarding Consent Calendar Item 9.h, Mayor Kwan inquired about the current balance of Water Fund; she further inquired about the funding earmarked for infrastructure projects and asked how the \$2 million water purchase will affect the remaining balance; she asked if there are rate adjustments or reserve strategies planned to maintain long-term stability; and

lastly she inquired how this purchase aligns with our long term reliability and fire preparedness goals.

In response to Mayor Kwan, City Manager Lazzaretto explained that the City is purchasing water at a lower rate to build stronger reserves in the future; he noted the Water Fund Balance is about \$7.6 million; and he indicated that further discussion of the water rates will be discussed during City Manager Item 10.b.

Council Member Cao inquired about the rationale behind the City pre-purchasing water.

In response to Council Member Cao, City Manager Lazzaretto indicated that Arcadia has a long-standing practice of pre-purchasing water, which ultimately helps save on costs.

Council Member Fu noted that the City pre-purchases water annually, having continually been in the financial position to do so; and he further noted that this practice typically results in savings up to 10%.

City Manager Lazzaretto concurred with Council Member Fu and noted that this year's pre-purchase would save customers nearly \$250,000.

It was moved by Council Member Cao, seconded by Mayor Pro Tem Wang, and carried on a roll call vote to approve Consent Calendar Items 9.a. through 9.e. and 9.g. through 9.n.

AYES: Cao, Wang, Cheng, Fu, and Kwan
NOES: None
ABSENT: None

10. CITY MANAGER

- a. Ordinance No. 2410 amending Chapter 9 of Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property; and amending Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

CEQA: Not a Project

Recommended Action: Introduce

City Manager Lazzaretto presented the Staff Report.

After discussion, a motion was made by Mayor Kwan, seconded by Council Member Cao, and carried on a roll call vote to introduce Ordinance No. 2410, amending Chapter 9 of Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property; and amending Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

AYES: Kwan, Cao, Cheng, Fu, and Wang
NOES: None
ABSENT: None

- b. Accept the Water and Sewer Rate Cost of Service Study, direct the Public Works Services Department to follow Proposition 218 balloting procedures to establish water and sewer rates, and conduct a Public Hearing at the December 2, 2025, City Council meeting.
CEQA: Not a Project
Recommended Action: Approve

Public Works Services Director Cranmer presented the Staff Report.

Sudhir Pardiwala, of Raftelis, presented the Water and Sewer Rate Cost of Service Study to the City Council.

After discussion, a motion was made by Council Member Fu, seconded by Council Member Cao, and carried on a roll call vote to accept the completed Water and Sewer Rate Cost of Service Study, direct the Public Works Services Department to follow Proposition 218 balloting procedures to establish water and sewer rates, and conduct a Public Hearing at the December 2, 2025, City Council meeting.

AYES: Fu, Cao, Cheng, Wang, and Kwan
NOES: None
ABSENT: None

- c. Authorize a Letter of Support for the 2026 “Foothills, Family, Futball” Open Streets event proposed by the San Gabriel Valley Council of Governments, in partnership with Active San Gabriel Valley.
CEQA: Not a Project
Recommended Action: Approve

Transportation Services Manager Johnson presented the Staff Report.

A motion was made by Mayor Pro Tem Wang, seconded by Council Member Cheng, and carried on a roll call vote to authorize the City Manager to execute and submit a Letter of Support for the 2026 “Foothills, Family, Futball” Open Streets event proposed by the San Gabriel Valley Council of Governments, in partnership with Active San Gabriel Valley.

AYES: Wang, Cheng, Cao, Fu, and Kwan
NOES: None
ABSENT: None

11. AB 1234 REPORTS FROM MAYOR AND CITY COUNCIL *(limited to legally required reports).*

Council Member Fu had nothing to report.

Council Member Cao had nothing to report.

Mayor Pro Tem Wang announced that on September 20, she attended the All-4-One Annual Gala Dinner & Concert at the Arcadia Performing Arts Center, and on October 4, she attended the Crystal Ball, hosted by the USC Arcadia Hospital Foundation.

Council Member Cheng announced that on October 4, he attended the Crystal Ball, hosted by the USC Arcadia Hospital Foundation.

Mayor Kwan announced that on September 20, she attended the All-4-One Dinner & Concert at the Arcadia Performing Arts Center, and on October 4, she attended the Crystal Ball, hosted by the USC Arcadia Hospital Foundation.

12. REQUEST FOR FUTURE ITEMS

There was no request for future items.

13. ADJOURNMENT

The City Council adjourned at 9:05 p.m. to Tuesday, October 21, 2025, at 6:00 p.m., in the City Council Conference Room.



Rachelle Arellano
Assistant City Clerk



DEVELOPMENT SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Jason Kruckeberg, Assistant City Manager/Development Services Director and Chen Suen, Fire Chief
By: Ken Fields, Building Official
Mark Krikorian, Fire Marshal
Ali Doudar, Plans Examiner

SUBJECT: ADOPTION OF THE CALIFORNIA BUILDING AND CALIFORNIA FIRE CODES

ORDINANCE NO. 2408 AMENDING ARTICLE VIII OF THE ARCADIA MUNICIPAL CODE RELATING TO BUILDING REGULATIONS; AND ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING CODE, VOLUMES 1 AND 2, AND APPENDIX J, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA EXISTING BUILDINGS CODE, THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS (1997 EDITION), AND THE LOS ANGELES COUNTY GRADING CODE WITH ADDITIONS, AMENDMENTS, AND DELETIONS

CEQA: Not a Project

Recommendation: Introduce and Set the Public Hearing

ORDINANCE NO. 2409 AMENDING ARTICLE III OF THE ARCADIA MUNICIPAL CODE RELATING TO FIRE REGULATIONS; AND ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA FIRE CODE IN ITS ENTIRETY, INCLUDING APPENDICES, CHAPTER 4, B, C, D, K, AND P BASED ON THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, AND THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE IN ITS ENTIRETY,

INCLUDING APPENDIX A, BASED ON THE 2024 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO

CEQA: Not a Project

Recommendation: Introduce and Set the Public Hearing

SUMMARY

The Development Services and Fire Departments are proposing amendments to the Arcadia Municipal Code relating to building and fire code regulations for the purpose of complying with State requirements, and to update current administrative and technical standards. Every three years, the State of California adopts new Building and Fire Codes based on international standards, with California amendments. Arcadia's last code adoptions and amendments were adopted on November 15, 2022.

It is recommended that the City Council introduce Ordinance No. 2408, amending Article VIII of the Arcadia Municipal Code relating to Building Codes, and introduce Ordinance No. 2409, amending Article III of the Arcadia Municipal Code relating to Fire Codes, and schedule a public hearing for November 18, 2025.

BACKGROUND

The City of Arcadia uses the California Building Standards Codes ("CBSC") as its local building and fire codes. Every three years, the California Building Standards Commission reviews the International Building Code and recommends revisions and updates to the State Code, which is later adopted by the State. Prior to adoption, local jurisdictions are authorized under Section 17958.7 of the California Health and Safety Code, to make amendments to the State Codes when reasonably necessary due to local climatic, geological, and/or topographical conditions. These local amendments ensure that building standards provide appropriate protection for public health, safety, and property within the community. The City has traditionally adopted such amendments to safeguard residents and property and intends to maintain these same basic amendments as part of this code adoption cycle.

DISCUSSION

The 2025 CBSC was recently adopted by the State of California and will automatically become effective on January 1, 2026. While there are many technical updates to the various codes, the most notable change this cycle is the adoption of the 2025 California Wildland-Urban Interface Code (“CWUIC”), as a new edition to the CBSC. The CWUIC consolidates wildfire resiliency requirements that are currently spread across the Building Code, Fire Code, Residential Code, and Title 14 of the California Code of Regulations. The structure of the CWUIC is modeled using the International Code Council’s International Wildland-Urban Interface Code and, while many of the requirements remain the same, the reorganization and consolidation into one code is a major milestone for California, making it a simpler process for builders and local officials across the state.

Some important components of the CWUIC include:

- Building materials and construction (home hardening): roof assembly and covering, eaves, vents, gutters, exterior walls, windows, non-combustible building materials, and non-combustible surfaces.
- Vegetation management: tree thinning, spacing, limbing, and trimming; removal of any vegetation growing under tree canopies (typically referred to as “ladder fuels”), surface vegetation removal, and brush clearance; vegetation conversion, fuel modifications, and landscaping.
- Emergency vehicle access: driveways, turnarounds, emergency access roads, marking of roads, and property address markers.
- Water supply: approved water sources and adequate water supply.

With each code adoption, cities have the option of amending the State model building standards code to better accommodate local conditions, if specific findings are made justifying the changes. However, on June 30, 2025, the State of California passed Assembly Bill 130 (“AB 130”), which enacted a six-year moratorium on local code amendments affecting residential units. As a result, Arcadia is prohibited from making any changes applicable to residential units, unless one of the few exceptions is met. The most pertinent exceptions being:

- The change or modification is substantially equivalent to changes or modifications that were previously adopted and in effect as of September 30, 2025.
- The changes or modifications relate to making a home more resistant to wildfire.

To further protect the public health, welfare, and safety of Arcadia residents, it is recommended that the City maintain the same basic amendments to the codes that were made during the last code cycle three years ago, with minor modifications. These basic amendments provide an enhanced level of fire protection and prevention for buildings located within the City. They also establish minimum standards for multifamily developments, such as requirements for noise reduction and undergrounding of utility lines. Finally, they set minimum requirements for residential swimming pool safety barriers and construction site fencing. These amendments have served the City well over time and are included in their entirety in Ordinance Nos. 2408 and 2409. It is allowable to “carry over” amendments that were previously approved by the City. Findings of Fact for these amendments are included as Exhibit “A” of both proposed Ordinances.

Two examples of how the Codes have been amended from the State’s model building standards codes are as follows:

- Amends the fire sprinkler requirements in the Building Code, Residential Code, and the Fire Code, by requiring sprinklers in existing single-family dwellings when they are enlarged to exceed 2,500 square feet of livable area.
- Amends the Electrical Code to require a single point of disconnect on the exterior of the building for solar energy systems.

Other than these local amendments that address specific health and safety needs, the City will adopt the 2025 California Building Standards Codes in their entirety, as published by the State of California.

ENVIRONMENTAL ANALYSIS

The proposed code adoptions and amendments to the Arcadia Municipal Code will not have a significant effect on the environment, therefore, this activity is exempt

from the California Environmental Quality Act ("CEQA"), per Section 15061(b)(3) of the CEQA Guidelines.

PUBLIC NOTICE/COMMENTS

Adoption of the California Building and California Fire Codes requires a public hearing after the initial introduction of the proposed Ordinances. It is recommended that a public hearing be scheduled for the November 18, 2025, City Council Meeting. In anticipation of this hearing date, a notice of public hearing will be published in the *Arcadia Weekly* newspaper on October 27, 2025, and October 30, 2025. In addition, the notice of public hearing will be posted at City Hall, the City Clerk's Office, the Arcadia Public Library, and on the City's website.

FISCAL IMPACT

The adoption of the proposed codes and amendments will have no fiscal impact on the City.

RECOMMENDATION

It is recommended that the City Council:

1. Introduce Ordinance No. 2408 amending Article VIII of the Arcadia Municipal Code relating to Building Regulations; and adopting by reference the 2025 Edition of the California Building Code, Volumes 1 and 2, and Appendix J, the 2025 California Residential Code, the 2025 California Green Building Standards Code, the 2025 California Plumbing Code, the 2025 California Electrical Code, the 2025 California Mechanical Code, the 2025 California Existing Buildings Code, the Uniform Code for the Abatement of Dangerous Buildings (1997 Edition), and the Los Angeles County Grading Code with additions, amendments, and deletions; and set the public hearing for November 18, 2025; and
2. Introduce Ordinance No. 2409 amending Article III of the Arcadia Municipal Code relating to Fire Regulations; and adopting by reference the 2025 Edition of the California Fire Code in its entirety, including Appendices, Chapter 4, B, C, D, K, and P based on the 2024 Edition of the International Fire Code

Adoption of the California Building and California Fire Codes

October 21, 2025

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published by the International Code Council, and the 2025 Edition of the California Wildland-Urban Interface Code in its entirety, including Appendix A, based on the 2024 Edition of the International Wildland-Urban Interface Code published by the International Code Council; together with certain additions, insertions, deletions and changes thereto; and set the public hearing for November 18, 2025.

Approved:



Dominic Lazzaretto

City Manager

Attachment No. 1: Ordinance No. 2408 (Findings of Fact attached as Exhibit "A")

Attachment No. 2: Ordinance No. 2409 (Findings of Fact attached as Exhibit "A")

Attachment No. 1

ORDINANCE NO. 2408

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING ARTICLE VIII OF THE ARCADIA MUNICIPAL CODE RELATING TO BUILDING REGULATIONS; AND ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING CODE, VOLUMES 1 AND 2, AND APPENDIX J, THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA MECHANICAL CODE, THE 2025 CALIFORNIA EXISTING BUILDINGS CODE, THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS (1997 EDITION), AND THE LOS ANGELES COUNTY GRADING CODE WITH ADDITIONS, AMENDMENTS, AND DELETIONS

WHEREAS, pursuant to Government Code Section 50022.1 *et seq.* the City may adopt by reference the California Building Standards Code, 2025 Edition as provided in Title 24 of the California Code of Regulations, which includes various codes; and

WHEREAS, the California Building Standards Commission ("Commission") recently adopted the 2025 Edition of the California Building Standards Code; and

WHEREAS, California Health and Safety Code Sections 17958, 17958.5, 17958.7, and 18941.5 authorize cities to adopt the California Building Standards Code with modifications determined to be reasonably necessary because of local climatic, geological or topographical conditions; and

WHEREAS, the City of Arcadia desires to adopt the 2025 California Building Code, the 2025 California Residential Code, the 2025 California Green Building

Standards Code, the 2025 California Plumbing Code, the 2025 California Electrical Code, the 2025 California Mechanical Code, the 2025 California Existing Buildings Code, the 1997 Uniform Code for the Abatement of Dangerous Buildings, and the Los Angeles County Grading Code, together with the necessary amendments determined to be reasonably necessary because of local climatic, geological or topographical conditions; and

WHEREAS, the City Council conducted first reading of this Ordinance on October 21, 2025; and

WHEREAS, notice of a public hearing on this Ordinance was published in the Arcadia Weekly on October 27, 2025, and October 30, 2025; and

WHEREAS, the City Council held a public hearing on November 18, 2025, as required by law, at which time the Council determined that the adoption of the Codes and amendments thereto are in the best interest of the City and are based on the findings required by law; and

WHEREAS, at least one copy of each of the Codes adopted by reference by this ordinance were available for public inspection at the office of the City Clerk fifteen (15) days preceding the public hearing pursuant to Government Code Section 50022.6.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the amendments to the California Building Standards Code herein are supported by Findings of Fact which are attached hereto as Exhibit "A" and incorporated herein as part of this Ordinance.

SECTION 2. Section 8110 of Chapter 1, Part 1 of Article VIII of the Arcadia Municipal Code is hereby amended to read as follows:

"8110. ADOPTION. Subject to certain changes and amendments as hereinafter set forth in this Part, the City Council adopts as the building regulations for the City, the 2025 California Building Code, Part 2 of Title 24, California Code of Regulations, and State of California amendments applicable to local jurisdictions, together with Chapter 1 and Appendix J, based on the 2024 International Building Code. The Code shall govern, regulate and control all of the activities therein referenced to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public."

SECTION 3. Chapter 1, Part 3, Article VIII of the Arcadia Municipal Code is hereby amended in its entirety to read as follows:

"8130. AMENDMENTS, ADDITIONS AND DELETIONS.

The 2025 California Building Code is amended to read as follows:

8130.1. ADDITION [ADMINISTRATIVE].

Chapter 1, Section [A] 116.6 is added to Volume 1, Chapter 1 of said 2025 California Building Code to read as follows:

[A] 116.6. Attractive Nuisance. Attractive nuisances (those objects which, by their nature, may attract children or other curious individuals) including, but not limited to, unprotected and hazardous ponds, pools or excavations and buildings or structures undergoing demolition, repair, rehabilitation or construction shall be fenced or otherwise secured when required by the Building Official.

8130.2. AMENDMENT [ADMINISTRATIVE].

Chapter 1, Section [A] 113.1 in Chapter 1, Volume 1 of the 2025 California Building Code is amended to read as follows:

[A] 113.1. General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official or the Fire Chief relative to the application and interpretation of the City's Building and Fire codes, the Planning Commission shall act as the Arcadia Building and Fire Code Board of Appeals. The Planning Commission shall not consider an appeal until the Building Official or the Fire Chief has rendered a decision in writing. An appeal shall be filed with the City within 30 days from the date of his or her written decision; in addition, an appeals fee shall be paid to the City in an amount established by City Council Resolution. The

appeal shall be in writing and shall clearly set forth the order, decision or determination being appealed. A hearing shall be scheduled before the Planning Commission as soon as practicable from the date of receipt of the appeal. The Building Official or the Fire Chief, as applicable, shall prepare a written report for the Planning Commission. The decision of the Planning Commission shall be final unless appealed to the City Council. The appeal to the City Council shall be in writing and shall be filed with the City within five (5) working days from the date of the Planning Commission's decision; in addition, an appeals fee shall be paid to the City in an amount established by City Council Resolution. A hearing shall be scheduled before the City Council as soon as practicable from the date of the receipt of the written appeal. The Building Official or the Fire Chief, as applicable, shall prepare a written report for the City Council. The decision of the City Council shall be final.

8130.3. AMENDMENT [ADMINISTRATIVE].

Chapter 1, Section [A] 105.2, Building, item number 1 of the 2025 California Building Code is amended to read as follows:

1. One-story detached accessory buildings used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet and the highest point of the roof does not exceed 8 feet, 6 inches above adjacent grade.

8130.4. AMENDMENT [ADMINISTRATIVE].

Chapter 1, Section [A] 109.2 in Chapter 1 of the 2025 California Building Code is amended to read as follows:

[A] 109.2 General. Fees shall be assessed in accordance with the fee schedule set forth by resolution of the City Council.

8130.5. ADDITION [ADMINISTRATIVE].

Chapter 2, Section 202 of the 2025 California Building Code is hereby amended by adding the following definitions to read as follows:

REBUILD as applied to an existing building, is where **more than fifty percent (50%)** of the exterior walls of a building are removed. Existing buildings that are classified as a rebuild shall comply with all current City zoning, building and fire regulations and pay building permit fees for a new structure.

REMODEL is an alteration to an existing building where not more than **fifty percent (50%)** of the exterior walls of a building are removed.

8130.5.1 AMENDMENT [ADMINISTRATIVE].

Section 304.1 of the 2025 California Building Code is amended to read as follows:

Business Group B

Training and skill development not in a school or academic program (this shall include, but not be limited to, martial arts studios, gymnastics and similar uses

regardless of the ages served, and where not classified as a Group A occupancy).

8130.6. AMENDMENT.

Section 903.2 of the 2025 California Building Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.2 Where required. Approved automatic extinguishing systems shall be installed:

1. In all new buildings regardless of the type of construction or occupancy.

EXCEPTIONS:

- A) Detached private garages, providing the floor area does not exceed 1000 square feet.
 - B) Pool houses, recreation rooms, workshops, and similar accessory R-3 occupancies providing no portion of the exterior wall of the building is more than 150 feet from a public street.
 - C) Other minor buildings and/or occupancies as approved by the Fire Chief.
2. In existing buildings with new occupancies as required by other sections of the Fire Code.

8130.7. AMENDMENT.

Section 903.2.18 of the 2025 California Building Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.2.18 Group U private garages and carports accessory to Group R-3 occupancies. Carports with habitable space above, detached private garages over 1000 square feet in area, and attached private garages shall be protected by fire sprinklers in accordance with this section. These areas shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used.

8130.8. [RESERVED].

8130.9. AMENDMENT.

Section 903.3.1.2 of the 2025 California Building Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.3.1.2. NFPA 13R SPRINKLER SYSTEMS. Where allowed in buildings of Group R, up to and including buildings four stories in height, automatic sprinkler systems shall be installed throughout in accordance with NFPA 13R with the following additions:

A) Attics shall be fully sprinklered with quick-response intermediate temperature heads.

B) Private garages shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be

used for the garage area.

8130.10. AMENDMENT.

Section 903.3.1.3 of the 2025 California Building Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.3.1.3. NFPA 13D SPRINKLER SYSTEMS. Where allowed, automatic sprinkler systems installed in one-and two-family dwellings shall be installed throughout in accordance with NFPA 13D with the following additions:

- A) Attics containing forced air units shall have one or more quick-response intermediate temperature sprinkler heads adjacent to each unit.
- B) Attached private garages shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used for the garage area.
- C) Detached private garages over 1000 square feet in total area shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used for the garage area.
- D) Residential structures under 5000 square feet in total area shall be designed for two (2) heads flowing in the residential area. Residential

structures over 5000 square feet in total area shall be designed for four (4) heads flowing in the residential area.

E) Attics and basements used for storage purposes shall be fully sprinklered with residential type heads.

F) A single exterior bell activated by the waterflow switch shall be provided at an approved location.

G) A representative sample of spare heads shall be provided at an approved location.

8130.10. ADDITION.

Section 903.6 of the 2025 California Building Code is added to read as follows due to local climatic, geographical, and topographic conditions:

903.6. EXISTING BUILDINGS. An approved automatic fire sprinkler system shall be installed in existing buildings, including any additions thereto, in the occupancies and buildings as set forth in this section.

1. In all commercial and industrial buildings greater than 5000 square feet in area when enlarged by an addition to the existing structure or as required by the Fire Chief.
2. In all commercial and industrial buildings equal to or less than 5000 square feet in area, when enlarged by an addition to the existing

structure, exceeds 5000 square feet or as required by the Fire Chief.

3. In all Group R-1 or R-2 Occupancies when an addition results in additional guestrooms or dwelling units.
4. In all Group R-3 Occupancies greater than 2500 square feet in living area when enlarged by an addition to the living area of the existing structure.

EXCEPTIONS:

1) Additions of areas that would not require sprinklers such as closets or bathrooms.

2) Additions that occur without increasing the number of stories or increasing the horizontal projection of the first story roof.

5. In all Group R-3 Occupancies equal to or less than 2500 square feet in living area, when enlarged by an addition to the living area of the existing structure, exceeds 2500 square feet in residential area.

EXCEPTIONS:

1) Additions of areas that would not require sprinklers such as closets or bathrooms.

2) Additions that occur without increasing the number of stories or increasing the horizontal projection of the first story roof.

