

CITY OF ARCADIA

City Council Regular Meeting Agenda



Tuesday, June 7, 2022, 6:00 p.m.

Location: City Council Conference Room, 240 W. Huntington Drive, Arcadia

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

根据《美国残障人法案》，需要调整或提供便利设施才能参加会议的残障人士（包括辅助器材或服务）可与市书记官办公室联系（电话：(626) 574-5455）。请在会前 48 小时通知市书记官办公室，以便作出合理安排，确保顺利参加会议。

Pursuant to the City of Arcadia's Language Access Services Policy, limited-English proficient speakers who require translation services in order to participate in a meeting may request the use of a volunteer or professional translator by contacting the City Clerk's Office at (626) 574-5455 at least 72 hours prior to the meeting.

根据阿凯迪亚市的语言便利服务政策，英语能力有限并需要翻译服务才能参加会议的人可与市书记官办公室联系（电话：(626) 574-5455），请求提供志愿或专业翻译服务，请至少在会前 72 小时提出请求。

How to Submit Public Comment:

Members of the Public who wish to submit public comment may do so using one of the following methods. Public comment is limited to the time and words allotted.

1. **In-Person:** Complete a Speaker Card, indicating the agenda item number and submit it to the City Clerk prior to the meeting, or simply come to the podium when the Mayor asks for those who wish to speak. Speakers shall be limited to five (5) minutes per person. At the Mayor's discretion, the time limit may be shortened to allow all speakers to address the City Council.

Electronic submission of Public Comment is also available via the City's website or by email as noted below. Public Comment submitted electronically will not be read into the record at the posted meeting time but are forwarded to the City Council prior to the meeting for consideration.

1. **Website:** Please submit your comments using our online public comment form at ArcadiaCA.gov/comment. Your comments must be received at least 30 minutes prior to the posted meeting time.
2. **Email:** Please submit your comments via email to CityClerk@ArcadiaCA.gov. Your comments must be received at least 30 minutes prior to the posted meeting time.

如何提交公众评论意见：

公众成员可以使用以下任何一种方法提交公众评论意见。请在时间和字数的限制范围内提交公众评论意见。

1. **亲自出席：**填写一张发言人卡片，注明议程项目编号，然后在会议开始前提交给市书记官，或者在市长询问公众发言时，直接到讲台上发言。每位发言人的发言时间不得超过五（5）分钟。市长可自行决定缩短发言限制时间，以便允许所有发言人向市议会表达自己的意见。

亦可按照以下方法在本市网站上或通过电子邮件以电子方式提交公众评论意见。以电子方式提交的公众评论意见不会在公布的会议期间读入记录，但会在会议开始前转交给市议会，供市议会考虑。

1. **网站：**请使用以下网站中刊载的在线公众评论意见表提交您的评论意见：ArcadiaCA.gov/comment。必须在公布的会议时间前至少提前 30 分钟提交评论意见。
2. **电子邮件：**请将您的评论意见通过电子邮件发送至：CityClerk@ArcadiaCA.gov。必须在公布的会议时间前至少提前 30 分钟提交评论意见。

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS

Tom Beck, Mayor
Paul P. Cheng, Mayor Pro Tem
Michael Danielson, Council Member
Sho Tay, Council Member
April A. Verlato, Council Member

PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Each speaker is limited to five (5) minutes per person, unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

CLOSED SESSION

- a. Pursuant to Government Code Section 54956.9(d)(4) to confer with legal counsel regarding potential litigation – one (1) case.

Regular Meeting City Council Chambers, 7:00 p.m.

1. CALL TO ORDER

2. INVOCATION

Mohammad Abdul Ahad, Mosque of San Gabriel

3. PLEDGE OF ALLEGIANCE

Boy Scout Troop 111

4. ROLL CALL OF CITY COUNCIL MEMBERS

Tom Beck, Mayor
Paul P. Cheng, Mayor Pro Tem
Michael Danielson, Council Member
Sho Tay, Council Member
April A. Verlato, Council Member

5. REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS

6. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

7. MOTION TO READ ALL ORDINANCES AND RESOLUTIONS BY TITLE ONLY AND WAIVE THE READING IN FULL

8. PRESENTATIONS

- a. Presentation of adoptable dog by the Pasadena Humane Society.
- b. Presentation of Mayor's Certificates to the Apache Baseball team and the Apache Softball team for winning the 2022 Pacific League Championship.
- c. Presentation of Mayor's Certificate to Joshua Khaw of Eagle Scout Troop 111.
- d. Presentation of Mayor's Certificate to Praneeth Bandi and Pranav Aratikatla of Eagle Scout Troop 103.
- e. Presentation to Donna Choi of the Downtown Arcadia Improvement Association for being chosen as "2022 Congressional Woman of the Year for Arcadia" by Congresswoman Judy Chu.
- f. Presentation of Mayor's Certificate to the Assistance League of Arcadia for their donation of local restaurant gift cards for homeless program.

9. PUBLIC HEARING

Any person wishing to speak before the City Council on a public hearing item is asked to complete a Speaker Card noting the agenda item number and provide it to the City Clerk prior to the start of the public hearing. Separate and apart from the applicant (who may speak longer in the discretion of the City Council) each speaker is limited to five (5) minutes per person unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda. The applicant may additionally submit rebuttal comments, in the discretion of the City Council.

You are hereby advised that should you desire to legally challenge in court or in an administrative proceeding any action taken by the City Council regarding any public hearing item, you may be limited to raising only those issues and objections you or someone else raised at the public hearing or in written correspondence delivered to the City Council at, or prior to, the public hearing.

- a. Resolutions relating to the adoption of the Fiscal Year 2022-23 Operating Budget and the Fiscal Years 2022-23 through 2026-27 Capital Improvement and Equipment Plan.

Resolution No. 7443 adopting a budget for Fiscal Year 2022-23 and appropriating the amounts specified therein as expenditures from the funds.

Recommended Action: Adopt

Resolution No. 7444 adopting a Capital Improvement and Equipment Plan for Fiscal Years 2022-23 through 2026-27.

Recommended Action: Adopt

10. PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Each speaker is limited to five (5) minutes per person, unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

11. REPORTS FROM MAYOR, CITY COUNCIL AND CITY CLERK (including reports from the City Council related to meetings attended at City expense [AB 1234]).

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that a specific item be removed from the Consent Calendar for separate discussion and action.

- a. Regular Meeting Minutes of May 17, 2022.

Recommended Action: Approve

- b. Resolution No. 7431 setting service rates for the collection of residential refuse and recyclables pursuant to Section 5120.7 of the Arcadia Municipal Code for Fiscal Year 2022-23.

Recommended Action: Adopt

- c. Resolution No. 7432 approving an Eighth Amendment to Agreement and Lease by and between the City of Arcadia and Methodist Hospital of Southern California.

Recommended Action: Adopt

- d. Resolutions initiating proceedings for the annual levy and collection of assessments, approving the Preliminary Engineer's Report, declaring intention to levy and collect assessments for Fiscal Year 2022-23, and appointing a time and place for a public hearing for the Arcadia Citywide Lighting District No. 1.

Resolution No. 7437 initiating proceedings for the annual levy and collection of assessments for the Arcadia Citywide Lighting District No. 1 pursuant to the provisions of Part 2 of Division 15 of the California Streets and Highways Code and ordering the preparation of the Engineer's Report.

Recommended Action: Adopt

Resolution No. 7438 approving the preliminary Engineer's Report of Willdan Financial Services for the Arcadia Citywide Lighting District No. 1.

Recommended Action: Adopt

Resolution No. 7439 declaring its intention to levy and collect assessments within the Arcadia Citywide Lighting District No. 1 for Fiscal Year 2022-23 and appointing a time and place for a public hearing.

Recommended Action: Adopt

- e. Resolution No. 7447 authorizing designated staff to file with the California Office of Emergency Services requests for financial assistance under the Natural Disaster Assistance Act and similar statutes.
Recommended Action: Adopt
- f. Resolution No. 7448 amending Resolution No. 7380 establishing compensation and related benefits for employees represented by the Arcadia City Employees Association (Public Works Customer Service/Administrative Supervisor).
Recommended Action: Adopt
- g. Resolution No. 7450 establishing an appropriation limit for Fiscal Year 2022-23 pursuant to Article XIII-B of the California Constitution.
Recommended Action: Adopt
- h. Donation in the amount of \$2,500 from the Friends of the Arcadia Historical Society to the Arcadia Public Library for the purchase of a Memorial Bench in memory of Carol Libby.
Recommended Action: Accept
- i. Agreement with Beacon Media, Inc. for Legal Advertising Services in an amount not to exceed \$24,000.
Recommended Action: Approve
- j. Supplemental Provisions Agreement with Southern California Edison for a Remote Grid Standalone Power System.
Recommended Action: Approve
- k. Extension to the contract with General Pump Company, Inc. for unscheduled maintenance and emergency repair of City wells and pumps in the amount of \$137,550.
Recommended Action: Approve
- l. Purchase Order with TruePoint Solutions for annual hosting and support services for the TrueBill utility billing software for Fiscal Year 2022-23 in the amount of \$54,000.
Recommended Action: Approve
- m. Purchase Order with Clean Energy for the purchase of Compressed Natural Gas ("CNG") fuel for the City's fleet in an amount not to exceed \$145,400.
Recommended Action: Approve
- n. Extension to the Purchase Order with S & J Supply Company Inc. for the purchase of water pipeline fittings, brass valves, and other related accessories for the City's Water Distribution System in the amount of \$121,000.
Recommended Action: Approve

- o. Purchase Order with McCain, Inc., for the purchase of five new Traffic Signal Cabinets for the intersections of Baldwin Avenue at Camino Real Avenue, Naomi Avenue, and Fairview Avenue, Huntington Drive at Colorado Place and First Avenue at Wheeler Avenue in the amount to of \$95,575.87.

Recommended Action: Approve

13. CITY MANAGER

- a. Resolution No. 7445 condemning acts of hate and violence against Asian American and Pacific Islander Communities.

Recommended Action: Adopt

14. ADJOURNMENT

The City Council will adjourn this meeting to June 21, 2022, 5:30 p.m. in the City Council Conference Room.

Welcome to the Arcadia City Council Meeting!

The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:00 p.m. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Arcadia Library, and on the City's website at www.ArcadiaCA.gov. Copies of individual Agenda Reports are available via email upon request (CityClerk@ArcadiaCa.gov). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 240 W. Huntington Drive, Arcadia, California. Live broadcasts and replays of the City Council Meetings are on cable television. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the City Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks. Where possible, please submit a **Speaker Card** to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name and address (optional) for the record. Please provide the City Clerk with a copy of any written materials used in your address to the City Council as well as 10 copies of any printed materials you would like distributed to the City Council. The use of City equipment for presentations is not permitted.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC COMMENTS." In general, each speaker will be given five (5) minutes to address the City Council; however, the Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers time to address the City Council. **By State law, the City Council may not discuss or vote on items not on the agenda. The matter will automatically be referred to staff for appropriate action or response or will be placed on the agenda of a future meeting.**

MATTERS ON THE AGENDA should be addressed when the City Council considers that item. Please indicate the Agenda Item Numbers(s) on the **Speaker Card**. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. Separate and apart from the applicant (who may speak longer in the discretion of the City Council), speakers shall be limited to five (5) minutes per person. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council. The applicant may additionally submit rebuttal comments.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the City Council, Staff, or the public so requests. In this event, the item will be removed from the Consent Calendar and considered and acted on separately.

DECORUM: While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including but not limited to, conduct that prevents other members of the audience from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons attending the meeting are expected to adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age. The Chief of Police, or such member or members of the Police Department, shall serve as the Sergeant-at-Arms of the City Council meeting. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. Any person who violates the order and decorum of the meeting may be placed under arrest and such person may be prosecuted under the provisions of Penal Code Section 403 or applicable Arcadia Municipal Code section.

欢迎参加阿凯迪亚市议会会议！

市议会鼓励公众参与，并邀请您分享对城市管理的看法。

会议：市议会定期会议于每个月第一个和第三个星期二下午七时在市议会会议厅举行。在市政厅、阿凯迪亚图书馆和市政府网站（www.ArcadiaCa.gov）可以找到包含所有相关信息的完整市议会议程。单独的议程报告可应请求通过电子邮件索取（CityClerk@ArcadiaCa.gov）。至于在发布该议程后向市议会多数成员分发的文件，公众可在阿凯迪亚市书记官办公室查阅，地址：240 W. Huntington Drive, Arcadia, California。市议会会议实况将通过有线电视进行现场直播和回放。如在以往的通知中所提示，如果您参加这次公开会议，您的图像和/或声音可能被录下并播出。

公众参与：市议会欢迎并邀请您参加市议会的所有会议。在每次定期会议上都为那些希望在会上发言的市民留出时间。市政府要求在市议会发言的人杜绝个人攻击、诽谤、亵渎或破坏性言论。如有可能，请在发表意见之前向市书记官提交一张**发言卡**，亦可在市长宣布自由发言时直接上台发言，并说出您的姓名和地址（如果您愿意），以便制作会议记录。请向市书记官提供一份您在发言中使用的任何书面材料，以及 10 份您希望分发给市议会的任何印刷材料。不允许把市政府设备用于准备发言内容。

议程之外的事项应当在指定的“公众评议”时间提出。在一般情况下，每位发言者将有五（5）分钟时间向市议会陈述意见，但市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。**根据州法，市议会不得讨论或表决未列入议程的事项。此类事项将自动转给工作人员采取适当行动或作出回应，或将其列入未来会议的议程。**

列入议程的事项应当在市议会审议该事项时讨论。请在**发言卡**上标明事项的议程编号。在适当的时间会叫到您的名字，您可以在五（5）分钟时限内发言。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。

公开听证和上诉是为需要或希望征求公众意见的事项安排的日程。除申请人外（市议会可酌情决定延长申请人的发言时间），每位发言人的发言不得超过五（5）分钟。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。申请人还可以另外提交反驳意见。

议程事项：议程包含市议会的例行议题。一般而言，由市政府工作人员在会议前对议程中的事项进行审查和调查，以便市议会在作出决定之前能够充分了解情况。

同意日历：在同意日历上列出的事项被市议会视为例行公事，并将通过一项动议采取行动。除非市议员、工作人员或公众提出请求，否则不会对这些事项进行单独讨论。如果有人提出请求，该事项将从同意日历中删除，单独进行审议和采取行动。

行为规范：尽管市民可对市政府的政策和市议会或其成员的行动或拟议行动自由地提出批评，但不得出现干扰会议正常秩序的行为，包括但不限于在别人的发言时间内阻止别人发言，或妨碍公众听到发言内容或看到议程进展状况。市民亦不得威胁进行身体伤害或以可能被合理理解为作出身体伤害紧迫威胁的方式行事。所有出席会议的人都必须遵守市政府的反骚扰政策，禁止基于个人种族、宗教信仰、肤色、原国籍、祖籍、身体残障、疾病、婚姻状况、性别、性取向或年龄骚扰他人。警察局长或警察局其他成员将担任维持市议会会议秩序的保安官。保安官将执行会议主持人的一切命令和指示，以维持会议秩序和行为规范。对任何违反会议秩序和行为规范的人可执行拘捕，并可能根据《刑法典》第 403 条或《阿凯迪亚市政法典》相关条款提出起诉。



STAFF REPORT

Office of the City Manager

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
Hue Quach, Administrative Services Director

SUBJECT: RESOLUTIONS RELATING TO THE ADOPTION OF THE FISCAL YEAR 2022-23 OPERATING BUDGET AND THE FISCAL YEARS 2022-23 THROUGH 2026-27 CAPITAL IMPROVEMENT AND EQUIPMENT PLAN.

RESOLUTION NO. 7443 ADOPTING A BUDGET FOR FISCAL YEAR 2022-23 AND APPROPRIATING THE AMOUNTS SPECIFIED THEREIN AS EXPENDITURES FROM THE FUNDS

Recommendation: Adopt

RESOLUTION NO. 7444 ADOPTING A CAPITAL IMPROVEMENT AND EQUIPMENT PLAN FOR FISCAL YEARS 2022-23 THROUGH 2026-27

Recommendation: Adopt

SUMMARY

Sections 1204 and 1205 of the Arcadia City Charter require a Public Notice and a Public Hearing for consideration of the proposed Operating Budget and Five-Year Capital Program for the ensuing fiscal year, which is required to be adopted by July 1. The recommended actions are necessary to implement the Budget for Fiscal Year 2022-23.

This year's budget process included one Budget Study Session with the City Council on May 3, 2022. Copies of the proposed Operating Budget were provided for the City Council's review. Inclusive in the draft Budget were all operating funds including General, Special Revenues, Enterprise, and the Successor Agency. Additionally, the City Council received the Capital Improvement and Equipment Replacement Fund budgets in a separate document. All funds total \$146.7 million in expenditures, of which the General Fund's budget is \$77.9 million (including Transfers Out noted below).

As Special Revenues, Enterprise, and Debt Service funds are restricted to specific purposes and are generally self-sustaining, this report will primarily focus on the General Fund's Operating Budget.

Adoption of the Operating Budget and CIP and Equipment Plans

June 7, 2022

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The proposed Fiscal Year 2022-23 Operating Budget forecasts a return to the pre-pandemic period with hints of concern for inflation, supply chain issues, and continuing COVID conditions. While the latest economic indicators are signaling a recession, there are no clear predictors to offer certainty as to when a recession will happen. The key categories that would be at risk, should a recession occur, are sales tax, transient occupancy tax, and business license fees. However, recent actual economic data shows continuing strength and growth. For example, a low unemployment rate, stronger retail spending, and higher percentages of personal savings would suggest that an economic slowdown is not imminent. This leads to the view that consumers will be able to endure inflation and other current macroeconomic concerns. Projected for the near term, inflation would initially generate higher tax receipts since purchasing has not slowed. The outlook for Fiscal Year 2022-23 is hopeful; however, caution is recommended for Fiscal Year 2023-24 and beyond, since sustained inflationary impacts could eventually cause recessive behaviors in the marketplace.

The proposed Fiscal Year 2022-23 General Fund Operating Budget anticipates Total Operating Revenues of \$74.4 million and Expenditures of \$72.1 million. Collectively, the net of revenue to expenditures, inclusive of all Fund Transfers In and Out, is projected to provide a surplus of \$2.5 million at the end of the Fiscal Year. After total revenue and expenditures are considered, the ending Fund Balance of the Operating General Fund is expected to increase to \$14,748,500. The projected General Fund Operating Fund Balance would maintain a certain balance to provide cash flow needs of daily operations during the Fiscal Year; however, it is also suitable to make a transfer to the Emergency Reserve Fund balance to bring it to the 20% goal level established in the City's Financial Policies. Currently, it has a balance of \$12.8 million. The Emergency Reserve Fund is suggested to hold a sum equaling 20% of the annual operating expenditure, which would be equivalent to \$14.5 million based on the current proposed Fiscal Year 2022-23 Operating Budget. Currently, all combined unrestricted fund balances: General Fund Operating, Emergency Reserve, Capital Improvement, and Equipment Replacement totals approximately \$38.8 million.

The General Fund Operating Budget is summarized in the table below:

Fiscal Year 2022-23 General Fund Budget Summary	
	FY 22-23 Budget
Beginning Fund Balance	\$ 12,297,400
Estimated Revenues	74,428,400
Transfers In	5,898,400
Expenses & Uses	(71,689,000)
New Programs	(409,500)
Revenue over Expenses	\$ 8,228,300
Transfer to Equipment Replacement	(2,400,000)
Transfer to Capital Improvement Fund	(2,400,000)
Transfer to Local Law Enforcement Prgm	(116,700)
Transfer to Lighting Assessment District	(810,500)
Total Transfer Out	(5,727,200)
Subtotal Operating Balance	2,501,100
Ending Fund Balance	\$ 14,798,500

The proposed Budget transfer of funds are itemized as follows:

- Lighting District \$ 810,500
 - Local Law Enforcement \$ 116,700
 - Capital Improvement Fund \$2,400,000
 - Equipment Replacement Fund \$2,400,000
- Total: \$5,727,200**

Annually, a goal of \$2.4 million is set for transfers to the Capital Improvement Fund to create a balance sufficient to meet annual maintenance and replacement needs. The Capital Improvement Fund provides most of the funding for essential maintenance such as pavement rehabilitation, building repairs, and parks maintenance. Some of the key projects in the coming Fiscal Year budgeted in the Capital Improvement Fund are the Compressed Natural Gas Fuel Station at the Public Works Service Yard, Pavement Rehabilitation Program, Bonita Park Concession Building, and the Baseball Field Bleachers at various locations. Total proposed projects funded by the Capital Improvement Fund will be \$3.4 million. Citywide, the combined capital projects for all funds have been budgeted at \$16.5 million.

In the Equipment Replacement Fund, this year's transfer has been set at \$2.4 million, meeting the set goal amount to provide sufficient funding for future annual equipment replacements. The Equipment Replacement Fund provides funding for essential

equipment such as computers, vehicles, and major office equipment. Total proposed asset replacement costs funded by the Equipment Replacement Fund will be \$4.7 million. One significant item proposed for Fiscal Year 2022-23 is the replacement of the Fire Department's breathing equipment, which is scheduled to reach their expected 15-year useful life next year. The cost for the replacement has been budgeted at approximately \$1.15 million.

Added to the City's overall Operating Budget this year are new programs totaling \$409,500 proposed in the General Fund. These new programs and expenditures are anticipated from various departments to respond to emerging operational needs or to further improve services.