6. In existing buildings for new occupancies as required by other sections

of the Fire Code.

8130.11. AMENDMENT.

Section 903.4.3 of the 2025 California Building Code is amended to read as follows due to local topographical conditions:

903.4.3. ALARMS. An approved audible and visual sprinkler waterflow alarm device shall be connected to every automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building in an approved location. Where a waterflow switch is required by Section 903.4.1 to be electrically supervised, such a sprinkler waterflow alarm devices shall be powered by a fire alarm control unit or, where provided, a fire alarm system. Where a fire alarm system is installed, actuation of the automatic fire sprinkler system shall actuate the building fire alarm system. Approved audible notification appliances shall be provided in the interior of the building at locations required by the Fire Chief.

EXCEPTION: NFPA 13D systems serving R-3 occupancies shall be provided with a single exterior bell.

8130.12. AMENDMENT.

Volume 1, Chapter 12, Section 1206.2 of the 2025 California Building Code is

amended to read as follows due to local geographical conditions:

1206.2. Air-borne Sound. Walls, partitions and floor-ceiling assemblies separating dwelling units and sleeping units from each other or from public or service area within the structure shall have an impact insulation class rating of not less than 58 where tested in accordance with ASTM E492, or have a Normalized Impact Sound Rating ("NISR") of not less than 53 if field tested in accordance with ASTM E1007. Alternatively, the impact insulation class of floor-ceiling assemblies shall be established by engineering analysis based on a comparison of floor-ceiling assemblies having impact insulation class ratings as determined by the test procedures in ASTM E492. Engineering analysis shall be performed by a registered design professional. Penetrations or openings in construction assemblies for piping; electrical devices; recessed cabinets; bathtubs; soffits; or heating, ventilating or exhaust ducts shall be sealed, lined, insulated or otherwise treated to maintain the required ratings. This requirement shall not apply to entrance doors; however, such doors shall be tight fitting to the frame and sill.

EXCEPTION: Group R-1 hotel and motel occupancies shall be permitted to meet a minimum sound transmission class ("STC") of 52, a noise isolation class ("NIC") of 47, or a normalized noise isolation class ("NNIC") of 47, as applicable.

8130.13 AMENDMENT.

Volume 1, Chapter 12, Section 1206.3 of the 2025 California Building Code is amended to read as follows due to local geographical conditions:

1206.3. Structure-borne sound. Floor-ceiling assemblies between dwelling units and sleeping units or between a dwelling unit or sleeping unit and a public or service area within the structure shall have an impact insulation class rating of not less than 58 where tested in accordance with ASTM E492, or have a Normalized Impact Sound Rating (NISR) of not less than 53 if field tested in accordance with ASTM E1007. Alternatively, the impact insulation class of floor-ceiling assemblies shall be established by engineering analysis based on a comparison of floor-ceiling assemblies having impact insulation class ratings as determined by the test procedures in ASTM E492. Engineering analysis shall be performed by a registered design professional.

EXCEPTION:

(A). Impact sound insulation is not required for floor-ceiling assemblies over non-habitable rooms or spaces not designed to be occupied such as garages, mechanical rooms or storage areas.

(B). Group R-1 hotel and motel occupancies shall be permitted to meet a minimum impact insulation class ("IIC") rating of 52 or a field impact

insulation class (“FIBC”) rating of 47, as applicable. Floor coverings may be included in the assembly to obtain the required ratings. These coverings must be retained as a permanent part of the assembly and may only be replaced by other floor coverings that provide the required impact sound insulation.

8130.14 ADDITION.

Volume 1, Chapter 15, Section 1505.0 of the 2025 California Building Code is added to read as follows due to climatic and topographical conditions:

1505.0. Fire Classification. The roof covering on any structure regulated by this code shall have a minimum Class A rating in the Wildland Interface Fire Area Boundaries and a class A or B rating in all other areas outside the Wildland Interface Fire Area Boundaries of the City. Pressure treated or untreated wood shakes and wood shingles shall not be installed on any building or structure located in the Wildland Interface Fire Area Boundaries.

8130.15. AMENDMENT.

Volume 1, Chapter 15, Section 1505.1.1 of the 2025 California Building Code is amended and Section 1505.1.4 of the 2025 California Building Code is added to read as follows due to climatic and topographical conditions:

1505.1.1. Roof Coverings for Additions within the Wildland Interface Fire Area Boundaries.

The roof covering on any addition made to an existing building or structure located within the Wildland Interface Fire Area Boundaries shall comply with Section 1505.1. The roof covering of an existing building or structure located in said zone shall be made to comply with Section 1505.1 when the cumulative roof area of the addition along with any alteration, replacement, repair or reroof made during the previous 12 months to the existing roof is 25 percent or more of the original roof area.

1505.1.2 Roof Coverings for Additions Outside the Wildland Interface Fire Area Boundaries.

The roof covering requirements for additions made to existing buildings or structures located outside the Wildland Interface Fire Area Boundaries shall comply with the following, as applicable:

- 1. 25% or Less.** The roof covering of an addition made to an existing structure or building may match the existing roof covering on the structure or building being added to providing the cumulative roof area of the addition along with any alteration, replacement, repair, or reroof made during the previous 12 months to the existing roof is 25 percent or less of the original roof area.
- 2. Over 25% But Less than 50%.** The roof covering of an addition made

to an existing structure or building shall comply with Section 1505. The roof covering of the existing structure or building being added to may be left in place providing the cumulative roof area of the addition along with any alteration, replacement, repair or reroof made during the previous 12 months to the existing roof is over 25 percent but less than 50 percent of the original roof area.

3. 50% or More. The roof covering of an addition made to an existing structure or building shall comply with Section 1505. The roof covering of the existing structure or building being added to shall be made to comply with Section 1505 when the cumulative roof area of the addition along with any alteration, replacement, repair, or reroof made during the previous 12 months to the existing roof is 50 percent or more of the original roof area.

8130.16. ADDITION.

Section 1511.0 is added to the 2025 California Building Code to read as follows due to local climatic and topographical conditions:

1512.0 REROOFING. All reroofing shall comply with Chapter 15 of this Code, as amended by the City of Arcadia.

8130.17. AMENDMENT.

Table 1505.1 in Chapter 15 of Volume 1 of the 2025 California Building Code is

amended to read as follows due to local climatic conditions:

TABLE 1505.1
MINIMUM ROOF COVERING CLASSIFICATIONS
TYPES OF CONSTRUCTION

IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B	B	B	B	B	B	B	B	B

8130.18. AMENDMENT.

Volume 1, Chapter 15, Section 1512.1 in the 2025 California Building Code is amended to read as follows due to local climatic conditions:

1512.1 General. All reroofing shall conform to the applicable provisions of Chapter 15 of this Code and as otherwise required in this Chapter.

Roofing materials and methods of application shall comply with the Building Code standards or shall follow manufacturer’s installation requirements when approved by the Building Official.

Roof coverings installed on existing buildings or structures shall require the submission of design calculations and plans prepared by an engineer or architect licensed by the State of California when the total installed weight of the finish roof covering material above the wood structural panels and underlayment is equal to or

exceeds 6 pound per square foot. The design calculations shall demonstrate that the entire building or structure is adequate to support the vertical forces imposed by the new roofing.

Reroofs in the Wildland Interface Fire Area Boundaries. All reroofing in Wildland Interface Fire Area Boundaries of the City shall comply with Section 1505. The entire roof covering of an existing building or structure located in said zone shall be made to comply with Section 1505 when the cumulative roof area of any addition, alteration, replacement, repair, or reroof made during the previous 12 months to the existing roof is 25 percent or more of the original roof area.

Reroofs in areas outside the Wildland Interface Fire Area Boundaries. All reroofing in areas outside the Wildland Interface Fire Area Boundaries of the City shall comply with the following, as applicable:

1. **25% Or Less.** Up to 25 percent of an existing structure or building may be reroofed with a roof covering that matches the existing, providing the cumulative roof area of any addition, alteration, replacement, repair, or reroof made during the previous 12 months to the existing roof does not exceed 25% of the original roof area.
2. **Over 25% But Less Than 50%.** The roof covering of the area being reroofed shall comply with Section 1505. The roof covering of the existing

structure or building being reroofed may be left in place providing the cumulative roof area of any addition, alteration, replacement, repair or reroof made during the previous 12 months to the existing roof is over 25 percent but less than 50 percent of the original roof area.

3. **50% Or More.** An existing building or structure shall be completely reroofed with a roof covering complying with Section 1505 when the cumulative roof area of any addition, alteration, replacement, repair, or reroof made during the previous 12 months to the existing roof is 50 percent or more of the original roof area.

8130.19. AMENDMENT [ADMINISTRATIVE].

Section 1010.3.4. of Chapter 10 of the 2025 California Building Code is hereby amended to read as follows:

1010.3.4. Security Grilles. The use of security bars, panels, sliding metal grates, or other similar security devices is prohibited on the exterior of any building openings of all structures in commercial or industrial zones of the City. Subject to obtaining a permit pursuant to California Building Code Section 105.1 and compliance with design review requirements pursuant to Arcadia Municipal Code Sections 9295 et seq. as a prerequisite to the granting of any such permit, security bars, panels, gates, metal grates, or other similar security devices may be installed,

in compliance with applicable Building Code requirements, on the interior of a commercial or industrial structure provided that the entire building is equipped with an automatic fire sprinkler system, which has been installed under a permit from the Building Division and inspected pursuant thereto for compliance with the approved plans.

8130.20. ADDITION

Chapter 35A is added to Volume 2 of the 2025 California Building Code due to climatic and geographical conditions.

CHAPTER 35A

MULTIPLE FAMILY CONSTRUCTION STANDARDS

SECTION 3501A - MULTIPLE FAMILY DEFINED

A multiple family building shall be defined as one or more dwelling units located on any property in the City except the R-O, R-1 or the R-M zoned areas.

3501.1A Application. Except where a more restrictive requirement in the California Building Code, State Law or City Ordinance is applicable, each provision of this Chapter shall apply to each multiple family building as defined herein.

SECTION 3502A. NOISE REDUCTION STANDARDS

3502.1A General. Attached multiple family dwelling units shall meet the sound transmission control standards specified in Appendix Chapter 12 of the Building

Code and this Section.

3502.2A Packing of Voids. All voids surrounding water, drainage, and vent piping shall be packed with rock wool or equivalent approved sound deadening material, and all water, drainage, and vent piping shall be wrapped with an approved material at all points of contact with wood or steel framing members and strap hangers. Plumbing walls shall be a minimum of 2 inch by 6-inch construction.

3502.3A Plans. All required 2 inch by 6-inch plumbing walls shall be clearly identified on the building plans.

3502.4A Mechanical Equipment. All mechanical equipment shall be installed so as to reduce sound transmission to a minimum.

3502.5A Separation of Facilities. Electrical, plumbing and mechanical equipment or systems serving one dwelling unit shall not serve other dwellings units, nor shall such equipment or systems be located within another dwelling unit. Recessed wall fixtures, such as medicine cabinets or electrical, telephone, television and intercom outlets, shall not be located back-to-back or in the same wall cavity.

3502.6A Location of Plumbing and Ducts. Water, drainage, and vent piping and heating and air conditioning ductwork shall not be located within any wall or floor-ceiling sound assembly.

SECTION 3503A. COMFORT COOLING SYSTEM

A comfort cooling system shall be provided for each multiple family dwelling unit. The comfort cooling system shall be capable of maintaining a temperature of 78 degrees Fahrenheit three feet above the floor throughout the conditioned space of the building. Water evaporative cooling systems or individual window or wall-mounted units shall not be used to meet the requirements of this Section. The location of the comfort cooling system shall be shown on the building plans.

SECTION 3504A. ILLUMINATION

3504.1A Illumination. Public spaces of multiple family buildings including all stairs, ramps, driveways, walkways, corridors and parking areas shall be illuminated with automatic lighting capable of maintaining an intensity of one (1) foot-candle of light at ground level.

SECTION 3505A. EXTERIOR REQUIREMENTS

3505.1A Underground Utilities. All utility conductors, cables, conduits and wiring supplying electrical, cable and telephone service to a multiple family building shall be installed underground except risers which are adjacent to and attached to a building or as otherwise approved the City Council.

3505.2A Conductors, Conduit and Piping. All conductors, cables, wires, conduit and piping located outside of a building or structure and within the exterior property lines shall be installed underground except risers which are adjacent to and attached

to a building or structure.

SECTION 3506A. PARKING AND ACCESS AREAS

3506.1A Paving. All parking, walkway, and driveway areas shall be paved with an approved material, such as concrete, asphalt, brick, or pavers. Paving materials and methods of installation shall be shown on the building plans.

3506.2A Driveway Ramps

3506.2.1A Grade. Driveway ramps shall not exceed a maximum grade of twenty percent (20%). A 20 foot transition area shall be provided at the top of such ramp, as follows: the upper 10 feet of the transition area shall have a maximum grade of four percent (4%) and the lower 10 foot portion of the transition area shall have a maximum grade of ten percent (10%). A 15 foot transition area with a maximum grade of ten percent (10%) shall also be provided at the bottom of such ramp.

SECTION 3507A. OPEN PARKING REQUIREMENTS

3507.1A Marking. Open parking spaces, driving aisles, one-way traffic lanes, and turning area shall be identified by approved painted striping.

3507.2A Barriers. Bump rails, curbs or other approved protective barriers shall be installed where necessary to protect buildings, walls, or fences from damage by automobiles.

SECTION 3508A. GARAGE AND CARPORT REQUIREMENTS

3508.1A Walls. Where concrete masonry units are used to construct Group U or S Occupancies, the cells shall be grouted solid to height of four (4) feet above the floor level.

3508.2A Frame. Group U or S Occupancies of wood frame construction shall have approved protective barriers located so as to protect the finished wall coverings from damage by automobiles.

3508.3A Concrete Floors. The floor of every covered parking space shall be paved with cement concrete.

8130.21. [RESERVED].

Section 8130.21 is hereby deleted in its entirety and marked as "Reserved."

8130.22 [RESERVED].

Section 8130.22 is hereby deleted in its entirety and marked as "Reserved."

8130.23. [RESERVED].

Section 8130.23 is hereby deleted in its entirety and marked as "Reserved."

8130.24. [RESERVED].

Section 8130.24 is hereby deleted in its entirety and marked as "Reserved."

8130.25. [RESERVED].

Section 8130.25 is hereby deleted in its entirety and marked as "Reserved."

8130.26. [RESERVED].

Section 8130.26 is hereby deleted in its entirety and marked as "Reserved."

8130.27. [RESERVED].

Section 8130.27 is hereby deleted in its entirety and marked as "Reserved."

8130.28. AMENDMENT.

Item 3 of Section 402.6.2(3) of Chapter 4 of the 2025 California Building Code is hereby amended due to local climatic, geographical, and topographical conditions:

402.6.2(3). Kiosks.

3. The minimum horizontal separation between kiosks or groupings thereof and other structures within the mall shall be twenty (20) feet (6096 mm).

EXCEPTION: Horizontal separation between kiosks or groupings thereof and other structures within the mall may be reduced to fifteen (15) feet in area protected by smoke detection and quick response type sprinkler heads.

8130.29. ADDITION [ADMINISTRATIVE].

Section 3302.4, Chapter 33 is added to Volume 2 of the 2025 California Building Code to read as follows:

3302.4. Construction Site Fencing. A six (6) foot tall construction fence with approved privacy screening shall be installed on all construction sites as required by the Building Official. All required construction fencing shall be located

on private property and shall be maintained for the duration of the project.”

SECTION 4. Section 8210 of Part 1 of Chapter 2 of Article VIII of the Arcadia Municipal Code is hereby amended to read in full as follows:

“8210. ADOPTION.

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council adopts, by reference, as the plumbing regulations for the City the California Plumbing Code, 2025 Edition, including Chapter 1 and with appendices, installation standards, published and adopted by the International Association of Plumbing and Mechanical Officials. The Code shall govern, regulate, and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

The 2025 Edition of the California Plumbing Code is adopted with no amendments.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.”

SECTION 5. Chapter 3 of Article VIII of the Arcadia Municipal Code is hereby amended as follows:

**“CHAPTER 3
ELECTRICAL CODE**

**PART 1
ADOPTION**

8310. ADOPTION.

The City Council adopts, by reference, as the electrical regulations for the City the California Electrical Code, 2025 Edition, including Article 89 and with appendices, indices, tables, and State of California amendments applicable to local jurisdictions, published and adopted by the National Fire Protection Association. The Code shall govern, regulate, and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.

**PART 2
PURPOSE**

8320. PURPOSE.

The purpose of this Code is to provide minimum standards to safeguard life or limb, health, property, and public welfare by regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of any electrical system

within the City.

PART 3
ADDITION, DELETIONS, AND AMENDMENTS

8330. ADDITION, DELETIONS, AND AMENDMENTS.

8330.1 AMENDMENT.

Article 690.13(A) of the 2025 California Electrical Code is amended to read as follows due to local climatic and geographical conditions:

609.13(A) Location. The PV system disconnecting means shall be installed at a readily accessible location. A single, visible-open, lockable AC disconnect shall be provided within 3 feet of the meter on the exterior of the building. Where disconnecting means of systems above 30 V are readily accessible to unqualified persons, any enclosure door or hinged cover that exposes live parts when open shall be locked or require a tool to open.”

SECTION 6. Section 8410 of Part 1 of Chapter 4 of Article VIII of the Arcadia Municipal Code is hereby amended to read in full as follows:

“8410. ADOPTION.

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council adopts, by reference, as the mechanical regulations for the City the California Mechanical Code, 2025 Edition, including Chapter 1 and with

appendices, installation standards and State of California amendments applicable to local jurisdictions, published and adopted by the International Association of Plumbing and Mechanical Officials. The Code shall govern, regulate, and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

The 2025 Edition of the California Mechanical Code is adopted with no amendments.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.”

SECTION 7. Part 3, Chapter 5, Article VIII of the Arcadia Municipal Code is hereby amended to read as follows:

“PART 3

**ADDITIONS, DELETIONS AND
AMENDMENTS**

8530. AMENDMENTS, ADDITIONS AND DELETIONS.

Chapter 31, Section 3109 of the 2025 California Building Code is amended to read as follows due to local climatic conditions:

8530.1. ADDITION [ADMINISTRATIVE].

The definition of a safety barrier is added to Section 3109.2 in Chapter 31 of

the 2025 California Building Code to read as follows:

Safety Barrier. Every person in possession of land, either as owner, purchaser under contract, lessee, tenant or licensee, upon which is situated a swimming pool, spa, or hot tub shall at all times maintain a safety barrier as hereinafter specified completely surrounding said swimming pool, spa or hot tub.

Exception: Safety barriers for public pools shall comply with Chapter 31B, Division 1 of the California Building Code.

8530.2. ADDITION [ADMINISTRATIVE].

Sections 3109.2.1, 3109.2.2, 3109.2.3., and 3109.2.4 are added to Chapter 31 of the California Building Code to read as follows:

3109.2.1. Swimming Pool, Spa and Hot Tub Permit Fees. Every applicant for a permit to install, alter, or repair a swimming pool, spa, hot tub or part thereof, shall state in writing on the application form provided for that purpose, the character of work proposed to be done and the amount and kind in connection therewith, together with such information pertinent thereto as may be required.

A fee for each swimming pool, spa or hot tub, including for plumbing and electrical systems, shall be paid to the City in an amount established by City Council Resolution.

Any person who shall commence any swimming pool, spa or hot tub work for which

a permit is required by this Code without having obtained a permit therefore shall, if subsequently permitted to obtain a permit, pay double the permit fee fixed by resolution of the City Council for such work, provided, however, that this provision shall not apply to emergency work when it shall be demonstrated to the satisfaction of the Building Official that such work was urgently necessary and that it was not practical to obtain a permit therefore, before the commencement of the work. In all such cases, a permit must be obtained as soon as practical to do so, and if there be an unreasonable delay in obtaining such permit, a double fee shall be charged.

3109.2.2. Reinspections. A reinspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when required corrections have not been made.

This provision is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of this Code, but as controlling the practice of calling for inspection before the job is ready for reinspection.

Reinspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which the inspection is requested, or for deviating from plans requiring approval of the City. To obtain reinspection, the applicant shall file an application therefore in writing upon

the form furnished for that purpose and pay the reinspection fee in accordance with the amount set by City Council Resolution. In instances where reinspection fees have been assessed, no additional inspection of the work shall be performed until the required fees have been paid.

3109.2.3. Plan Review Fees. Whenever plans, calculations or other data are required to be submitted, a plan review fee shall be paid to the City at the time of submitting documents for plan review in an amount set by City Council Resolution. When plans are incomplete or changed so as to require an additional review, a fee shall be paid to the City in an amount established by City Council Resolution.

3109.2.4. Board of Appeals. Appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of the code shall be as specified in Arcadia Municipal Code Section 8130.2.

8530.3. AMENDMENT [ADMINISTRATIVE].

The definition of "Swimming Pool" in Section 202 of Chapter 2 of the 2025 California Building Code is amended to read as follows:

Swimming Pool - A swimming pool may be either: (a) a private swimming pool, or (b) a public swimming pool.

(a) A private swimming pool shall mean any constructed or prefabricated structure that contains water eighteen (18) inches or more in depth, used in

connection with a single-family residence and available to only the resident(s) of such residence or their private guests, whether designed, intended or used exclusively or principally for swimming or not. This includes any in-ground, aboveground, or on-ground swimming pools, hot tubs, spas or any open container or artificial body of water permanently or temporarily constructed or maintained upon any property, used in connection with a single-family residence and available to only the resident(s) of such residence or their private guests, whether designed, intended or used exclusively or principally for swimming or not.

(b) A public swimming pool shall include any constructed or prefabricated structure that contains water eighteen (18) inches or more in depth, other than a private swimming pool, that is used exclusively or principally for swimming."

8530.3.1. ADDITION [ADMINISTRATIVE].

The definition of a "Wading Pool" in Section 202 is added to Chapter 2 of the 2025 California Building Code to read as follows:

Wading Pool - Any constructed or prefabricated pool used for wading which is less than eighteen (18) inches in depth.

8530.3.2 ADDITION.

Section 3109.2.5 of the 2025 California Building Code is added to read as

follows due to local climatic conditions:

3109.2.5 Access gates shall be equipped to accommodate a locking device. Pedestrian-access gates shall open outward away from the swimming pool, spa or hot tub and shall be self-closing and self-latching. The release mechanism of the self-latching device shall be located not less than the sixty (60) inches above adjacent finished grade. Access gates shall not be constructed across a driveway, and double gates or motor operated gates shall not be used. A weather-proof, durable sign of not less than ½ inch high letters stating, "POOL AREA KEEP GATE CLOSED", shall be posted at all times on every access gate, for all public pools.

8530.4. ADDITION.

Section 3109.3 of the 2025 California Building Code is added to read as follows due to local climatic conditions:

3109.3. Barrier Required.

3109.3.1. The top of the barrier shall be at least sixty (60) inches above finished grade, as measured on the side of the barrier that faces away from the swimming pool, spa or hot tub. The maximum vertical clearance between finish grade and the bottom of the barrier shall be two (2) inches, as measured on the side of the barrier that faces away from the swimming pool, spa, or hot tub. Where the top of the pool structure is above grade, such as an aboveground pool, the barrier may be at ground

level or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be two (2) inches.

3109.3.2. Openings in the barrier shall not allow the passage of a four- (4) inch diameter sphere.

310937.3. Solid barriers that do not have openings, such as masonry or stonewalls, shall not contain indentations or protrusions except for tooled masonry joints.

3109.3.4. Where the barrier is composed of horizontal and vertical members and the distance between each of the horizontal member is less than 45 inches, the horizontal members shall be located on the swimming pool, spa or hot tub side of the fence and the spacing between each vertical member shall not exceed 1- $\frac{3}{4}$ inches.

3109.3.5. Where the barrier is composed of horizontal and vertical members and the distance between each of the horizontal members is 45 inches or more, the spacing between each vertical member shall not allow the passage of a four- (4) inch diameter sphere. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $\frac{3}{4}$ inches in width.

3109.3.6. Where chain link fencing is used, the maximum mesh size shall be 1-

¼ inch square unless the fence is provided with slats fastened in place which reduces the openings to no more than 1-¾ inches. The chain link fence fabric shall be not less than 11-gauge material. Solid or dense landscaping shall not be used to meet the requirements of this section.

3109.3.7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall be not more than 1-¾ inches.

3109.3.8. Access gates shall comply with the requirements specified in Section 3109.3.1 —3109.3.7 above and, in addition, shall be equipped to accommodate a locking device. Pedestrian-access gates shall open outward away from the swimming pool, spa or hot tub and shall be self-closing and self-latching. The release mechanism of the self-latching device shall be located not less than the sixty (60) inches above adjacent finished grade. Access gates shall not be constructed across a driveway, and double gates or motor operated gates shall not be used. A weather-proof, durable sign of not less than ½ inch high letters stating, "POOL AREA KEEP GATE CLOSED", shall be posted at all times on every access gate.

3109.3.9. A building wall that serves as part of the barrier and allows access to the swimming pool, spa or hot tub through door or window openings shall comply with one of the following requirements:

An alarm installed on all doors and windows with direct access (1) to the swimming pool, spa or hot tub. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door or window is opened and be loud enough to be heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as a touch pad or switch, to temporarily deactivate the alarm for a single opening; such deactivation shall last for no more than 15 seconds. The deactivation switch shall be located at least 54 inches above the floor adjacent to the door or window opening. An alarm, which is incorporated into a general house alarm system, may be used to meet the requirements of this section providing the alarm is not connected to a central monitoring station and cannot be disabled.

Self-closing and self-latching devices installed on (1) all doors with direct access to the swimming pool, spa or hot tub with the release mechanism located a minimum 54" above adjacent finished grade.

3109.3.10. Inspection. The swimming pool, spa or hot tub barrier, including pedestrian access gates and door alarms, shall be installed, inspected and approved prior to plastering or filling the swimming pool, spa, or hot tub with water.

3109.3.11. Indoor Swimming Pool, Spa or Hot Tub. An exterior door with direct access to an indoor swimming pool, spa, or hot tub shall comply with section 3109.3.9

above.

3109.3.12 LEGAL NON-CONFORMING SWIMMING POOLS, SPAS OR HOT

TUBS. Every person in possession of land, either as owner, purchaser under contract, lessee, tenant or licensee, upon which is situated a swimming pool, spa, or hot tub for which a permit was issued prior to June 19, 1992, shall at all times maintain a safety barrier completely surrounding said swimming pool, spa or hot tub, as follows:

A substantial fence or other solid structure not (1) less than four (4) feet in height, as measured from the side of the fence that does not enclose the swimming pool, spa or hot tub area, shall be provided. The openings in the barrier shall not allow the passage of a four- (4) inch diameter sphere and horizontal pickets that act as a latter shall not be used.

Pedestrian access gates or door openings through the (2) barrier shall be equipped to accommodate a locking device and be self-closing and self-latching. The release mechanism of the self-latching device shall be located not less than forty-eight (48) inches above the adjacent finished grade. Access gates shall be not less than 48 inches in height and openings in the gate shall not allow the passage of a four- (4) inch diameter sphere. This section shall not apply to any door of the main dwelling unit located on the same legal lot as the swimming pool, spa or hot tub. Access gates shall not be constructed across any driveway and double gates or motor

operated gates shall not be used. A weatherproof, durable sign of not less than one-half (½) inch high letters stating, "POOL AREA KEEP GATE CLOSED", shall be posted at all times on every access gate, for all public pools.

3109.3.13. DRAINAGE. A 3" P-trap shall be required on the premises for drainage of the pool.

3109.3.14. PLAN COMPLIANCE. All plans submitted to the City for the construction of a new swimming pool, spa or hot tub shall show compliance with the requirements of this Chapter, including the location and height of fencing and gates required by this Chapter.

3109.3.15. FINAL INSPECTION. Final approval of all swimming pools, spas, and hot tubs hereinafter constructed shall not be granted until all of the requirements specified in this chapter have been complied with.

8530.10. ADDITION [ADMINISTRATIVE].

Section 3109.4 is added to Chapter 31 of the 2025 California Building Code to read as follows:

3109.4. Demolition of a Swimming Pool, Spa or Hot Tub. A demolition permit shall be obtained from the City prior to the demolition of any swimming pool, spa, or hot tub. The permit applicant shall submit a plot plan indicating the location of the swimming pool, spa or hot tub and its associated equipment. Upon issuance

of the demolition permit, the following requirements shall apply:

1. Gas piping serving the swimming pool, spa or hot tub equipment shall be terminated at the source of supply and removed.
2. Plumbing piping serving the swimming pool, spa, hot tub or equipment shall be terminated at the source of supply and removed.
3. Electrical wiring and conduit serving the swimming pool, spa, hot tub, or equipment shall be terminated at the source of supply and removed.
4. Electrical, plumbing and mechanical equipment serving the swimming pool, spa or hot tub shall be removed.
5. The sidewalls of the swimming pool, spa or hot tub shall be removed to a minimum depth of 6 inches below adjacent grade.
6. Two (2) 18-inch diameter holes shall be provided at the lowest elevation of the swimming pool, spa or hot tub floor.
7. The swimming pool, spa or hot tub shall be filled with clean soil or other approved material.”

SECTION 8. Section 8930 of Part 1, Chapter 11, Article VIII of the Arcadia Municipal Code is hereby amended to read as follows:

**“CHAPTER 11
RESIDENTIAL CODE**

**PART 1
ADOPTION**

8930. ADOPTION.

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council hereby adopts, by reference, as the residential building regulations for the City, the 2025 Edition of the California Residential Code (California Code of Regulations, Title 24), including Chapter 1. The Code shall govern, regulate and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.”

SECTION 9. Section 8950 of Part 3, Chapter 11, Article VIII of the Arcadia Municipal Code is hereby amended in its entirety to read as follows:

“8950. AMENDMENTS, ADDITIONS AND DELETIONS.

The 2025 California Residential Code is amended to read as follows:

8950.1. AMENDMENT.

Section R309.1 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R309.1 Where required. Approved automatic extinguishing systems shall be

installed:

1. In all new R-2 occupancies.

EXCEPTIONS:

A) Detached Group U occupancies, providing the floor area does not exceed 1000 square feet.

B) Pool houses, recreation rooms and similar accessory occupancies providing no portion of the exterior wall of the building is more than 150 feet from a public street.

C) Other minor buildings and/or occupancies as approved by the Fire Chief.

2. In all existing Group R-2 Occupancies greater than 2500 square feet in living area when enlarged by an addition to the living area of the existing structure.

EXCEPTIONS:

A) Additions of areas that would not require sprinklers such as closets or bathrooms.

3. In all existing Group R-2 Occupancies equal to or less than 2500 square feet in living area, when enlarged by an addition to the living area of the existing structure, exceeds 2500 square feet in residential area.

EXCEPTIONS:

- A) Additions of areas that would not require sprinklers such as closets or bathrooms.

8950.2. AMENDMENT.

Section R309.1.1 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R309.1.1 Automatic residential sprinkler systems for R-2 occupancies shall be designed and installed in accordance with NFPA 13D or NFPA 13R as amended by the Arcadia Municipal Code.

8950.3. AMENDMENT.

Section R309.2 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R309.2. One- and two-family dwellings automatic fire systems.

1. In all new R-3 occupancies.

EXCEPTIONS:

- A) Detached private garages, providing the floor area does not exceed 1000 square feet.

B) Pool houses, recreation rooms, workshops, and similar accessory R-3 occupancies providing no portion of the exterior wall of the building is more than 150 feet from a public street.

C) Other minor buildings and/or occupancies as approved by the Fire Chief.

2. In all existing Group R-3 Occupancies greater than 2500 square feet in living area when enlarged by an addition to the living area of the existing structure.

EXCEPTIONS:

A) Additions of areas that would not require sprinklers such as closets or bathrooms.

B) Additions that occur without increasing the number of stories or increasing the horizontal projection of the first story roof.

3. In all existing Group R-3 Occupancies equal to or less than 2500 square feet in living area, when enlarged by an addition to the living area of the existing structure, exceeds 2500 square feet in residential area.

EXCEPTIONS:

A) Additions of areas that would not require sprinklers such as closets or bathrooms.

B) Additions that occur without increasing the number of stories or

increasing the horizontal projection of the first story roof.

8950.4. AMENDMENT.

Section R309.2.1 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R309.2.1 DESIGN AND INSTALLATION. Automatic residential fire sprinkler systems shall be designed and installed in accordance with NFPA 13D as amended by the Arcadia Municipal Code.

8950.5. AMENDMENT.

Section R309.3 of the 2025 California Residential Code is deleted in its entirety and amended to read as follows due to local climatic, geographical, and topographical conditions:

R309.3. DWELLING UNIT FIRE SPRINKLER SYSTEMS. Dwelling unit fire sprinkler systems shall be designed and installed in accordance with NFPA 13D or NFPA 13R as amended by this section.

R309.3.1 NFPA 13R SPRINKLER SYSTEMS. Where allowed in buildings of Group R, up to and including buildings four stories in height, automatic sprinkler systems shall be installed throughout in accordance with NFPA 13R with the following additions:

- A) Attics shall be fully sprinklered with quick-response intermediate

temperature heads.

B) Private garages shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used for the garage area.

R309.3.2 NFPA 13D SPRINKLER SYSTEMS. Where allowed, automatic sprinkler systems installed in one-and two-family dwellings shall be installed throughout in accordance with NFPA 13D with the following additions:

A) Attics containing forced air units shall have one or more quick-response intermediate temperature sprinkler heads adjacent to each unit.

B) Attached private garages shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used for the garage area.

C) Detached private garages over 1000 square feet in total area shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of 2 heads. Quick-response intermediate temperature commercial type heads shall be used for the

garage area.

D) Residential structures under 5000 square feet in total area shall be designed for two (2) heads flowing in the residential area. Residential structures over 5000 square feet in total area shall be designed for four (4) heads flowing in the residential area.

E) Attics and basements used for storage purposes shall be fully sprinklered with residential type heads.

F) A single exterior bell activated by the waterflow switch shall be provided at an approved location.

G) A representative sample of spare heads shall be provided at an approved location.

8950.5.1. [RESERVED].

Section 8950.5.1 is hereby deleted in its entirety and marked as "Reserved."

8950.5.2. [RESERVED].

Section 8950.5.2 is hereby deleted in its entirety and marked as "Reserved."

8950.5.3. [RESERVED].

Section 8950.5.3 is hereby deleted in its entirety and marked as "Reserved."

8950.8. AMENDMENT.

Section R902.1 of the 2025 California Residential Code is amended as follows

due to local climatic, geographical, and topographical conditions:

R902.1. ROOFING COVERING MATERIALS.

Roof decks shall be covered with materials as set forth in Section R904 or with roof coverings as set forth in Section R905. A minimum Class A or B roofing shall be installed in areas designated by this section or where the edge of the roof deck is less than 3 feet from a lot line. Where class A or B roof assemblies are required, they shall be tested in accordance with ASTM E108 or UL 790. Where required, the roof assembly shall be listed and identified as to class by an approved testing agency.

EXCEPTIONS:

1. Class A roof assemblies include those with coverings of brick, masonry and exposed concrete roof deck.
2. Class A roof assemblies also include ferrous or copper shingles or sheets, metal sheets and shingles, clay or concrete roof tile, or slate installed on noncombustible roof decks or ferrous, copper or metal sheets installed without a roof deck on noncombustible framing.
3. Class A roof assemblies include minimum 16 ounces per square foot copper sheets installed over combustible roof decks.
4. Class A roof assemblies include slate installed over underlayment over ASTM D226, Type II underlayment over combustible decks.

8950.7. AMENDMENT.

Section R902.1.2 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R902.1.2. ROOF COVERINGS WITHIN ALL OTHER AREAS.

The entire roof covering of every existing structure where more than fifty (50%) percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

8950.8. AMENDMENT.

Section R902.2 of Section R902 of the 2025 California Residential Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

R902.2. FIRE-RETARDANT-TREATED SHINGLES AND SHAKES.

Fire-retardant-treated wood shakes and shingles are wood shakes and shingles complying with UBC Standard 15-3 or 15-4 which are impregnated by the full-cell vacuum-pressure process with fire-retardant chemicals, and which have been qualified by UBC Standard 15-2 or ASTM E108 or UL 790 for use on Class A or B roofs."

SECTION 10. Chapter 11.2 of Article VIII of the Arcadia Municipal Code is hereby added as follows:

**“CHAPTER 11.2
ELECTRIC VEHICLE CHARGING STATIONS**

**PART 1
APPLICABILITY**

8957. APPLICABILITY.

This chapter applies to applications for expedited building permits for electric vehicle charging stations consistent with California Government Code section 65850.7.

**PART 2
DEFINITIONS**

8958. DEFINITIONS.

The following definitions shall apply for purposes of this chapter:

Electric vehicle charging station or **charging station** means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electric Code, as it read on the effective date of this Chapter, and delivers electricity from a source outside of an electric vehicle into a plug-in electric vehicle.

Electronic submission means a submission of an application utilizing email,

the Internet, and/or facsimile transmission.

Specific, adverse impact means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date an application was deemed complete.

PART 3 PROCESS

8959. PROCESS.

A. The building official shall adopt a checklist of all application requirements for expedited building permits for electric vehicle charging stations. The checklist shall substantially conform to the most current version of the “Plug-In Electric Vehicle Infrastructure Permitting Checklist” found in the “Zero-Emission Vehicles in California: Community Readiness Guidebook” published by the Governor’s Office of Planning and Research. The checklist, application form, and any other documents required by the building official shall be published on the city’s website.

B. Anyone seeking to install an electric vehicle charging station at any site within the city shall apply to the building official for an expedited nondiscretionary building permit.

C. An application for an expedited building permit for an electric vehicle

charging station, and all associated documentation, may be submitted to the building official in person, by mail, or by electronic submission. Electronic signatures may be used in lieu of wet signatures.

D. An application that, in the opinion of the building official, satisfies the information requirements of the checklist adopted by the city shall be deemed complete.

E. If an application for an expedited building permit is deemed incomplete, the building official shall provide a written correction notice of the deficiencies and the additional information required to complete the application.

F. If the building official determines that an application for an expedited building permit is complete, the building official shall review the application. If the building official determines that the proposed charging station meets all health and safety requirements of state and federal law, and would not have a specific, adverse impact upon the public health or safety, the application shall be approved and a building permit shall be issued.

G. If the building official finds, based on substantial evidence, that a proposed charging station could have a specific, adverse impact upon the public health or safety, the city may require the applicant to apply for an electric vehicle charging station use permit in order to install the proposed charging station.

H. An application for an electric vehicle charging station use permit shall be reviewed by the building official. The building official shall not deny such an application without making written findings, based upon substantial evidence in the record, that the proposed charging station would have a specific, adverse impact upon the public health or safety which could not feasibly be satisfactorily mitigated or avoided. The written findings required for rejection of an electric vehicle charging station use permit application shall include the building official's basis for rejecting any potentially feasible alternatives that could mitigate or prevent the alleged adverse impact. Pursuant to Government Code section 65850.7, the building official's review shall be limited to health and safety issues. Aesthetic concerns, or other items not related to public health or safety may not be considered.

I. A decision of the building official made pursuant to subsection F, G, or H of this section may be appealed to the planning commission. The planning commission's review shall also be limited to health and safety issues.

J. Any condition imposed on an application for an expedited building permit or electric vehicle charging station use permit shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost."

SECTION 11. Chapter 12 of Article VIII of the Arcadia Municipal Code is hereby amended to read as follows:

**"CHAPTER 12
DANGEROUS BUILDINGS**

**PART 1
ADOPTION**

8960. ADOPTION

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council hereby adopts, by reference, the 1997 Edition of the Uniform Code for the Abatement of Dangerous Buildings as published by the International Code Council. The Code shall govern, regulate and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.

**PART 2
PURPOSE**

8970. PURPOSE

The purpose of this Code is to provide minimum standards to safeguard life or limb, health, property, and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the City of Arcadia and certain equipment

specifically regulated herein.”

SECTION 12. Chapter 13 of Article VIII of the Arcadia Municipal Code is hereby amended as follows:

**“CHAPTER 13
LOS ANGELES COUNTY GRADING CODE**

**PART 1
ADOPTION**

8980. ADOPTION.

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council hereby adopts, by reference, Appendix J of the Los Angeles County Building Code amending the 2025 California Building Code. The Code shall govern, regulate and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the City Clerk for use and examination by the public.”

SECTION 13. Chapter 14 of Article VIII of the Arcadia Municipal Code is hereby amended as follows:

**“CHAPTER 14
CALIFORNIA GREEN BUILDING STANDARDS CODE**

**PART 1
ADOPTION**

8990. ADOPTION.

Subject to certain changes and amendments as hereinafter set forth in this Chapter, the City Council hereby adopts, by reference, the 2025 California Green Building Standards Code. The Code shall govern, regulate and control all of the activities therein referred to and the same is made a part of this Chapter as though set forth in this Chapter in full.

One (1) copy of said Code is on file in the office of the Building Official for use and examination by the public.

**PART 2
PURPOSE**

8991. PURPOSE.

The purpose of this Code is to improve public health, safety and general welfare by enhancing the design and construction of buildings through the use of building concepts having a reduced negative impact or positive environmental impact and encouraging sustainable construction practices in the following categories:

1. Planning and design.

2. Energy efficiency.
3. Water efficiency and conservation.
4. Material conservation and resource efficiency.
5. Environmental quality.”

SECTION 14. The City Council finds that it can be seen with certainty that adoption of this Ordinance will not have a significant adverse effect on the environment and is therefore exempt from California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines. City staff is directed to file a notice of exemption within five (5) days of the adoption of this Ordinance.

SECTION 15. Transmittal. The Building Official shall transmit a copy of this Ordinance to the California Building Standards Commission, pursuant to Health and Safety Code Section 17958.7.

SECTION 16. Recession. All former ordinances or parts conflicting or inconsistent with the provisions of this Ordinance or of the codes adopted by this Ordinance and any other ordinance in conflict herewith are hereby repealed.

SECTION 17. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby

declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 18. Incorporation of Recitals. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 19. The City Clerk shall certify to the adoption of the Ordinance and shall cause a copy of same or summary thereof to be published in the official newspaper of said City within fifteen (15) days after its adoption. This Ordinance shall take effect on the first (1st) day of January, 2026.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved and adopted this _____ day of _____, 2025.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Michael J. Maurer
City Attorney

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EXHIBIT "A"

FINDINGS OF FACT

Pursuant to the 2025 Edition of the California Building Code Preface, the repost contained herein shall be submitted as the Findings of Fact document with regard to Article VIII of the City of Arcadia Municipal Code, Ordinance No. 2408 as adopted by the City of Arcadia. Under this Ordinance specific amendments have been established, which are more restrictive in nature than those sections adopted by the California Building Standards Code.

The amendments to the California Building Standards Code, 2025 Edition have been recognized by the City of Arcadia to address the Building problem(s) and maintain an environment, which will afford a level of fire and life safety to its citizens and guests.

Under provisions of California Building Standards Code Preface, local amendments shall be based on climate, geographical or topographical conditions. The Findings of Facts contained herein shall address each of these situations and shall present the local situation, which singularly or in combination cause the established amendments to be adopted.

Climate: The City of Arcadia is located in the County of Los Angeles, and is subject to long periods of dry, hot and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climate conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation. These fires spread very quickly and create a need for increased levels for fire prevention and protection. The added protection will supplement normal fire department response available and provide immediate protection for life and safety of occupants during fire occurrences. The warm, dry climate is conducive to swimming pools which creates a higher probability of child drowning where pools are unprotected.

Geographical: The geographic layout and contours of the City of Arcadia create barriers for accessibility for fire suppression forces. Due to the City's close proximity to major fault lines, there is a significant possibility for multiple fires spreading out of control due to ruptured gas lines and multiple structural collapses. Because of the major earthquake hazard, and due to some older nonconforming buildings, it is necessary during the new construction or building renovation to use the City ordinance to control and minimize conditions hazardous to life and property, which may result from fire, hazardous materials or an explosion.

The City is located within a densely urbanized area of Los Angeles County where multifamily residential developments are often situated adjacent to major roadways, thoroughfares, and streets. These geographical conditions expose residents to persistent and elevated noise levels beyond those typically contemplated by the minimum

standards.

Topographical: The water supply (domestic and fire flow) system within the City is directly affected by the topographical layout of Arcadia. The distribution system consists of high-low pressure and gravity systems zones, which carry the water from various reservoirs and storage tanks to different zones via water pipes. These street mains consist of high-pressure lines and low pressure lines where the pressure and flows are adequate in most of the areas of the city. There are certain areas in the southern portion of the City with static pressures of 40 psi., and in the northern portion as low as 20 psi. This variation of pressure causes major problems to development, as well as fire suppression forces.