Additionally, to continue with the City's adopted pension strategy, the proposed Fiscal Year 2022-23 budget includes a line item for advance payment of long-term liabilities, such as the Unfunded Accrual Liabilities ("UAL") of CalPERS. A line item of \$1.0 million has been budgeted for the advance discretionary prepayment to CalPERS. Should this line item become unnecessary, as an example, because the pension funding ratio is at or above a 90% level, this budget line item will be reviewed for consideration of other means to reduce long-term liabilities. For example, by creating a Section 115 Pension Trust account, a tool for investing and saving for future pension related costs. Alternatively, use the budget line item to contribute to the existing retiree medical trust fund. This idea continues the City Council's directives to further reduce pension debt via accelerated payments to CalPERS or creating a financial tool, with the goal of generating substantial long-term savings.

It is recommended that the City Council adopt the proposed Resolutions to enact the Fiscal Year 2022-23 Operating Budget as well as the Five-Year Capital and Equipment Replacement Plans.

DISCUSSION

At the start of the current year's budget process in mid-February, the general mood for the short-term financial position was generally optimistic. Specifically, reports of cases and deaths due to COVID-19 were down significantly and restrictions were lifted, which helped the economy to come back to life. It is in this context that the proposed Fiscal Year 2022-23 budget has been developed. The expectation is that receipts of taxes, fees, and other revenue sources will be better than the current Fiscal Year and will move to a recovery level, equal to or greater than the pre-pandemic period. One key element from the revenue trajectory is Measure A, a 0.75% Transaction and Use Tax (Sales Tax) that was passed overwhelmingly by Arcadia voters in June 2019. This revenue stream has been critical in keeping afloat the City's budget by adding \$5-\$6 million per year during the COVID period. Without this voter approved measure, the City would have had to initiate service cuts and/or review other means to bring about an annual balance budget. In the coming year, Measure A revenues are expected to exceed the annual projections that were provided at the time of adoption.

Adoption of the Operating Budget and CIP and Equipment Plans

June 7, 2022

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Summarized in the table below is the General Fund Operating Budget for: Fiscal Year 2021-22 Year Ending Estimates, Fiscal Year 2022-23 Proposed Budget for Adoption, and a Fiscal Year 2023-24 Preliminary Budget Outlook. Please note that Fiscal Year 2023-24 is not proposed for adoption at this time and is merely presented as a forecasting tool, since the City adopts its Operating Budget annually.

General Fund Activity			
	FY 21-22 Estimates	FY 22-23 Budget	FY 23-24 Budget
Beginning Fund Balance	\$ 8,448,700	\$ 12,297,400	\$ 14,748,500
Estimated Revenues	\$ 72,277,300	\$ 74,428,400	\$ 73,800,900
Transfers In	4,722,600	5,898,400	4,387,200
Expenses & Uses	(68,351,200)	(73,075,700)	(74,246,900)
Revenue over Expenses	\$ 8,648,700	\$ 7,251,100	\$ 3,941,200
Transfer to Equipment Replacement Fund	(2,400,000)	(2,400,000)	(2,400,000)
Transfer to Capital Improvement Fund	(2,400,000)	(2,400,000)	(2,400,000)
Subtotal Operating Balance	3,848,700	2,451,100	(858,800)
Ending Fund Balance	\$ 12,297,400	\$ 14,748,500	\$ 13,889,700

As shown in the table above, the City's General Fund Operating Ending Fund Balance will increase to \$14.7 million because of projected surpluses of \$3.85 million in Fiscal Year 2021-22 and \$2.5 million in Fiscal Year 2022-23. Assuming that occurs, a portion of the Operating Fund Balance will be transferred into the City's Emergency Reserve to reach the City's adopted Reserve Policy level equivalent to 20% of annual operating expenditures. Currently, that Emergency Reserve balance is at \$12.8 million. Given the annual operating expenditures proposed in the budget, \$14.5 million should be held in the City's Emergency Reserve Fund; therefore, a transfer of \$1.7 million is expected from the Operating Fund Balance at the conclusion of the Fiscal Year. Inclusive of other designated fund balances, such as the Self Insurance Medical Fund, Capital Improvement and Equipment Replacement Fund, the City's Reserve balances total \$43.3 million as of this writing.

Fiscal Year 2022-23 Proposed Revenues

For Fiscal Year 2022-23, total General Fund revenues are expected to increase 2.98% when compared to Fiscal Year 2021-22 Year End Estimates.

General Fund Revenue Projections

	FY 21-22	FY 22-23	Changes	
	Estimates	Budget	\$	%
Taxes	\$ 49,766,800	\$ 51,191,700	\$ 1,424,900	2.86%
License & Permits	5,060,400	5,488,000	427,600	8.45%
Fines & Penalties	417,000	413,500	(3,500)	-0.84%
Use Money & Property	1,455,900	1,451,300	(4,600)	-0.32%
Revenue from Other Agencies	8,357,900	8,667,700	309,800	3.71%
Charge Current Services	3,859,700	3,471,400	(388,300)	-10.06%
Library	81,300	84,700	3,400	4.18%
Recreation	1,088,800	1,325,100	236,300	21.70%
Other Revenue	2,189,500	2,335,000	145,500	6.65%
Total Revenue	\$ 72,277,300	\$ 74,428,400	\$ 2,151,100	2.98%

The largest revenue source to the City’s General Fund is from Taxes. The key revenues under this group are: Property Tax, Sales Tax, Transient Occupancy Tax, Utility Users’ Tax, and Motor Vehicle License Fees. Their projected receipts are shown in the table below.

General Fund Tax Revenue Projections

Description	FY 2021-22 YE	FY 2022-23		%
	Estimates	Proposed Budget	Difference	Change
Property Tax	\$ 18,038,400	\$ 18,694,800	\$ 656,400	3.64%
Sales Tax	18,899,000	19,277,000	378,000	2.00%
Transient Occupancy Tax	3,304,900	3,503,200	198,300	6.00%
Utility Users’ Tax	7,360,000	7,433,600	73,600	1.00%
Motor Vehicle License Fees	8,292,900	8,607,700	314,800	3.80%

Property Tax: The City expects to see continued growth in home valuation, a benefit that can be credited to Arcadia being a desirable community with a top ranked public school district. Home sales and development activities for high market value areas, such as Arcadia, have leveled off in comparison to recent years; however, values are holding and sales continue to be fast-paced. Home sales prices are forecasted to reflect higher price points in California due scarcity of supply at all price points. However, due to recent rise in interest rates and other uncertainties that may lead to slowing home sales activities, a cautious projection is used to give some latitude to respond should the budget reflect a downward trend during the year. The City expects see a continued growth in Property Tax receipts in the range of 3.6%, or nearly \$656,400, for Fiscal Year 2022-23.

Sales and Transaction Use Tax: Recent economic data may suggest signs of a slowing economy and possibly a recession. It should be noted that there is no predictor to offer when a recession will happen with a high degree of certainty. There is a sense that

inflation is expected to ease as supply chain issues and demands will find its balance by the end of 2022. Some signs have already suggested that inflation has reached its peak. Unemployment nationwide is still low, sturdy strength of retail spending continues, and a recent survey showing higher percentages of savings combined with stronger personal balance sheet give an indication that the consumer will be able to endure the existing economic concerns. This perspective suggests that a recession is much further away than what some analysts have been predicting. In addition, it should be noted that when economic downturns happen, City revenue shifts lag behind the general economy, which gives the City time to react to any changes that may be coming.

It is predicted that inflation would initially generate higher sales tax level due to higher cost for all things. Sales and Transaction Use Tax in total is projected to come in at \$19.3 million, a 2.0% increase versus the prior Fiscal Year. The projection is a conservative estimate as it has factored in the potential for a slower economy just before the end of Fiscal Year 2022-23. The future forecast in Fiscal Year 2023-24 does anticipate additional slowing in this area in case a recession does hit during the next calendar year.

Transient Occupancy Tax ("TOT"): The projection for this category in Fiscal Year 2022-23 is for a 6.0% increase when compared to the prior year, representing expected revenue of \$3.5 million versus the prior year's ending estimate of \$3.3 million. Although the year-to-year comparison can seem optimistic, it is supported by data showing that travel and tourism industry have rebounded, set up by the pent-up demands caused by COVID. These signs include greater air traffic, airlines adding more flights, rental car shortages, and the City's transient occupancy tax receipts showing higher local hotel occupancy levels. The projection of the 6.0% increase in TOT revenue is conservative given the entrance of a new luxury hotel, Le Meridian, and the expected recovery in travel and tourism generally.

Utility Users' Tax: Utility Users' Tax ("UUT") is projected to generate \$7.4 million, or a 1.0% increase in comparison to the Fiscal Year 2021-22 Year Ending Estimate. Fundamentally, demand for water, electricity, and gas is expected to increase with billings expected to rise naturally with inflationary elements. While water conservation is expected to continue, water rates will increase because of rising imported water costs, treatment and filtration costs, and ongoing repairs of City wells, which will offset any potential decreases in this area.

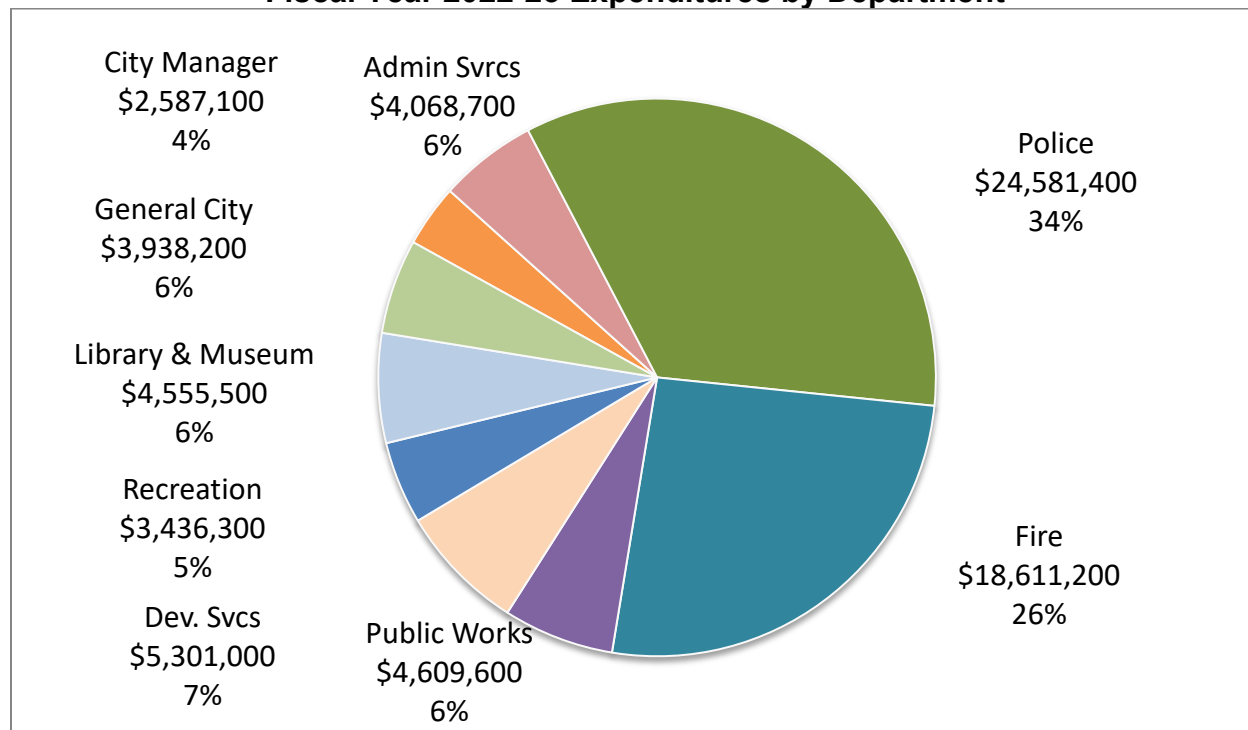
Motor Vehicle License Fees ("VLF"): This tax is projected to increase by 3.8%, to \$8.6 million. Revenues from this line item are largely tied to annual property assessed valuation. However, in recent years, the pandemic has driven greater demand for autos, causing extraordinarily high prices for new and used vehicles. Because of those contributing factors, the City will continue to benefit from growth in VLF in the next Fiscal Year.

Fiscal Year 2022-23 Proposed Expenses

Total operating expenditures for Fiscal Year 2022-23 have been proposed at \$71.7 million, an increase of 2.7% versus Fiscal Year 2021-22 Budget of \$69.8 million. No significant changes have been added to the Fiscal Year 2022-23 Operating Budget other than contractual increases from multi-year service agreements and the second of a three-year labor agreement.

While some natural inflationary increases have been included and new services have been added to meet community demands as we begin “normalizing” after the pandemic, staff has carefully controlled costs in most areas so that the increases are negligible and have no material effects to the overall operating expenditures. The Budget also includes transfers of annual set goal amounts of \$2.4 million each to the Capital and Equipment Replacement Funds in order to ensure that funding is available in the future for significant expenditures in those categories, which are described in greater detail later in this report.

Fiscal Year 2022-23 Expenditures by Department



As shown in the table above, the City continues to place its highest priorities on public safety, with Police and Fire expenditures totaling 60% of overall General Fund Expenditures.

Proposed New Programs

New programs and expenditures are anticipated from various departments to respond to emerging operational needs, as well as to respond to direction received at the City Council Study Session and City Council meetings. New programs proposed for the Fiscal Year 2022-23 total \$409,500. These programs include the following:

Fire Department:

Fire Training Captain (\$97,200): Assign one Fire Captain to a 40-hour schedule to assist the Arcadia Fire Department's ("AFD") Training Program. Due to vacancies in the Firefighter and Fire Engineer ranks, AFD will have numerous probationary members during Fiscal Year 2022-23. The 40-hour Fire Training Captain will allow for consistent training and evaluation of newly-hired and promoted members. This position will also assist in scheduling in-service training and administering three multi-company training sessions for each 24-hour work shift. This is a temporary Program with an expected duration of five months. The effectiveness of the Program will be evaluated at the three and five-month period.

Fire Prevention Specialist (\$5,600): This will be a two-year phased in program to augment current Fire Department staffing. Since 2004, the City has seen an unprecedented level of activity in development and construction. Due to this increase, the Fire Prevention Bureau has seen its scope of services evolve throughout the years. This evolution has presented challenges for the Bureau to maintain acceptable levels of service, especially in light of more complex Fire Codes and an increasing variety of risks facing the community. The Fire Department will address the new challenges caused by development by renaming the Fire Prevention Bureau to Community Risk Reduction (CRR). This renamed division will be tasked with implementing proactive measures that will reduce the community's risks, with will be identified by an internally performed Community Risk Assessment. Natural hazards, emergency preparedness, hazardous materials, and quality of life issues will be addressed by the assessment.

To maintain adequate service levels and achieve this expanded mission, CRR will need to augment its current staffing. This will be achieved in two phases over Fiscal Year 2022-23 and 2023-24. In Fiscal Year 2022-23, a new promotional position will be created. This new position will aid in supervisory responsibilities, staff development, and succession planning. This new position will be titled Senior Fire Prevention Specialist. In Fiscal Year 2023-24, the vacated full-time Fire Prevention Specialist position will also be filled.

Medical Director (\$32,000): A Medical Director for the Arcadia Fire Department is critical for a successful Emergency Medical Services ("EMS") program. The Los Angeles County Department of Health Services Policy Number 411 recommends and will soon require a Medical Director as part of a participating EMS agency such as the Arcadia Fire Department.

In addition to enhancing its emergency medical services to the City, there are several benefits in hiring a full-time Medical Director for the AFD, which includes: providing continuing education requirements to AFD's Emergency Medical Technicians ("EMT") and Paramedics; with a Medical Director's approval, AFD will have the opportunity to sign up for various medical trial programs, where the Los Angeles Department of Health Services is at the forefront; and it will also make it easier for AFD's Paramedics to transition from Fireline EMT's to Fireline Paramedics, who could perform more complex lifesaving procedures with the direct oversight of a Medical Director in the AFD's narcotics program. While the Medical Director will be available to the City "full-time", it will be achieved through contracting with a local medical professional, who will provide the service to the community as part of their other activities.

Development Services Department:

Document Scanning and Electronic Retention Project (\$30,000): For many years, Development Services Department has retained paper copies of files and projects. The City is required to retain all commercial and multi-family plans and, over time, these files have filled our basement and storage areas. These documents are difficult to locate and access, sustain damage over time, and can be extremely time intensive to access and copy when needed. The City has a system to scan current building permits and plans, but a very large backlog of older plans and documents exists for documents needing to be scanned into a searchable index. This would be the beginning of a multi-year project to establish a cloud-based document storage system (likely Laserfiche) with an easy-to-understand index and scanning protocol for these historic records before they deteriorate any further.

Inclusionary Housing/Economic Feasibility Study (\$95,000): As part of the Housing Element Update efforts, the City will be required to adopt a policy or ordinance to mandate affordable housing units as part of any new multi-unit housing project. Preparing such a policy or ordinance requires significant technical analysis, including an economic evaluation of regional housing trends, the cost to produce affordable housing vs. market rate housing, the existing demand for affordable and market rate housing, and the current housing options available. The study will include examining current market conditions, completing an economic feasibility study, and making recommendations prior to developing the ordinance. Additionally, the consultants would conduct an initial environmental review of the project, determine the appropriate environmental process per CEQA, and prepare the environmental analysis. This project would be a collaborative effort between the Planning Division and the consultants. However, due to the complexity of the requirements, professional experience is needed. Staff impact would be minimal and focused on guiding and monitoring the work of a consultant.

Library & Museum Services Department:

Full time Museum Coordinator (\$19,300): This is a request for a classification change for the existing Museum Education Coordinator position from 30 hours per week to 40

hours per week. The Museum Education Coordinator's workload has increased as this position has continued to engage with the schools, volunteers, and the community, even under pandemic conditions. With the expansion of duties, an increase in hours is warranted in order to remain effective and meet the desires of the community.

Public Works Services Department:

Building Maintenance Technician (\$93,000): Facility maintenance is imperative to ensure the safety of both City employees and residents. It is evident that proper and regular maintenance can save money and avoid having to contract out for work. The Public Works Services Department currently has one Building Maintenance Crew Supervisor and one Building Maintenance Technician to oversee maintenance of dozens of City buildings and facilities. With buildings aging and many major renovations done over 20 years ago at this point, there are times when the crew cannot respond as quickly as needed to service requests. In addition, with an increasingly competitive labor market, contracting out for the minor, routine maintenance work is becoming prohibitively expensive or nearly impossible, with contractors focusing on larger and more lucrative jobs. Adding another Building Maintenance Technician would be more cost-effective than contracting and would allow for a quicker response to work orders. Consistency and an ability for regular upkeep of building maintenance would also mitigate unpredictable repairs.

Recreation & Community Services Department:

Office Assistant (\$37,400): The Recreation & Community Services Department is requesting to add 1.0 full-time equivalent for an Office Assistant position for the department. This position will work half of the day at the Community Center and half the day at the Recreation Office to support the front desks during the busiest times of the day and will assist with answering phones, registering for classes and programs, and miscellaneous clerical duties. This new full-time position will be created by adding additional hours from the currently budgeted part-time recreation leader position. The current budget for the part-time position, inclusive of benefits, is approximately \$46,400. To transition to a full-time position, an additional budget appropriation of \$37,400 is needed.

Capital Improvement and Equipment Replacement Funds

Over the past several years, the City to has been able to transfer a sizeable amount of funds into the Capital Improvement and Equipment Replacement Funds through disciplined savings as well as transferring any excess funds at the end of each year. It is still important for the City to continue a steady deposit into these funds, which had previously reached dangerously low levels due to a lack of regular deposits into these funds. The Fiscal Year 2022-23 Budget proposes a transfer of \$4.8 million from the General Fund, \$2.4 million to Capital Improvement and \$2.4 million to Equipment Replacement to establish a sustaining fund balance for future purchases and projects. The \$2.4 million deposit into these funds is the recommended annual minimum deposit

in these funds to maintain sufficient balances over time based on 10-year historical spending patterns and known expenditures in the coming years.

Capital Improvement Fund:

The Fiscal Year 2022-23 Capital Improvement Plan proposes 45 projects totaling \$16.5 million in expenditures, of which \$3.4 million would be paid from the Capital Improvement Fund. The Capital Improvement Fund provides most of the funding for such essential maintenance activities such as pavement rehabilitation, building repairs, and parks maintenance. The table below summarizes some of the major proposed projects planned for the year.

Fiscal Year 2022-23 MAJOR CAPITAL IMPROVEMENT PROJECTS		
Project Description	Project Budget	Funding Source
Annual Slurry Seal Program	\$800,000	Capital Improvement Fund
Advanced Metering Infrastructure (AMI)/ Meter Replacement Program	\$800,000	ARPA Fund
Bonita Park Concession Building Improvement Project	\$710,000	Park & Recreation Facilities Fund
Community Center Facility Improvements	\$325,000	Capital Improvement Fund
Pavement Rehabilitation Program	\$2,050,000	Capital Improvement & RMRP (SB1) - \$1.2Mil Measure W - \$150k
Sewer Main Replacement Program	\$750,000	Sewer Fund
Water Main Replacement Program	\$400,000	ARPA Fund
Compressed Natural Gas Fueling Station	\$2,000,000	Measure M - \$400k FTA Sec. 5307 - \$1.6 mil
Baseball Field Bleacher Project	\$950,000	Capital Improvement Fund \$430k Park & Rec Fund \$520k
Arterial Pavement Rehabilitation: 1st & 2nd Aves from Huntington Dr. to Duarte Rd.	\$2,000,000	Prop C \$300k & Prop C Grant \$1.7 mil

Equipment Replacement Fund:

The Equipment Replacement Fund was originally estimated to require an annual transfer of \$1.8 million on average from the General Fund to ensure sustainability. However, with yearly rising costs from inflation and new equipment demands in the areas of technology investments specifically, a yearly transfer of \$2.4 million would now be the appropriate number to deposit annually to meet future year needs. The Equipment Replacement Fund provides funding for essential equipment such as computers, vehicles, and major office equipment.