As a result of the Findings of Fact, which identified the various climatic, geographical, and topographical elements, the requirements established by the City of Arcadia Building Department within the adopted Ordinance No. 2408 are considered reasonable and necessary modifications to the California Building Code based upon local conditions.

While it is clearly understood that the adoption of such regulations may not prevent the incidents of fire, and/or structural failure it is further noted that with the implementation of these various regulations and/or requirements it may serve to reduce the severity and potential loss of life and property.

The City of Arcadia Building Department submits these Findings of Fact and request acceptance of these as defined in the California Building Code Preface.

Prepared and submitted by: Kenneth Fields, City of Arcadia Building Official

Attachment No. 2

ORDINANCE NO. 2409

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING ARTICLE III OF THE ARCADIA MUNICIPAL CODE RELATING TO FIRE REGULATIONS; AND ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA FIRE CODE IN ITS ENTIRETY, INCLUDING APPENDICES, CHAPTER 4, B, C, D, K, AND P BASED ON THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, AND THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE IN ITS ENTIRETY, INCLUDING APPENDIX A, BASED ON THE 2024 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO

WHEREAS, pursuant to Government Code Section 50022.1 *et seq.* the City may adopt by reference the California Building Standards Code, 2025 Edition as provided in Title 24 of the California Code of Regulations, which includes the California Fire Code; and

WHEREAS, the California Building Standards Commission ("Commission") recently adopted the 2025 Edition of the California Building Standards Code; and

WHEREAS, California Health and Safety Code Sections 17958, 17958.5, 17958.7, and 18941.5 authorize cities to adopt the California Building Standards Code with modifications determined to be reasonably necessary because of local climatic, geological or topographical conditions; and

WHEREAS, the City of Arcadia desires to adopt the 2025 Edition of the California Fire Code in its entirety, including Appendix Chapter 4 and Appendices B, C, D, K, and

P based on the 2024 Edition of the International Fire Code published by the International Code Council; and

WHEREAS, the City of Arcadia desires to adopt the 2025 Edition of the California Wildland-Urban Interface Code in its entirety, including Appendix A based on the 2024 Edition of the International Wildland-Urban Interface Code published by the International Code Council; and

WHEREAS, the City of Arcadia desires to adopt both Codes together with the necessary amendments to assure that the Codes are tailored to the particular safety needs of the City as required by its unique climatic, geological and topographical conditions; and

WHEREAS, the City Council conducted first reading of this Ordinance on October 21, 2025; and

WHEREAS, notice of a public hearing on this ordinance was published in the Arcadia Weekly on October 27, 2025 and October 30, 2025; and

WHEREAS, the City Council held a public hearing on November 18, 2025, as required by law, at which time the Council determined that the adoption of the Codes and amendments thereto are in the best interest of the City and are based on the findings required by law; and

WHEREAS, at least one copy of each of the Codes adopted by reference by this ordinance were available for public inspection at the office of the City Clerk fifteen (15)

days preceding the public hearing pursuant to Government Code Section 50022.6.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA,
DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the amendments and additions to the California Fire Code herein are supported by Findings of Fact which are attached hereto as Exhibit "A" and incorporated herein as part of this Ordinance.

SECTION 2. Section 3121 of Division 1, Part 2, Chapter 1, Article III of the Arcadia Municipal Code is hereby amended to read as follows:

"3121. CALIFORNIA FIRE CODE ADOPTION.

Subject to the exception of the deletions or additions hereinafter set forth, and further subject to the amendments hereinafter specified, there is adopted by reference for the City of Arcadia the 2025 Edition of the California Fire Code, including Appendix Chapter 4 and Appendices B, C, D, K, and P based on the 2024 Edition of the International Fire Code published by the International Code Council, and the foregoing shall constitute the Fire Code of the City of Arcadia.

One (1) copy of said code is on file in the office of the City Clerk for use and examination by the public."

SECTION 3. Division 4, Part 2, Chapter 1 of Article III of the Arcadia Municipal Code is hereby amended by amending Sections 3124, 3124.1, 3124.2, 3124.3, 3124.4, 3124.5, 3124.6, 3124.7, and 3124.8, and adding Sections 3124.9, 3124.10, 3124.11,

3124.12 and 3124.13 to read in their entirety as follows:

"3124. AMENDMENTS AND ADDITIONS.

The California Fire Code is hereby amended to read as follows:

3124.1. AMENDMENT.

Section 105.6.30 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

105.6.30 LP-gas. An operational permit is required for:

1. Storage and use of LP-gas.

Exception: A permit is not required for individual containers with a 500-gallon water capacity or less or multiple container systems having an aggregate quantity not exceeding 500 gallons, used exclusively for emergency power generation, and serving occupancies in Group R-3 not located in the Wildland-Urban Interface Area.

2. Operation of cargo tankers that transport LP-gas.

3124.2. AMENDMENT.

Section 203.3 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topological conditions:

Business Group B

Training and skill development not in a school or academic program (this shall include, but not be limited to, martial arts studios, gymnastics and similar uses regardless of the ages served, and where not classified as a Group A occupancy).

3124.3. AMENDMENT.

Section 903.2 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.2. Where required. Approved automatic extinguishing systems shall be installed:

1. In all new buildings regardless of the type of construction or occupancy.

EXCEPTIONS:

A) Detached private garages, providing the floor area does not exceed 1000 square feet.

B) Pool houses, recreation rooms, workshops, and similar accessory R-3 occupancies providing no portion of the exterior wall of the building is more than 150 feet from a public street.

C) Other minor buildings and/or occupancies as approved by the Fire Chief.

2. In existing buildings with new occupancies as required by other sections of the Fire Code.

3124.4. AMENDMENT.

Section 903.2.18 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.2.18. Group U garages and carports accessory to Group R-3 occupancies.

Carports with habitable space above, detached private garages over 1000 square feet in area, and attached private garages shall be protected by fire sprinklers in accordance with this section. These areas shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate temperature commercial type heads shall be used.

3124.5. AMENDMENT.

Section 903.3.1.3 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.3.1.3. NFPA 13D SPRINKLER SYSTEMS. Where allowed, automatic sprinkler systems installed in one- and two-family dwellings shall be installed throughout in accordance with NFPA 13D with the following additions:

- A) Attics containing forced air units shall have one or more quick-response intermediate temperature sprinkler heads adjacent to each unit.
- B) Attached private garages shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick- response intermediate temperature commercial type heads shall be used for the garage area.
- C) Detached private garages over 1000 square feet in total area shall be sprinklered and shall have a design density of an Ordinary Hazard Group 1 occupancy with a design area of two (2) heads. Quick-response intermediate

temperature commercial type heads shall be used for the garage area.

D) Residential structures under 5000 square feet in total area shall be designed

for two

(2) heads flowing in the residential area. Residential structures over 5000 square feet in total area shall be designed for four (4) heads flowing in the residential area.

E) Attics and basements used for storage purposes shall be fully sprinklered with residential type heads.

F) A single exterior bell activated by the waterflow switch shall be provided at an approved location.

G) A representative sample of spare heads shall be provided at an approved location.

3124.6. AMENDMENT.

Section 903.4.3 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

903.4.3 ALARMS. An approved audible and visual sprinkler waterflow alarm device shall be connected to each automatic sprinkler system. Such sprinkler waterflow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a waterflow switch is required by Section 903.4.1 to be electrically supervised, such sprinkler waterflow

alarm devices shall be powered by a fire alarm control unit or, where provided, a fire alarm system. Alarm devices shall be provided on the exterior of the building in an approved location. Where a fire alarm system is installed, actuation of the automatic fire sprinkler system shall actuate the building fire alarm system. Approved audible notification appliances shall be provided in the interior of the building at locations required by the Fire Chief.

EXCEPTION: NFPA 13D systems serving R-3 occupancies shall be provided with a single exterior bell.

3124.7 AMENDMENT.

Section 1103.5 of the California Fire Code is amended to read as follows due to local climatic, geographical, and topographic conditions:

1103.5 EXISTING BUILDINGS. An approved automatic fire sprinkler system shall be installed in existing buildings, including any additions thereto, in the occupancies and buildings as set forth in this section.

1. In all commercial and industrial buildings greater than 5000 square feet in area when enlarged by an addition to the existing structure or as required by the Fire Chief.
2. In all commercial and industrial buildings equal to or less than 5000 square feet in area, when enlarged by an addition to the existing structure, exceeds 5000 square feet or as required by the Fire Chief.

3. In all Group R-1 or R-2 Occupancies when an addition results in additional guestrooms or dwelling units.

4. In all Group R-3 Occupancies greater than 2500 square feet in living area when enlarged by an addition to the living area of the existing structure.

EXCEPTIONS:

1) Additions of areas that would not require sprinklers such as closets or bathrooms.

2) Additions that occur without increasing the number of stories or increasing the horizontal projection of the first story roof.

5. In all Group R-3 Occupancies equal to or less than 2500 square feet in living area, when enlarged by an addition to the living area of the existing structure, exceeds 2500 square feet in residential area.

EXCEPTIONS:

1) Additions of areas that would not require sprinklers such as closets or bathrooms.

2) Additions that occur without increasing the number of stories or increasing the horizontal projection of the first story roof.

6. In existing buildings for new occupancies as required by other sections of the Fire Code.

3124.8 AMENDMENT.

Section P101.2 of the California Fire Code is amended to read as follows:

P101.2 Permits. An operational permit shall be required for haunted houses, ghost walks, or similar amusement uses in accordance with Appendix P101.2.

EXCEPTION: Haunted houses, ghost walks, or similar amusement uses in Group R-3 occupancies."

"3124.9 ADDITION.

Section 5608.2 is added to Chapter 56 of the California Fire Code to read as follows due to local climatic conditions:

5608.2. FIREWORKS PROHIBITED. No person shall sell, display for sale, possess, store, or manufacture, use, light, fire, discharge, explode or set off any fireworks, including "Safe and Sane" fireworks anywhere within the City, except as allowed by the Fire Chief.

3124.10 ADDITION.

Section 6112 is hereby added to Chapter 61 of the California Fire Code to read as follows: The use of liquefied petroleum gas for emergency power generation for Group R-3 occupancies located in the Very High Fire Hazard Severity Zone area shall comply with the following:

1. All individual containers shall be a maximum size of 500-gallon (1893 L) water capacity. Multiple container systems shall not exceed 500-gallons (1893 L) in

aggregate quantity.

2. A minimum 10-foot setback shall be maintained between the tank and all buildings in perpetuity. All future developments on the property shall be subject to this requirement.

3. Signage shall be provided on the tank indicating its contents and warning of "NO SMOKING WITHIN 25 FEET".

4. Weeds, grass, brush, trash, and other combustible materials shall be kept a minimum of 10 feet from the tank.

5. A minimum 6A:80BC fire extinguisher shall be provided within 50 feet of the tank. It shall be the applicant's responsibility to have the fire extinguisher serviced by a qualified contractor on an annual basis.

6. During refueling, the LP tank vehicle shall not be left unattended at any time.

3124.11 ADDITION [ADMINISTRATIVE].

Section 105.1.7 is added to the California Fire Code to read as follows:

When the application for a permit under this section is filed, a non-refundable fee as adopted by City Council Resolution shall be paid for the purpose of recovering the cost of services provided.

3124.12 DELETION [ADMINISTRATIVE].

Section 103 is hereby deleted from the California Fire Code without replacement.

3124.13 ADDITION [ADMINISTRATIVE].

Section 104.12 is added to the California Fire Code to read as follows:

104.12 COST RECOVERY. Where an emergency situation is caused or exacerbated by a willful act, a negligent act, or a violation of the Fire Code, Building Code, or any other applicable law, ordinance or regulation, the cost of mitigating and securing any emergency that is within the responsibility of the Fire Chief is a charge against the person who caused the emergency or who caused the circumstances leading to the creation of the emergency. Damages and expenses incurred by any public agency providing mutual aid shall constitute a debt of such person and shall be collectible by the Fire Chief for proper distribution in the same manner as in the case of an obligation under contract expressed or implied. Expenses as stated above shall include, but not be limited to, equipment and personnel committed and any payments required by the public agency to outside business firms requested by the public agency to mitigate or secure the emergency, monitor remediation, and clean up.

SECTION 4. Division 5, Part 2, Chapter 1 of Article III of the Arcadia Municipal Code is hereby amended by amending Sections 3125 and 3125.1 to read in their entirety as follows:

"DIVISION 5. - APPEALS AND PERMITS

3125. AMENDMENT [ADMINISTRATIVE].

Section 112 of the California Fire Code is amended to read as follows:

Appeals. Whenever the Chief disapproves an application or refuses to grant a permit, the applicant may appeal from the decision of the Chief to the City of Arcadia Building/Fire Code Appeals Board within thirty (30) days from the date of the decision being appealed.

3125.1. AMENDMENT [ADMINISTRATIVE].

Section 112 of the California Fire Code is amended by adding the following paragraph:

Appeals Procedure. The City of Arcadia Building/Fire Code Appeals Board shall not consider any such appeal unless the matter has come to the attention of the Chief and he has rendered a decision in writing. Any appeal to the board shall be made by the affected person or his agent in writing in the form and manner as prescribed by the Chief and as specified in Arcadia Municipal Code section 8130.2."

SECTION 5. Parts 3 and 4 of Chapter 1 of Article III of the Arcadia Municipal Code are hereby amended in their entirety to read as follows:

"PART 3. -CALIFORNIA WILDLAND-URBAN INTERFACE CODE

3130. CALIFORNIA WILDLAND-URBAN INTERFACE CODE ADOPTION

There is adopted by reference for the City of Arcadia the 2025 Edition of the California Wildland-Urban Interface Code, including Chapter A based on the 2024 Edition of the International Wildland-Urban Interface Code published by the

International Code Council, and the foregoing shall constitute the Wildland-Urban Interface Code of the City of Arcadia.

3130.1. WILDLAND-URBAN INTERFACE FIRE AREA BOUNDARIES.

The boundaries of the Wildland-Urban Interface Area shall be the same as the Fire Hazard Severity Zone Map as produced by the California Department of Forestry and Fire Protection and as adopted by City Council Resolution.

3130.2 AMENDMENT.

Section 101.5 of the 2025 California Wildland-Urban Interface Code is amended to read as follows due to local climatic and topographical conditions:

101.5. Additions, Remodels, Repairs or Alterations. Additions, remodels, repairs or alterations may be made to any building or structure without requiring the existing building or structure to comply with all the requirements of this code, provided the addition, remodel, repair or alteration conforms to that required for a new building or structure.

EXCEPTIONS:

1. Provisions of this code that specifically apply to existing conditions are retroactive.

2. The Wildland-Urban Interface Code shall apply to any remodel, alteration, addition or repair based on the following:

0% - 50% - Applicable to addition/alteration only.

51% - 100% - Applicable to the entire structure.

All percentages are based on habitable area and pertain to remodel/additions completed within the most recent thirty-six (36) month period.

Additions, repairs, remodels or alteration shall not be made to an existing building or structure that will cause the existing building or structure to be in violation of any of the provisions of this code nor shall such additions or alterations cause the existing building or structure to become unsafe. An unsafe condition shall be deemed to have been created if an addition or alteration will cause the existing building or structure to become structurally unsafe or overloaded; will not provide adequate access in compliance with the provisions of this code or will obstruct existing exits or access; will create a fire hazard; will reduce required fire resistance or will otherwise create conditions dangerous to human life.

3130.3 AMENDMENT [ADMINISTRATIVE].

Section 112.1 of the 2025 California Wildland-Urban Interface Code is added to read as follows:

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official or the Fire Chief relative to the application and interpretation of the City's Building and Fire codes, the Planning Commission shall act as the Arcadia Building and Fire Code Board of Appeals. The Planning Commission shall not consider an appeal until the Building Official or the

Fire Chief has rendered a decision in writing. An appeal shall be filed with the City within 30 days from the date of his or her written decision; in addition, an appeals fee shall be paid to the City in an amount established by City Council Resolution. The appeal shall be in writing and shall clearly set forth the order, decision or determination being appealed. A hearing shall be scheduled before the Planning Commission as soon as practicable from the date of receipt of the appeal. The Building Official or the Fire chief, as applicable, shall prepare a written report for the Planning Commission. The decision of the Planning Commission shall be final unless appealed to the City Council. The appeal to the City Council shall be in writing and shall be filed with the City within five (5) working days from the date of the Planning Commission's decision; in addition, an appeals fee shall be paid to the City in an amount established by City Council Resolution. A hearing shall be scheduled before the City Council as soon as practicable from the date of the receipt of the written appeal. The Building Official or the Fire Chief, as applicable, shall prepare a written report for the City Council. The decision of the City Council shall be final.

3130.4 ADDITION.

Section 503.3 of the 2025 California Wildland-Urban Interface Code is added to read as follows due to local climatic, geographical, and topographical conditions:

503.3 Heavy timber construction. Heavy timber construction as defined per Chapter 6 of the 2025 California Building Code.

3130.5 AMENDMENT.

Section 504.7.3 of the 2025 California Wildland-Urban Interface Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

504.7.3 Decks. The walking surface material of decks, porches, balconies and stairs shall comply with the requirements of Sections 504.7.3.1 through 504.7.3.4 when any portion of such surface is within fifty (50) feet of the building.

3130.6 AMENDMENT.

Section 507.1 of the 2025 California Wildland-Urban Interface Code is amended to read as follows due to local climatic, geographical, and topographical conditions:

507.1 General. The Wildland-Urban Interface Code Sections 504.2 and 504.2.1 shall apply to any addition, replacement, or repair of roof coverings based on the following:

0% - 25% of the existing roof area - Applicable to new roof covering only.

26% - 100% of the existing roof area - Applicable to the entire roof covering of the structure.

All percentages are based on the addition, replacement, or repairs completed within the most recent twelve (12) month period. All portions of a roof covering applied during an addition, replacement, or repair to an existing structure shall meet

at least a Class A classification. Pressure treated, untreated, or fire-retardant treated wood shakes and wood shingles shall not be installed on any building or structure located in the Wildland Urban-Interface Area Boundaries.

PART 4. -SPECIAL REGULATIONS DIVISION 1.

FLAMMABLE AND EXPLOSIVE MATERIAL

3141. STORAGE OF FLAMMABLE LIQUIDS.

Storage of flammable liquids in outside aboveground tanks is prohibited within the boundaries of the City as the same now exist or as the same may at any time hereafter exist. Aboveground tanks may be permitted on a case by case basis with approval of the Chief.

3141.1. NEW BULK PLANTS PROHIBITED.

The limits in which new bulk storage of liquefied petroleum gas is restricted are established as the boundaries of the City.

3141.2. SAME.

All real property which has been or may hereafter be classified as, changed to or placed in Zones R-M, R-O, R-1, R-2 or R-3 shall be limited to the storage of a maximum of the equivalent to ten (10) gallons of water capacity outdoors and five (5) gallons of water capacity in either free standing or attached accessory structures.

3141.3. SAME. EXCEPTIONS.

- 1) Individual containers with a 500-gallon water capacity or less or multiple

container systems having an aggregate quantity not exceeding 500 gallons, used exclusively for emergency power generation and serving occupancies in Group R-3.

2) The City Council may, upon written application, and after receipt of the report and recommendation of the Chief, after finding upon the evidence received that the public health, safety and welfare will not be jeopardized, alter the limits fixed by any of the preceding section.

3142. HAZARDOUS MATERIALS ABATEMENT.

Clean up or abatement; liability for cost.

3142.1. SAME.

The Fire Department is authorized to abate or cause to be cleaned up the effects of any hazardous material deposited upon or into any property or facilities in the City; and any such person or persons responsible for such property or who intentionally, negligently or otherwise caused such deposit shall be liable for the payment of all such cost incurred by the Fire Department as a result of such cleanup or abatement activity. The remedy provided by this part shall be in addition to any other remedies provided by law.

3142.2. SAME.

For the purposes of this part, "Hazardous Materials" shall be defined as any substance or materials in a quantity or form which, in the determination of the Fire Chief or his authorized representative, poses an unreasonable and imminent risk to

the life, health or safety of persons or property or to the ecological balance of the environment, and shall include, but not be limited to, such substances as explosives, radioactive materials, unstable or toxic materials, petroleum or petroleum products or gases, poisons, etiologic (biologic) agents, pesticides, flammables and corrosives.

3142.3. SAME.

For purposes of this part, cost incurred by the Fire Department shall include, but shall not necessarily be limited to the following: actual labor costs of City personnel, including workers compensation benefits, fringe benefits, administrative overhead, cost of equipment operations, cost of materials obtained directly by the City and cost of any contract labor, equipment and materials as necessary to clean up and abate the hazard.

3142.4. SAME.

The authority to recover costs under this part shall not include actual fire suppression services which are normally or usually provided by the Fire Department."

SECTION 6. The City Council finds that it can be seen with certainty that adoption of this Ordinance will not have a significant adverse effect on the environment and is therefore exempt from California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines. City staff is directed to file a notice of exemption within five (5) days of the adoption of this Ordinance.

SECTION 7. Transmittal. The Building Official shall transmit a copy of this Ordinance to the California Building Standards Commission, pursuant to Health and Safety Code Section 17958.7.

SECTION 8. Recession. All former ordinances or parts conflicting or inconsistent with the provisions of this Ordinance or of the codes adopted by this Ordinance and any other ordinance in conflict herewith are hereby repealed.

SECTION 9. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 10. Incorporation of Recitals. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 11. The City Clerk shall certify to the adoption of the Ordinance and shall cause a copy of same or summary thereof to be published in the official newspaper of said City within fifteen (15) days after its adoption.

Passed, approved and adopted this _____ day of _____, 2025.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Michael J. Maurer
City Attorney

EXHIBIT "A"

FINDINGS OF FACT

Pursuant to the 2025 Edition of the California Fire Code Preface, the report contained herein shall be submitted as the Findings of Fact document with regard to Article III of the City of Arcadia Municipal Code, Ordinance No. 2409, as adopted by the City of Arcadia. Under this adopting Ordinance specific amendments have been established, which are more restrictive in nature than those sections adopted by the California Building Standards Code.

The amendments to the California Fire Code, 2025 Edition have been recognized by the City of Arcadia to address the fire problem(s), concern(s) and future direction(s) by which this City can establish and maintain an environment, which will afford a level of fire and life safety to its citizens and guests.

Under the provisions of California Fire Code Preface, local amendments shall be based on climatic, geographical or topographical conditions. The Findings of Facts contained herein shall address each of these situations and shall present the local situation, which singularly or in combination cause the established amendments to be adopted.

Climatic: The City of Arcadia is located in the County of Los Angeles, and is subject to long periods of dry, hot and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation. These fires spread very quickly and create a need for increased levels for fire prevention and protection.