New proposals for this year include a larger than usual number of vehicle replacements, including heavy duty vehicles from Public Works, Fire, and Police Departments. The City has a practice of extending the life of vehicles past their typical commercial vehicle life expectancy. Mileage and annual maintenance cost are weighed against their benefit as determinant factors for their replacement. This year, more vehicles are budgeted for replacement due to COVID related manufacturing back-logs. This is because many vehicles currently have up to a 12 month waiting period. Specifically, Police Patrol vehicles and other sedans with long wait times will be pre-ordered in anticipation of the delay so that the vehicles are available when they are needed.

Public Works will need to replace a heavy-duty valve truck in the Water Division and a Sewer CCTV Truck will be purchased to transition from contracting for an annual CCTV video service to being able to do it in-house. Having a CCTV camera vehicle will eliminate the need for an annual contract of \$50,000 for CCTV services, as well as the Engineering staff time required to generate, advertise, execute, and coordinate the CCTV contract – time that can then be spent on other projects. City field staff will eliminate up to 160 hours of time spent annually on traffic control and inspection services, which are requested by the CCTV contractor while performing video services. Most importantly, it will allow staff to respond immediately when issues are found during regular cleaning by videoing the sewer line of concern.

In total, the Equipment Replacement Fund proposes 37 different equipment purchases totaling \$4.7 million, of which \$3.9 million is funded by the Equipment Replacement Fund. The table below summarizes some of the major proposed equipment purchases.

Fiscal Year 2022-23 MAJOR EQUIPMENT REPLACEMENT PURCHASES		
Equipment Replacement Description	Replacement Budget	Funding Source
Enterprise Resource Planning (ERP) Financial Software	\$500,000	Equipment Replacement
Vehicle Replacement / Water/Sewer: Valve Truck, Sewer CCTV Truck, & Sedans (2)	\$616,000	Water & Sewer Funds
Vehicle Replacement/Police: Patrol Vehicles (6); Communication & Lighting Equipment	\$408,000	Equipment Replacement
Vehicle Replacement/Fire: Rescue Ambulance w/Communication & Lighting Equipment	\$385,000	Equipment Replacement
Fire Dept. - Communication & Technology Equipment Replacement	\$80,000	Equipment Replacement
Fire Dept. – Replacement of all Self-Contained Breathing Apparatus (SCBA) & Annual Maintenance Program	\$1,148,800	Equipment Replacement
Library - Complete Facility Furniture Replacement: Study Carrels; Tables & Chairs;	\$227,700	Equipment Replacement

It is imperative that the City find a means for depositing funds into these essential accounts at or above the minimum required contributions in the coming years to help them approach sustainable levels. Otherwise, the City’s infrastructure will quickly fall into disrepair and the staff will not have the tools and equipment necessary to do their essential duties.

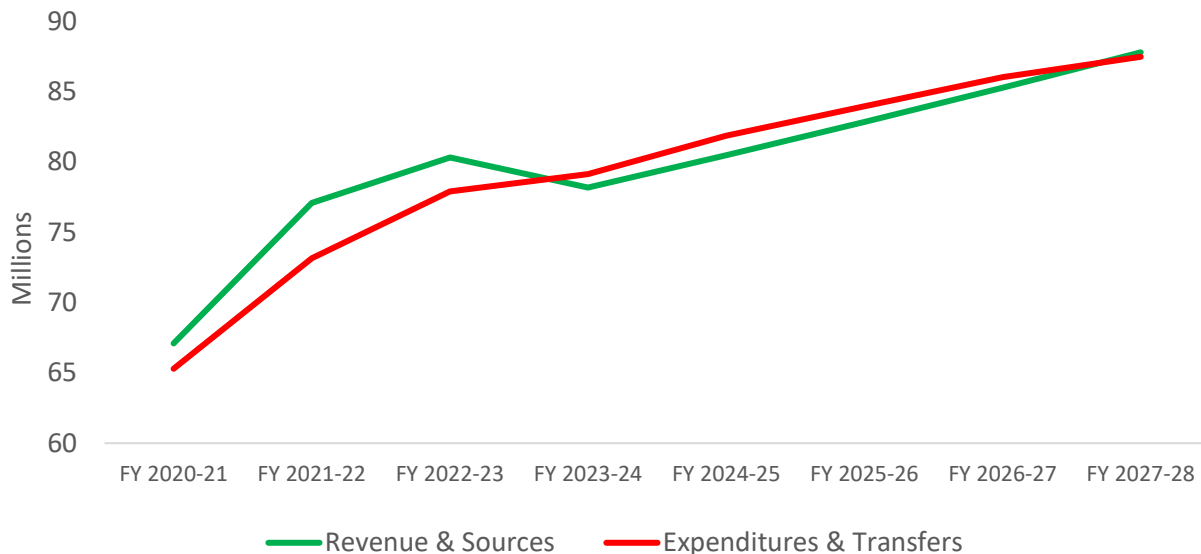
ECONOMIC OUTLOOK

The General Fund Fiscal Year 2022-23 Operating Budget outlook presents a cautious recovery from the economic damages suffered during the COVID-19 pandemic. Through

strong management with fiscal restraint practices, and thankfully, the passage of a Transaction Use Tax in 2019, the City has weathered significant reductions of major tax revenues and business-related fees. Collectively, those pieces have placed the City in a position to project a strong surplus for Fiscal Year 2022-23. However, the recent rise of inflation data, supply chain issues, continuing COVID impacts, and unknown affects from the Russia/Ukraine War have provided arguments to be cautious and aware of where the economy may be headed.

It is within this setting that a budget stress test was performed to lend clues to where the City's future finances may be headed. This stress test assumed a recession taking place at the beginning of Fiscal Year 2023-24 and all other expenditures remaining unchanged (see chart below). The results are positive in that ongoing recessionary effects, or yearly deficits, would range between 1.3% - 2.0%, or roughly between \$970k to \$1.4 million. This is positive in that these deficits could reasonably be erased with expenditure savings, if needed, that would not sacrifice services to the community. Departments have always been able to find ways of keeping critical services intact by adapting through a tough economic environment and delivering those things most valued by residents and business customers. Additionally, many past budgets have yielded net positive results – through better than predicted revenues and lower than predicted expenditures – well in excess of these possible deficit figures, meaning that the stress test amounts are well within the margin of error for the City's conservative budgeting practices.

Potential Budget Shortfalls In A Recessionary Scenario



CONCLUSION

The Fiscal Year 2022-23 General Fund Operating Budget, as proposed, is balanced with a projected surplus of \$2.5 million. This is based on Total Operating Revenues and

Transfers In of \$80.3 million, net of Operating Expenditures and Transfers Out of \$77.8 million. The City is fortunate to have had a history of conservative spending and has amassed the savings necessary to cope with economic uncertainties over a short-term while allowing time to plan and execute over the long-term. By implementing this Budget, City staff will continue providing the community with unsurpassed service in a fiscally responsible manner.

It is recommended that the City Council adopt the proposed Resolutions to enact the Fiscal Year 2022-23 Operating Budget as well as the Five-Year Capital and Equipment Replacement Plans.

Attached to this staff report are the following:

- Exhibit "A": a summary of Sources and Uses of Funds for All Funds reflecting the proposed Operating Budget presented to Council for adoption
- Exhibit "B": a summary of the proposed Five-year Capital Improvement and Equipment Replacement Plan

RECOMMENDATION

It is recommended that the City Council:

- 1) Adopt Resolution No. 7443 adopting a Budget for Fiscal Year 2022-23 and appropriating the amounts specified therein as expenditures from various funds; and
- 2) Adopt Resolution No. 7444 adopting a Capital Improvement and Equipment Plan for the Fiscal Years 2022-23 through 2026-27.

Attachments: Exhibit "A" – All Funds Operating Budget Summary
Exhibit "B" – Five-Year Summary of Capital and Equipment Plan
Resolution No. 7443
Resolution No. 7444

Exhibit "A"

**CITY OF ARCADIA
SUMMARY BY FUND
FISCAL YEAR 2022-2023 PROPOSED BUDGET**

Fund	SOURCES OF FUNDS				USES OF FUNDS			Ending Fund Balance FY22-23
	Beginning Fund FY22-23	Outside Sources	Transfer In	Total	Appropriation	Transfer Out	Total	
General Fund	12,297,400	74,428,400	5,898,400	92,624,200	72,148,500	5,727,200	77,875,700	14,748,500
Narcotic Seizure Federal	135,600	31,400	0	167,000	0	0	0	167,000
COPS	269,700	172,700	0	442,400	175,100	0	175,100	267,300
Medical/Dental	428,000	0	4,751,700	5,179,700	4,750,200	1,500	4,751,700	428,000
Local Law Enforcement	0	110,000	116,700	226,700	226,700	0	226,700	0
IRS Task Force	466,100	4,700	0	470,800	0	0	0	470,800
Worker Compensation/Liability	5,265,900	52,700	2,710,100	8,028,700	2,696,200	0	2,696,200	5,332,500
Homeland Security	(3,000)	0	0	(3,000)	0	0	0	(3,000)
Library State Grant	600	0	0	600	0	0	0	600
Homelessness Plan	0	466,200	0	466,200	466,200	0	466,200	0
Office of Traffic Safety Grant	0	96,500	0	96,500	96,500	0	96,500	0
California OES HSGP	0	0	0	0	0	0	0	0
Autotheft Prevention Taskforce	0	151,400	0	151,400	151,400	0	151,400	0
Emergency Reserve	12,794,700	0	0	12,794,700	0	0	0	12,794,700
America Rescue Plan Act	8,683,800	0	0	8,683,800	6,239,700	0	6,239,700	2,444,100
Public, Educational/Governmental Access	1,041,500	90,400	0	1,131,900	0	0	0	1,131,900
Parks & Recreation	4,374,300	1,443,700	0	5,818,000	1,305,000	32,900	1,337,900	4,480,100
Used Oil Grant	16,000	15,700	0	31,700	7,000	0	7,000	24,700
DOC Beverage Grant	67,200	15,200	0	82,400	0	0	0	82,400
Traffic Safety	0	152,000	0	152,000	0	152,000	152,000	0
Solid Waste	1,916,600	719,200	0	2,635,800	389,100	300,000	689,100	1,946,700
Measure W - Safe Clean Water Program	888,000	1,028,900	0	1,916,900	371,000	0	371,000	1,545,900
State Gas Tax	(20,700)	1,667,400	0	1,646,700	0	1,488,600	1,488,600	158,100
Road Maintenance/Rehabilitation Act	445,600	1,318,800	0	1,764,400	1,200,000	0	1,200,000	564,400
Air Quality Management District	95,500	75,500	0	171,000	22,300	0	22,300	148,700
Community Development Block Grant	0	360,600	0	360,600	360,600	0	360,600	0
Santa Anita Grade Separation	0	0	0	0	0	0	0	0
Transit	3,900	2,878,500	674,300	3,556,700	2,868,500	0	2,868,500	688,200
Proposition A	1,774,900	1,423,700	0	3,198,600	291,500	1,011,300	1,302,800	1,895,800
Transportation Impact Fund	(202,400)	300,000	0	97,600	200,000	0	200,000	(102,400)
Proposition C	835,200	2,871,000	0	3,706,200	3,510,600	0	3,510,600	195,600
TDA Article 3 Bikeway	59,600	600	0	60,200	0	0	0	60,200
Measure R	1,065,600	885,700	0	1,951,300	77,000	674,200	751,200	1,200,100
Measure M	1,178,500	1,003,600	0	2,182,100	2,162,000	0	2,162,000	20,100
City Hall Reserve	100	0	0	100	0	0	0	100
Lighting Maintenance	228,200	1,350,900	810,500	2,389,600	1,350,900	0	1,350,900	1,038,700
Water Fund	(6,326,000)	16,006,600	0	9,680,600	17,416,900	0	17,416,900	(7,736,300)
Sewer Fund	2,964,300	2,564,600	0	5,528,900	2,792,700	0	2,792,700	2,736,200
Par 3 Golf Course Fund	1,095,500	2,096,500	0	3,192,000	1,305,600	0	1,305,600	1,886,400
Equipment Replacement	6,328,200	88,300	2,400,000	8,816,500	3,899,700	33,200	3,932,900	4,883,600
Redevelopment Successor Agency	0	183,700	0	183,700	183,700	0	183,700	0
General Obligation Bond 2012	415,800	421,200	0	837,000	421,200	0	421,200	415,800
General Obligation Bond 2011	543,600	592,600	0	1,136,200	592,600	0	592,600	543,600
Pension Obligation Bond 2020	0	5,876,800	0	5,876,800	5,876,800	0	5,876,800	0
Total	67,494,300	121,429,100	19,761,700	208,685,100	137,253,800	9,420,900	146,674,700	62,010,400

Exhibit "B"

**CITY OF ARCADIA
SUMMARY OF PROPOSED FIVE YEAR CAPITAL PROGRAMS
FISCAL YEAR 2022-23 THROUGH 2026-27**

	ESTIMATED FUNDS 7/01/2022	ESTIMATED FIVE-YEAR REVENUE	PROPOSED FIVE-YEAR EXPENDITURE	ESTIMATED FUNDS 6/30/2027
CAPITAL OUTLAY FUND	10,324,400	14,525,300	(15,220,400)	9,629,300
PARK AND RECREATION FUND	8,112,000	6,553,200	(5,217,400)	9,447,800
MEASURE W CLEAN, SAFE WATER PROGRAM	1,038,800	5,199,600	(4,376,000)	1,862,400
GAS TAX (HUTA) FUND	(58,700)	8,348,800	(7,701,800)	588,300
ROAD MAINTENANCE AND REHABILITATION PROGRAM	1,545,600	6,617,400	(7,100,000)	1,063,000
AQMD	142,600	383,000	(161,500)	364,100
PROP C LOCAL RETURN	2,927,200	7,587,700	(9,541,300)	973,600
TRANSPORTATION IMPACT FUND	1,547,700	1,517,900	(2,650,000)	415,600
MEASURE R LOCAL RETURN	1,482,800	4,475,200	(3,243,200)	2,714,800
MEASURE M LOCAL RETURN	3,550,700	6,559,300	(9,310,000)	800,000
WATER FACILITY RESERVE	14,829,100	2,188,500	(13,477,500)	3,540,100
WATER EQUIPMENT RESERVE	227,000	2,300	(2,192,000)	(1,962,700)
SEWER FUND	4,209,700	13,103,800	(15,971,100)	1,342,400
EQUIPMENT FUND	8,014,000	12,387,400	(15,512,300)	4,889,100

RESOLUTION NO. 7443

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARCADIA, CALIFORNIA, ADOPTING A BUDGET FOR FISCAL
YEAR 2022-2023 AND APPROPRIATING THE AMOUNTS
SPECIFIED THEREIN AS EXPENDITURES FROM THE FUNDS

WHEREAS, on June 7, 2022, the City Manager submitted to the City Council a proposed Budget for Fiscal Year 2022-2023, a copy of which is on file in the Office of the City Clerk; and

WHEREAS, Section 1204 of the Arcadia City Charter requires notice and hearing for consideration of a proposed operating budget and its adoption by resolution; and

WHEREAS, the aforementioned proposed Budget includes the budget for the ensuing Fiscal Year 2022-2023; and

WHEREAS, notice of the public hearing on the proposed Budget and a summary of the proposed Budget were published on May 19, 2022 and May 23, 2022; and

WHEREAS, the duly noticed public hearing was conducted by the City Council on June 7, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. That certain "City of Arcadia Budget, Fiscal Year 2022-2023", as on file in the office of the City Clerk, together with any approved amendments thereto, is hereby adopted, in pertinent part, as the official budget of the City of Arcadia for the Fiscal Year 2022-2023 and the amounts specified therein as expenditures from the funds indicated are hereby appropriated for the purposes specified therein.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.


Passed, approved and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

RESOLUTION NO. 7444

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARCADIA, CALIFORNIA, ADOPTING A CAPITAL IMPROVEMENT
AND EQUIPMENT PLAN FOR FISCAL YEARS 2022-23
THROUGH 2026-27

WHEREAS, on June 7, 2022, the City Manager submitted to the City Council a proposed plan entitled, "Capital Improvement and Equipment Plan, Fiscal Years 2022-2027", a copy of which is on file in the office of the City Clerk; and

WHEREAS, Section 1205 of the Arcadia City Charter requires notice and hearing for the consideration of a capital program and its adoption by resolution of the City Council; and

WHEREAS, notice of the public hearing on the proposed Capital Improvement and Equipment Plan was published on May 19, 2022 and May 23, 2022; and

WHEREAS, the duly noticed public hearing was conducted by the City Council on June 7, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. That certain "Capital Improvement and Equipment Plan, Fiscal Years 2022-2027", as on file in the office of the City Clerk, together with any approved amendments thereto, is hereby adopted, in pertinent part, for Fiscal Year 2022-2023.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON NEXT PAGE]

**ARCADIA CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MAY 17, 2022**

CALL TO ORDER – Mayor Beck called the Closed Session to order at 6:05 p.m.

ROLL CALL OF CITY COUNCIL MEMBERS

PRESENT: Beck, Cheng, Verlato, Tay, and Danielson

ABSENT: None

PUBLIC COMMENTS – No public comments.

CLOSED SESSION

City Attorney Deitsch recommended that the City Council add a Closed Session item to the agenda regarding a new case that was filed against the City (HQH Chinese American Equalization Association v. City of Arcadia) as permitted by the Ralph M. Brown Act regarding late breaking items; he indicated that in order to add the emergency agenda item there must be two factual findings; he explained those findings; and stated that the item can be added on a motion.

A motion was made by Mayor Beck to add a Closed Session item to the agenda as recommended and to make the findings as outlined by the City Attorney. The City Council concurred.

- a. Pursuant to Government Code Section 54956.9(d)(4) to confer with legal counsel regarding potential litigation – one (1) case.
- b. (added item) Pursuant to Government Code Section 54956.9(d)(1) to confer with legal counsel regarding the matter of HQH Chinese American Equalization Association, an unincorporated association v. City of Arcadia, a Charter City of California; City Council of the City of Arcadia; and Does 1-20, inclusive (Los Angeles Superior Court Case No. 22STCP01878).

No reportable action was taken on the Closed Session Items.

The Closed Session ended at 6:49 p.m.

**Regular Meeting
City Council Chambers, 7:00 p.m.**

1. **CALL TO ORDER** – Mayor Beck called the Regular Meeting to order at 7:00 p.m.
2. **INVOCATION** – Pastor Terrence Shay, First Chinese Baptist Church of Walnut/Arcadia Resident
3. **PLEDGE OF ALLEGIANCE** – Girl Scouts Troop 6911

4. ROLL CALL OF CITY COUNCIL MEMBERS

PRESENT: Danielson, Tay, Verlato, Cheng, and Beck
ABSENT: None

5. REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS

City Attorney Deitsch announced that prior to the Regular Meeting the City Council met in a Closed Session. He stated that a Closed Session item was added to the agenda as permitted by the Ralph M. Brown Act regarding late breaking items; and that no reportable action was taken on the Closed Session items.

Mayor Beck stated that there are two pending litigation matters; he indicated that Council Member Tay and Council Member Danielson must recuse themselves from discussion.

City Manager Lazzaretto explained that staff recommends given the complexity of the lawsuits and time being of the essence, that the City Council form an Ad Hoc Committee to deal with the two lawsuits. He recommended that the City Council add an item to the agenda to consider such formation; and indicated that in order to add the emergency agenda item there must be two factual findings and explained those findings.

A motion was made by Mayor Beck, seconded by Mayor Pro Tem Cheng, and carried on a roll call vote to add an item to the agenda as recommended and to make the findings as outlined by City Manager Lazzaretto.

AYES: Beck, Cheng, Danielson, Tay, and Verlato
NOES: None
ABSENT: None

5a. CONSIDERATION OF A COUNCIL AD HOC LEGAL AFFAIRS COMMITTEE

Council Member Danielson and Council Member Tay recused themselves from discussion.

Mayor Beck noted for the record that Council Member Danielson left the Council Chambers and Council Member Tay muted his phonenumber.

A motion was made by Mayor Pro Tem Cheng, seconded by Council Member Verlato, and carried on a roll call vote to form an Ad Hoc Committee to oversee the two recent City Council lawsuits appointing Mayor Beck and Council Member Verlato to serve as members of the Ad Hoc Committee in order to discuss the two lawsuits.

AYES: Cheng, Verlato, and Beck
NOES: None
ABSENT: None

6. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

City Manager Lazzaretto noted for the record that regarding Public Hearing Item 9.b regarding the proposed Charter Amendments, a section in the redline version of the City Charter was updated to reflect part of staff report related to term limits and distributed to the City Council; and

he recommended the City Council pull Consent Calendar Item 12.e regarding Third Amendment to Employment Agreement for separate discussion.

7. MOTION TO READ ALL ORDINANCES AND RESOLUTIONS BY TITLE ONLY AND WAIVE THE READING IN FULL

A motion was made by Council Member Verlato and seconded by Council Member Danielson to read all ordinances and resolutions by title only and waive the reading in full.

8. PRESENTATIONS

- a. Presentation of Operation Hometown Heroes.
- b. Presentation of 2022 Spring Home Awards.
- c. Presentation of Mayor's Cup trophy to the Development Services Department.

9. PUBLIC HEARING

- a. Resolution No. 7427 establishing and/or adjusting various fees for City services; and finding that this resolution is exempt from the requirements of the California Environmental Quality Act ("CEQA").

Recommended Action: Adopt

Financial Services Manager/Treasurer Chen presented the staff report.

Mayor Beck opened the public hearing.

No one appeared.

A motion to close the public hearing was made by Mayor Pro Tem Cheng. The City Council concurred.

After discussion a motion was made by Mayor Beck, seconded by Council Member Verlato, and carried on a roll call vote to move the annual Consumer Price Index review from March to January, set the Vacant Home Annual Registry Fee to \$0, set the notary fee at \$15, adopt Resolution No. 7427 with those amendments; and find that this resolution is exempt from the requirements of the California Environmental Quality Act ("CEQA").

AYES: Beck, Verlato, Danielson, Tay, and Cheng
NOES: None
ABSENT: None

- b. Public Hearing to receive input from the Community regarding proposed amendments to the Arcadia City Charter.

Recommended Action: Receive Input and Provide Direction

Deputy City Manager Bruckner presented the staff report.

Mayor Beck opened the public hearing. No one appeared.

A motion to close the public hearing was made by Council Member Verlato. The City Council concurred.

After City Council discussion no action was requested or taken on this item.

10. PUBLIC COMMENTS

Tom Love, General Manager of the Upper San Gabriel Valley Municipal Water District, appeared and spoke about the need for water restrictions. He indicated that the State, the Metropolitan Water District, and the San Gabriel Valley Water District have very limited supply of water. He reported on the actions being taken to conserve water; and encouraged local water providers, including the City, to implement new watering restrictions that would reduce outdoor irrigation to two days a week.

In response to Council Member Verlato's inquiries, Mr. Love indicated that the Turf Removal Rebate program still exists and spoke about other programs available to help conserve water and spoke about water recycling projects.

Tony Fellows, Director of the Upper San Gabriel Valley Municipal Water District, appeared and announced that he will be hosting a Townhall in Arcadia to inform the community about the severity of low water supplies.

Sonia Martin called in to the meeting and expressed her frustration regarding Mayor Pro Tem Cheng's endorsement of Ben Zhang for Arcadia Unified School Board. She indicated that Mr. Zheng is not qualified to run for the Board. She questioned Mayor Pro Tem Cheng's motives for the endorsement; and stated that the community cannot allow the School Board to be politicized by City Council Members supporting their friends for positions they are not qualified for.

Grace Young, on behalf of herself and Sabrina Ramirez, from Girl Scout Troop 2851 appeared and shared information regarding period poverty; Ms. Young requested City Council support in an effort to have a bill authored to end period poverty.

Celine Lockerbie, Leader of Girl Scout Troop 2851, appeared and requested symbolic support from the City Council for the work that Ms. Young and Ms. Ramirez are doing to end period poverty.

Raymond Chung, an Arcadia resident, appeared and commented on City Manager Item 13.a regarding community connections during emergencies. He spoke about the Community Emergency Response Team program ("CERT"); and urged the City Council to consider a part-time or full-time position for a CERT Program Manager.

Dean Sloan appeared and requested the City Council provide an update at the next City Council meeting regarding the new ownership of Methodist Hospital and the future of its employees.

In response to Mr. Sloan, Mayor Beck clarified that the City does not have any input with matters pertaining to Methodist Hospital.

11. REPORTS FROM MAYOR, CITY COUNCIL AND CITY CLERK (*including reports from the City Council related to meetings attended at City expense [AB 1234]*).

City Clerk Glasco announced that May 28 is the Annual Salute a Veteran and their Families Event at County Park. He indicated that the Arcadia Vietnam War Monument Remembrance Ceremony

begins at 1:00 p.m. and commended Eagle Scout Chris Tran of Arcadia Troop 104 for the great job with the landscape at the monument.

Council Member Tay reported that last week he attended the League of California Cities, City Leaders Summit. He then addressed comments made by Sonia Martin regarding political views; and asked that everyone respect each other's opinions and views.

Council Member Danielson announced that he had a wonderful time hosting "Coffee with the Mayor" and thanked the speakers that waited so long to provide their comments; and provided a statement expressing his concerns about the upcoming Arcadia Unified School District School Board election.

Mayor Pro Tem Cheng had nothing to report.

Council Member Verlato thanked Mr. Love and Mr. Fellows for providing information regarding water conservation. She thanked Ms. Young for bringing awareness to period poverty and announced that Saturday is Purdy's birthday and the Letter Carrier's Stamp Out Hunger Food Drive benefiting the Foothill Unity Center. She also announced that May 22 is the Arcadia Field of Honor Event presented by Arcadia Rotary and May 28 is the Tribute to Veterans and Military Families at 10:00 a.m. with the Arcadia Vietnam War Monument Remembrance Ceremony at 1:00 p.m.; and encouraged everyone to attend.

Mayor Beck noted that there is a serious water problem and encouraged everyone to set their water sprinklers to two days a week and conserve water. He announced that on May 7, he attended the Community Bike Ride Event. He further explained that on Saturday he and Council Member Danielson are attending the Kid-Fit Family Fun Run 5k, followed by Purdy's Birthday/Food Drive Event. He said that later that day he is attending the Arcadia Historical Society's Spring Garden Party hosted by the Tomkins Family; and that on May 21 and June 11 is the Mulch Giveaway Event.

12. CONSENT CALENDAR

- a. Special Meeting Minutes of April 29, 2022, and Regular Meeting Minutes of May 3, 2022.
Recommended Action: Approve
- b. Resolution No. 7430 repealing Resolution No. 7138 concerning outdoor irrigation and prohibited water uses and adopting new restrictions on outdoor irrigation and prohibited water uses.
Recommended Action: Adopt
- c. Find that, due to the COVID-19 state of emergency, state and local officials continue to recommend measures to promote social distancing, and therefore the City Council and all other City Boards and Commissions may meet virtually.
Recommended Action: Make Findings
- d. Extension to the Professional Services Agreement with TRIO Community Meals to provide meals to the Senior Meals Program for Fiscal Year 2022-23 in an amount not to exceed \$100,800.
Recommended Action: Approve
- e. Third Amendment to City Manager Employment Agreement.

- Recommended Action: Approve
- f. Authorize participation in a Joint Exercise of Powers Agreement with the cities of Bradbury, Duarte, Monrovia, and Sierra Madre to create the Rio Hondo/San Gabriel River Watershed Management Joint Powers Authority.
Recommended Action: Approve
- g. Purchase Order with Waterline Technologies, Inc. for the purchase and delivery of Sodium Hypochlorite for the Disinfection of the City's Municipal Water Supply in the amount of \$95,100.75.
Recommended Action: Approve
- h. Purchase of Portable Handheld Radios from Day Wireless Systems for the Police Department in an amount not to exceed \$104,000.
Recommended Action: Approve
- i. Allocate \$250,000 in American Rescue Plan Act ("ARPA") Funds to the Homeless Prevention and Diversion Program.
Recommended Action: Approve

It was moved by Council Member Verlato, seconded by Council Member Cheng, and carried on a roll call vote to approve Consent Calendar Items 12.a through 12.d and 12.f through 12.i.

AYES: Verlato, Cheng, Danielson, Tay, and Beck
NOES: None
ABSENT: None

Mayor Beck pulled Consent Calendar Item 12.e. for separate discussion.

City Attorney Deitsch stated that the Ralph M. Brown Act requires that there be an oral report of the proposed compensation and benefits involving an executive officer employed by a governing body. He provided an oral summary of proposed compensation and benefits and recommended that the City Council determine that this action is exempt under CEQA; and approve the proposed compensation and benefits; and direct the Mayor to execute the third Amendment to the Employment Agreement in a final form to be approved by the City Attorney.

A motion was made by Council Member Verlato, seconded by Council Member Danielson, and carried on a roll call vote to approve Consent Calendar Item 12.e. Third Amendment to City Manager Employment Agreement.

AYES: Verlato, Danielson, Tay, Cheng, and Beck
NOES: None
ABSENT: None

13. CITY MANAGER

- a. Report, discussion, and direction regarding options for community connections during emergencies.
Recommended Action: Provide Direction

Deputy Fire Chief Suen presented the Staff Report.


The City Council directed staff to further explore the following options for community connections during emergencies; and bring back a report for discussion at a future City Council meeting:

1. Request the Senior Commission to increase recruitment and register to Arcadia Connect.
2. Adopt a City resolution that requires all caregivers in the City to encourage their patients to register with Arcadia Connect.
3. Request the Arcadia Chinese Association register new non-English speakers to Arcadia Connect.
4. Explore the Community Emergency Response Team (“CERT”) Program.

14. ADJOURNMENT

City Clerk Glasco provided Mr. Bond’s eulogy.

The City Council adjourned in memory of Troy Bond, a long time Arcadia resident and WWII US Navy Veteran, at 10:33 p.m. to Tuesday, June 7, 2022, at 6:00 p.m. in the City Council Conference Room.



Linda Rodriguez
Assistant City Clerk



STAFF REPORT

Public Works Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Carmen Masud, Deputy Public Works Services Director

SUBJECT: RESOLUTION NO. 7431 SETTING SERVICE RATES FOR THE COLLECTION OF RESIDENTIAL REFUSE AND RECYCLABLES PURSUANT TO SECTION 5120.7 OF THE ARCADIA MUNICIPAL CODE FOR FISCAL YEAR 2022-23

Recommendation: Adopt

SUMMARY

In accordance with the Residential Refuse and Recycling Agreement, Waste Management Inc. ("WM") is entitled to receive annual rate adjustments that are subject to staff review and City Council approval. Waste Management has submitted a request to adjust the single family and multi-family refuse rates by 2.75% for Fiscal Year 2022-23. Even with the proposed rate adjustment, the City's residential refuse rates will remain among the lowest 1/3 in the San Gabriel Valley compared to cities with similar services. It is recommended that the City Council approve Resolution No. 7431, which will set service rates for the collection of residential refuse and recyclables.

BACKGROUND

Waste Management ("WM") has been the City's exclusive residential and multi-family refuse and recycling hauler since 1999 and has consistently provided excellent service. The Residential Refuse and Recycling Agreement ("Agreement") was executed in March 2009 and included a seven-year term, which expired on June 30, 2016. In October 2013, the City Council executed the First Amendment to the Agreement for an additional five years through June 2021. On June 15, 2021, the City Council approved the Second Amendment to the Agreement with WM and approved a five-year rate adjustment schedule in accordance with Proposition 218 requirements. The new agreement included the following:

- Establishment of a Franchise Fee – a fee that the City can charge to the franchisee in exchange for the privilege of receiving the franchise;
- New and/or enhanced services such as a community mulch giveaway event; two community document shredding events; bins for tree trimming and miscellaneous

debris removal at sites designated by the City; and trash and recycling collection for five non-City events;

- 10-year term expiring on June 30, 2031;
- Compliance with new laws and regulations (AB 341, AB 1826, and SB 1383) requiring cities and counties, including the City of Arcadia, to develop and implement new stringent organics recycling programs impacting all solid waste generators.

The amended contract also required that WM receive City Council approval for annual rate adjustments subject to the new rate adjustment formula. The new rate Adjustment Formula included two indices: a Disposal/Diversion Component and a Service Component. The new methodology is easier for all parties and interested persons to understand and more accurately reflects cost parameters to the waste hauler. This is the second year of the approved rate adjustment schedule for single-family and multi-family rates.

DISCUSSION

On March 31, 2022, WM submitted a request for a service rate adjustment. The Disposal/Diversion Component consists of costs for tipping fees charged at landfills for trash, tipping fees charged at composting facilities for green waste/food waste, and recycling fees at processing/recycling facilities, and is 40% of the weight in the calculation of the new rate. The Service Component is based on monthly percent changes in the Consumer Price Index (“CPI”) for Los Angeles-Long Beach-Anaheim between the current year and the prior year and is given a 60% weight in the calculation of the overall adjustment of the new rate. Table 1 shows the percentage breakdown and weighted amount that is accounted for in each index that makes up the rate adjustment:

Table 1: Rate Adjustment Formula

Rate Component	Weight of Rate	Adjustment Due To Change In Indices	Weighted Rate Adjustment Percentage
Disposal/Diversion	40%	1.14%	0.45%
Service	60%	3.83%	2.30%
TOTAL			2.75%

Staff worked with WM representatives and thoroughly reviewed and verified all rate adjustment data. WM has successfully demonstrated their commitment to working with the City, as well as their ability to provide the most efficient and effective refuse and recycling services to Arcadia residents.

In accordance with the Residential Refuse and Recycling Agreement, Waste Management is entitled to an annual rate adjustment subject to rate adjustment criteria in the Agreement. Based on the contractor’s service record and their commitment to providing excellent refuse and recycling services, staff concurs with WM’s request for a

2.75% rate adjustment for single and multi-family refuse collection services, effective July 1, 2022. As an example, the single-family refuse rate will increase from \$32.57 to \$33.46.

Exhibit "A" highlights the refuse rate survey conducted in May 2022 for cities with similar services in the San Gabriel Valley. The survey shows that Arcadia's rates will remain in the lowest 1/3 as compared to other cities in San Gabriel Valley and this is especially true given that many of the other cities have not yet increased their rates to include the costs associated with the organics recycling regulations.

ENVIRONMENTAL IMPACT

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) of the CEQA Guidelines, as it can be determined with certainty that it will have no negative impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Residential refuse and recycling collection service rates are considered a fee-for-service that is paid directly to the contractor by the residential customer. The proposed rates will not impact the City's budget; however, customers will experience a 2.75% increase in fees in the coming year.

RECOMMENDATION

It is recommended that the City Council determine that this item is exempt under the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7431 setting service rates for the collection of residential refuse and recyclables pursuant to Section 5120.7 of the Arcadia Municipal Code for Fiscal Year 2022-23.

Approved:


Dominic Lazzaretto
City Manager

Attachments: Resolution No. 7431
Exhibit "A" – Refuse Rate Survey

RESOLUTION NO. 7431

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, SETTING SERVICE RATES FOR THE COLLECTION OF RESIDENTIAL REFUSE AND RECYCLABLES PURSUANT TO SECTION 5120.7 OF THE ARCADIA MUNICIPAL CODE FOR FISCAL YEAR 2022-23

WHEREAS, pursuant to the Arcadia Municipal Code Section 5120.7, the Arcadia City Council is authorized to fix and determine the rates that may be charged for collecting or removing garbage, refuse or recyclables from any premises in the City; and

WHEREAS, all residential units in the City are required to participate in the City refuse collection service; and

WHEREAS, the franchisee under that certain Residential Refuse and Recycling Agreement dated March 10, 2009 is not authorized to charge or collect any fees or rates other than the fees and rates set forth in this Resolution and the fees and rates shall remain in effect, unless changed by resolution of the City Council of the City of Arcadia; and

WHEREAS, the proposed refuse rate change was presented to the City Council at its June 7, 2022 regularly schedule City Council meeting and;

WHEREAS, the rate adjustments are based on a formula using the Consumer Price Index (“CPI”) for Los Angeles-Long Beach-Anaheim and the Disposal/Diversion Component consisting of the Recycling Processing Factor, Organic Waste Processing Factor and MSW Factor, in accordance with the City’s Second Amendment to the Residential Refuse and Recycling Agreement with Waste Management approved on July 1, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. Commencing July 1, 2022, the monthly rates for residential/multi-family refuse and recycling collection services for Fiscal Year 2022/23 shall be those set forth in Exhibit "A" attached hereto.

SECTION 2. All rates set forth in this Resolution shall be reflected on all refuse bills issued on or after July 1, 2022.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON NEXT PAGE]


Passed, approved, and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

Exhibit "A"

City of Arcadia
Single-Family Rates
Effective 7/1/2022

Single-Family Trash & Recycling

Service	Includes (1)	Rate	AB 939	Total Base
Std 35gal Trash	64gal Recycle	\$ 18.71	\$ 0.30	\$ 19.01
Std 64gal Trash	64gal Recycle	\$ 18.71	\$ 0.30	\$ 19.01
Std 96gal Trash	64gal Recycle	\$ 22.76	\$ 0.30	\$ 23.06
Senior 35gal Trash	64gal Recycle	\$ 16.98	\$ 0.30	\$ 17.28
Senior 64 gal Trash	64gal Recycle	\$ 16.98	\$ 0.30	\$ 17.28
Senior 96 gal Trash	64gal Recycle	\$ 20.61	\$ 0.30	\$ 20.91
Backyard Service Std 96gal Trash	64gal Recycle	\$ 68.12	\$ 0.30	\$ 68.42
Backyard Service Senior 96gal Trash	64gal Recycle	\$ 62.22	\$ 0.30	\$ 62.52

Total Customer Rate (1 Trash + 1 Recycle + AB939 + Organics)

Total Rate Based on Number of Organics Carts						
1	2	3	4	5	6	7
\$ 29.41	\$ 33.89	\$ 39.13	\$ 43.95	\$ 49.54	\$ 54.61	\$ 59.68
\$ 29.41	\$ 33.89	\$ 39.13	\$ 43.95	\$ 49.54	\$ 54.61	\$ 59.68
\$ 33.46	\$ 37.94	\$ 43.18	\$ 48.00	\$ 53.59	\$ 58.66	\$ 63.73
\$ 26.68	\$ 30.66	\$ 35.40	\$ 39.76	\$ 44.84	\$ 49.46	\$ 54.06
\$ 26.68	\$ 30.66	\$ 35.40	\$ 39.76	\$ 44.84	\$ 49.46	\$ 54.06
\$ 30.31	\$ 34.29	\$ 39.03	\$ 43.39	\$ 48.47	\$ 53.09	\$ 57.69
\$ 78.82	\$ 83.30	\$ 88.54	\$ 93.36	\$ 98.95	\$ 104.02	\$ 109.09
\$ 71.92	\$ 75.90	\$ 80.64	\$ 85.00	\$ 90.08	\$ 94.70	\$ 99.30

Single-Family Organics Carts

Number of Carts ->	1	2	3	4	5	6	7
64gal Std Organics Cart	\$ 10.40	\$ 14.88	\$ 20.12	\$ 24.94	\$ 30.53	\$ 35.60	\$ 40.67
64gal Senior Organics Cart	\$ 9.40	\$ 13.38	\$ 18.12	\$ 22.48	\$ 27.56	\$ 32.18	\$ 36.78
96gal Std Organics Cart	\$ 10.40	\$ 14.88	\$ 20.12	\$ 24.94	\$ 30.53	\$ 35.60	\$ 40.67
96gal Senior Organics Cart	\$ 9.40	\$ 13.38	\$ 18.12	\$ 22.48	\$ 27.56	\$ 32.18	\$ 36.78

Single Family Other Additional Fees

Resume/Reactivation	\$ 44.52
Bulky Basic, after 4 free	\$ 44.52
Bulky Senior, after 4 free	\$ 40.06
Recycling Contamination	\$ 44.52
Sharps	\$ 38.33
Bear Unlock Per Cart	\$ 7.88
3yd Temp Bin, 3 day	\$ 158.30
3yd Temp Bin, 7 day	\$ 189.81
3yd Temp Bin, Addl PU	\$ 74.08
3yd Temp Bin, Daily Rental Over Alloted	\$ 8.94

Service	Additional Services		
	Addl Trash	Addl Recycle	Extra PU
Std 35gal Trash	\$ 9.68	\$ 9.68	\$ 14.72
Std 64gal Trash	\$ 9.68	\$ 9.68	\$ 14.72
Std 96gal Trash	\$ 11.93	\$ 11.93	\$ 14.95
Senior 35gal Trash	\$ 8.71	\$ 8.71	\$ 13.35
Senior 64 gal Trash	\$ 8.71	\$ 8.71	\$ 13.35
Senior 96 gal Trash	\$ 10.77	\$ 10.77	\$ 13.53
Backyard Service Std 96gal Trash	\$ 17.89	\$ 17.89	\$ 21.20
Backyard Service Senior 96gal Trash	\$ 16.16	\$ 16.16	\$ 19.08

Single-Family Organics Bins with (1) Trash 96gal Cart and (1) Recycling 96gal Cart included

Standard	Curbside						Backyard					
	1			2			1			2		
	Base	AB939	Total	Base	AB939	Total	Base	AB939	Total	Base	AB939	Total
1 - 1.5 Yard	\$ 155.81	\$ 0.30	\$ 156.11	\$ 289.80	\$ 0.30	\$ 290.10	\$ 187.87	\$ 0.30	\$ 188.17	\$ 349.44	\$ 0.30	\$ 349.74
1 - 3 Yard	\$ 177.28	\$ 0.30	\$ 177.58	\$ 329.74	\$ 0.30	\$ 330.04	\$ 208.92	\$ 0.30	\$ 209.22	\$ 388.57	\$ 0.30	\$ 388.87

Senior	Curbside						Backyard					
	1			2			1			2		
	Base	AB939	Total	Base	AB939	Total	Base	AB939	Total	Base	AB939	Total
1 - 1.5 Yard	\$ 140.32	\$ 0.30	\$ 140.62	\$ 261.02	\$ 0.30	\$ 261.32	\$ 169.08	\$ 0.30	\$ 169.38	\$ 314.50	\$ 0.30	\$ 314.80
1 - 3 Yard	\$ 159.57	\$ 0.30	\$ 159.87	\$ 296.82	\$ 0.30	\$ 297.12	\$ 188.01	\$ 0.30	\$ 188.31	\$ 349.71	\$ 0.30	\$ 350.01

Other Organics Fees

Reactivation/Cut-Off	\$ 43.68
Organics Contamination	\$ 44.52
Locking Lid	\$ 14.11
Overage	\$ 44.52

City of Arcadia
Multi-Family Rates
Effective 7/1/2022

Required: Customers must have trash, recycling and organics service.