Geographical: The geographic layout and contours of the City of Arcadia create barriers for accessibility for fire suppression forces. Due to the City's close proximity to major fault lines, there is a significant possibility for multiple fires spreading out of control due to ruptured gas lines and multiple structural collapses. Because of the major earthquake hazard, and due to some older nonconforming buildings, it is necessary during the new construction or building renovation to use the City ordinance to control and minimize conditions hazardous to life and property, which may result from fire, hazardous materials or an explosion.

Topographical: The water supply (domestic and fire flow) system within the City is

directly affected by the topographical layout of Arcadia. The distribution system consists of high-low pressure and gravity systems zones, which carry the water from various reservoirs and storage tanks to different zones via water pipes. These street mains consist of high-pressure lines and low pressure lines where the pressure and flows are adequate in most of the areas of the city. There are certain areas in the southern portion of the City with static pressures of 40 psi, and in the northern portion as low as 20 psi. This variation of pressure causes major problems to development, as well as fire suppression forces.

As a result of the Findings of Fact, which identified the various climatic, geographical, and topographical elements, the requirements established by the City of Arcadia Fire Department within the adopted Ordinance No. 2409 are considered reasonable and necessary modifications to the California Fire Code based upon local conditions.

While it is clearly understood that the adoption of such regulations may not prevent the incidents of fire, it is further noted that with the implementation of these various regulations and/or requirements it may serve to reduce the severity and potential loss of life and property.

The City of Arcadia Fire Department submits these Findings of Fact and request acceptance of these as defined in the California Fire Code Preface.

Prepared and submitted by: Mark Krikorian, Fire Marshal



CITY OF ARCADIA

STAFF REPORT

POLICE DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Police Chief
Justine Bruno, Deputy City Manager

SUBJECT: ORDINANCE NO. 2410 AMENDING CHAPTER 9 OF ARTICLE VII OF THE ARCADIA MUNICIPAL CODE RELATING TO CAMPING AND STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY; AND AMENDING PARTS 2 AND 4 OF CHAPTER 2, ARTICLE IV OF THE ARCADIA MUNICIPAL CODE RELATING TO PUBLIC WELFARE, MORALS, AND POLICY

CEQA: Not a Project

Recommendation: Adopt

SUMMARY

At its regular meeting of October 7, 2025, the City Council voted 5-0 to introduce Ordinance No. 2410, amending Chapter 9, Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property, and amending Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy. The complete October 7 staff report is attached for reference. The purpose of this item is to provide a second reading of this ordinance, as required by law.

It is recommended that the City Council adopt Ordinance No. 2410, amending certain sections of Arcadia Municipal Code relating to camping, the storage of personal property on public property, public intoxication, and trespassing.

DISCUSSION

The City of Arcadia has a range of local laws to protect public health, safety, and public welfare, which include regulations on public camping, intoxication, and trespassing. Following the *Grants Pass* decision, cities now have broader authority to

enforce public camping bans. Arcadia's current ordinance requires an offer of shelter and includes several exemptions before enforcement can occur. Through Ordinance No. 2410, Arcadia will be able to reinstate a citywide ban on public camping without the need to offer shelter, provide certain notices, or store personal belongings. Although these changes strengthen enforcement capabilities, Arcadia will continue its "service first" approach, maintaining full-time case managers and outreach programs to support unhoused individuals.

Ordinance No. 2410 also proposes two technical updates to the Arcadia Municipal Code regarding public intoxication and trespass notices. Under the proposed ordinance, the following will occur: (1) a repeal of local public intoxication provisions that are preempted by state law, and (2) an amendment allowing peace officers to issue trespass notices directly for private property.

Although the City will no longer enforce public intoxication under its municipal code, the Arcadia Police Department will continue to issue citations and make arrests under applicable state law (California Penal Code 647(f)). The proposed changes would also expand the authority of peace officers in trespass situations, improving enforcement and the successful prosecution of these events.

It is recommended that the City Council adopt Ordinance No. 2410 to align the Arcadia Municipal Code with the updated legal framework on public camping and improve the enforcement and prosecution of public intoxication and trespass violations.

ENVIRONMENTAL ANALYSIS

At the Council Meeting on October 7, 2025, the City Council found and determined that the adoption of Ordinance No. 2410 does not constitute a project under the California Environmental Quality Act ("CEQA"), Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The recommended action has a nominal fiscal impact. The modifications proposed under Ordinance No. 2410 will improve the efficiency of enforcement actions related

to public camping, and the City will realize minor cost savings in legal costs related to prosecutions of public intoxication and trespass notices.

RECOMMENDATION

It is recommended that the City Council adopt Ordinance No. 2410, amending Chapter 9 of Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property; and amending Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

Approved:



Dominic Lazzaretto

City Manager

Attachment No. 1: Ordinance No. 2410

Attachment No. 2: October 7, 2025, City Council Staff Report (No Attachments)

Attachment No. 1

ORDINANCE NO. 2410

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING CHAPTER 9 OF ARTICLE VII OF THE ARCADIA MUNICIPAL CODE RELATING TO CAMPING AND STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY; AND AMENDING PARTS 2 AND 4 OF CHAPTER 2, ARTICLE IV OF THE ARCADIA MUNICIPAL CODE RELATING TO PUBLIC WELFARE, MORALS, AND POLICY

WHEREAS, the Arcadia Municipal Code contains the laws and regulations of the City, including laws relating to public health, safety and welfare; and

WHEREAS, in order to protect the health, safety and welfare of the City, the Arcadia Municipal Code has consistently prohibited camping in public spaces; and

WHEREAS, in the case of *Martin v. Boise*, 920 F.3d 584 (9th Cir. 2019), the Ninth Circuit Court of Appeal held that “the Eighth Amendment preclude[s] the enforcement of a statute prohibiting sleeping outside against homeless individuals with no access to alternative shelter,” while still allowing for reasonable time, place and manner restrictions; and

WHEREAS, in response to the Boise case, the City Council adopted Ordinance No. 2374, which required an offer of shelter prior to enforcement of the camping laws and which contained an exemption for necessity, with certain limited exceptions to the exemption; and

WHEREAS, in 2024, the United States Supreme Court issued an opinion in *Grants Pass v. Johnson* that upheld the City of Grants Pass's camping ordinance and overturned the Ninth Circuit's opinion in *Boise*; and

WHEREAS, the City Council desires to amend the Arcadia Municipal Code in a manner that prohibits public camping within the City consistent with *Grants Pass*; and

WHEREAS, California Penal Code section 647(f) prohibits public intoxication in preemption of local ordinances; and

WHEREAS, the Arcadia Municipal Code prohibits trespasses upon private property after being notified by the owner or lessee or other person in charge of the property; and

WHEREAS, the City Council desires to amend the trespass ordinance to prohibit trespasses upon private property after notice from a peace officer on behalf of the owner or lessee or other person in charge of the property.

NOW, THEREFORE, the City Council of the City of Arcadia does hereby ordain as follows:

SECTION 1. Part 1 of Chapter 9 of Article VII of the Arcadia Municipal Code is hereby amended to be as shown in Exhibit 1 to this Ordinance. The amendments are shown for reference in Exhibit 2 to this Ordinance.

SECTION 2. Sections 4240 and 4240.1 of the Arcadia Municipal Code are hereby repealed.

SECTION 3. Section 4224 is amended *in part* to read as follows, with the added text underlined:

“(1) No person shall remain upon any private property or business premises, after being notified by the owner or lessee or other person in charge thereof, or by a peace officer acting at the request of any of the above, to remove therefrom.

(2) No person, without permission, express or implied, of the owner or lessee or other person in charge of private property or business premises, shall enter upon such private property or business premises after having been notified by the owner or lessee or other person in charge thereof, or by a peace officer acting at the request of any of the above, to keep off or keep away therefrom.”

SECTION 4. If any portion of this Ordinance is found to be invalid or unenforceable, such provisions shall be deemed severed and the remainder of the Ordinance shall remain in full force and effect.

SECTION 5. This Ordinance is effective upon the 31st day following its adoption by the City Council.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance and shall cause a copy of same or summary thereof, to be posted per Resolution No. 7483 and within fifteen (15) days after its adoption.

Passed, approved and adopted this 21st day of October, 2025.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Michael J. Maurer
City Attorney

EXHIBIT 1

ARCADIA MUNICIPAL CODE

ARTICLE VII. PUBLIC WORKS

CHAPTER 9 – CAMPING AND STORAGE OF PERSONAL PROPERTY

PART 1. - PURPOSE AND DEFINITIONS

7870. - PURPOSE.

This Chapter is intended to protect the public health, welfare, and safety by reserving open spaces and facilities within the City limits for their intended purposes. Public property within the City should be readily accessible and available to residents and the public at large. The use of these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for their intended purposes and is deleterious to the public peace, health, safety, and welfare. The use of these areas for camping obstructs the intended uses for the public at large, contributes to blight, and can cause damage to public property. This Chapter is intended to avoid unsafe and potentially disorderly conditions, unsanitary and unhealthful conditions, and the degradation or destruction of open spaces and facilities within the City.

7871. - DEFINITIONS.

The following words and phrases, when used in this Chapter, shall have the meaning ascribed to them by this section unless it is apparent from the context that another meaning is intended.

- (a) "Camp" or "Camping" means residing in or using any public property for one or more nights for living accommodation purposes, such as sleeping activities or making preparations to sleep (including the laying down of bedding for the purpose of sleeping), or using any tents, or storing personal belongings (including but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware, and similar material), or making any fire using Bunsen burners or other heating items, or regularly cooking meals. These activities constitute camping when it reasonably appears, in light of all the circumstances, that a person is using public property as a living accommodation for one or more nights, with the intent to camp.
- (b) "Camp facilities" include, but are not limited to, tents, huts, or similar temporary shelters consisting of any material with a top or roof or any other upper covering or that is otherwise enclosed by sides that is of sufficient size for a person to fit underneath or inside while sitting or

lying down and includes the use of a tarp or other material tied or affixed to a structure or bush to create an enclosed area.

- (c) "Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, hammocks, or non-City designated cooking or heating facilities and similar equipment.
- (d) "Landscaped area" means any manicured or natural ground covered areas including but not limited to flower beds, bushes, brush areas, or shrubs.
- (e) "Personal property" means any tangible property and includes, but is not limited to, goods, materials, merchandise, tents, tarpaulins, bedding, blankets, sleeping bags, personal items such as household items, luggage, backpacks, clothing, food, documents, and medication.
- (f) "Public property" means any publicly owned property in the City, whether improved or unimproved, including, but not limited to, any of the following: public alleyways; public parking lots; public passageways; public streets; public rights-of-way; park playgrounds; freeway on-ramps and off-ramps; publicly owned, maintained, or operated parks; publicly owned, maintained, or operated landscaped areas or greenbelts; publicly owned fences, trees, light poles, or equipment

boxes; publicly owned, maintained, or operated open spaces including, but not limited to, public facilities or buildings of any kind; public sidewalks, curbs, and gutters; public educational institutions; or other government owned, maintained, or operated properties located within the City.

(g) "Public utilities" means any outdoor water, sewer, or electrical outlets or fixtures on government owned, maintained, or operated properties located within the City that are not designated for public use.

(h) "Store" means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

7872. - UNLAWFUL CAMPING.

It shall be unlawful for any person to camp, occupy camp facilities, use camp paraphernalia, or use public utilities on any public property within the City, except as otherwise provided herein or mandated by applicable law. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location.

7873. - STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY.

It shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, on any public property within the City, except as otherwise provided herein or mandated by applicable law.

7874. - OTHER EXEMPTIONS.

The provisions of this Chapter shall not apply in the event of an emergency, including a City declared emergency or natural disaster, such as a fire or earthquake, nor to any persons participating in organized and supervised recreational activities in parks within the City or the Civic Center area, if approved by the City's Director of Recreation and Community Services or City Manager, nor to camping in public areas legally established and clearly designated for camping purposes, nor to any employee of the City or any public utility or governmental agency who is required to enter or be in said areas in the course of their employment.

7875. - ENFORCEMENT.

The prohibition of Sections 7872 and 7873 may be enforced by: (1) the Arcadia Police Department; (2) the City's Code Services and Enforcement Division; (3) Parks and Facilities personnel; (4) or other local law enforcement. The City Manager, or a department designated by the City Manager, may issue regulations or guidelines necessary or appropriate to aid in the enforcement and implementation of this Chapter and may create any additional procedures consistent with this Chapter

necessary or appropriate to protect the property rights of individuals whose property is taken into custody pursuant to this Chapter.

7876. - PENALTY.

Violations of Sections 7872 may be charged as a misdemeanor and be eligible for referral to any applicable prosecutorial-led diversion program. Violations of Sections 7873 are subject to an administrative citation pursuant to Chapter 4A of this Code.

EXHIBIT 2

ARCADIA MUNICIPAL CODE

ARTICLE VII. PUBLIC WORKS

CHAPTER 9 – CAMPING AND STORAGE OF PERSONAL PROPERTY

PART 1. - PURPOSE AND DEFINITIONS

Deletions shown in ~~striketrough~~ and additions shown in underline:

7870. - PURPOSE.

This Chapter is intended to protect the public health, welfare, and safety by reserving open spaces and facilities within the City limits for their intended purposes. Public property within the City should be readily accessible and available to residents and the public at large. The use of these areas for camping purposes or storage of personal property interferes with the rights of others to use the areas for their intended purposes and is deleterious to the public peace, health, safety, and welfare. The use of these areas for camping obstructs the intended uses for the public at large, contributes to blight, and can cause damage to public property. This Chapter is intended to avoid unsafe and potentially disorderly conditions, unsanitary and unhealthful conditions, and the degradation or destruction of open spaces and facilities within the City.

7871. - DEFINITIONS.

The following words and phrases, when used in this Chapter, shall have the meaning ascribed to them by this section unless it is apparent from the context that another meaning is intended.

- (a) "Camp" or "Camping" means residing in or using any public property for one or more nights for living accommodation purposes, such as sleeping activities or making preparations to sleep (including the laying down of bedding for the purpose of sleeping), or using any tents, or storing personal belongings (including but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware, and similar material), or making any fire using Bunsen burners or other heating items, or regularly cooking meals. These activities constitute camping when it reasonably appears, in light of all the circumstances, that a person is using public property as a living accommodation for one or more nights, with the intent to camp.
- (b) "Camp facilities" include, but are not limited to, tents, huts, or similar temporary shelters consisting of any material with a top or roof or any other upper covering or that is otherwise enclosed by sides that is of sufficient size for a person to fit underneath or inside while sitting or

lying down and includes the use of a tarp or other material tied or affixed to a structure or bush to create an enclosed area.

(c) "Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, hammocks, or non-City designated cooking or heating facilities and similar equipment.

~~(d) "Critical infrastructure" means real property or a facility, whether privately or publicly owned, that the City Manager designates as being so vital and integral to the operation or functioning of the city or in need of protection that its damage, incapacity, disruption, or destruction would have a debilitating impact on the public health, safety, or welfare. Critical infrastructure may include, but is not limited to, government buildings, such as fire stations, police stations, jails, or courthouses; hospitals; structures, such as antennas, bridges, roads, train tracks, drainage systems, or levees; or systems, such as computer networks, public utilities, electrical wires, natural gas pipes, telecommunication centers, or water sources.~~

~~(e) "Enforcing employee" means the employee of the City, authorized to enforce this chapter.~~

- (df) "Landscaped area" means any manicured or natural ground covered areas including but not limited to flower beds, bushes, brush areas, or shrubs.
- (eg) "Personal property" means any tangible property and includes, but is not limited to, goods, materials, merchandise, tents, tarpaulins, bedding, blankets, sleeping bags, personal items such as household items, luggage, backpacks, clothing, food, documents, and medication.
- (fh) "Public property" means any publicly owned property in the City, whether improved or unimproved, including, but not limited to, any of the following: public alleyways; public parking lots; public passageways; public streets; public rights-of-way; park playgrounds; freeway on-ramps and off-ramps; publicly owned, maintained, or operated parks; publicly owned, maintained, or operated landscaped areas or greenbelts; publicly owned fences, trees, light poles, or equipment boxes; publicly owned, maintained, or operated open spaces including, but not limited to, public facilities or buildings of any kind; public sidewalks, curbs, and gutters; public educational institutions; or other government owned, maintained, or operated properties located within the City.

- (g) "Public utilities" means any outdoor water, sewer, or electrical outlets or fixtures on government owned, maintained, or operated properties located within the City that are not designated for public use.
- (h) "Store" means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.
- ~~(k) "Very High Fire Severity Zones" means mapped area as defined by the Office of State Fire Marshal that designates zones (based on factors such as fuel, slope, and fire weather) with varying degrees of fire hazard (i.e. moderate, high, and very high).~~

7872. - UNLAWFUL CAMPING.

It shall be unlawful for any person to camp, occupy camp facilities, use camp paraphernalia, or use public utilities on any public property within the City, except as otherwise provided herein or mandated by applicable law. It is a violation of this section to set up provisions for the purpose of camping whether or not a full night is actually spent at the location.

7873. - STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY.

It shall be unlawful for any person to store personal property, including camp facilities and camp paraphernalia, on any public property within the City, except as otherwise provided herein or mandated by applicable law.

~~7874. - OFFER OF HOUSING, SHELTER AND SERVICES.~~

~~Prior to directing a person to remove camp facilities or prior to removing the camp facilities, the enforcing employee shall offer information to the occupant(s) regarding any available housing or shelter and other health and human services that said employee reasonably believes are relevant to the occupant(s) and their individual circumstances.~~

~~7875. - EXEMPTION FOR NECESSITY.~~

~~The provisions of this Chapter shall not apply, except as stated below, to any individual camping by necessity, including, for example, those instances in which every shelter in the local area is at capacity. In order to comply with applicable case law, the City Manager may establish local guidelines to determine whether an individual is camping by necessity.~~

~~If an individual is camping by necessity, the following criteria for safe camping shall apply:~~

~~(a) No person shall erect, configure, or construct any camp facilities in any public area from 7:00 a.m. to 8:00 p.m. (except during rainfall). A person must take down, fold, and completely remove or put away any camp facilities erected, configured, or constructed on any public property between the hours of 7:00 a.m. and 8:00 p.m. (except during rainfall). At no time shall any person obstruct access to a street, sidewalk, park playground, public utility, public property, or other public right-of-way open for pedestrian travel or governmental use:1.By sitting, lying or sleeping, or by storing, using, maintaining or placing personal property in a manner that does not allow for passage as required by the Americans with Disabilities Act of 1990, as amended from time to time; or2.By sitting, lying or sleeping, or by storing, using, maintaining or placing personal property within ten feet of any operational or utilizable, entrance, exit, driveway, or loading dock; or3.By creating any barrier with string, wire, rope, or chain, or other attachments or appurtenances upon City owned trees, light poles, fences, equipment or other public facilities.~~

~~(b) The use of public utilities not designated for public use is prohibited.~~

~~(c) Upon resolution adopted by the City Council and the posting of signage, camping is prohibited on the following public property and related areas including without limitation, the entirety of the real property or lot on which each of the following is located:~~

- ~~1. City benches located in areas as described in Section 7915(c)2 through 14~~
- ~~2. Bridges and highway underpasses or overpasses (within 500 feet thereof)~~
- ~~3. Park Playgrounds and Synthetic Turf Areas~~
- ~~4. Park Picnic Areas including Tables, Bleachers, Benches, and Pavilions~~
- ~~5. Arcadia Transit Plaza~~
- ~~6. Arcadia City Hall~~
- ~~7. Arcadia Public Library~~
- ~~8. Gilb Museum of Arcadia Heritage~~
- ~~9. Museum Education Center~~
- ~~10. Arcadia Community Center~~

11. ~~Arcadia Recreation Office~~
12. ~~Arcadia Par 3 Golf Course~~
13. ~~Landscaped Areas~~
14. ~~Freeways onramps and off-ramps~~
15. ~~Very High Fire Severity Zones~~
16. ~~Within 25 feet of the following City designated zoning:~~
 - i. ~~Central Business District (CBD)~~
 - ii. ~~General Commercial (C-G)~~
 - iii. ~~Professional Office (C-O)~~
 - iv. ~~Regional Commercial (C-R)~~ v. ~~Mixed Use (MU)~~ vi. ~~Downtown Mixed Use (DMU)~~

~~78767874.~~ - OTHER EXEMPTIONS.

The provisions of this Chapter shall not apply in the event of an emergency, including a City declared emergency or natural disaster, such as a fire or earthquake, nor to any persons participating in organized and supervised recreational activities in parks within the City or the Civic Center area, if approved by the City's Director of Recreation and Community Services or City Manager, nor to camping in public areas

legally established and clearly designated for camping purposes, nor to any employee of the City or any public utility or governmental agency who is required to enter or be in said areas in the course of their employment.

~~7877.-- NOTICES.~~

~~The enforcing employee shall provide occupants of a camp facility notice of intent to remove the encampment at least 24 hours in advance of any action to remove the camp facility for a violation of Section 7873. Notice shall be in writing and shall be served personally on the occupant(s) of the camp facility present when the enforcing employee attempts to serve notice. In addition, the enforcing employee shall post the notice on or near the camp facility, so as reasonably to communicate the notice to persons living at the camp facility but not present during the attempt to serve notice. The notice shall contain the following information:~~

- ~~A.—— The location of the camp facility;~~
- ~~B.—— The date and time notice was served or posted;~~
- ~~C.—— A statement that the camp facility violates this Chapter;~~
- ~~D.—— An advisement that the City will remove the camp facility 24 hours after the date and time of the notice;~~

- E. ~~Information about any housing or shelter and homeless services available for occupants of the camp facility and the phone number and address to contact in order to obtain the housing or shelter or other health and human services;~~
- F. ~~An advisement that any personal property remaining at the camp facility site when the enforcing employee returns to remove the camp facility will be impounded for no fewer than 90 days and will be discarded thereafter if not claimed; and~~
- G. ~~The address, phone number, and operating hours of the location where the personal property will be stored and may be retrieved, and that the City will charge no fee for storage or retrieval.~~

~~7878. PERSONAL PROPERTY.~~

~~A person occupying a camp facility who is present at the time the enforcing employee is removing the camp facility may retain his or her personal property except that items constituting an immediate threat to the health or safety of the public or items that constitute evidence of a crime or contraband may be seized, as permitted by law. Any personal property seized shall be stored for no less than 90 days, with the following exceptions:~~

- ~~A. Items that present a health or safety risk if stored, such as items soiled by bodily fluids, items that are moldy, items infested by insects or vermin, and food, need not be stored and may be discarded; and~~
- ~~B. Items that constitute evidence of a crime or contraband may be seized and discarded, as permitted by law.~~

~~7879~~7875. - ENFORCEMENT.