Example at Stab service level: (1) 3 Yard Trash Bin 1x/wk \$137.28 + (1) 3 Yard Recycle Bin 1x/wk \$58.38 + (1) Organics Cart 1x/wk \$15.79 + AB939 for 3 units \$0.90 = \$212.35

Multi-Family Trash

STAB Service Quantity - Size	Frequency of Pickup Per Week					
	1	2	3	4	5	6
1 - 1.5 Yard	\$ 114.62	\$ 229.26	\$ 343.88	\$ 494.13	\$ 573.10	\$ 687.72
2 - 1.5 Yard	\$ 208.41	\$ 416.81	\$ 625.19	\$ 833.55	\$ 1,042.00	\$ 1,250.38
3 - 1.5 Yard	\$ 312.59	\$ 625.20	\$ 937.81	\$ 1,250.41	\$ 1,563.00	\$ 1,875.63
4 - 1.5 Yard	\$ 416.84	\$ 833.64	\$ 1,250.43	\$ 1,667.25	\$ 2,084.10	\$ 2,500.89
5 - 1.5 Yard	\$ 521.01	\$ 1,042.04	\$ 1,563.04	\$ 2,084.11	\$ 2,605.12	\$ 3,126.15
1 - 3 Yard	\$ 136.56	\$ 253.58	\$ 409.65	\$ 546.20	\$ 682.80	\$ 819.33
2 - 3 Yard	\$ 243.83	\$ 507.20	\$ 731.45	\$ 975.24	\$ 1,219.06	\$ 1,462.86
3 - 3 Yard	\$ 351.16	\$ 760.77	\$ 1,053.38	\$ 1,404.50	\$ 1,755.65	\$ 2,106.78
4 - 3 Yard	\$ 458.42	\$ 1,014.31	\$ 1,375.21	\$ 1,833.61	\$ 2,292.02	\$ 2,583.48
5 - 3 Yard	\$ 565.74	\$ 1,267.89	\$ 1,697.13	\$ 2,262.80	\$ 2,828.53	\$ 3,394.18
1 - 6 Yard	\$ 255.92	\$ 511.85	\$ 767.74	\$ 1,023.65	\$ 1,279.57	\$ 1,535.51

Multi-Family Recycling

STAB Service Quantity - Size	Frequency of Pickup Per Week					
	1	2	3	4	5	6
1 - 96gal	\$ 29.15	\$ 58.30	\$ 87.45	\$ 116.63	\$ 145.77	\$ 174.93
1 - 1.5 Yard	\$ 43.73	\$ 87.45	\$ 131.20	\$ 174.93	\$ 218.65	\$ 262.38
2 - 1.5 Yard	\$ 87.45	\$ 174.93	\$ 262.38	\$ 349.85	\$ 437.30	\$ 524.78
3 - 1.5 Yard	\$ 131.20	\$ 262.38	\$ 393.58	\$ 524.78	\$ 655.97	\$ 787.16
4 - 1.5 Yard	\$ 174.93	\$ 349.85	\$ 524.78	\$ 699.70	\$ 874.61	\$ 1,049.53
5 - 1.5 Yard	\$ 218.65	\$ 437.30	\$ 655.97	\$ 874.61	\$ 1,093.27	\$ 1,311.92
1 - 3 Yard	\$ 58.08	\$ 116.14	\$ 174.23	\$ 232.31	\$ 290.36	\$ 348.44
2 - 3 Yard	\$ 116.14	\$ 232.31	\$ 348.44	\$ 464.60	\$ 580.75	\$ 696.89
3 - 3 Yard	\$ 174.23	\$ 348.44	\$ 522.67	\$ 696.89	\$ 871.11	\$ 1,045.34
4 - 3 Yard	\$ 232.31	\$ 464.60	\$ 696.89	\$ 929.19	\$ 1,161.49	\$ 1,393.79
5 - 3 Yard	\$ 290.36	\$ 580.75	\$ 871.11	\$ 1,161.49	\$ 1,451.86	\$ 1,742.24

Multi-Family Split Bin - Trash/Recycling

STAB Service Quantity - Size	Frequency of Pickup Per Week					
	1	2	3	4	5	6
1 - 2 Yard	\$ 149.90	\$ 299.78	\$ 449.69	\$ 635.20	\$ 749.44	\$ 899.32
2 - 2 Yard	\$ 278.93	\$ 557.89	\$ 836.79	\$ 1,115.69	\$ 1,394.67	\$ 1,673.61
3 - 2 Yard	\$ 418.40	\$ 836.80	\$ 1,255.22	\$ 1,673.64	\$ 2,092.03	\$ 2,510.47
4 - 2 Yard	\$ 557.91	\$ 1,115.79	\$ 1,673.66	\$ 2,231.54	\$ 2,789.46	\$ 3,347.32
5 - 2 Yard	\$ 697.35	\$ 1,394.71	\$ 2,092.07	\$ 2,789.47	\$ 3,486.82	\$ 4,184.20
1 - 3 Yard	\$ 158.36	\$ 316.71	\$ 475.08	\$ 669.06	\$ 791.76	\$ 950.10
2 - 3 Yard	\$ 295.86	\$ 591.74	\$ 887.58	\$ 1,183.40	\$ 1,479.30	\$ 1,775.16
3 - 3 Yard	\$ 443.79	\$ 887.59	\$ 1,331.39	\$ 1,775.19	\$ 2,218.97	\$ 2,662.80
4 - 3 Yard	\$ 591.76	\$ 1,183.49	\$ 1,775.21	\$ 2,366.95	\$ 2,958.71	\$ 3,550.41
5 - 3 Yard	\$ 739.66	\$ 1,479.34	\$ 2,219.01	\$ 2,958.72	\$ 3,698.39	\$ 4,438.07
1 - 6 Yard	\$ 194.64	\$ 369.72	\$ 583.88	\$ 778.51	\$ 973.16	\$ 1,167.77
2 - 6 Yard	\$ 359.97	\$ 739.51	\$ 1,079.89	\$ 1,439.83	\$ 1,799.81	\$ 2,159.75
3 - 6 Yard	\$ 525.40	\$ 1,109.21	\$ 1,576.05	\$ 2,101.40	\$ 2,626.76	\$ 3,152.13
4 - 6 Yard	\$ 690.73	\$ 1,478.91	\$ 2,072.10	\$ 2,762.80	\$ 3,453.51	\$ 3,977.27
5 - 6 Yard	\$ 856.10	\$ 1,848.64	\$ 2,568.24	\$ 3,424.29	\$ 4,280.39	\$ 5,136.41

AB939 Fee, per unit, per month, in additional to the above Trash or Split Bin Rates	\$ 0.30
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Multi-Family Organics Cart - STAB

1 - 96gal, 1x/wk	\$ 15.71
2 - 96gal, 1x/wk	\$ 31.42
3 - 96gal, 1x/wk	\$ 47.14
4 - 96gal, 1x/wk	\$ 62.86
5 - 96gal, 1x/wk	\$ 78.57

Required: Customers must have trash, recycling and organics service.

Example at Dismount service level: (1) 3 Yard Trash Bin 1x/wk \$154.83 + (1) 3 Yard Recycle Bin 1x/wk \$65.98 + (1) Organics Cart 1x/wk \$22.51 + AB939 for 3 units \$0.90 = \$244.22

Multi-Family Trash

DISMOUNT Service	Frequency of Pickup Per Week					
	1	2	3	4	5	6
Quantity - Size						
1 - 1.5 Yard	\$ 129.22	\$ 258.45	\$ 387.66	\$ 516.89	\$ 646.09	\$ 775.32
2 - 1.5 Yard	\$ 234.98	\$ 469.96	\$ 704.94	\$ 939.90	\$ 1,174.86	\$ 1,409.83
3 - 1.5 Yard	\$ 352.45	\$ 704.87	\$ 1,057.32	\$ 1,409.75	\$ 1,762.20	\$ 2,114.58
4 - 1.5 Yard	\$ 469.92	\$ 939.87	\$ 1,409.76	\$ 1,879.67	\$ 2,283.68	\$ 2,819.55
5 - 1.5 Yard	\$ 587.43	\$ 1,174.80	\$ 1,762.23	\$ 2,349.63	\$ 2,937.05	\$ 3,524.48
1 - 3 Yard	\$ 154.02	\$ 280.43	\$ 446.19	\$ 594.79	\$ 743.67	\$ 892.35
2 - 3 Yard	\$ 270.69	\$ 560.76	\$ 811.95	\$ 1,082.64	\$ 1,353.28	\$ 1,623.95
3 - 3 Yard	\$ 392.55	\$ 840.64	\$ 1,177.67	\$ 1,570.24	\$ 1,962.80	\$ 2,355.37
4 - 3 Yard	\$ 514.45	\$ 1,121.62	\$ 1,543.39	\$ 2,057.86	\$ 2,572.35	\$ 3,086.75
5 - 3 Yard	\$ 636.43	\$ 1,402.06	\$ 1,909.17	\$ 2,545.60	\$ 3,181.97	\$ 3,818.35
1 - 6 Yard	\$ 280.16	\$ 560.34	\$ 840.45	\$ 1,120.59	\$ 1,400.71	\$ 1,680.89

Multi-Family Recycling

DISMOUNT Service	Frequency of Pickup Per Week					
	1	2	3	4	5	6
Quantity - Size						
1 - 1.5 Yard	\$ 49.41	\$ 98.83	\$ 148.24	\$ 197.66	\$ 247.07	\$ 296.50
2 - 1.5 Yard	\$ 98.83	\$ 197.66	\$ 296.50	\$ 395.33	\$ 494.16	\$ 592.99
3 - 1.5 Yard	\$ 148.24	\$ 296.50	\$ 444.74	\$ 592.99	\$ 741.23	\$ 889.48
4 - 1.5 Yard	\$ 197.66	\$ 395.33	\$ 592.99	\$ 790.65	\$ 988.31	\$ 1,185.98
5 - 1.5 Yard	\$ 247.07	\$ 494.16	\$ 741.23	\$ 988.31	\$ 1,235.40	\$ 1,482.48
1 - 3 Yard	\$ 65.63	\$ 131.25	\$ 196.88	\$ 262.50	\$ 328.13	\$ 393.75
2 - 3 Yard	\$ 131.25	\$ 262.50	\$ 393.75	\$ 524.99	\$ 656.24	\$ 787.49
3 - 3 Yard	\$ 196.88	\$ 393.75	\$ 590.61	\$ 787.49	\$ 984.37	\$ 1,181.24
4 - 3 Yard	\$ 262.50	\$ 524.99	\$ 787.49	\$ 1,050.00	\$ 1,312.49	\$ 1,574.98
5 - 3 Yard	\$ 328.13	\$ 656.24	\$ 984.37	\$ 1,312.49	\$ 1,640.61	\$ 1,968.73

Multi-Family Split Bin - Trash/Recycling

DISMOUNT Service	Frequency of Pickup Per Week					
	1	2	3	4	5	6
Quantity - Size						
1 - 2 Yard	\$ 170.17	\$ 340.35	\$ 510.52	\$ 680.70	\$ 850.86	\$ 1,021.03
2 - 2 Yard	\$ 316.89	\$ 633.77	\$ 950.66	\$ 1,267.53	\$ 1,584.39	\$ 1,901.27
3 - 2 Yard	\$ 475.30	\$ 950.58	\$ 1,425.90	\$ 1,901.20	\$ 2,376.49	\$ 2,851.73
4 - 2 Yard	\$ 633.73	\$ 1,267.50	\$ 1,901.21	\$ 2,534.92	\$ 3,102.74	\$ 3,802.42
5 - 2 Yard	\$ 792.20	\$ 1,584.33	\$ 2,376.53	\$ 3,168.69	\$ 3,960.88	\$ 4,753.08
1 - 3 Yard	\$ 178.64	\$ 357.28	\$ 535.91	\$ 714.55	\$ 893.17	\$ 1,071.81
2 - 3 Yard	\$ 333.81	\$ 667.62	\$ 1,001.44	\$ 1,335.23	\$ 1,669.02	\$ 2,002.81
3 - 3 Yard	\$ 500.69	\$ 1,001.37	\$ 1,502.06	\$ 2,002.74	\$ 2,503.44	\$ 3,004.06
4 - 3 Yard	\$ 667.58	\$ 1,335.20	\$ 2,002.75	\$ 2,670.32	\$ 3,271.99	\$ 4,005.53
5 - 3 Yard	\$ 834.50	\$ 1,668.95	\$ 2,503.47	\$ 3,337.94	\$ 4,172.45	\$ 5,006.96
1 - 6 Yard	\$ 219.65	\$ 411.68	\$ 643.07	\$ 857.28	\$ 1,071.79	\$ 1,286.10
2 - 6 Yard	\$ 401.94	\$ 823.26	\$ 1,205.69	\$ 1,607.64	\$ 2,009.52	\$ 2,411.44
3 - 6 Yard	\$ 589.43	\$ 1,234.38	\$ 1,768.29	\$ 2,357.73	\$ 2,947.17	\$ 3,536.60
4 - 6 Yard	\$ 776.95	\$ 1,646.61	\$ 2,330.88	\$ 3,107.86	\$ 3,884.84	\$ 4,661.74
5 - 6 Yard	\$ 964.56	\$ 2,058.30	\$ 2,893.54	\$ 3,858.08	\$ 4,822.58	\$ 5,787.08

Multi-Family Organics Cart - DISMOUNT

96gal, 1x/wk	\$ 21.39
2 - 96gal, 1x/wk	\$ 42.79
3 - 96gal, 1x/wk	\$ 64.18
4 - 96gal, 1x/wk	\$ 85.58
5 - 96gal, 1x/wk	\$ 106.98

Required: Customers must have trash, recycling and organics service.

Example at Stage service level: (1) 3 Yard Trash Bin 1x/wk \$161.74 + (1) 3 Yard Recycle Bin 1x/wk \$71.8 + (1) Organics Cart 1x/wk \$25.90 + AB939 for 3 units \$0.90 = \$260.34

Multi-Family Trash

STAGE Service	Frequency of Pickup Per Week					
Quantity - Size	1	2	3	4	5	6
1 - 1.5 Yard	\$ 141.39	\$ 282.83	\$ 424.21	\$ 565.61	\$ 707.02	\$ 848.42
2 - 1.5 Yard	\$ 257.14	\$ 514.29	\$ 771.42	\$ 1,028.52	\$ 1,285.65	\$ 1,542.80
3 - 1.5 Yard	\$ 385.73	\$ 771.43	\$ 1,157.13	\$ 1,542.82	\$ 1,928.53	\$ 2,314.22
4 - 1.5 Yard	\$ 514.30	\$ 1,028.54	\$ 1,542.86	\$ 2,057.11	\$ 2,571.43	\$ 3,085.69
5 - 1.5 Yard	\$ 642.84	\$ 1,285.66	\$ 1,928.49	\$ 2,571.37	\$ 3,214.21	\$ 3,857.05
1 - 3 Yard	\$ 160.88	\$ 304.79	\$ 482.79	\$ 643.72	\$ 804.63	\$ 965.56
2 - 3 Yard	\$ 297.06	\$ 609.59	\$ 892.35	\$ 1,189.81	\$ 1,487.29	\$ 1,784.75
3 - 3 Yard	\$ 434.03	\$ 914.35	\$ 1,302.05	\$ 1,736.07	\$ 2,170.08	\$ 2,604.08
4 - 3 Yard	\$ 570.57	\$ 1,219.15	\$ 1,711.75	\$ 2,282.37	\$ 2,852.97	\$ 3,423.56
5 - 3 Yard	\$ 707.09	\$ 1,523.94	\$ 2,121.31	\$ 2,828.40	\$ 3,535.54	\$ 4,242.63
1 - 6 Yard	\$ 304.13	\$ 608.35	\$ 912.39	\$ 1,216.51	\$ 1,520.62	\$ 1,824.78

Multi-Family Recycling

STAGE Service	Frequency of Pickup Per Week					
Quantity - Size	1	2	3	4	5	6
1 - 1.5 Yard	\$ 53.78	\$ 107.57	\$ 161.37	\$ 215.17	\$ 268.95	\$ 322.73
2 - 1.5 Yard	\$ 107.57	\$ 215.17	\$ 322.73	\$ 430.31	\$ 537.89	\$ 645.46
3 - 1.5 Yard	\$ 161.37	\$ 322.73	\$ 484.10	\$ 645.46	\$ 806.84	\$ 968.20
4 - 1.5 Yard	\$ 215.17	\$ 430.31	\$ 645.46	\$ 860.62	\$ 1,075.78	\$ 1,290.93
5 - 1.5 Yard	\$ 268.95	\$ 537.89	\$ 806.84	\$ 1,075.78	\$ 1,344.73	\$ 1,613.65
1 - 3 Yard	\$ 71.42	\$ 142.87	\$ 214.28	\$ 285.73	\$ 357.16	\$ 428.59
2 - 3 Yard	\$ 142.87	\$ 285.73	\$ 428.59	\$ 571.46	\$ 714.32	\$ 857.19
3 - 3 Yard	\$ 214.28	\$ 428.59	\$ 642.88	\$ 857.19	\$ 1,071.48	\$ 1,285.78
4 - 3 Yard	\$ 285.73	\$ 571.46	\$ 857.19	\$ 1,142.91	\$ 1,428.64	\$ 1,714.35
5 - 3 Yard	\$ 357.16	\$ 714.32	\$ 1,071.48	\$ 1,428.64	\$ 1,785.80	\$ 2,142.95

Multi-Family Split Bin - Trash/Recycling

STAGE Service	Frequency of Pickup Per Week					
Quantity - Size	1	2	3	4	5	6
1 - 2 Yard	\$ 186.71	\$ 373.47	\$ 560.20	\$ 746.92	\$ 933.66	\$ 1,120.37
2 - 2 Yard	\$ 347.79	\$ 695.60	\$ 1,043.37	\$ 1,391.13	\$ 1,738.91	\$ 2,086.72
3 - 2 Yard	\$ 521.72	\$ 1,043.38	\$ 1,565.06	\$ 2,086.74	\$ 2,608.43	\$ 3,130.10
4 - 2 Yard	\$ 695.61	\$ 1,391.15	\$ 2,086.77	\$ 2,782.33	\$ 3,477.96	\$ 4,173.51
5 - 2 Yard	\$ 869.48	\$ 1,738.92	\$ 2,608.39	\$ 3,477.91	\$ 4,347.37	\$ 5,216.83
1 - 3 Yard	\$ 195.17	\$ 390.41	\$ 585.58	\$ 780.78	\$ 975.98	\$ 1,171.15
2 - 3 Yard	\$ 364.72	\$ 729.46	\$ 1,094.15	\$ 1,458.83	\$ 1,823.54	\$ 2,188.27
3 - 3 Yard	\$ 547.10	\$ 1,094.16	\$ 1,641.23	\$ 2,188.29	\$ 2,735.37	\$ 3,282.42
4 - 3 Yard	\$ 729.47	\$ 1,458.85	\$ 2,188.33	\$ 2,917.73	\$ 3,647.21	\$ 4,376.61
5 - 3 Yard	\$ 911.79	\$ 1,823.55	\$ 2,735.33	\$ 3,647.15	\$ 4,558.94	\$ 5,470.71
1 - 6 Yard	\$ 232.31	\$ 447.66	\$ 697.08	\$ 929.45	\$ 1,161.79	\$ 1,394.15
2 - 6 Yard	\$ 439.93	\$ 895.32	\$ 1,320.94	\$ 1,761.27	\$ 2,201.61	\$ 2,641.94
3 - 6 Yard	\$ 648.31	\$ 1,342.94	\$ 1,944.92	\$ 2,593.26	\$ 3,241.55	\$ 3,889.86
4 - 6 Yard	\$ 856.30	\$ 1,790.62	\$ 2,568.94	\$ 3,425.28	\$ 4,281.61	\$ 5,137.91
5 - 6 Yard	\$ 1,064.24	\$ 2,238.26	\$ 3,192.79	\$ 4,257.04	\$ 5,321.33	\$ 6,385.58