The prohibition of Sections 7872, and 7873, ~~and 7875~~ may be enforced by: (1) the Arcadia Police Department; (2) the City's Code Services and Enforcement Division; (3) Parks and Facilities personnel; (4) or other local law enforcement. The City Manager, or a department designated by the City Manager, may issue regulations or guidelines necessary or appropriate to aid in the enforcement and implementation of this Chapter and may create any additional procedures consistent with this Chapter necessary or appropriate to protect the property rights of individuals whose property is taken into custody pursuant to this Chapter.

~~7880~~7876. - PENALTY.

Violations of Sections 7872 ~~and 7875~~ may be charged as a misdemeanor and be eligible for referral to any applicable prosecutorial-led diversion program. Violations of Section 7873 are subject to an administrative citation pursuant to Chapter 4A of this Code.



CITY OF ARCADIA

STAFF REPORT

POLICE DEPARTMENT

DATE: October 7, 2025

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Police Chief
Justine Bruno, Deputy City Manager

SUBJECT: ORDINANCE NO. 2410 AMENDING CHAPTER 9 OF ARTICLE VII OF THE ARCADIA MUNICIPAL CODE RELATING TO CAMPING AND STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY; AND AMENDING PARTS 2 AND 4 OF CHAPTER 2, ARTICLE IV OF THE ARCADIA MUNICIPAL CODE RELATING TO PUBLIC WELFARE, MORALS, AND POLICY

CEQA: Not a Project

Recommendation: Introduce

SUMMARY

The City of Arcadia enforces various ordinances related to public health, safety and welfare, including those that prohibit public camping, public intoxication, and trespassing on private property. Due to recent changes in the law, cities are now able to enforce camping bans, resulting in the need to update Arcadia's local ordinance. Currently, the City's camping ordinance requires an offer of shelter prior to enforcement and contains a number of exemptions. The proposed amendments to Article VII of the Arcadia Municipal Code would simplify the City's camping law by removing these exemptions and the offer of shelter requirement, effectively reinstating a full Citywide camping ban.

The proposed ordinance also makes two technical modifications: (1) removing sections related to public intoxication, which are preempted by state law, and (2) adding new language authorizing peace officers to issue trespass notices directly for private property. While the City will no longer regulate public intoxication through its own code, the Arcadia Police Department will still be able to cite and make arrests for public intoxication in accordance with state law. Additionally, the City's current entry onto private property when the owner or person in charge of the property has

issued a no-trespass notice would continue to apply, but the proposed ordinance would enable peace officers to also provide this notice.

It is recommended that the City Council introduce Ordinance No. 2410 to amend Chapter 9, Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property; and amend Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

BACKGROUND

As with many cities, prior to 2021, the City had a blanket ban on public camping without a permit. Since 2021, Arcadia has prohibited camping in public spaces through Ordinance No. 2374, which set time, place, and manner restrictions in line with *Martin v. City of Boise*. This ordinance banned most camping on public property while including exemptions for those camping “by necessity”. The ordinance also required an offer of shelter before enforcement, reflecting a key element of the *Boise* decision.

In *Martin v. City of Boise* (2019), the Ninth Circuit ruled that cities cannot enforce anti-camping laws against individuals that have no access to shelter, citing the Eighth Amendment’s ban on cruel and unusual punishment. However, the court also allowed for reasonable time, place, and manner restrictions, provided that public spaces were not entirely closed off to unhoused individuals who had no other options.

Following *Boise*, the City of Grants Pass, Oregon, faced a similar legal challenge against its camping ordinances. In a 6-3 opinion, the U.S. Supreme Court upheld the City of Grants Pass ordinance, finding that it did not violate the Eighth Amendment and that general laws regulating camping on public property do not constitute cruel and unusual punishment, as they criminalize certain behavior, not the status of being unhoused.

This shift in legal precedent now enables cities like Arcadia to adapt and revisit their ordinance on public camping to ensure alignment with the latest Supreme Court interpretation.

DISCUSSION

The following sections summarize the proposed changes outlined in Ordinance No. 2410, which seek to repeal certain sections of the Arcadia Municipal Code regarding public camping, as a result of a recent legal interpretation; repealing sections of the Arcadia Municipal Code on the issuance of citations for public intoxication due to conflicts with the State Penal Code; and authorizing peace officers to directly enforce trespass violations on private property.

Public Camping

As a result of the *Grants Pass* decision, certain provisions of the Arcadia Municipal Code related to public camping are no longer required. Ordinance No. 2410 seeks to repeal several sections of Part 1, Chapter 9, Article VII of the Arcadia Municipal Code, allowing Arcadia to reinstate its Citywide prohibition against camping on public property, without first requiring an offer of shelter, providing an exemption for necessity, providing notice, or storage of personal property. By removing these exemptions, the Arcadia Police Department will be able to enforce the City's camping ordinance more effectively and efficiently.

Importantly, repealing and amending these sections of the Arcadia Municipal Code will not negate Arcadia's "service first" approach, which includes utilizing three full-time case managers to offer shelter and other resources to Arcadia's unhoused population. Despite the proposed changes to the ordinance, Arcadia will maintain its approach of providing street outreach and using a variety of prevention and diversion programs to address homelessness. However, when necessary and appropriate, having the ability to immediately cite and remove campers citywide will be a beneficial deterrent.

Despite the proposed changes to the Municipal Code, the presence of unhoused individuals in Arcadia is likely to remain, especially during daytime hours when the unhoused tend to move about the community. The proposed changes should not be construed as a ban on homelessness, nor an elimination of unhoused individuals from Arcadia. Rather, Ordinance No. 2410 will better align Arcadia's local laws with recent court rulings, while providing a better tool for enforcement that encourages the use of available services.

Public Intoxication Citations

The courts have informed the City's prosecutors that they will dismiss cases brought under the Arcadia Municipal Code for public intoxication because state law preempts the local ordinance. Since the courts will not enforce these provisions, removing them from the Arcadia Municipal Code will avoid potential confusion or the potential need to dismiss future cases. While Ordinance No. 2410 seeks to repeal Sections 4240 and 4240.1 of the Arcadia Municipal Code, it will still allow the Arcadia Police Department to issue citations under Penal Code 647(f) for public intoxication violations, which have been and will continue to be enforced by City prosecutors.

Trespass Enforcement on Private Property

The City's trespass ordinance, and trespass laws in general, criminalize entering or remaining on a property when the owner or other person in charge of the property has ordered others to leave or to "keep off". The proposed change is a technical adjustment to Section 4224 of the Arcadia Municipal Code, to enable peace officers to also provide notice to leave the property. This change will aid in the City's ability to enforce and prosecute trespass violations, as Arcadia Police officers are often the ones who provide notice to potential offenders.

ENVIRONMENTAL ANALYSIS

The proposed adoption of Ordinance No. 2410 does not constitute a project under the California Environmental Quality Act ("CEQA"), Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment. To the extent that public camping has impacts on the environment, a more expansive ban is likely to result in fewer environmental impacts.

FISCAL IMPACT

The fiscal impact of adopting Ordinance No. 2410 is nominal. The removals and additions proposed under Ordinance No. 2410 will improve efficiency of enforcement actions related to public camping, and the City will realize minor cost savings in legal costs related to prosecutions of public intoxication and trespass notices; however, these efficiencies are unlikely to result in a significant cost savings to departmental budgets.

RECOMMENDATION

It is recommended that the City Council determine that the proposed actions do not constitute a project under the California Environmental Quality Act ("CEQA"); and introduce Ordinance No. 2410 to amend Chapter 9 of Article VII of the Arcadia Municipal Code relating to Camping and Storage of Personal Property on Public Property; and amend Parts 2 and 4 of Chapter 2, Article IV of the Arcadia Municipal Code relating to Public Welfare, Morals, and Policy.

Attachment No. 1: Ordinance No. 2410

Attachment No. 2: Ordinance No. 2374



CITY OF ARCADIA

STAFF REPORT

POLICE DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Chief of Police
By: Amber Abeyta, Management Analyst

SUBJECT: RESOLUTION NO. 7650 AUTHORIZING A BUDGET APPROPRIATION IN THE AMOUNT OF \$51,353 TO THE STATE HOMELAND SECURITY GRANT FUND; APPROVING A PURCHASE ORDER WITH DAY WIRELESS FOR THE PURCHASE OF PORTABLE HANDHELD RADIOS IN THE AMOUNT OF \$51,353; AND ACCEPTING THE GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY - STATE HOMELAND SECURITY PROGRAM ("SHSP") FOR REIMBURSEMENT OF PORTABLE HANDHELD RADIOS

CEQA: Not a Project

Recommendation: Adopt, Approve, and Accept

SUMMARY

The Arcadia Police Department was recently informed that unused funds are available from the State Homeland Security Program ("SHSP") Grant, issued by the U.S. Department of Homeland Security to implement communications improvements. The Police Department has applied for \$51,353 in unused SHSP grant funds to purchase portable handheld radios. Given that the funds must be expended and the project completed by December 1, 2025, and based on the Police Department's need for portable handheld radios, it is recommended to use the bid awarded to Day Wireless in December 2024 to purchase the same radios. This approach will help expedite the purchase and ensure compliance with the deadline. In addition, since this purchase was unanticipated and not included in the Police Department's Fiscal Year 2025-26 General Fund Operating budget, a budget appropriation to the State Homeland Security Grant Fund is needed to purchase the radios.

It is recommended that the City Council approve Resolution No. 7650, authorizing a budget appropriation in the amount \$51,353 to the State Homeland Security Grant Fund; approve the Purchase Order with Day Wireless for the purchase of portable handheld radios in the amount of \$51,353; and accept the grant award from the U.S. Department of Homeland Security – State Homeland Security Program (“SHSP”) for reimbursement of portable handheld radios.

BACKGROUND

The Police Department purchases portable handheld radios annually through the City’s Equipment Replacement Program. To reduce the overall impact on the City’s budget, and to ensure a supply of modern, reliable equipment on hand, a portion of the Department’s radios are replaced each year.

Many police and fire agencies utilize the SHSP to help offset the extensive cost of upgrading communications equipment. For the 2022 grant period (grant period is three years behind the current calendar year), the Police Department was approved for six portable handheld radios and one radio charging station, as a sub-recipient of the Los Angeles County Police Chiefs’ Association (“LACPCA”), under a larger Interoperable Communications Equipment Project.

The grant is managed by the California Governor’s Office of Emergency Services (“CalOES”). CalOES mandates that the City use its own documented procurement procedures, which reflect applicable Federal, State, and local standards, in the award of any subcontracts. As such, the Department was required to conduct a formal Request for Bids to comply with the grant’s purchasing guidelines.

In October 2024, the Department published a Notice Inviting Bids twice in the Arcadia Weekly newspaper, and on the City’s RFP/BID webpage. The Notice listed the equipment needs of six portable handheld radios and one multi-unit radio charging station. After a 2.5-week submission period, three bids were received and the selected bid was awarded to Day Wireless, which was approved by the City Council in December 2024 (Attachment No. 2 – Staff Report dated December 17, 2024).

DISCUSSION

Recently, the Police Department was informed that the LACPCA has unused 2022 SHSP grant funds that are available for use. Since the funds are from the 2022 SHSP grant year, the funds must be expended and the project completed by December 1, 2025. The project will be considered complete when the radios have been purchased and delivered, and the payment sent to the vendor is successfully remitted.

Based on the Police Department's need for portable handheld radios and the requirement to expend the funds by December 1, 2025, it is recommended to utilize the Portable Handheld Radio Bid from Day Wireless, approved in December 2024, to purchase five radios in the amount of \$51,353 (rounded). Day Wireless was able to honor their original bid and provided a quote (Attachment No. 3) for the Motorola Model APX 8000 at the same cost. Using the previously approved bid aligns with the City's procurement policy, guaranteeing that the SHSP grant funds are expended and the project is completed by December 1, 2025.

The Motorola Model APX 8000 is the latest radio technology, which is compatible with the Department's Project 25 ("P25") radio system. P25 is a set of standards for Federal, State, and local public safety agencies, to provide interoperable emergency communication within a jurisdiction, as well as between agencies and mutual aid response teams. Furthermore, this radio purchase supports the SHSP grant objectives by implementing communications improvements.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

Since this purchase was unanticipated and not included in the Police Department's Fiscal Year 2025-26 General Fund Operating Budget, the requested budget appropriation of \$51,353 to the State Homeland Security Grant Fund will be utilized to purchase the radios. All costs related to the project will be offset by a

reimbursement from the 2022 SHSP Grant, upon project completion, and in an amount not to exceed \$51,353.

RECOMMENDATION

It is recommended that the City Council determine that this action is not a project under the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7650 authorizing a budget appropriation in the amount of \$51,353 to the State Homeland Security Grant Fund; approve a Purchase Order with Day Wireless for the purchase of portable handheld radios in the amount of \$51,353; and accept the grant award from the U.S. Department of Homeland Security - State Homeland Security Program ("SHSP") for reimbursement of the portable handheld radios.

Approved:



Dominic Lazzaretto
City Manager

Attachment No. 1: Resolution No. 7650

Attachment No. 2: December 17, 2024, City Council Staff Report

Attachment No. 3: Day Wireless Radio Quote

Attachment No. 1

RESOLUTION NO. 7650

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AUTHORIZING A BUDGET APPROPRIATION IN THE AMOUNT OF \$51,353 TO THE STATE HOMELAND SECURITY GRANT FUND; APPROVING A PURCHASE ORDER WITH DAY WIRELESS FOR THE PURCHASE OF PORTABLE HANDHELD RADIOS IN THE AMOUNT OF \$51,353; AND ACCEPTING THE GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY – STATE HOMELAND SECURITY PROGRAM (“SHSP”) FOR REIMBURSEMENT OF PORTABLE HANDHELD RADIOS

WHEREAS, the Arcadia Police Department (“Department”) was recently informed that unused funds are available from the 2022 State Homeland Security Program (“SHSP”) Grant (grant period is three years behind the current calendar year) issued by the U.S. Department of Homeland Security to implement communications improvements. The Department has applied for \$51,353 in unused 2022 SHSP grant funds to purchase portable handheld radios; and

WHEREAS, the radio purchase was unanticipated and not included in the Department’s Fiscal Year 2025-26 Operating Budget, a budget appropriation of \$51,353 to the State Homeland Security Grant fund is needed to purchase the radios. All cost associated with the radio purchase will be offset by reimbursement from the 2022 SHSP Grant upon the project completion; and

WHEREAS, the funds must be expended and the project completed by December 1, 2025, and based on the Department’s need for portable handheld radios it is recommended to proceed with the bid awarded to Day Wireless in

December 2024 for the same radios. This approach will help expediate the purchase and ensure compliance with the deadline. In addition, using the previously approved bid aligns with the City's procurement policy; and

WHEREAS, the approval of the purchase order with Day Wireless will allow for the purchase of the radios; and

WHEREAS, all costs related to the project will be offset by reimbursement from the 2022 SHSP Grant upon the project completion, in an amount not to exceed \$51,353.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The sum of fifty-one thousand, three hundred fifty-three dollars and zero cents (\$51,353) is hereby appropriated to the State Homeland Security Grant fund.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON THE NEXT PAGE]

Passed, approved, and adopted this 21st day of October, 2025.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Michael J. Maurer
City Attorney



STAFF REPORT

Police Department

DATE: December 17, 2024

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Chief of Police
By: Amber Abeyta, Management Analyst

SUBJECT: GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY - STATE HOMELAND SECURITY PROGRAM ("SHSP") FOR REIMBURSEMENT OF PORTABLE HANDHELD RADIO COSTS IN THE AMOUNT OF \$63,960; REJECT LOW BID FROM FOOTHILL COMMUNICATIONS AND AWARD BID TO DAY WIRELESS
CEQA: Not a Project
Recommendation: Accept and Approve

SUMMARY

The Arcadia Police Department has applied for a grant from the U.S. Department of Homeland Security to implement communications improvements. The grant is from the State Homeland Security Program ("SHSP") and will reimburse the cost of portable handheld radio equipment, in an amount not to exceed \$63,960. The Department's funding request has been approved and the Grant Agreement has been finalized. With City Council approval, the Department will be able to proceed with purchasing the equipment. While three bids were received, it is recommended that the lowest bid from Foothill Communications be rejected because their bid included Kenwood brand radios instead of the Motorola radios the City currently uses. Therefore, it is recommended that the City Council accept the grant award from the U.S. Department of Homeland Security SHSP for reimbursement of portable handheld radios in the amount of \$63,960; reject the low bid from Foothill Communications; and approve the bid from Day Wireless based on the discussion below.

BACKGROUND

The Department purchases portable handheld radios annually through the City's Equipment Replacement Program. To reduce the overall impact on the City's budget, and to ensure a supply of modern, reliable equipment on hand, a portion of the Department's radios are replaced each year.

Many police and fire agencies utilize the SHSP to help offset the extensive cost of upgrading communications equipment. For the 2022 grant period (grant period is two years behind the current calendar year), the Arcadia Police Department was approved as a sub-recipient for six portable handheld radios and one radio charging station, under a larger Interoperable Communications Equipment Project.

The Department will purchase the latest radio technology, Motorola Model APX 8000, which is compatible with the Department’s Project 25 (“P25”) radio system. P25 is a set of standards for Federal, State, and local public safety agencies to provide interoperable emergency communication within a jurisdiction, as well as between agencies and mutual aid response teams.

DISCUSSION

The grant is managed by the California Governor’s Office of Emergency Services (“Cal OES”). Cal OES mandates that the City use its own documented procurement procedures, which reflect applicable Federal, State, and local standards, in the award of any subcontracts. As such, the Department was required to conduct a Formal Request for Bids to comply with the grant’s purchasing guidelines.

In October 2024, the Department published a Notice Inviting Bids twice in the Arcadia Weekly newspaper and on the City’s RFP/BID webpage. The Notice listed the equipment needs of six portable handheld radios and one multi-unit radio charging station. After a two-and-a-half week submission period, three bids were received as shown below.

Company	P25 Handheld Portable Radios (6)	Multi-Unit Battery Charger (1)	Tax	Bid Total
Foothill Communications	\$33,713.76 (\$5,618.96/radio)	\$823.80	\$3,540.10	\$38,077.66
Day Wireless	\$56,871.54 (\$9,478.59/radio)	\$1,244.80	*\$5,843.76	\$63,960.10
BearCom	\$58,834.80 (\$9,805.80/radio)	\$1,244.80	\$6,158.16	\$66,237.76

*Excludes 3-year essential service warranty that is non-taxable

After reviewing the bids, the Department selected the bid submitted by Day Wireless. Although Foothill Communications’ bid was significantly lower (by \$25,882), their bid included Kenwood radios, which the Department is in the process of phasing out as detailed below. Since the Department’s Request for Proposals for this purchase did not list a specific radio brand due to SHSP grant bid regulations, Foothill Communications was able to submit a quote for Kenwood radio products. The two other bids received from

Day Wireless and BearCom included Motorola radios, the preferred brand. The Department selected the Day Wireless bid because it included Motorola radios, is the second lowest bid in terms of cost, and for the other following reasons:

- The Department is in the process of phasing out Kenwood radios (radio inventory has typically included more Motorola products than Kenwood products) because over the years, it has been determined that Kenwood radio products do not integrate well with Motorola radio products, leading to compatibility issues.
- Utilizing a single radio manufacturer ensures seamless communication between officers across different units and jurisdictions, minimizing confusion during critical situations by standardizing features, compatibility, and operating procedures.
- With Motorola, all officers can easily communicate with each other regardless of which unit or vehicle they are in, as all radios will function on the same system.
- Officers only need to learn how to operate one type of radio, reducing training time and complexity.
- Having a single manufacturer means easier access to parts and service, streamlining maintenance procedures.
- Potential drawbacks of using multiple manufacturers include increased training burden, logistical challenges, and potential compatibility issues.

Based on the foregoing, selecting Motorola radios will allow the Police Department to streamline its operations, create efficiencies with a singular service contract, and maintain consistency within its communication systems.

The grant award will be distributed on a reimbursement basis. Cal OES will reimburse the City for all pre-approved costs upon receipt of the Department's claims. The City will be required to comply with the terms and conditions of the grant, including expense reporting and auditing.

It is recommended that the City Council accept the grant award from the U.S. Department of Homeland Security SHSP for reimbursement of portable handheld radio costs in the amount of \$63,960; reject the low bid from Foothill Communications and approve the bid from Day Wireless.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The funds for the radio equipment have been allocated in the FY 2024-25 Operating Budget. All costs related to the Project will be offset by reimbursement at the end of the grant period, in an amount not to exceed \$63,960.

RECOMMENDATION

It is recommended that the City Council determine that this action is not a project under the California Environmental Quality Act (“CEQA”); and accept a grant award from the U.S. Department of Homeland Security – State Homeland Security Program (“SHSP”), for reimbursement of portable handheld radio costs in the amount of \$63,960; reject the low bid from Foothill Communications; and approve the bid from Day Wireless.

Approved:



Dominic Lazzaretto
City Manager

Attachment No. 3



QUOTE-3147010
APX8000 same configuration as 2024
Bid

Shipping Address:
ARCADIA, CITY OF
250 W HUNTINGTON DR
POLICE DEPT
ARCADIA, CA 91007
US

Quote Date:09/22/2025
Expiration Date:11/21/2025
Quote Created By:
Andy Grimm
agrimm@daywireless.com
858-864-3660

End Customer:
ARCADIA, CITY OF
Amber Abeyta
aabeyta@arcadiaca.gov
626-574-5136

Contract: 18105 - LA COUNTY , CA MA-
IS-2240228

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	5	\$13,942.00	\$9,294.59	\$46,472.95
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	5			
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	5			
1c	QA00580AA	ADD: TDMA OPERATION	5			
1d	Q15AJ	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	5			
1e	QA01843AC	ADD: FALL ALERT / MANDOWN OPERATION	5			
1f	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	5			
1g	QA09001AB	ADD: WIFI CAPABILITY	5			
1h	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY	5			
1i	H38BS	ADD: SMARTZONE OPERATION	5			
1j	QA09113AB	ADD: BASELINE RELEASE SW	5			
1k	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	5			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



QUOTE-3147010
APX8000 same configuration as 2024
Bid

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
11	QA05100AA	EHN: STD 1 YR WARRANTY APPLIES	5			
Subtotal						\$46,472.95
Estimated Tax						\$4,879.66
Grand Total						\$51,352.61(USD)

Notes:

- This quote contains items with approved price exceptions applied against them.
- Shipping is included at no charge. Standard 1 Year warranty. Tax rate 10.5%.