Multi-Family Organics Cart - STAGE

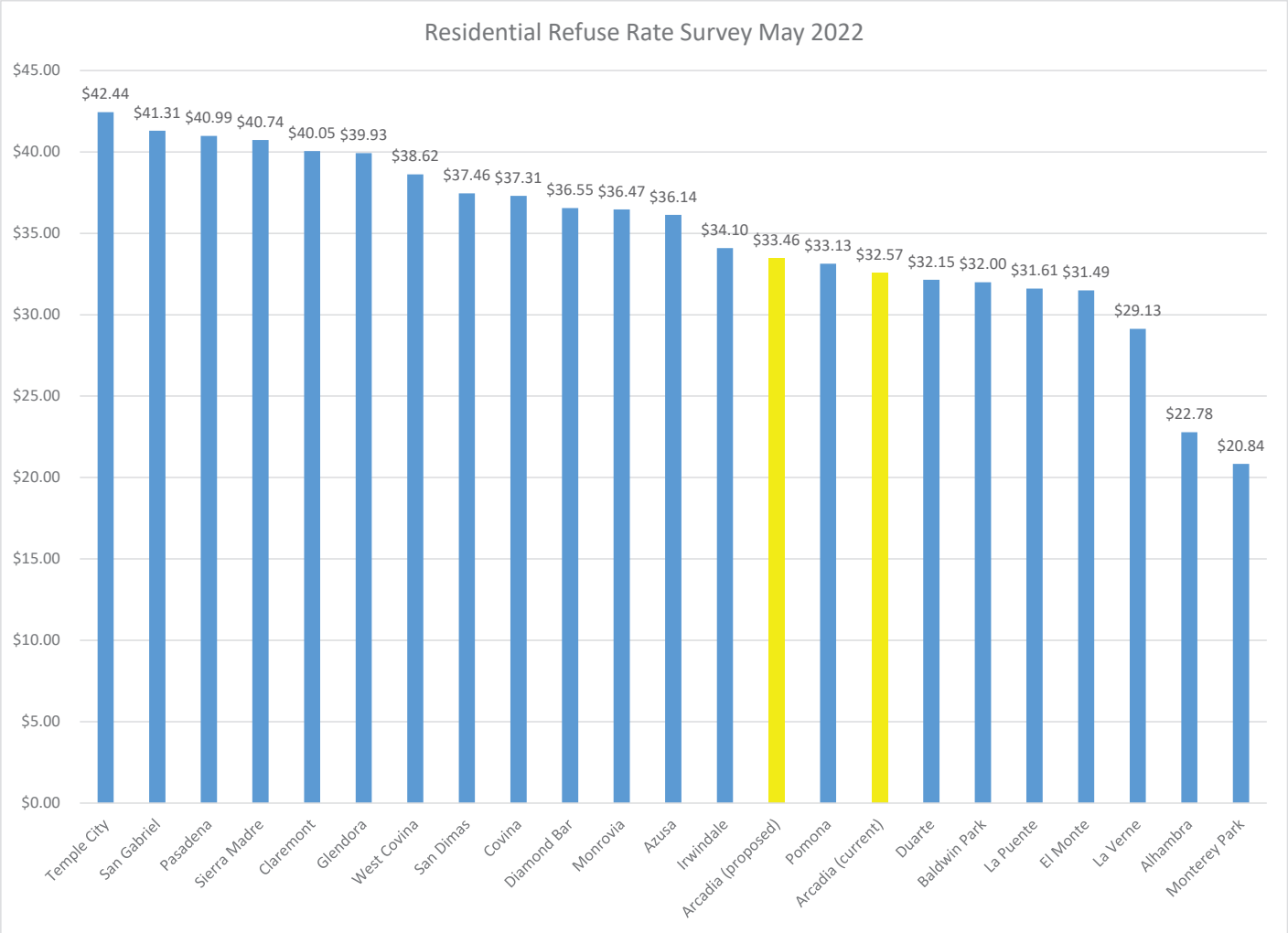
96gal, 1x/wk	\$ 25.76
2 - 96gal, 1x/wk	\$ 51.53
3 - 96gal, 1x/wk	\$ 77.30
4 - 96gal, 1x/wk	\$ 103.07
5 - 96gal, 1x/wk	\$ 128.84

City of Arcadia
Multi-Family Rates
Effective 7/1/2022

Multi-Family Other Fees

1.5 Yard Extra PU	\$ 67.39
3 Yard Extra PU	\$ 87.71
6 Yard Split Bin Extra PU	\$ 138.58
Contamination	\$ 59.19
Reactivation/Cut-Off	\$ 43.68
Locking Lid	\$ 14.11
Overage	\$ 59.19

Exhibit "A"





STAFF REPORT

Office of the City Attorney

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Stephen P. Deitsch, City Attorney
By: Michael Bruckner, Deputy City Manager

SUBJECT: RESOLUTION NO. 7432 APPROVING AN EIGHTH AMENDMENT TO THE AGREEMENT AND LEASE BY AND BETWEEN THE CITY OF ARCADIA AND METHODIST HOSPITAL OF SOUTHERN CALIFORNIA
Recommendation: Adopt

SUMMARY

It is recommended that the City Council approve the Eighth Amendment to the Agreement and Lease (“Lease”) with Methodist Hospital of Southern California (“the Hospital”). The Hospital has recently negotiated an Affiliation Agreement with USC Health System (“USCHS”), which includes significant commitments from USCHS. Due to the terms of the Affiliation Agreement, the Hospital has requested the City’s consent to transfer the Lease to USCHS, and it is recommended that the City consent to such transfer on the terms and conditions set forth in the Eighth Amendment to the Agreement and Lease with Methodist Hospital of Southern California.

BACKGROUND

The City entered into a Lease with Methodist Hospital of Southern California on May 28, 1953, pursuant to which the Hospital was required to own and operate a non-profit hospital facility on the City-owned premises. There have since been seven amendments to the Lease. Copies of the original lease and each of the amendments are on file and available for review in the City Clerk’s Office.

The Hospital and USCHC have recently negotiated an Affiliation Agreement and have submitted formal written notice of their agreement to the Office of the Attorney General of California for regulatory review and approval (the document can be downloaded here: <https://www.methodisthospital.org/documents/Notice-to-the-Attorney-General-by-MHSC-dated-11.18.2021.pdf>). Following regulatory approval, the Hospital will officially join the Keck Medicine clinical enterprise as USC Arcadia Hospital.

DISCUSSION

Under the terms of the Eighth Amendment, the Lease shall be assigned from the Hospital to USCHS and USCHS will assume all of the former Hospital's obligations, duties, responsibilities, and liabilities under the Lease. The Eighth Amendment is conditioned upon and effective concurrent with the closing of the Affiliation Agreement between the Hospital and USCHS, provided that such closing shall occur no later than December 31, 2022.

If the Hospital and USCHS do not close on the proposed transaction for any reason prior to the December 31, 2022, closing date, the Eighth Amendment shall be void with no force or effect. Within three (3) business days of the closing of the Affiliation Agreement, Hospital shall provide to the City Manager written certification of the date of such closing, otherwise referred to as the Assignment Date. USCHS will therefore be bound by terms, covenants, conditions, and provisions of the Lease after the Assignment Date. Further, the Eighth Amendment extends the term of the Lease another 99 years after the Assignment Date.

The City has consented to the Assignment of the Lease, provided that if at any time during the first five years after the closing of the Affiliation Agreement, the affiliation should be terminated and unwound such that USCHS is no longer the corporate member of the Hospital, the City agrees, and both the Hospital and USCHS thereby agree, to consent to reassignment of the Lease from USCHS back to the Hospital, together with all obligations under the terms of the Lease.

FISCAL IMPACT

There is no fiscal impact upon the City anticipated or associated with the approval of the proposed Eighth Amendment to Agreement and Lease. The Hospital has reimbursed the City for all attorney costs to prepare the updated lease documents.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 7432 approving an Eighth Amendment to Agreement and Lease by and between the City of Arcadia and Methodist Hospital of Southern California.

Methodist Hospital of Southern California
Eighth Amendment to Agreement and Lease
June 7, 2022
Page 3 of 3

Approved:



Dominic Lazzaretto
City Manager

Attachment: Resolution No. 7432

RESOLUTION NO. 7432

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARCADIA, CALIFORNIA, APPROVING AN EIGHTH AMENDMENT TO
AGREEMENT AND LEASE BY AND BETWEEN THE CITY OF
ARCADIA AND METHODIST HOSPITAL OF SOUTHERN
CALIFORNIA

WHEREAS, on May 28, 1953, the City of Arcadia, a municipal corporation, as lessor, and Hospital Foundation of the Methodist Church, Southern California-Arizona Conference, a nonprofit California corporation, executed an Agreement and Lease covering the real property described therein, which Agreement and Lease was recorded January 11, 1955, in Book 46609, Page 39 of the Official Records of Los Angeles County, California; and

WHEREAS, on August 9, 1955, the parties to said Agreement and Lease executed an amendment thereto, which amendment was recorded August 25, 1955, in Book 48769, Page 295, Official Records of Los Angeles County, California; and

WHEREAS, also on August 9, 1955, Hospital Foundation of the Methodist Church, Southern California-Arizona Conference with the written consent of the City assigned its interest in said Agreement and Lease to Methodist Hospital of Southern California, a nonprofit California corporation, which corporation assumed all of the obligations of the Hospital Foundation of the Methodist Church, Southern California-Arizona Conference under said Agreement and Lease; and

WHEREAS, said Agreement and Lease was further amended by a Second Amendment to Lease dated July 5, 1956, and recorded on August 22, 1956, in Book 52099, Page 103, Official Records of Los Angeles County, California; and

WHEREAS, said Agreement and Lease was further amended by a Third Amendment to Lease dated September 18, 1961, and recorded on January 27, 1966, in Book M2109, Page 272, Official Records of Los Angeles County, California; and

WHEREAS, said Agreement and Lease was further amended by a Fourth Amendment to Lease dated December 23, 1963, and recorded May 11, 1964, in Book M1518, Page 761, Official Records of Los Angeles County, California; and

WHEREAS, said Agreement and Lease was further amended by a Fifth Amendment to Agreement and Lease dated August 5, 1980, and recorded on June 10, 1981, as Document Number 81-578698, in the Official Records of Los Angeles County, California; and

WHEREAS, said Agreement and Lease was further amended by a Sixth Amendment to Lease dated February 1, 2009, and recorded February 2, 2009, as Document No. 09-132665 in the Official Records of Los Angeles County; and

WHEREAS, said Agreement and Lease was further amended by a Seventh Amendment to Lease dated November 18, 2015, and recorded December 2, 2015, as Document No. 15-1502840 in the Official Records of Los Angeles County; and

WHEREAS, in support of the Hospital's Affiliation Agreement with USC Health System ("USCHS"), the City is consenting to the transfer of the Lease from the Hospital to USCHS, under the terms and conditions as described herein as the Eighth Amendment to the Agreement and Lease with Methodist Hospital of Southern California.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Eighth Amendment to Agreement and Lease by and between the City of Arcadia and Methodist Hospital of Southern California ("Eighth Amendment"), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, as well the Memorandum of Lease Amendment ("Memorandum"), a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference.

SECTION 2. The Mayor is authorized and directed to execute the Eighth Amendment and the Memorandum on behalf of the City, together with such other documents consistent therewith which are determined by the City Manager and City Attorney to be reasonable and necessary to effectuate the Eighth Amendment.

SECTION 3. This Resolution shall take effect upon its adoption.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.


Passed, approved and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

EXHIBIT "A"
EIGHTH AMENDMENT FORM
[SEE ATTACHED]

EIGHTH AMENDMENT
TO
AGREEMENT AND LEASE

This Eighth Amendment to Agreement and Lease (“Eighth Amendment”) is dated, for reference purposes only, April 5, 2022 by and between the CITY OF ARCADIA, a municipal corporation (“City”) and METHODIST HOSPITAL OF SOUTHERN CALIFORNIA, a California nonprofit public benefit corporation (“Hospital”) who hereby agree as follows:

1. Background.

A. On May 28, 1953, the City of Arcadia, a municipal corporation, as lessor, and Hospital Foundation of the Methodist Church, Southern California-Arizona Conference, a nonprofit California corporation, executed an Agreement and Lease, dated May 28, 1953, covering the real property described therein, which Agreement and Lease was recorded January 11, 1955 in Book 46609, Page 39 of the Official Records of Los Angeles County, California.

B. On August 9, 1955, the parties to said Agreement and Lease executed an amendment thereto, which amendment was recorded August 25, 1955 in Book 48769, Page 295, Official Records of Los Angeles County, California.

C. Also on August 9, 1955, Hospital Foundation of the Methodist Church, Southern California-Arizona Conference with the written consent of the City assigned its interest in said Agreement and Lease to Methodist Hospital of Southern California, a nonprofit California corporation, which corporation assumed all of the obligations of the Hospital Foundation of the Methodist Church, Southern California-Arizona Conference under said Agreement and Lease.

D. Said Agreement and Lease was further amended by a Second Amendment to Lease dated July 5, 1956 and recorded on August 22, 1956 in Book 52099, Page 103, Official Records of Los Angeles County, California, a Third Amendment to Lease dated September 18, 1961 and recorded on January 27, 1966 in Book M2109, Page 272, Official Records of Los Angeles County, California, a Fourth Amendment to Lease dated December 23, 1963 and recorded May 11, 1964 in Book M1518, Page 761, Official Records of Los Angeles County, California, a Fifth Amendment to Agreement and Lease dated August 5, 1980 and recorded on June 10, 1981, as Document Number 81-578698, in the Official Records of Los Angeles County, California, a Sixth Amendment to Lease dated February 1, 2009, and recorded February 2, 2009, as Document No. 09-132665 in the Official Records of Los Angeles County, and a Seventh Amendment to Lease dated November 18, 2015, (as amended, the “Lease”).

E. Hospital has negotiated with USC Health System, a California nonprofit public benefit corporation (“USCHS”), an “Affiliation Agreement” which includes significant commitments from USCHS.

F. Hospital has requested City’s consent to transfer the Lease to USCHS, and City has agreed to grant its consent to such transfer on the terms and conditions set forth herein.

2. Conditions Precedent to Amendment. This Eighth Amendment shall be conditioned upon, and effective (without the requirement of any further action on the part of either Hospital or City) concurrent with, the closing of the Affiliation Agreement between Hospital and USCHS, provided that such closing shall occur no later than December 31, 2022 (“Outside Closing Date”). If Hospital and USCHS do not close the proposed transaction prior to the Outside Closing Date, for any reason, including, without limitation, failure to obtain regulatory approval, this Eighth Amendment shall be void and of no force and effect. Within three (3) business days of the closing of the Affiliation Agreement, Hospital shall provide to the City Manager written certification of the date of such closing (the “Assignment Date”).

3. Assignment of Lease to USCHS. Hospital hereby assigns all of its right, title, and interest in and to the Lease to USCHS. USCHS acknowledges that it has received a copy of and has read and understands the Lease.

4. Assumption of Lease by USCHS. USCHS hereby assumes all of Hospital’s obligations, duties, responsibilities, and liabilities under the Lease and agrees to be bound by all of the terms, covenants, conditions, and provisions of the Lease from and after the Assignment Date for the remainder of the term of the Lease.

5. City’s Consent to Assignment. City hereby consents to the assignment by Hospital pursuant to the terms hereof and acknowledges that from and after the Effective Date, USCHS has assumed all of Hospital’s obligations with regard to the Lease; *provided that*, if at any time during the first five (5) years after the closing of the Affiliation Agreement, the affiliation should be terminated and unwound such that USCHS is no longer the corporate member of Hospital (the “Unwind”), City agrees, and both Hospital and USCHS hereby agree, to consent to a reassignment of the Lease from USCHS back to Hospital, together with all obligations thereunder, effective as of the date of the Unwind.

6. Tenant Defined. As used herein, the term “Tenant” shall refer to Hospital prior to the Assignment Date, and to USCHS following the Assignment Date.

7. Extension of Term. The term of the Lease is hereby extended until midnight of the date that is ninety-nine years after the Assignment Date.

8. Condition of Premises. Hospital’s and USCHS’ execution of this Eighth Amendment constitutes such parties’ acceptance of the property in its “AS-IS” condition, with all faults, and such parties release City, its employees, officers, council members, and attorneys from and against any and all liabilities and claims of any type concerning the condition of the Premises.

9. Insurance. Tenant, at its sole expense, shall obtain and keep in force during the term of the Lease general liability insurance with limits of not less than Ten Million Dollars (\$10,000,000) for injury to or death of any number of persons in one occurrence, Twenty Million Dollars (\$20,000,000) in the aggregate, and not less than One Million Dollars (\$1,000,000) for damage to property, insuring against any and all liability of City and Tenant including, without limitation, coverage for contractual liability, broad form property damage, personal injury, and non-owned automobile liability, with respect to the Premises or arising out of the maintenance, use or occupancy thereof, and insurance on all boilers and other pressure vessels, whether fired or

unfired, located in, on, or about the Premises, without exclusion for explosion, collapse and underground damage, in an amount not less than One Million Dollars (\$1,000,000). All of such insurance shall insure the performance by Tenant of the indemnity agreement as to liability for injury to or death of persons and damage to property set forth in the Lease, as modified herein. All of such insurance shall be noncontributing with any insurance which may be carried by City and shall contain a provision that City, although named as an insured, shall nevertheless be entitled to recover under the policy for any loss, injury or damage to City, its agents and employees, or the property of such persons. The limits and coverage of all such insurance shall be adjusted by agreement of City and Tenant on every fifth anniversary of the Assignment Date during the term in conformity with the then prevailing custom of insuring property similar to the Premises.

10. Indemnity/Tenant Waiver and Release. To the fullest extent allowed by law, Tenant covenants and agrees that City shall not at any time or to any extent whatsoever be liable, responsible or in anywise accountable for any loss, injury, death, or damage to persons or property which, at any time may be suffered or sustained by Tenant or by any person who may at any time be using, occupying, or visiting the Premises or be in, on or about the Premises, from any cause whatsoever, except when whether such loss, injury, death, or damage shall be caused by or in anywise result from or arise out of the negligent or intentional acts or omissions of City. Furthermore, Tenant shall forever indemnify, defend, hold, and save City free and harmless of, from and against any and all claims, liability, loss, or damage whatsoever on account of any such loss, injury, death or damage occasioned by any cause other than City's intentional or grossly negligent acts or omissions. Tenant hereby waives all claims against City for damages to the buildings and improvements now or hereafter located on the property and to the property of Tenant in, upon or about the Premises, and for injuries to persons or property in, on or about the Premises, from any cause arising at any time, except for any such claims arising from grossly negligent or intentional acts or omissions committed by City. Tenant's indemnity obligation set forth in this section shall survive the termination or expiration of this Lease with respect to any claims or liabilities arising out of injury or damage to person or property which occurs during the term.

11. Hazardous Substances. With respect to Tenant's use of, storage, and handling of Hazardous Substances (as defined below) to be released in, on, under or about the Premises (including through the plumbing or sanitary sewer system), Tenant shall promptly, at Tenant's expense, comply with all statutory requirements with respect to any contamination of the Premises that was caused or materially contributed to by Tenant or pertaining to or involving any Hazardous Substances brought onto the Premises during the term of the Lease by or for Tenant or any third party. Tenant will defend, indemnify and hold City free and harmless from and against any and all claims, damages and liabilities with respect to any such contamination of the Premises occurring during the term of the Lease or that arise from or relate to Tenant's possession and use of the Premises. Tenant will immediately notify City if Tenant becomes aware that any release of Hazardous Substances has come to be located in, on, under or about the Premises at any time during the Term. "Hazardous Substances" shall mean any toxic or hazardous substance, material or waste or any pollutant or contaminant or infectious or radioactive material, including but not limited to those substances, materials or wastes regulated now or in the future under any of the following statutes or regulations promulgated thereto: (1) any "hazardous substance" within the meaning of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 United States Code Section 9601 et seq.; the Resources Conservation and Recovery Act, 42 United States Code Section 6901 et seq.; the Hazardous Materials Transportation

Conservation and Recovery Act, 42 United States Code Section 1801 et seq.; the Clean Water Act, 33 United States Code Section 1251 et seq.; the Toxic Substances Control Act, 15 United States Code Section 2601 et seq.; the California Hazardous Waste Control Act, Health and Safety Code Section 25100 et seq.; the Hazardous Substance Account Act, Health and Safety Code Section 25330 et seq.; the California Safe Drinking Water and Toxic Enforcement Act, Health and Safety Code Section 25249.5 et seq.; California Health and Safety Code Section 25280 et seq. (Underground Storage of Hazardous Substances); the California Hazardous Waste Management Act, Health and Safety Code Section 25170.1 et seq.; California Health and Safety Code Section 25501 et seq. (Hazardous Materials Release Response Plans and Inventory); or the California Porter-Cologne Water Quality Control Act, Water Code Section 13000 et seq., all as amended, or any other federal, state, or local statute, law, ordinance, resolution, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning any Hazardous Substances, now or at any time hereinafter in effect; (2) any "hazardous waste" within the meaning of the Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq.; or (3) any other substance, chemical, waste, toxicant, pollutant or contaminate regulated by any federal, state or local law, statute, rule, regulation or ordinance for the protection of health or the environment, including, without limitation, any petroleum products or fractions thereof.

12. Liens. Notwithstanding anything in the Lease to the contrary, Tenant shall not, and shall have no right to, encumber City's fee or reversionary interest in the Premises. Tenant covenants to keep City's fee and reversionary interest in the Premises and every part thereof at all times free and clear of any and all liens and encumbrances of any kind whatsoever arising out of the acts or omissions of Tenant, including those liens and encumbrances created by the performance of Tenant of any construction, labor, or furnishing of any material, supplies or equipment to Tenant.

13. Mechanics' and Other Liens. Tenant shall promptly discharge or remove by bond or otherwise prior to foreclosure thereof any and all mechanics', materialmen's and other liens for work or labor done, services performed, materials, appliances, teams or power contributed, used or furnished to be used in or about the Premises for or in connection with any operations of Tenant, any construction of alterations, improvements, repairs or additions which Tenant may make or permit or cause to be made, or any work or construction by, for or permitted by Tenant on or about the Premises, and to indemnify, save and hold City and all of the Premises and all buildings and improvements thereon free and harmless of and from any and all such liens and claims of liens and suits or other proceedings pertaining thereto. Tenant covenants and agrees to give City written notice not less than twenty (20) days in advance of the commencement of any construction, alteration, addition, improvement or repair costing in excess of Twenty-Five Thousand Dollars (\$25,000) in order that City may post appropriate notices of City's non-responsibility.

14. Possessory Interest Tax. Tenant recognizes and understands that this Lease may create a possessory interest subject to property taxes pursuant to Revenue & Taxation Code Section 107.6 and that, if a possessory interest is created, Tenant shall, be responsible for payment of property taxes levied against such possessory interest. Any documentary transfer tax assessed upon a leasehold interest in the Premises under the Lease shall be paid by Tenant.

15. Notices. Except as otherwise provided hereunder, any notice or communication to City or Tenant shall be in writing and mailed by certified mail, postage prepaid with a copy sent

via email. Notices or communications shall be addressed to the parties at the addresses below, or at such other addresses as the parties shall from time to time designate by notice in writing to the other party.

If to City:

Arcadia City Hall
240 W. Huntington Drive
Arcadia, CA 91006
ATTN: City Manager

If to Tenant:

President & CEO
Methodist Hospital of Southern
California
300 W. Huntington Drive
Arcadia, CA 91007

16. Entire Agreement. This Eighth Amendment and the Lease, represent the final and entire agreement between the parties hereto regarding the subject matter hereof and may not be contradicted by evidence of prior, subsequent, or contemporaneous communications or agreements of the parties. In the event of a conflict between the terms of the Lease and this Eighth Amendment, the terms of this Eighth Amendment shall control and prevail.

17. Authority and Authorization. Each Hospital and USCHS hereto represents and warrants it has full legal right, power and authority to enter into and deliver this Eighth Amendment, to consummate the transactions contemplated herein and to perform all of the terms and conditions to be performed by them. The execution and delivery of this Eighth Amendment by Hospital and USCHS and the performance of each of them of the transactions contemplated herein has been duly and validly authorized by all requisite corporate action of Hospital and USCHS, and this Eighth Amendment has been duly and validly executed and delivered by Hospital and USCHS and is the legal, valid and binding obligation of each of them, enforceable against each of them in accordance with its terms.

18. Ratification; Miscellaneous. Except as modified by this Eighth Amendment, in all other respects, the Lease is hereby ratified and affirmed and remains in full force and effect. This Eighth Amendment may be executed in two or more counterparts.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment effective as of the Effective Date.

CITY OF ARCADIA, a municipal corporation

c

Name: _____

Its: _____

ATTEST

City Clerk

APPROVED AS TO FORM:

Best Best & Krieger, LLP

By: _____

City Attorney

METHODIST HOSPITAL OF SOUTHERN CALIFORNIA, a California nonprofit public benefit corporation

By: _____

Name: Dan F. Ausman

Its: President & CEO

By: _____

Name: DeWayne McMullin

Its: Secretary

USC HEALTH SYSTEM, a California nonprofit public benefit corporation

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____

EXHIBIT "A"
LAND DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

THAT PORTION OF LOT 5, OF TRACT NO. 949, IN THE CITY OF ARCADIA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 17, PAGE 13, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY, THENCE ALONG THE BOUNDARY OF THE LAND DESCRIBED IN SAID PARCEL 2 AS FOLLOWS:

SOUTH $51^{\circ}27'00''$ EAST 481.12 FEET; SOUTH $38^{\circ}33'00''$ WEST 150.00 FEET; AND SOUTH $51^{\circ}27'00''$ EAST 30.00 FEET TO THE INTERSECTION WITH THE SOUTHEASTERLY LINE OF SAID LOT 5; THENCE SOUTHWESTERLY AND WESTERLY ALONG THE SOUTHEASTERLY AND SOUTHERLY LINE OF SAID LOT 5 TO ITS POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF HUNTINGTON DRIVE, 80.00 FEET IN WIDTH, AS THE SAME IS DESCRIBED IN THE DEED TO THE CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OF OFFICIAL RECORDS, OF SAID COUNTY; THENCE EASTERLY AND NORTHEASTERLY ALONG THE SOUTHERLY AND SOUTHEASTERLY LINE OF SAID HUNTINGTON DRIVE, TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE NORTHEASTERLY 260 FEET, MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY LINE THEREOF, AND ALSO EXCEPTING THEREFROM THAT PORTION THEREOF LYING SOUTHWESTERLY OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHEASTERLY LINE OF HUNTINGTON DRIVE 80 FEET WIDE, AS DESCRIBED IN DEED TO CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OFFICIAL RECORDS OF SAID COUNTY, SAID POINT BEING SOUTHWESTERLY 1859.0 FEET FROM THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE SOUTHEASTERLY IN A DIRECT LINE TO A POINT OF INTERSECTION WITH THE SOUTHEASTERLY LINE OF LOT 5 OF

TRACT 949; SAID POINT OF INTERSECTION BEING 4043.0 FEET SOUTHWESTERLY FROM THE NORTHEAST CORNER OF SAID LOT 5, MEASURED ALONG THE SOUTHEASTERLY LINES OF SAID LOT 5.

PARCEL 2:

THE NORTHEASTERLY 260 FEET, MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY LINE THEREOF, OF THAT PORTION OF LOT 5, TRACT NO. 949, IN THE CITY OF ARCADIA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 17, PAGE 13, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE ALONG THE BOUNDARY OF THE LAND DESCRIBED IN SAID PARCEL 2 AS FOLLOWS:

SOUTH $51^{\circ}27'00''$ EAST 481.12 FEET; SOUTH $38^{\circ}33'00''$ WEST 150.00 FEET; AND SOUTH $51^{\circ}27'00''$ EAST 30.00 FEET TO THE INTERSECTION WITH THE SOUTHEASTERLY LINE OF SAID LOT 5; THENCE SOUTHWESTERLY AND WESTERLY ALONG THE SOUTHEASTERLY AND SOUTHERLY LINE OF SAID LOT 5, TO ITS POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF HUNTINGTON DRIVE, 80.00 FEET IN WIDTH, AS THE SAME IS DESCRIBED IN THE DEED TO THE CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE EASTERLY AND NORTHEASTERLY ALONG THE SOUTHERLY AND SOUTHEASTERLY LINE OF SAID HUNTINGTON DRIVE, TO THE POINT OF BEGINNING.

APN: 8940-013-005

EXHIBIT "B"

LAND DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

THAT PORTION OF LOT 5, OF TRACT NO. 949, IN THE CITY OF ARCADIA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 17, PAGE 13, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY, THENCE ALONG THE BOUNDARY OF THE LAND DESCRIBED IN SAID PARCEL 2 AS FOLLOWS:

SOUTH $51^{\circ}27'00''$ EAST 481.12 FEET; SOUTH $38^{\circ}33'00''$ WEST 150.00 FEET; AND SOUTH $51^{\circ}27'00''$ EAST 30.00 FEET TO THE INTERSECTION WITH THE SOUTHEASTERLY LINE OF SAID LOT 5; THENCE SOUTHWESTERLY AND WESTERLY ALONG THE SOUTHEASTERLY AND SOUTHERLY LINE OF SAID LOT 5 TO ITS POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF HUNTINGTON DRIVE, 80.00 FEET IN WIDTH, AS THE SAME IS DESCRIBED IN THE DEED TO THE CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OF OFFICIAL RECORDS, OF SAID COUNTY; THENCE EASTERLY AND NORTHEASTERLY ALONG THE SOUTHERLY AND SOUTHEASTERLY LINE OF SAID HUNTINGTON DRIVE, TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE NORTHEASTERLY 260 FEET, MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY LINE THEREOF, AND ALSO EXCEPTING THEREFROM THAT PORTION THEREOF LYING SOUTHWESTERLY OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHEASTERLY LINE OF HUNTINGTON DRIVE 80 FEET WIDE, AS DESCRIBED IN DEED TO CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OFFICIAL RECORDS OF SAID COUNTY, SAID POINT BEING SOUTHWESTERLY 1859.0 FEET FROM THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE SOUTHEASTERLY IN A DIRECT LINE TO A POINT OF INTERSECTION WITH THE SOUTHEASTERLY LINE OF LOT 5 OF TRACT 949; SAID POINT OF INTERSECTION BEING 4043.0 FEET SOUTHWESTERLY

FROM THE NORTHEAST CORNER OF SAID LOT 5, MEASURED ALONG THE SOUTHEASTERLY LINES OF SAID LOT 5.

PARCEL 2:

THE NORTHEASTERLY 260 FEET, MEASURED AT RIGHT ANGLES TO THE NORTHEASTERLY LINE THEREOF, OF THAT PORTION OF LOT 5, TRACT NO. 949, IN THE CITY OF ARCADIA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 17, PAGE 13, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST WESTERLY CORNER OF THAT PARCEL OF LAND CONVEYED TO THE LOS ANGELES TURF CLUB, INC., AND DESCRIBED AS PARCEL 2 IN DEED RECORDED IN BOOK 12619, PAGE 275, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE ALONG THE BOUNDARY OF THE LAND DESCRIBED IN SAID PARCEL 2 AS FOLLOWS:

SOUTH 51 0 27' 00" EAST 481.12 FEET; SOUTH 38 0 33' 00" WEST 150.00 FEET; AND SOUTH 51 0 27' 00" EAST 30.00 FEET TO THE INTERSECTION WITH THE SOUTHEASTERLY LINE OF SAID LOT 5; THENCE SOUTHWESTERLY AND WESTERLY ALONG THE SOUTHEASTERLY AND SOUTHERLY LINE OF SAID LOT 5, TO ITS POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF HUNTINGTON DRIVE, 80.00 FEET IN WIDTH, AS THE SAME IS DESCRIBED IN THE DEED TO THE CITY OF ARCADIA, RECORDED IN BOOK 9396, PAGE 145, OF OFFICIAL RECORDS OF SAID COUNTY; THENCE EASTERLY AND NORTHEASTERLY ALONG THE SOUTHERLY AND SOUTHEASTERLY LINE OF SAID HUNTINGTON DRIVE, TO THE POINT OF BEGINNING.

APN: 8940-013-005

EXHIBIT "B"

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

METHODIST HOSPITAL OF SOUTHERN
CALIFORNIA
300 W. Huntington Drive
Arcadia, CA 91007
Attention: Bill Grigg, Chief Financial Officer

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

MEMORANDUM OF LEASE AMENDMENT

THIS MEMORANDUM OF LEASE AMENDMENT ("Memorandum") is effective as of _____ by and between CITY OF ARCADIA, a municipal corporation ("Lessor") and METHODIST HOSPITAL OF SOUTHERN CALIFORNIA, a California nonprofit public benefit corporation ("Lessee").

1. Amendment of Lease. Lessor and Lessee have entered into that certain Eighth Amendment to Agreement and Lease made and executed and effective as of _____, in the form attached at Exhibit "A" to this Memorandum and incorporated herein by this reference (the "Eighth Amendment"), pursuant to which Lessor and Lessee have agreed to certain amendments to that certain Agreement of Lease, to which they are currently parties, and which was originally made on May 28, 1953 and recorded January 11, 1955 in Book 46609, Page 39 of the Official Records of Los Angeles County, California (which Agreement of Lease, as previously amended is referred to herein as the "Lease"). The Lease covers that certain real property located in the City of Arcadia, County of Los Angeles, State of California, more particularly described on Exhibit "B" attached hereto and incorporated herein by this reference.
2. Miscellaneous. The purpose of this Memorandum is to give notice of the existence of the Eighth Amendment, all the terms of which are incorporated herein by this reference. This Memorandum may be executed in counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument.

EXHIBIT "B"

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum as of the date and year first above written.

LESSOR:

CITY OF ARCADIA
a municipal corporation

By:

Tom Beck
Mayor

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

EXHIBIT "B"

LESSEE:

METHODIST HOSPITAL OF SOUTHERN CALIFORNIA

a California nonprofit public benefit corporation

By:

Dan F. Ausman
President and Chief Executive Officer

By:

DeWayne McMullin
Secretary

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

EXHIBIT "B"

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

On _____ before me, _____ a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the state of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____



STAFF REPORT

Public Works Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Carmen Masud, Deputy Public Works Services Director
By: Jeramie Brogan, Management Analyst

SUBJECT: RESOLUTIONS INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS, APPROVING THE PRELIMINARY ENGINEER'S REPORT, DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2022-23, AND APPOINTING A TIME AND PLACE FOR A PUBLIC HEARING FOR THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1

RESOLUTION NO. 7437 INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT

Recommendation: Adopt

RESOLUTION NO. 7438 APPROVING THE PRELIMINARY ENGINEER'S REPORT OF WILLDAN FINANCIAL SERVICES FOR THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1

Recommendation: Adopt

RESOLUTION NO. 7439 DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1 FOR FISCAL YEAR 2022-23 AND APPOINTING A TIME AND PLACE FOR A PUBLIC HEARING

Recommendation: Adopt

SUMMARY

The Citywide Lighting District No. 1 ("Citywide Lighting District" or "District") was formed in the City of Arcadia pursuant to state law for the purpose of partially funding the ongoing operation, maintenance, and servicing of the City's street lighting system. The District budget for Fiscal Year 2022-23, as proposed, increased by 6.76%, or \$85,500. The increase is due to an increase in electricity, and salaries and wages. As a result, for Fiscal Year 2022-23, the annual assessment rate for a single-family property owner in Zone 1 will increase from \$20.04 to \$21.50; and from \$34.17 to \$36.60 in Zone 2.

It is recommended that the City Council adopt the Resolutions initiating proceedings for the annual levy and collection of assessments, approving the preliminary engineer's report, declaring its intention to levy and collect assessments for Fiscal Year 2022-23, and appointing a time and place for a public hearing for the Arcadia Citywide Lighting District No. 1.

BACKGROUND

The City's original Street Lighting District was originally established through the Street Lighting Act of 1919 in the early 1950s and was set to expire on June 30, 2010. This would have resulted in a loss of approximately \$420,000 in annual revenue to the City beginning in Fiscal Year 2010-11 and would have impeded the ability to properly maintain the City's street lights. Renewal of the Lighting District could no longer be done through the Street Lighting Act of 1919 because the assessments were based on the value of real property, which Proposition 13 prohibits. Additionally, not all properties within the City were included in the original assessment district, which resulted in an inequity of assessments.

To address this issue, in 2009, the City Council directed the formation of a Citywide Lighting District via the Landscaping and Lighting Act of 1972. Under this Act, assessments are based on the special benefit that street lighting provides to properties within the Citywide Lighting District area. Proposition 218 noticing and balloting requirements were met, and on August 3, 2010, the City Council by Resolution adopted the Engineer's Report for the formation of the Citywide Lighting District and approved the levy and collection of assessments beginning in Fiscal Year 2010-11.

To ensure appropriate allocation and annual levy of assessments based on proportional special benefits, the Citywide Lighting District established two benefit zones to separate general benefit and special benefit.

- Zone 1 includes properties along major thoroughfares and includes parcels that receive the general benefit of street lighting along arterial streets.
- Zone 2 includes properties in residential neighborhoods that specifically benefit from maintenance of street lighting on local streets.

In addition to the use of zones, the method of apportionment established for the Citywide Lighting District to reflect the proportional special benefit of each parcel utilizes a weighted methodology of apportionment referred to as an equivalent benefit unit ("EBU") methodology. The proportional special benefit calculation for each parcel is determined by land use, number of units, and acreage. Furthermore, a benefit multiplier factor is also employed to account for varying density levels of street lighting within the City, which ranges from a standard level of street lighting to no street lighting. Some areas in the City were developed with less lighting on their streets. These sparsely lit neighborhoods still receive special benefits from their local lights even though their overall lighting density is

less than those streets with full lighting. They receive 20% of the standard lighting density and pay 20% of the annual assessment rate. Properties in areas of the City that do not have street lighting do not pay a street lighting assessment fee. This methodology has been in place since Fiscal Year 2010-11.

DISCUSSION

The City’s Fiscal Year 2022-23 proposed Budget for the Lighting District is \$1,350,900, of which \$1,143,336 has been determined to be of special benefit to properties within the Citywide Lighting District based on the assessment methodology. However, the District was established to fund only a portion of this amount. As a result, the City will be contributing approximately 60%, or \$806,878, of the total street lighting budget, while the property owners will pay about 40%, or \$544,022, of street lighting costs. The Citywide Lighting District budget for Fiscal Year 2022-23, as proposed, increased by 6.76%, or \$85,500. The increase is due to an increase in electricity costs and an increase in salaries and wages, including the District’s fair share of retirement costs. Since the Fiscal Year 2022-23 Citywide Lighting District budget has increased, the annual assessment rate for a single-family property owner in Zone 1 will increase from \$20.04 to \$21.50; and for a single-family property owner in Zone 2, the annual assessment rate will increase from \$34.17 to \$36.60. This will be the first assessment rate increase since FY2018-19.

As part of the District formation, an assessment range formula was also developed to provide reasonable increases and inflationary adjustments that are associated with providing improvements for the Citywide Lighting District. The maximum rates for the Citywide Lighting District are annually adjusted by an amount not to exceed 3% each Fiscal Year. The adjusted maximum assessment rate is calculated independently of the Citywide Lighting District’s annual budget. Because costs have been held down over the years, the City has not raised rates to the maximum each year. The rates will be increased to cover the change in budgeted costs in the coming year.

Using the single-family property as the baseline for the assessment, the table below shows the annual assessment rate levied in Fiscal Year 2021-22 and the proposed Fiscal Year 2022-23 annual assessment rates for Zones 1 and 2:

	FY 21-22 Assessment Rate	FY 22-23 Assessment Rate¹
Lighting District Total Budget	\$1,265,400	\$1,350,900
Zone 1 (Arterial Lights)	\$20.04	\$21.50
Sparse Lighting	(\$4.01)	(\$4.30)
Zone 2 (Local Lights)	\$34.17	\$36.60
Sparse Lighting	(\$6.83)	(\$7.32)

¹FY 2022-23 Maximum Assessment Rate for Zone 1 is \$23.84; Zone 2 is \$ 40.54

At the June 21, 2022, City Council Meeting, a public hearing will be conducted to allow the public an opportunity to provide comment regarding the levy and collection of assessments for the District. Fees can only be adopted after the conclusion of the public hearing.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) of the CEQA Guidelines, and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Fees collected under the Citywide Lighting District will help defray the total maintenance costs of lighting in the subject areas. Upon conclusion of the public hearing and adoption of the engineer's report, a total of \$544,022 will be levied and collected under the Citywide Lighting District. The levy will not exceed the cost of providing the subject services to the areas nor will the levy exceed the Maximum Assessment Rates allowed. The levy has been set to ensure that the cost to the property owner does not exceed the special benefit to that property. Based on the recommended assessments, the City of Arcadia will contribute \$806,878 to the street lighting system in Fiscal Year 2022-23.

RECOMMENDATION

It is recommended that the City Council find the following Resolutions are categorically exempt pursuant to the California Environmental Quality Act ("CEQA"); and adopt:

- a. Resolution No. 7437 initiating proceedings for the annual levy and collection of assessments for the Arcadia Citywide Lighting District No. 1 pursuant to the provisions of Part 2 of Division 15 of the California Streets and Highways Code and ordering the preparation of the Engineer's Report.
- b. Resolution No. 7438 approving the preliminary Engineer's Report of Willdan Financial Services for the Arcadia Citywide Lighting District No. 1.
- c. Resolution No. 7439 declaring its intention to levy and collect assessments within the Arcadia Citywide Lighting District No. 1 for Fiscal Year 2022-23 and appointing a time and place for a public hearing.

Approved:



Dominic Lazzaretto
City Manager

Attachments: Resolution No. 7437
Resolution No. 7438
Resolution No. 7439

RESOLUTION NO. 7437

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT

WHEREAS, the City Council of the City of Arcadia (the "City"), in Fiscal Year 2010-11, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereafter referred to as the "1972 Act"), established and thereafter has levied annual assessments for the Arcadia Citywide Lighting District No. 1 (hereinafter referred to as the "District"); and

WHEREAS, the 1972 Act provides for the formation of an assessment district pursuant to Chapter 2 Article 1 of the 1972 Act, and the levy and collection of assessments by the County on behalf of the City pursuant to Chapter 4 Article 2 of the 1972 Act; and

WHEREAS, the City Council has determined that it is necessary and desirable to continue the current levels of maintenance and/or improvements of the District; and

WHEREAS, to maintain such levels, it is necessary to continue the collection of assessments as has occurred in the past fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the provisions of the 1972 Act, the City Council desires to initiate proceedings for the levy and collection of assessments to pay for a portion of

the costs for the operation, maintenance, and servicing of public street lighting improvements and appurtenant facilities related thereto during Fiscal Year 2022-23.

SECTION 2. The boundaries of the District are coterminous with the boundaries of the City of Arcadia.

SECTION 3. The City Council has retained Willdan Financial Services as the Engineer of Work (hereinafter referred to as the "Engineer") for the purpose of assisting with the annual levy of the District, including the preparation and filing of the Engineer's Report with the City Clerk in accordance with the 1972 Act.

SECTION 4. The City Council hereby orders Willdan Financial Services to prepare and file with the City Clerk an Engineer's Report establishing the Fiscal Year 2022-23 assessments for the District.


SECTION 5. The City Clerk shall certify to the adoption of this Resolution. Passed, approved, and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

RESOLUTION NO. 7438

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, APPROVING THE PRELIMINARY ENGINEER'S REPORT OF WILLDAN FINANCIAL SERVICES FOR THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1

WHEREAS, the City Council of the City of Arcadia (the "City"), in Fiscal Year 2010-11, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereafter referred to as the "1972 Act"), established and thereafter has levied annual assessments for the Arcadia Citywide Lighting District No. 1 (hereinafter referred to as the "District"); and

WHEREAS, the 1972 Act provides for the formation of an assessment district pursuant to Chapter 2 Article 1 of the 1972 Act, and the levy and collection of assessments by the County on behalf of the City pursuant to Chapter 4 Article 2 of the 1972 Act; and

WHEREAS, the City Council, by previous resolution, has ordered Willdan Financial Services as the Engineer of Work (hereinafter referred to as the "Engineer"), in accordance with the 1972 Act, to prepare and file with the City Clerk an Engineer's Report ("Report") establishing Fiscal Year 2022-23 assessments for the District; and

WHEREAS, a Report has been prepared and filed with the City Clerk of the City of Arcadia in accordance with Article 4 of Chapter 1 (Sections 22565 through 22574) of the 1972 Act, said Report being entitled "City of Arcadia, Arcadia Citywide Lighting District No. 1, Fiscal Year 2022-23 Engineer's Report"; and

WHEREAS, the City Clerk has presented to the City Council said Report as

prescribed by Chapter 2, Article 1, Section 22586 of said 1972 Act; and

WHEREAS, the City Council has examined and reviewed the Report as presented and is preliminarily satisfied with the Report, and with each and all of the budget items and documents therein, and that the proposed assessments have been spread in accordance with the special benefits received from the proposed improvements as set forth in said Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. RECITALS. The preceding recitals are all true and correct.