Price Exception to match 2024 Bid Price. \$9,294.59 per radio.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

<p>Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)</p>
<p>PO Number/ Contract Number</p>
<p>PO Date</p>
<p>Vendor = Motorola Solutions, Inc.</p>
<p>Payment (Billing) Terms/ State Contract Number</p>
<p>Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name</p>
<p>Bill-To Address</p>
<p>Ship-To Address (If we are shipping to a MR location, it must be documented on PO)</p>
<p>Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)</p>
<p>PO Amount must be equal to or greater than Order Total</p>
<p>Non-Editable Format (Word/ Excel templates cannot be accepted)</p>
<p>Tax Exemption Status</p>
<p>Signatures (As required)</p>

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**



PUBLIC WORKS SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Daniel Vargas, Management Analyst

SUBJECT: GRANT APPLICATION FOR THE WILDERNESS PARK DEBRIS REMOVAL DESIGN FOR THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT COMPETITIVE GRANT PROGRAM
CEQA: Not a Project
Recommendation: Approve

SUMMARY

The Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 (“Measure A”) provides local funding for park, recreation, and open space projects, and their maintenance, through an annual special tax on all taxable real property in the County. The Los Angeles County Regional Park and Open Space District (“RPOSD”) is responsible for implementing and administering Measure A funds and has announced the opening of the 2025 Competitive Grant Program. The Public Works Services Department (“PWSD”) has carefully reviewed the program requirements and has identified the Wilderness Park Debris Removal Design, which was included in the Fiscal Year 2025-26 Capital Improvement Program (“CIP”), as a strong candidate for the Competitive Grant Program.

It is recommended that the City Council approve the submittal of a grant application for the Wilderness Park Debris Removal Design for the Los Angeles County Regional Park and Open Space District Competitive Grant Program.

BACKGROUND

After the 2020 Bobcat Fire, a heavy rainstorm in 2021 caused a major mudflow event that originated from the scarred hillsides. The mudflow buried much of Wilderness

Park under more than eight feet of mud and debris, covering walking paths, picnic areas, trees, and facilities. Subsequent rainstorms in 2023 added to the issue, depositing even more mud and debris into the park. Unfortunately, the 2021 rainstorm also washed away a portion of the LA County-owned bridge into Wilderness Park. This has led to significant delays in beginning the debris removal at Wilderness Park. Additionally, in 2024, the Los Angeles County Department of Public Works installed a conveyor belt in Wilderness Park for the Santa Anita Dam sediment removal project, causing further delays in the debris removal process.

The Fiscal Year 2025-26 CIP Budget includes the Wilderness Park Debris Removal Design. This project involves developing design plans for debris removal as well as mitigation strategies aimed at reducing or preventing damage from future mudflow events at Wilderness Park. The Wilderness Park Debris Removal Design is a necessary precursor to the actual debris removal efforts, as it involves the development of detailed design and mitigation plans. These plans are critical to ensure that debris removal is conducted safely, effectively, and in compliance with all regulatory requirements.

Measure A provides local funding for park, recreation, and open space projects, and their maintenance, through an annual special tax on all taxable real property in the County. The Los Angeles County RPOSD is responsible for implementing and administering Measure A funds and has announced the opening of the 2025 Competitive Grant Program, which will provide funding to support planning and development efforts across Los Angeles County. The Competitive Grant Program offers up to \$500,000 in funding for planning and design projects that support pre-construction efforts, which lead to shovel-ready development projects that improve and protect natural lands, open space, and water resources through development and restoration. The PWSD has carefully reviewed the Measure A program requirements and has identified the Wilderness Park Debris Removal Design as an ideal project for the Competitive Grant Program.

DISCUSSION

The Wilderness Park Debris Removal Design will include the development of topographic surveys, geotechnical and environmental testing, conceptual designs, construction documents, permitting work, and cost estimates for the debris removal at Wilderness Park. In addition to creating detailed design plans for debris removal,

comprehensive mitigation strategies will be developed to safeguard Wilderness Park by minimizing risk and impact from future mudflow events. These strategies will address potential vulnerabilities and incorporate best practices to enhance the park's resilience against natural hazards. The design will lead to a shovel-ready construction project aimed at protecting and restoring the natural lands and open space of Wilderness Park through effective debris removal, erosion control, and improved landscape stability. Additionally, the design will lay the groundwork for a construction phase that will support the restoration and eventual reopening of Wilderness Park, ultimately reestablishing safe public access to the park and its valuable natural resources.

ENVIRONMENTAL ANALYSIS

The proposed action of applying for a grant does not constitute a project under the California Environmental Quality Act ("CEQA"), as it can be seen with certainty that it will have no impact on the environment. Further CEQA review will be undertaken at future phases of the Wilderness Park restoration effort, as required and appropriate.

FISCAL IMPACT

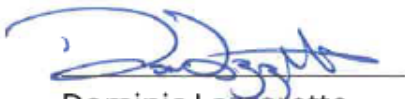
The PWSD has worked with the Federal Emergency Management Agency ("FEMA") and the California Governor's Office of Emergency Services ("CalOES") to secure funding for debris removal at Wilderness Park. Approximately, \$4.7 million from CalOES and \$1.5 million from FEMA have been secured for the debris removal. These public assistance grants are for the reimbursement of the cost to remove the debris from the park. The Wilderness Park Debris Removal Design is not eligible for CalOES or FEMA funding.

Funds in the amount of \$450,000 were budgeted in the Fiscal Year 2025-26 CIP for the Wilderness Park Debris Removal Design. The PWSD plans on submitting an application through the Competitive Grant Program, in the amount of \$450,000. If successful, the Regional Park and Open Space District will reimburse the City for the cost of the Wilderness Park Debris Removal Design.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve the submittal of a grant application for the Wilderness Park Debris Removal Design for the Los Angeles County Regional Park and Open Space District Competitive Grant Program.

Approved:



Dominic Lazzaretto
City Manager



ADMINISTRATIVE SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Henry Chen, Administrative Services Director
By: Wilson Luo, Information Technology Manager

SUBJECT: THREE-YEAR RENEWAL OF THE MICROSOFT ENTERPRISE LICENSE AGREEMENT (“MELA”) FROM CRAYON SOFTWARE EXPERTS, LLC FOR MICROSOFT OFFICE 365, IN THE ANNUAL AMOUNT OF \$150,600, OR \$452,000 OVER THE THREE-YEAR PERIOD

CEQA: Not a Project

Recommendation: Approve

SUMMARY

The City’s core software infrastructure is based on Microsoft’s product lines, which require constant maintenance and periodic upgrades to meet operational needs and information security standards. This software infrastructure requires an annual agreement to maintain a Microsoft Enterprise License Agreement (“MELA”), which the City will acquire through Crayon Software Experts, LLC (a subsidiary of SoftwareOne Inc). The MELA ensures the City follows software licensing requirements and allows Arcadia to consistently upgrade server and desktop operating systems, introduce new software features, and receive ongoing support and cloud-based services.

The adopted budget for Fiscal Year 2025-26 includes \$151,000 for the renewal of the MELA. Subsequent annual costs will be budgeted each year during the regular budget cycle. It is recommended that the City Council approve a three-year renewal contract with Crayon Software Experts, LLC (“Crayon”), under a cooperative procurement agreement with the County of Riverside (Contract Number: ITARC-00931), totaling \$150,600 annually, or \$452,000 over the three-year period.

BACKGROUND

The City’s core software infrastructure is based on Microsoft’s desktop, server, productivity, and communication products that require continuous maintenance and

security patching, as well as periodic version upgrades to meet operational needs and information security standards. While Microsoft provides the requisite patches and upgrades for several years following a product’s initial release, many of the City’s software products were more than 10 years old and beyond Microsoft’s support period. Prior to the MELA, there was no centralized mechanism enabling the City to directly manage and ensure compliance with software licensing requirements. Establishing the MELA has resolved this administrative limitation. Modern product lines, now licensed through the MELA, have supported numerous upgrades and streamlined the City’s technology platform across all City departments.

DISCUSSION

The City Council approved a three-year MELA agreement with SoftwareOne Inc. on September 6, 2022. Renewing the MELA allows the City to continue the modernization and maintenance of server and desktop operating systems, providing access to state-of-the-art enterprise collaboration tools, office productivity platforms, product version updates, vendor support, and cloud-based services. Included in the MELA is licensing for Microsoft’s Office 365 Government G3 platform, comprised of Office desktop applications, government-only cloud file storage and sharing, online meetings and instant messaging, HD videoconferencing, intranet and team sites, personalized search and discovery, self-service business intelligence, enterprise management of apps, eDiscovery tools, and other services that meet municipal security requirements that are suitable for law enforcement agencies.

Examples of current operating systems and applications available to the City and eligible for continuous upgrades under the MELA, include the platforms identified in Table 1.

Table 1: Current Product Version
1. Server Operating System (2025+)
2. Desktop Operating System (Windows 11 Enterprise)
3. Microsoft Exchange Server (2025+)
4. Office 365 (2025+)
5. Microsoft SQL Server (2022+)
6. Microsoft Project (2025+)

Additional benefits from renewing MELA include the following:

- Software Updates
 - New Version Rights for Applications
 - New Version Rights for Windows Desktop Operating Systems
 - New Version Rights for Windows Servers Operating Systems
 - New Version Rights for Server Client Access License (“CAL”)
- Services and Programs
 - Consolidated License Management
 - Additional 7.5% discount above other volume licensing
 - Additional 15% discount across all 3 enterprise products
 - Home Use Program
- Maintenance and Support
 - 24 x 7 Phone Support Incidents
 - Web Incidents
- Transition Tools
 - Extended Hot-Fix Support for Windows Client and Servers

SoftwareOne acquired Crayon Software Experts, LLC in July 2025, combining the two software companies into a single entity. Crayon is a national software distributor authorized to sell Microsoft licenses under the County of Riverside’s procurement contract. The City’s purchasing rules and procedures allow Arcadia to “piggyback” onto, or join, an existing written purchase contract that is prepared and awarded by another local, state, or federal government agency. This method allows for savings in time, resources, and costs by leveraging another agency’s successful competitive bidding process. The County of Riverside’s contract with Crayon offers favorable pricing and it is within the City’s budget, allowing predictable costs over a three-year period.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), as it can be seen with certainty that it will have no impact on the environment.

FISCAL IMPACT

The three-year MELA renewal agreement is in the amount of \$452,000 (rounded), with an annual cost of \$150,600. A budget of \$151,000 has been appropriated in the Fiscal Year 2025-26 Adopted Budget, thus, sufficient funding exists for this contract. Subsequent annual costs will be budgeted in their respective years.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project under the California Environmental Quality Act ("CEQA"); and approve a three-year renewal of the Microsoft Enterprise License Agreement ("MELA") from Crayon Software Experts, LLC for Microsoft Office 365, in the annual amount of \$150,600, or \$452,000 over the three-year period.

Approved:



Dominic Lazzaretto
City Manager



PUBLIC WORKS SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Dave Thompson, Street Superintendent

SUBJECT: EXTENSION TO THE CONTRACT WITH WEST COAST ARBORISTS, INC. FOR ANNUAL TREE TRIMMING, TREE REMOVAL, AND TREE REPLACEMENT SERVICES IN THE AMOUNT OF \$450,192.40
CEQA: Not a Project
Recommendation: Approve

SUMMARY

On November 19, 2024, the City Council approved a contract extension with West Coast Arborists, Inc. ("WCA") for annual tree trimming, tree removal, and tree replacement services, in the amount of \$437,080. WCA is reaching the end of their first contract extension and has submitted a written offer to extend for an additional year. WCA's offer reflects a 3%, or \$13,112.40, Consumer Price Index ("CPI") cost increase. This will be WCA's second contract extension; all other contract terms and conditions will remain in effect.

Based on past performance, it is recommended that the City Council approve, authorize, and direct the City Manager to execute a one-year contract extension with West Coast Arborists, Inc. for annual tree trimming, tree removal, and tree replacement services, in the amount of \$450,192.40.

BACKGROUND

The Public Works Services Department ("PWSD") is responsible for the care and maintenance of approximately 15,300 trees located in City parks, rights-of-way, medians, and public facilities throughout Arcadia. To maintain the City's Urban

Annual Tree Trimming Contract Extension

October 21, 2025

Page 2 of 3

Forest, an annual Tree Trimming Grid Program was created to ensure that all City trees are trimmed once every four years.

On October 3, 2023, the City Council approved a contract with WCA for annual tree trimming services, with the option of two one-year extensions. The cost for tree trimming services totaled \$384,350; however, to prevent damaged and diseased trees from falling, the Capital Improvement Plan included \$40,000 for the removal and replacement of trees that have reached the end of their lifespan. This service was included as part of the Tree Trimming Services Contract. The total awarded contract amount for annual tree trimming, tree removal, and tree replacement services was \$424,350. On November 19, 2024, the City Council approved a contract extension with WCA for annual tree trimming, tree removal, and tree replacement services, in the amount of \$437,080. WCA is reaching the end of their first contract extension.

DISCUSSION

As the City's current tree trimming contractor, WCA has provided excellent service. With over 40 years in business, WCA has extensive experience in tree maintenance and management services. In addition to the work performed for the City's annual Tree Trimming Grid Program, and tree removal and replacement programs, WCA has provided Arcadia with access to their proprietary tree inventory program. This software, known as ArborAccess, produces detailed listings (type, size, condition, location, etc.) and maintenance records for over 15,300 City trees. This comprehensive tree inventory and data program has been valuable to the PWSD, as it provides useful information for the overall condition of the urban forest, service requests, and potential insurance claims.

WCA has submitted a written offer to extend their contract for an additional year. The offer reflects a 3%, or \$13,112.40, CPI cost increase. This will be WCA's second contract extension; all other contract terms and conditions will remain in effect. It is recommended that the City Council authorize the City Manager to execute a one-year contract extension with WCA, including the 3% increase.

ENVIRONMENTAL ANALYSIS

The proposed action of extending a service contract does not constitute a project under the California Environmental Quality Act ("CEQA"), as it can be seen with certainty that it will have no impact on the environment.


FISCAL IMPACT

All work is performed on a time and materials basis and WCA is only paid for work performed. Since the contract extension is split over two fiscal years, there is sufficient funding in the Fiscal Year 2025-26 Operating Budget for the proposed increase. The PWSD will conduct a mid-year budget review of the tree trimming services contract and recommend budget adjustments, if needed. Additionally, the 2025-26 Capital Improvement Plan Budget includes \$40,000 for the Annual Tree Removal and Replacement Program.

RECOMMENDATION

It is recommended that the City Council determine that this action is not a project under the California Environmental Quality Act ("CEQA"); and approve, authorize, and direct the City Manager to execute an extension to the Contract with West Coast Arborists, Inc. for annual tree trimming, tree removal, and tree replacement services in the amount of \$450,192.40.

Approved:



Dominic Lazzaretto
City Manager

Attachment: Proposed Amendment No. 2

**AMENDMENT NO. 2 TO THE ANNUAL TREE TRIMMING MAINTENANCE SERVICES
CONTRACT BY AND BETWEEN THE CITY OF ARCADIA
AND WEST COAST ARBORISTS, INC.**



This Amendment No. 2 (“Amendment No. 1”) is hereby entered into this _____ day of _____, 2025 by and between the City of Arcadia, a municipal corporation of the State of California, and West Coast Arborists, Inc., a California Corporation, with respect to that certain Contract between the parties dated January 3, 2024 (“Agreement”), and further amended by **Amendment No. 1 dated January 23, 2025.**

The Parties agree as follows:

1. Section B of the Contract Term is hereby extended to include the period from January 3, 2026, through and including January 3, 2027 (“Extended Term”).
2. Section C of the Contract, during the Extended Term, Contract Price shall not exceed **Four Hundred Fifty Thousand, One Hundred Ninety-Two Dollars and Forty Cents (\$450,192.40).**
3. All terms and provisions of the Contract not amended by this Amendment No. 2 are hereby reaffirmed.

In witness whereof the Parties have executed this Amendment No. 2 on the date set forth below.

CITY OF ARCADIA

WEST COAST ARBORISTS, INC.

By: _____
Dominic Lazzaretto
City Manager

By: _____
Title: _____

Dated: _____

Dated: _____

ATTEST:

By: _____

City Clerk

Title: _____

Dated: _____

APPROVED AS TO FORM

CONCUR:

Michael J. Maurer
City Attorney

Paul Cranmer
Public Works Services Director

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Arcadia, (hereinafter referred to as "City") has awarded to **West Coast Arborists**, (hereinafter referred to as the "Contractor") an agreement for **Contract No.4611, Annual Tree Trimming Maintenance Services** (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated **January 3, 2024**, (hereinafter referred to as "Contract Documents"), **further amended by Amendment No. 1 dated January 23, 2025**, and **further amended by Amendment No. 2 dated _____** the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the City in the sum of **FOUR HUNDRED FIFTY THOUSAND, ONE HUNDRED NINETY-TWO DOLLARS AND FORTY CENTS (\$450,192.40)**, said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one (1) year guarantee of all materials and workmanship; and shall indemnify and save harmless the City, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorney's fees, incurred by City in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or
- ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.
- iii. Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

By their signatures hereunder, Surety and Contractor hereby confirm under penalty of perjury that surety is an admitted surety insurer authorized to do business in the State of California.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20__.

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____
Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges is \$_____.
(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of Agent or Representative for service of process in California, if different from above)

(Telephone number of Surety and Agent or Representative for service of process in California)

NOTE: A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto in addition to appropriate Notarial Acknowledgments of Execution by both Contractor and Surety.

PAYMENT BOND (LABOR AND MATERIALS)

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the City of Arcadia (hereinafter designated as the "City"), by action taken or a resolution passed **October 3, 2023**, has awarded to **West Coast Arborists, Inc.**, hereinafter designated as the "Principal," a contract for the work described as follows: **Contract No.4611 Annual Tree Trimming Maintenance Services** (the "Project") **further amended by Amendment No. 1 dated January 23, 2025, and further amended by Amendment No. 2 dated _____**; and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the City in the penal sum of **FOUR HUNDRED FIFTY THOUSAND, ONE HUNDRED NINETY-TWO DOLLARS AND FORTY CENTS (\$450,192.40)** lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Civil Code Section 9100, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the City in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to

recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or City and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of sections 2819 and 2845 of the California Civil Code.

By their signatures hereunder, Surety and Principal hereby confirm under penalty of perjury that surety is an admitted surety insurer authorized to do business in the State of California.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20__.

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____
Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

NOTE: A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto in addition to appropriate Notarial Acknowledgments of Execution by both Contractor and Surety.



PUBLIC WORKS SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: John Corona, Utilities Manager

SUBJECT: PURCHASE ORDER WITH CALGON CARBON CORPORATION FOR CARBON EXCHANGE SERVICES FOR THE LIVE OAK GRANULAR ACTIVATED CARBON ("GAC") TREATMENT SYSTEM IN THE AMOUNT OF \$219,889

CEQA: Exempt
Recommendation: Approve

SUMMARY

The Public Works Services Department ("PWSD") is responsible for the daily operation of City wells and the water that is distributed to the community. In July 2021, the City began operating the Live Oak Granular Activated Carbon ("GAC") Treatment System to remove identified contaminants from the Live Oak Well aquifer. The GAC Adsorption System uses granular activated carbon to remove PFOS/PFAS through an adsorption process. Based on the State Water Resources Control Board ("SWRCB") permit, when the effectiveness of the GAC system wanes, new carbon media must be installed, and the prior media must be properly disposed. Calgon Carbon Corporation installed the GAC system and is capable of conducting the exchange services for their specialized treatment system.

It is recommended that the City Council approve a Purchase Order with Calgon Carbon Corporation for carbon exchange services for the Live Oak GAC Treatment System, in the amount of \$219,889.

BACKGROUND

The PWSD operates the City's water distribution system, which provides water service to more than 56,000 residents through approximately 14,000 service connections. Groundwater wells are used as the primary source of water supply to meet the demands of water use in the City. Water quality samples are taken regularly to ensure optimal water quality.

In October 2018, water quality samples at Live Oak Well indicated that the well was impacted by PFOS/PFAS, which is a federal and state regulated contaminant. It was subsequently determined that a treatment system for PFOS/PFAS would need to be constructed. On February 5, 2019, the City Council approved a Professional Services Agreement ("PSA") with Calgon Carbon Corporation for the construction of a GAC Adsorption System for the Live Oak Well.

DISCUSSION

In July 2021, the City began operating the Live Oak GAC Treatment System to remove PFOS/PFAS from the Live Oak Well aquifer. The GAC Adsorption System uses granular activated carbon to remove PFOS/PFAS through an adsorption process. Once the surface of the carbon media becomes completely saturated, it is necessary to remove the carbon media from service. Once the carbon is removed, it is taken off site and incinerated due to being labeled a hazardous material. Based on contaminant levels documented in 2018, it was estimated that the GAC Adsorption System would need to be exchanged every 16 months. The carbon exchange service has been consistently performed on a 16-month schedule, and this established pattern continues to be followed. The system is currently due for exchange services. It is crucial for the Live Oak Well to remain operational, as it is a top producing well. Furthermore, based on the SWRCB permit for operations, once the GAC lead vessels experience contaminant breakthrough, a mandatory GAC exchange must be scheduled.

Calgon Carbon Corporation was awarded the original contract to supply GAC for the Treatment System. The GAC provided is specific to Arcadia's treatment needs at the Live Oak Treatment facility. Due to these specific requirements, Calgon Carbon Corporation meets the criteria to be considered a sole source provider.

ENVIRONMENTAL ANALYSIS

This project is considered a Class 1 exemption as defined in Section 15301(b) and (d) of the California Environmental Quality Act ("CEQA"), since the project consists of the restoration or rehabilitation of deteriorated or damaged facilities to meet current standards of public health and safety. This project is categorically exempt per the California Environmental Quality Act as an existing facility, Section 15301 of the CEQA guidelines.

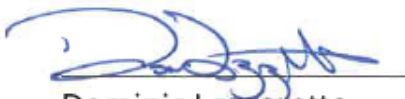
FISCAL IMPACT

Funds in the amount of \$240,000 were budgeted in the Fiscal Year 2025-26 Water Operating Budget for the carbon exchange services. The total cost for the carbon exchange services for the Live Oak GAC Treatment System is \$219,889.

RECOMMENDATION

It is recommended that the City Council determine that this project is a Class 1 exemption under the California Environmental Quality Act ("CEQA"); and approve a Purchase Order with Calgon Carbon Corporation for carbon exchange services for the Live Oak Granular Activated Carbon ("GAC") Treatment System in the amount of \$219,889.

Approved:



Dominic Lazzaretto
City Manager



PUBLIC WORKS SERVICES DEPARTMENT

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Tiffany Lee, Interim Principal Civil Engineer

SUBJECT: ACCEPT ALL WORK PERFORMED BY GENERAL PUMP COMPANY, INC.
FOR THE REMOVAL AND REPLACEMENT OF BALDWIN BOOSTER PUMP
D PROJECT AS COMPLETE
CEQA: Exempt
Recommendation: Approve

SUMMARY

On June 18, 2024, the City Council approved a contract with General Pump Company, Inc. in the amount of \$139,790, with a 10% contingency for the removal and replacement of Baldwin Booster Pump D. Due to unforeseen issues with the Baldwin Booster, a change order to the Contract with General Pump Company, Inc. was approved on April 15, 2025, in the amount of \$23,039.65, bringing the total contract amount to \$162,829.65. The terms and conditions of this project have been met, and the work has been performed to the satisfaction of the Project Manager for a total project cost of \$162,826.12.

It is recommended that the City Council accept all work performed by General Pump Company, Inc. for the Removal and Replacement of Baldwin Booster Pump D Project as complete and authorize the final payment to be made in accordance with the contract documents, subject to the retention of \$8,141.31.

BACKGROUND

The City of Arcadia's water system annually delivers an average of 13,000 acre-feet of potable drinking water to approximately 15,000 water service connections. The water supply for the system is obtained from 10 active groundwater wells. The water

system also utilizes 29 booster pumps that pump water through the distribution system, and 15 reservoirs that hold approximately 45 million gallons of water. The Public Works Services Department (“PWSD”) is responsible for the daily operation and maintenance of the City’s wells and booster pumps. Regular inspections and maintenance of booster pumps is crucial to ensuring that the pumps are operating at their maximum capacity and efficiency. Regular inspections and maintenance of the Baldwin Boosters revealed that Booster Pump D was in need of replacement. The Baldwin Booster system consists of three booster pumps: B, C, and D. The two 100 horsepower Booster Pumps, B and C, were rehabilitated in 2018. The remaining 60 horsepower Booster Pump D was at the end of its useful life and needed replacement.

DISCUSSION

On June 18, 2024, the City Council approved a contract with General Pump Company, Inc., in the amount of \$139,790, with a 10% contingency for the removal and replacement of Baldwin Booster Pump D. General Pump Company, Inc. installed the new booster pump assembly and was preparing for startup. While preparing for startup, it was determined that the existing soft start panel and overload relay were too small to accommodate the upgraded motor. A starter upgrade was necessary to operate the new booster pump assembly. On April 15, 2025, the City Council approved a change order to the contract with General Pump Company, Inc. to include a starter upgrade for the enhanced motor, in the amount of \$23,039.65, bringing the total contract amount to \$162,829.65. The terms and conditions of this contract have been complied with, and the work has been performed to the satisfaction of the Project Manager. General Pump Company, Inc. completed the work in an efficient manner, as defined in the project plans and specifications.

ENVIRONMENTAL ANALYSIS

The project involves the replacement and minor alteration of an existing utility system, with no expansion of the system. As such, the project qualifies as a Class 2 categorical exemption per Section 15302(2) of the California Environmental Quality Act (“CEQA”).

FISCAL IMPACT

Funds in the amount of \$200,000 were budgeted in the Fiscal Year 2023-24 Capital Improvement Program for the removal and replacement of Baldwin Booster Pump D. The total cost for the removal and replacement of Baldwin Booster Pump D is \$162,826.12. On June 18, 2024, the City Council approved a contract with General Pump Company, Inc. in the amount of \$139,790, with a 10% contingency for the removal and replacement of Baldwin Booster Pump D. A change order to the contract with General Pump Company, Inc. was approved on April 15, 2025, in the amount of \$23,039.65, bringing the total contract amount to \$162,829.65. Sufficient funds are available for this project.

RECOMMENDATION

It is recommended that the City Council determine that this project is a Class 2 exemption under the California Environmental Quality Act ("CEQA"); and accept all work performed by General Pump Company, Inc. for the Removal and Replacement of Baldwin Booster Pump D Project as complete, and authorize the final payment to be made in accordance with the contract documents, subject to the retention of \$8,141.31.

Approved:



Dominic Lazzaretto
City Manager



OFFICE OF THE CITY ATTORNEY

DATE: October 21, 2025

TO: Honorable Mayor and City Council

FROM: Michael J. Maurer, City Attorney

SUBJECT: UNCONDITIONAL COMMITMENT UNDER THE BROWN ACT PURSUANT TO GOVERNMENT CODE SECTION 54960.2
CEQA: Not a Project
Recommendation: Approve

SUMMARY

Approving an unconditional commitment is a “safe harbor” under the Ralph M. Brown Act (“Brown Act”) that enables public agencies to avoid the costs of unnecessary litigation. Where an interested party alleges that a violation of the Brown Act occurred, even if the allegation is disingenuous or unfounded, the City Council may approve an unconditional commitment to avoid costly litigation. An unconditional commitment is not an admission that any violation occurred; the Brown Act specifically states that an unconditional commitment may be made even if there was no violation of the law.

On September 16, 2025, two members of the public, Stephanie Aikin and Laurie Thompson, sent the City Council a demand letter under the Brown Act. The letter states that they did not have an opportunity to provide public comment before the City Council considered and approved the Rules of Procedure and Decorum, at its meeting on September 2, 2025. During Public Comments, Stephanie Aikin spoke at length on the Rules of Procedure and Decorum and Laurie Thompson did not attempt to make a public comment or submit a request to speak. Therefore, the allegation that they were not given the opportunity to provide public comments is not accurate.

Even though the City Council followed the law, if the individuals sending the letter were to file a lawsuit, the City would incur attorneys’ fees and costs to defend the

case. Approving the enclosed response letter avoids this outcome. It is recommended that the City Council approve the Unconditional Commitment Letter pursuant to Government Code Section 54960.2, direct the Mayor to execute the letter, and authorize its transmittal to the opposing parties.

BACKGROUND

The Ralph M. Brown Act (Government Code Sections 54950 et seq.) is California's open meetings law for local government agencies. It requires the City Council to post a public agenda for all of its meetings and to limit its actions to items on the agenda. The Brown Act also requires the City Council to take public comments prior to voting on an agenda item.

Each local government agency handles public comments differently. Some agencies provide for a single public comment period at the beginning of the meeting, prior to any discussion or action items. Other agencies take public comments during each item. Traditionally, the Arcadia City Council has used a hybrid approach. During the "Public Comments" period, it hears comments on all non-public hearing items, and for any item designated as a "Public Hearing", it takes comments separately during the public hearing.

On September 16, 2025, two members of the public, Stephanie Aikin and Laurie Thompson, sent the City Council a demand letter under the Brown Act. The letter states that they did not have an opportunity to provide public comment before the City Council considered and approved the Rules of Procedure and Decorum at its meeting on September 2, 2025.

DISCUSSION

At the meeting of September 2, 2025, the City Council made clear that public comments for all the meeting's actions, including the Rules of Procedure and Decorum (item 10.a), would be heard during the "Public Comments" portion of the agenda. Stephanie Aikin did, in fact, make public comments on the proposed Rules of Procedure and Decorum. It is clear that she was given a proper opportunity to address the City Council and that she understood it was the appropriate time to comment on the Rules of Procedure and Decorum. If Laurie Thompson was in attendance that evening, she did not submit a public speaker card indicating her

desire to speak. Therefore, the allegation that they were not given the opportunity to provide public comments is not accurate.

Because neither Ms. Aikin nor Ms. Thompson were deprived of an opportunity to address the City Council, it appears that the only alleged contention relates to the language that was within the City Council agenda packet at the time. The language stated that public comments on agenda items would be taken during discussion of the respective agenda item. However, the Brown Act does not prescribe when comments are taken (as long as they are taken before an action), and the City Council has discretion to re-order the agenda and make other procedural decisions. The fact that comments were called for during "Public Comments" is not a violation of the Act. Nonetheless, City staff has revised the agenda language to better clarify the City's standard meeting procedures going forward.

The purpose of the Brown Act is to encourage transparent government and public participation, not litigation. Under the Brown Act, an interested party may file a lawsuit in order to obtain a judicial determination that a violation occurred, but only if the interested party first makes a demand that the City Council "cease and desist" from the alleged violation. If the City Council responds to the demand by making an unconditional commitment not to repeat the alleged violation, then the interested party cannot file the lawsuit.

The Brown Act specifically states that approving an unconditional commitment letter is not an admission that a violation occurred. The City may approve the letter solely to avoid litigation, even if no violation took place. The letter must be substantially the same as a form letter contained within the Brown Act. The enclosed letter follows this format (Attachment No. 1) and commits the City to continue taking public comments in compliance with the Brown Act, which it would continue to do regardless.

Approving the unconditional commitment does not create any additional exposure for the City, nor does it necessitate any change in the City Council's standard procedures. The City Council has always taken public comments prior to taking action on any agenda items. Again, this action is not an admission of fault by the City but avoids any lawsuit, credible or not.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), as it can be seen with certainty that it will have no impact on the environment.


FISCAL IMPACT

The current fiscal impact is limited to the staff costs to review the demand and prepare the Unconditional Commitment Letter. Failure to approve the letter may result in the City incurring legal defense costs, which could exceed several thousand dollars.

RECOMMENDATION

It is recommended that the City Council determine that this letter does not constitute a project under the California Environmental Quality Act (“CEQA”); and approve the Unconditional Commitment Letter pursuant to Government Code 54960.2, direct the Mayor to execute the letter, and authorize its transmittal to the opposing parties.

Approved:



Dominic Lazzaretto
City Manager

Attachment No. 1: Letter of Unconditional Commitment

Attachment No. 2: Demand to Cease and Desist (September 16, 2025)

Attachment No. 3: September 2, 2025, City Council Regular Meeting Agenda



ARCADIA CITY COUNCIL

Sharon Kwan
Mayor

Eileen Wang
Mayor Pro Tem

Michael Cao, M.D.
Council Member

Paul P. Cheng
Council Member

David Fu
Council Member

October 21, 2025

Laurie Thompson
Stephanie Aikin
c/o BRIGGS LAW CORPORATION
99 East "C" Street, Suite 203
Upland, CA 91786

To Laurie Thompson and Stephanie Aikin:

The Arcadia City Council has received your cease and desist letter dated September 16, 2025, alleging that the following described past action of the legislative body violates the Ralph M. Brown Act:

"[A]t your meeting on September 2, 2025, you failed to allow any public comment on Resolution No. 7652 to adopt a policy establishing Rules of Procedure and Decorum, which you considered as part of Item 10 on your agenda for that meeting."

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the Arcadia City Council hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above.

The Arcadia City Council may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address or addresses you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, you will have the right to commence legal action pursuant to subdivision (a) of Section 54960 of the Government Code. That notice will be delivered to you by the same means as this commitment, or may be mailed to an address that you have designated in writing.

Sincerely,

Mayor Sharon Kwan



RECEIVED
CITY OF ARCADIA

SEP 22 2025

99 East "C" Street, Suite 203
Upland, CA 91786
T: 909-949-7115
F: 909-949-7121

BLC File(s): 2237.00

CITY COUNCIL

16 September 2025

Arcadia City Council
c/o City Clerk Linda Rodriguez
240 West Huntington Drive
Arcadia, CA 91066

Via E-Mail and U.S. Mail

Re: Request to Cease and Desist from Further Violation of Ralph M. Brown Act

Dear Arcadia City Council:

On behalf of my clients, Laurie Thompson and Stephanie Aikin, I am writing to request that your agency cease and desist from further violating the Ralph M. Brown Act (Government Code Section 54950 *et seq.*) and provide an unconditional commitment to cease, desist from, and not repeat the violation.

In particular, Government Code Section 54954.3(a) provides as follows: "Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body. . . ." However, at your meeting on September 2, 2025, you failed to allow any public comment on Resolution No. 7652 to adopt a policy establishing Rules of Procedure and Decorum, which you considered as part of Item 10 on your agenda for that meeting; at least one member of the public expressed a desire to comment on the Resolution and was ready, willing, and able to do so during your consideration of the matter.¹

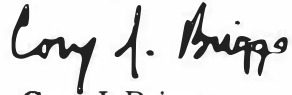
Under the Brown Act, you must provide the requested unconditional commitment in accordance with Government Code Section 54960.2(c) within 30 days of receiving this request. Please notify me *in writing* as soon as possible to let me know whether you will be considering the unconditional commitment and, if so, when it will be considered at a public meeting. (Either or both of my client may sue before receiving your response.)

Thank you for your prompt attention to this important matter.

¹ Your agenda for the meeting stated (with your emphasis): "MATTERS ON THE AGENDA should be addressed when the City Council considers that item. Please indicate the Agenda Item Numbers(s) on the *Speaker Card*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council."

Sincerely,

BRIGGS LAW CORPORATION



Cory J. Briggs



CITY OF ARCADIA

CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, September 2, 2025, 7:00 P.M.

Location: City Council Chambers, 240 W. Huntington Drive

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

根据《美国残障人法案》，需要调整或提供便利设施才能参加会议的残障人士（包括辅助器材或服务）可与市书记官办公室联系（电话：(626) 574-5455）。请在会前 48 小时通知市书记官办公室，以便作出合理安排，确保顺利参加会议。

Pursuant to the City of Arcadia's Language Access Services Policy, limited-English proficient speakers who require translation services in order to participate in a meeting may request the use of a volunteer or professional translator by contacting the City Clerk's Office at (626) 574-5455 at least 72 hours prior to the meeting.

根据阿凯迪亚市的语言便利服务政策，英语能力有限并需要翻译服务才能参加会议的人可与市书记官办公室联系（电话：(626) 574-5455），请求提供志愿或专业翻译服务，请至少在会前 72 小时提出请求。

How to Submit Public Comment:

Members of the Public who wish to submit public comment may do so using one of the following methods. Public comment is limited to the time and words allotted.

1. **In-Person:** Complete a Speaker Card, indicating the agenda item number and submit it to the City Clerk prior to the meeting, or simply come to the podium when the Mayor asks for those who wish to speak. Speakers are generally limited to five (5) minutes per person; any changes to the allotted time will be announced prior to the Public Comment period. At the Mayor's discretion, the time limit may be shortened to allow speakers to address the City Council.
2. **Website:** Please submit your comments using our online public comment form at ArcadiaCA.gov/comment. Your comments must be received at least 30 minutes prior to the posted meeting time.
3. **Email:** Please submit your comments via email to CityClerk@ArcadiaCA.gov. Your comments must be received at least 30 minutes prior to the posted meeting time.

Electronic submission of Public Comment is also available via the City's website or by email as noted below. Public Comment submitted electronically will not be read into the record at the posted meeting time but are forwarded to the City Council prior to the meeting for consideration.

如何提交公众评论意见：

公众成员可以使用以下任何一种方法提交公众评论意见。请在时间和字数的限制范围内提交公众评论意见

1. **亲自出席：**填写一张发言人卡片，注明议程项目编号，然后在会议开始前提交给市书记官，或者在市
长询问公众发言时，直接到讲台上发言。发言者通常每人限时五（5）分钟；如有时间调整，将在公
众评论期间之前公告。根据市长的裁量权，时间限制可能会缩短，以便发言者向市议会发言。
2. **网站：**请使用以下网站中刊载的在线公众评论意见表提交您的评论意见：ArcadiaCA.gov/comment。
必须在公布的会议时间前至少提前 30 分钟提交评论意见。
3. **电子邮件：**请将您的评论意见通过电子邮件发送至：CityClerk@ArcadiaCA.gov。必须在公布的会议
时间前至少提前 30 分钟提交评论意见。

亦可按照以下方法在本市网站上或通过电子邮件以电子方式提交公众评论意见。以电子方式提交的公众评
论意见不会在公布的会议期间读入记录，但会在会议开始前转交给市议会，供市议会考虑。

1. CALL TO ORDER

2. INVOCATION

Reverend Jolene Cadenbach, Arcadia Congregational Church

3. PLEDGE OF ALLEGIANCE

Reverend Jolene Cadenbach, Arcadia Congregational Church

4. ROLL CALL OF CITY COUNCIL MEMBERS

Sharon Kwan, Mayor
Eileen Wang, Mayor Pro Tem
Dr. Michael Cao, Council Member
Paul P. Cheng, Council Member
David Fu, Council Member

5. REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS

**6. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA
ITEMS**

7. PRESENTATIONS

- a. Presentation of an adoptable dog by Kevin McManus of the Pasadena Humane Society.

8. PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Speakers are generally limited to five (5) minutes per person; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

9. REPORTS FROM MAYOR AND CITY COUNCIL (*including reports from the City Council related to meetings attended at City expense [AB 1234]*).

10. CITY MANAGER

- a. Resolutions considering a Mayoral censure and adoption of Rules of Procedure and Decorum for the Arcadia City Council.

Resolution No. 7649 to formally censure Mayor Sharon Kwan.

CEQA: Not a Project

Recommended Action: No Staff Recommendation

Resolution No. 7652 to adopt a policy establishing Rules of Procedure and Decorum.

CEQA: Not a Project

Recommended Action: Adopt

11. ADJOURNMENT

The City Council will adjourn this meeting to Tuesday, September 16, 2025, at 6:00 p.m. in the City Council Conference Room.

Welcome to the Arcadia City Council Meeting!

The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:00 p.m. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Arcadia Library, and on the City's website at www.ArcadiaCA.gov. Copies of individual Agenda Reports are available via email upon request (CityClerk@ArcadiaCA.gov). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 240 W. Huntington Drive, Arcadia, California. Live broadcasts and replays of the City Council Meetings are on cable television. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the City Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks. Where possible, please submit a *Speaker Card* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name and address (optional) for the record. Please provide the City Clerk with a copy of any written materials used in your address to the City Council as well as 10 copies of any printed materials you would like distributed to the City Council. The use of City equipment for presentations is not permitted.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC COMMENTS." In general, each speaker will be given five (5) minutes to address the City Council; however, the Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers time to address the City Council. **By State law, the City Council may not discuss or vote on items not on the agenda. The matter will automatically be referred to staff for appropriate action or response or will be placed on the agenda of a future meeting.**

MATTERS ON THE AGENDA should be addressed when the City Council considers that item. Please indicate the Agenda Item Numbers(s) on the *Speaker Card*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. Separate and apart from the applicant (who may speak longer in the discretion of the City Council), speakers shall be limited to five (5) minutes per person. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council. The applicant may additionally submit rebuttal comments.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the City Council, Staff, or the public so requests. In this event, the item will be removed from the Consent Calendar and considered and acted on separately.

DECORUM: While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including but not limited to, conduct that prevents other members of the audience from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings. Members of the public may not threaten any person with physical harm or act in

a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons attending the meeting are expected to adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age. The Chief of Police, or such member or members of the Police Department, shall serve as the Sergeant-at-Arms of the City Council meeting. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. Any person who violates the order and decorum of the meeting may be placed under arrest and such person may be prosecuted under the provisions of Penal Code Section 403 or applicable Arcadia Municipal Code section.

欢迎参加阿凯迪亚市议会会议！

市议会鼓励公众参与，并邀请您分享对城市管理的看法。

会议：市议会定期会议于每个月第一个和第三个星期二下午七时在市议会会议厅举行。在市政厅、阿凯迪亚图书馆和市政府网站（www.ArcadiaCA.gov）可以找到包含所有相关信息的完整市议会议程。单独的议程报告可应请求通过电子邮件索取（CityClerk@ArcadiaCA.gov）。至于在发布该议程后向市议会多数成员分发的文件，公众可在阿凯迪亚市书记官办公室查阅，地址：240 W. Huntington Drive, Arcadia, California。市议会会议实况将通过有线电视进行现场直播和回放。如在以往的通知中所提示，如果您参加这次公开会议，您的图像和/或声音可能被录下并播出。

公众参与：市议会欢迎并邀请您参加市议会的所有会议。在每次定期会议上都为那些希望在会上发言的市民留出时间。市政府要求在市议会发言的人杜绝个人攻击、诽谤、亵渎或破坏性言论。如有可能，请在发表意见之前向市书记官提交一张**发言卡**，亦可在市长宣布自由发言时直接上台发言，并说出您的姓名和地址（如果您愿意），以便制作会议记录。请向市书记官提供一份您在发言中使用的任何书面材料，以及 10 份您希望分发给市议会的任何印刷材料。不允许把市政府设备用于准备发言内容。

议程之外的事项应当在指定的“公众评议”时间提出。在一般情况下，每位发言者将有五（5）分钟时间向市议会陈述意见，但市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。**根据州法，市议会不得讨论或表決未列入议程的事项。此类事项将自动转给工作人员采取适当行动或作出回应，或将其列入未来会议的议程。**

列入议程的事项应当在市议会审议该事项时讨论。请在**发言卡**上标明事项的议程编号。在适当的时间会叫到您的名字，您可以在五（5）分钟时限内发言。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。

公开听证和上诉是为需要或希望征求公众意见的事项安排的日程。除申请人外（市议会可酌情决定延长申请人的发言时间），每位发言人的发言不得超过五（5）分钟。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。申请人还可以另外提交反驳意见。

议程事项：议程包含市议会的例行议题。一般而言，由市政府工作人员在会议前对议程中的事项进行审查和调查，以便市议会在作出决定之前能够充分了解情况。

同意日历：在同意日历上列出的事项被市议会视为例行公事，并将通过一项动议采取行动。除非市议员、工作人员或公众提出请求，否则不会对这些事项进行单独讨论。如果有人提出请求，该事项将从同意日历中删除，单独进行审议和采取行动。

行为规范：尽管市民可对市政府的政策和市议会或其成员的行动或拟议行动自由地提出批评，但不得出现干扰会议正常秩序的行为，包括但不限于在别人的发言时间内阻止别人发言，或妨碍公众听到发言内容或看到议程进展状况。市民亦不得威胁进行身体伤害或以可能被合理理解为作出身体伤害紧迫威胁的方式行事。所有出席会议的人都必须遵守市政府的反骚扰政策，禁止基于个人种族、宗教信仰、肤色、原国籍、祖籍、身体残障、疾病、婚姻状况、性别、性取向或年龄骚扰他人。警察局长或警察局其他成员将担任维持市议会会议秩序的保安官。保安官将执行会议主持人的一切命令和指示，以维持会议秩序和行为规范。对任何违反会议秩序和行为规范的人可执行拘捕，并可能根据《刑法典》第 403 条或《阿凯迪亚市政法典》相关条款提出起诉。