SECTION 2. REPORT CONTENT. The Report as presented consists of the following:

2a) Plans and specifications that describe the District and Improvements.

2b) Method of Apportionment that outlines the special benefit conferred on properties within the District from the improvements; and the calculations used to establish each parcel's proportional special benefit assessment for the fiscal year including the establishment of:

- i. Annual assessments for the ongoing maintenance, servicing, and operation of street lighting improvements that provide special benefits to the properties in the District; and
- ii. An Assessment Range Formula that provides for inflationary adjustments to the annual assessment for the ongoing maintenance, servicing, and operation of street lighting

improvements, thereby establishing the maximum assessment rate authorized for the fiscal year.

2c) The Budget that outlines the estimated annual expenses to provide and maintain the improvements, including incidental expenses authorized by the 1972 Act.

2d) An Assessment Diagram that identifies the boundaries of the District, the designated zones of benefit, and the associated lots, parcels, and properties included therein.

2e) An Assessment Roll containing the Assessor Parcel Numbers that comprise the District and the proportional assessments for Fiscal Year 2022-23.

SECTION 3. REPORT APPROVAL. The Report, attached hereto as "Exhibit A", is hereby approved and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON NEXT PAGE]


Passed, approved, and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

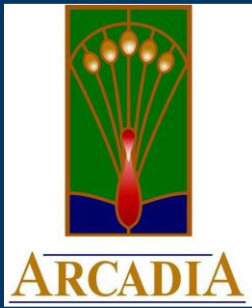
ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney



City of Arcadia

ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1 2022/2023 ENGINEER'S REPORT

**Intent Meeting: June 7, 2022
Public Hearing: June 21, 2022**

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ENGINEER'S REPORT AFFIDAVIT
Establishment of Annual Assessments for the:

Arcadia Citywide Lighting District No. 1

**City of Arcadia,
County of Los Angeles, State of California**

This Report describes the Arcadia Citywide Lighting District No. 1 including the improvements, budgets, parcels and assessments to be levied for fiscal year 2022/2023, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2022.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Arcadia

By: _____

Susana Hernandez
Project Manager

By: _____

Tyrone Peter
PE # C 81888

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I. INTRODUCTION

The Arcadia Citywide Lighting District No. 1 (hereafter referred to as the “District”) was formed in 2010 for the purpose of funding in part, the ongoing operation, maintenance and servicing of public lighting improvements within the City of Arcadia (hereafter referred to as the “City”) based on the proportional special benefits to properties within the City.

The District was formed to levy and collect annual assessments on the County tax rolls to fund such improvements and appurtenant facilities authorized pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code commencing with §22500* (hereafter referred to as the “1972 Act”). In conjunction with the authority of the 1972 Act, the assessments are calculated in compliance with the substantive and procedural requirements of the *California State Constitution Article XIID* (hereafter referred to as the “California Constitution”).

As part of the District formation, the City conducted a property owner protest ballot proceeding for the new special benefit assessments in accordance with the provisions of Government Code, Section 53753, and the California Constitution. In conjunction with this ballot proceeding, the City Council conducted a public hearing on July 20, 2010 to consider public testimonies, comments and written protests regarding the formation of the District and levy of assessments. Upon conclusion of the July 20, 2010 public hearing, property owner protest ballots received were opened and tabulated. No majority protest existed.

On August 3, 2010, the City Council, by Resolution No. 6737, adopted the Engineer’s Report for the formation of the District, including the assessment diagram; ordered the formation of the District; approved the levy and collection of the assessments commencing in fiscal year 2010/2011, approved the assessment range formula as described in the formation Report; and ordered the improvements and services to be made.

This Engineer’s Report (hereafter referred to as “Report”) was prepared in connection with the establishment of the District and the levy and collection of annual special benefit assessments related thereto commencing in fiscal year 2010/2011, pursuant to Chapter 1, Article 4 beginning with §22565 of the 1972 Act and the provisions of the California Constitution. Said District shall include all lots and parcels of land within the City at the time this Report was prepared, the boundaries of which are coterminous with the City boundaries.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number (APN) by the Los Angeles County Assessor’s Office. The Los Angeles County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the special benefit assessments.

II. PLANS AND SPECIFICATIONS

A. DESCRIPTION OF THE DISTRICT

The territory within the District consists of all lots, parcels of land and subdivisions within the City, the boundaries of which are coterminous with the City's boundaries and the metes and bounds that define the City boundaries are incorporated herein as the metes and bounds of this District. An Assessment Diagram incorporated herein under Part IV of this Report, outlines the boundaries of the District and the Zones therein. This diagram incorporates all lots, parcels and subdivisions of land within the District and Zones as they existed at the time this Report was prepared. The District generally includes all or a portion of the parcels identified on the following Los Angeles County Assessor's Parcel Map Books:

5378;5379;5382;5383;5385;5764;5765;5766;5769;5770;5771;
5772;5773;5775;5776;5777;5778;5779;5780;5781;5782;5783;
5784;5785;5787;5788;5789;5790;5791;8501;8503;8509;8510;
8511;8532;8538;8541;8545;8571;8572;8573;8586;8587

Within the boundaries of the District, two (2) Zones – Zone 01 and Zone 02 – have been established to identify parcels and areas within the District for reasons of separating general benefits from special benefits, and differentiating between special benefits and maintenance costs associated with street lighting along arterial streets versus non-arterial streets. It has been determined that the parcels within these Zones receive differing degrees of special benefits from the improvements and services to be provided by the District.

Zone 01 and Zone 02 were established to incorporate properties that receive direct and particular special benefits from street light improvements and services along arterial streets versus street lighting improvements and services that are along non-arterial streets. The two Zones within the District and the improvements and benefits associated with the properties therein are described in more detail in Part III (Method of Apportionment) of this Report.

B. DESCRIPTION OF IMPROVEMENT AND SERVICES

Improvements and Services Authorized by the 1972 Act

As generally defined by the 1972 Act and applicable to this District, the improvements and services and associated assessments may include but are not limited to some or all of the following:

- The installation or construction of public lighting facilities;
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, paving, or electrical facilities;
- The acquisition of any existing improvement otherwise authorized pursuant to the 1972 Act;

- The maintenance or servicing, of any of the foregoing including the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement including but not limited to:
 - Repair, removal, or replacement of all or any part of any improvements;
 - The cleaning, sandblasting, and painting of improvements to remove or cover graffiti;
 - Electric current or other illuminating agent for any public lighting facilities;
 - The collection and accumulation of funds as reserves for the purpose of ensuing appropriate cash flow for operational activities and long-term maintenance expenses.
- Incidental expenses associated with the improvements including, but not limited to:
 - The cost of preparation of this report, including plans, specifications, estimates, diagram, and assessment;
 - The costs of printing, advertising, and the publishing, posting and mailing of notices;
 - Compensation payable to the County for collection of assessments;
 - Compensation of any engineer or attorney employed to render services;
 - Any expenses incidental to the issuance of bonds or notes;
 - Costs associated with the proceedings held for the approval of a new or increased assessment.

Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements.

District Facilities and Improvements

A detailed map and description of the locations and extent of the District’s existing street lighting improvements are on file in the Office of Public Works Services Department, and by reference these documents are made part of this Report. The following table provides a summary of the street light inventory within the City at the time this Report was prepared:

**Table 1
City of Arcadia Street Light Inventory**

Street Lighting	Edison-Owned Lights	City-Owned Lights	Total Lights
District-wide Street Lights (Arterial Streets)	915	⁽²⁾ 547	1,462
District-wide Street Lights (Local Streets)	⁽¹⁾ 1,617	937	2,554
Total Street Lights	2,532	⁽³⁾ 1,484	4,016

⁽¹⁾ There was a permit request by SCE to install two (2) new street-lights at the intersection of Camino Real Ave and El Monte Ave. The lights have been installed on existing poles (1379821E and 1379833E). The count for these streetlights were already included in the FY 2021/2022 Engineer’s Report.

⁽²⁾ The three new street-lights, noted in FY2021/2022 Engineer’s Report, to be installed as part of the Bus Stop Project at NW and SE corners of Huntington and Baldwin and WB Huntington at Centennial Way, were removed from the project and will not be installed after all. These lights were never included in the streetlight count.

⁽³⁾ There have been no additional streetlights installed for the FY 2022/2023 Engineer’s Report.

Note: There is a pending project for a streetlight to be installed at the end of St Joseph Street, near a new commercial building located at 288 N Santa Anita Avenue. The street light will not be included in the count until it has actually been installed.

Approximately sixty-three percent (63%) of the streetlights within the District are owned and maintained by Southern California Edison Company. The remaining thirty-seven percent (37%) of the streetlight facilities are owned by the City and are maintained by the City.

The maintenance and servicing of the Southern California Edison Company-owned streetlights is furnished by the Southern California Edison Company or by its successors or assignees. The rates charged by Edison include an Electric Delivery rate which contains the cost of moving energy from the grid to one's home or business and maintenance cost of the electric lines. SCE also charges Arcadia residents a CCA Cost Responsibility Surcharge which includes PCIA (the rate to recover costs of power purchased before residents joined Clean Power Alliance), a Department of Water Resources Bond Charge to cover the cost of buying power for customers during the energy crisis, and a Competition Transition Charge (non-by-passable charge applicable to all existing and future SCE Bundled Service Customers, all Direct Access Customers, and all Departing Load Customers for recovery of SCE's transition costs).

The Energy for City-Owned streetlights is procured through the Clean Power Alliance and the rate charged to the City is not regulated and authorized by the CPUC. Clean Power rates are set by the Board of Directors.

While the annual cost of providing the Southern California Edison Company-owned streetlights versus the City-owned streetlights may vary slightly, the difference in annual cost per light is considered negligible and has no bearing on the benefits.

The maintenance, operation and servicing of the District lighting improvements generally includes the furnishing of labor, materials, equipment and electricity for the ordinary and usual maintenance, operation, and servicing of street lights within the public right-of-ways and easements dedicated to the City. These activities include but are not limited to:

- Regular maintenance and servicing the street light systems including, cleaning, sandblasting, repainting of poles and equipment to remove or cover graffiti and as needed prevent corrosion; repair or replacement of lighting standards, bulbs and fixtures; and furnishing of electric current or other illuminating agent.
- Periodic repair and rehabilitation of the street lighting system including replacement of old equipment with new or reconditioned equipment; and repair, removal or replacement of related equipment as required including but not limited to lighting fixtures, poles, meters, conduits, electrical cable and relocation of street light facilities as necessary including the purchase and installation of related equipment and facilities.

Specifically not included in the District budget and the proportional special benefit assessments is the installation and construction of new street lights and/or conversion of existing street lights to decorative street lights. Such projects and expenditures would be considered Capital Improvement Projects that are beyond the purpose of the assessments for this District. If such projects are needed or desired, the cost of such would require funding from other sources including but not limited to an additional special assessment on the affected properties and/or funds contributed by the City.

III. METHOD OF APPORTIONMENT

Based on the provisions of the 1972 Act and the California Constitution, this section of the Report summarizes an analysis of the general and special benefits provided by the City's existing street lighting improvements and services to be provided by the District; the resulting District structure (zones of benefit); the formulas used to calculate each parcel's proportional special benefit and assessment obligation, including multiplier factor, based on the entirety of the cost of providing the improvements (method of assessment); and the establishment of an inflationary formula for such assessments to address anticipated cost increases due to inflation (assessment range formula).

A. BENEFIT ANALYSIS

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, which include but are not limited to the construction, maintenance, operation, and servicing of public street lighting improvements and appurtenant facilities.

The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

In conjunction with the provisions of the 1972 Act, the California Constitution Article XIID addresses several key criteria for the levy of assessments, notably:

Article XIID Section 2d defines District as:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIID Section 2i defines Special Benefit as:

"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIID Section 4a defines proportional special benefit assessments as:

"An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The method of apportionment (method of assessment) established herein is based on the premise that each assessed property receives special benefits from street lighting improvements and services that are funded by such assessments, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits as outlined in the preceding definitions established in the 1972 Act and the California Constitution.

To identify and determine the proportional special benefit to each parcel within the District, it is necessary to consider the entire scope of the improvements provided as well as the properties that benefit from those improvements. The District's improvements and the associated costs described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit rationale and calculations that proportionally allocate the net cost of only those improvements determined to be of special benefit to properties within the District.

Zones of Benefit

In an effort to ensure an appropriate allocation of the estimated annual cost to provide the District improvements based on proportional special benefits, this District will be established with benefit zones ("Zones") as authorized pursuant to Chapter 1 Article 4, Section 22574 of the 1972 Act:

"The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements."

While the California Constitution requires that "*The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement...*"; it is reasonable to conclude that street lighting on arterial streets has been installed primarily for the purpose of nighttime traffic illumination and circulation, and will benefit both the community as a whole and the public at large. On the other-hand, local street lighting improvements are not required in all areas of the City, which is evident in the absence of street lighting within certain neighborhoods. Therefore, street lighting along non-arterial streets (local street lights) provides special benefit to properties fronting these streets and was installed in connection with the development of such properties. However, these improvements are not mutually exclusive or typically isolated to a particular parcel but are rather shared and directly affect entire neighborhoods or groups of parcels. The location and extent of the specific local street light improvements in relationship to those neighborhoods or groups of parcels immediately adjacent or in close proximity to those improvements must be considered.

Therefore, as part of this analysis, the District includes two distinct Zones. Zone 1 includes all parcels that specially benefit from the maintenance of street lighting along arterial streets, and Zone 2 includes remaining parcels within the City that specially benefit from maintenance of street lighting along non-arterial streets (local street lights). The creation of these two zones requires the apportionment of the total maintenance budget between these two zones, which necessitates the need to separately analyze each zone's maintenance costs to determine the portion of each zone's budget (identified in Part III) that is considered to be general benefit versus special benefit.

While the extent and location of local street lighting improvements in the City has typically resulted from property development or the specific needs of nearby properties, arterial street light improvements were installed first and foremost to improve the overall safety of the community and traffic circulation, and are more of an indirect result of property development. Therefore, a significant portion of the maintenance costs in Zone 1 is considered general benefit and will not be assessed against parcels within the District.

Based on a report completed by Meyer, Mohaddes Associates, in March 2006, regarding the City's Transportation Impact Fee Program, it is estimated that the number of vehicular trips generated by properties within the City account for approximately 57% of the total daily trips on the City's arterial streets, with 43% being pass-through trips from outside the City. Utilizing this information as part of the analysis for separating general benefits from special benefits, it is reasonable to conclude that 43% of the street light improvements and associated costs of the City's arterial street lights can be identified as general benefit to the public at large. Likewise, it is reasonable to apply this same 43% trip rationale to the vehicular trips generated by properties within the City (57% of the total trips) to establish the general benefits associated with trips generated within the City that are conferred on real property located in the District ($43\% \times 57\% = 24.5\%$). Collectively this would suggest that approximately sixty-eight percent 67.5% ($43\% + 24.5\% = 67.5\%$) of the maintenance costs in Zone 1 are for general traffic related improvements along the City's arterial streets, which together improve the overall safety of the community at-large, and the properties therein and; therefore, are considered to be a general benefit and will not be assessed.

In reviewing the location and extent of the City's street lighting improvements and the relationship these improvements have to properties within the District, it has been determined that local street lights (street lights that are not located on arterial streets) were installed in connection with the development of nearby properties. As such, these local lighting improvements have a direct and particular relationship to, and provide special benefit to, the properties located in close proximity to those street lighting improvements and on those streets. The special benefit affects these properties in a way that is particular and distinct from its effect on other parcels and that real property in general and the public at large do not share. Furthermore, certain areas of the City do not have local street lighting, which provides further confirmation that local street lighting specially benefits properties in close proximity to such local street lighting. Therefore, since certain areas of the City forgo the need of local street lighting, the maintenance costs associated with local street lighting is not considered to be a general benefit.

The District Budget, incorporated herein under Part III of this Report, provides a summary of the total estimated cost of providing the street light improvements and the allocation of those costs as general benefit versus special benefit for each Zone of the District. Details regarding the location and extent of the street lighting improvements within the District and the Zones therein are on file in the Office of Public Works Services Department and by reference these documents are made part of this Report. A diagram showing the exterior boundaries of the District and the two Zones therein is attached and incorporated herein under Part IV (District Diagram) of this Report.

B. ASSESSMENT METHODOLOGY

In order to calculate and identify the proportional special benefit received by each parcel and their proportionate share of the improvement costs it is necessary to consider not only the improvements and services to be provided, but the relationship each parcel has to those improvements as compared to other parcels in the District.

Article XIID Section 4a reads in part:

“...The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement or for the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Street lighting, like most public improvements, provides varying degrees of benefit (whether they be general or special) based largely on the extent of such improvements, the location of the improvements in relationship to the properties, the specific use and size of each property, and the reason or need for such improvements as it relates to individual properties. In this District these issues are each considered in determining the proportional special benefit to each parcel by the use of benefit zones, the separation of general benefit and special benefit, and County land use designations. The specific use and size of each property is accounted for to reflect each parcel's need for such improvements and its reasonable cost of the proportional special benefit as compared to other properties that benefit from those improvements. Therefore, an equivalent benefit unit methodology is utilized to assess properties accordingly.

Equivalent Benefit Units

In addition to the use of Zones, the method of apportionment established for this District to reflect the proportional special benefit of each parcel utilizes a weighted methodology of apportionment typically referred to as an Equivalent Benefit Unit (EBU) methodology. This method of apportionment establishes the typical detached single-family home site as the basic unit of assessment. A single-family residential unit is assigned one (1.0) Equivalent Benefit Unit (EBU) and other property types (land uses) are proportionately weighted (weighted EBU) based on a benefit formula that equates each property's specific characteristics and special benefits to that of the single-family residential unit. This proportional weighting may be based on several considerations that may include, but are not limited to: the type of development (land use), development-status (developed versus undeveloped), size of the property (acreage or units), vehicular trip generation, street frontage, densities or other property related factors including any development restrictions or limitations; as well as the density of lighting associated with each property (addressed through the application of a benefit multiplier factor which is discussed in the next section).

For the improvements and assessments outlined in this Report, it has been determined that the most appropriate proportional special benefit calculation for each parcel is reasonably determined by three basic property characteristics:

- Land use — Commercial/Industrial Use; Residential Use, Institutional Use, Vacant Land (Undeveloped Property), Public Property etc.;

- Property Size — Acreage for non-residential properties; Units for residential properties. Property size (acreage or units) provides a definable and comparative representation of each parcel's proportional special benefit not only to similar types of properties but to other properties as well. The size of a property provides an appropriate and overall reflection of numerous considerations associated with each parcel's special benefits including vehicular trip generation, average street frontage and development densities.
- Lighting Density —The amount of street lighting within the City is not uniform and varies from one area to the next, ranging from a standard level of street lighting to no street lighting in certain neighborhoods of the City. To account for this varying level of street lighting a benefit multiplier factor is applied, as discussed in the next section of this report entitled "**Benefit Multiplier Factor.**"

The following outlines the special benefits and equivalent benefit unit calculations to be applied to each of the various land use classifications identified for this District to establish each parcel's proportional special benefit compared to other parcels within each respective Zone of the District:

Single-Family Residential Property — This land use is defined as a fully subdivided residential home site with a single residential unit developed on the property. The special benefits that local street lighting provides to such properties include, but are not limited to:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas; and
- Improved nighttime ingress and egress to the property.

For purposes of establishing the proportional special benefits and equivalent benefit units for other land uses in this District, the single-family residential land use is designated as the basic unit of assessment and shall be assigned 1.000 EBU per parcel (unit).

Multi-Family Residential & Mixed Use Property — This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the parcel. (This land use includes apartments, duplexes, triplexes, etc., but does not generally include condominiums, town-homes). This land use designation also includes properties identified by the County Assessor's Office as mixed use property for which there is more than one residential unit (known number of residential units) associated with the property and for which the parcel's primary use is residential, but may also include a commercial component or unit associated with that property. The special benefits that local street lighting provides to such properties include, but are not limited to:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas; and
- Improved nighttime ingress and egress to the property.

Although multi-family residential properties receive similar special benefits to that of single-family residential property and an appropriate and comparative calculation of proportional special benefits is reasonably reflected by the parcel's total number of residential units, it would not be reasonable to conclude that on a per unit basis, the benefits are equal. Studies have consistently shown that multi-family units impact public infrastructure at reduced levels compared to a single-family residence, which is reflective of their reduced structure size, trip generation and need for various public improvements. Furthermore, as the density (number of units per parcel) increase, the average distance from the street light improvements tends to increase and the number of vehicular trips generated tends to decline because the population density per unit tends to decrease (largely because of reduced unit sizes). Based on these considerations, it is reasonable to conclude that the actual number of street lights per unit is less than that of a single-family residential property and appropriate weighting of the proportional special benefit per unit for multi-family residential properties as compared to a single-family residential is best represented by the following sliding scale: 0.750 EBU per unit for the first 5 units; plus 0.625 EBU per unit for units 6 through 25; plus 0.500 EBU per unit for units 26 through 50; plus 0.375 EBU per unit for units 51 through 100; plus 0.250 EBU per unit for units 101 or above.

Condominium/Town-home Property — This land use is defined as a fully subdivided residential condominium or town-home parcel that typically has one residential unit associated with each Assessor's Parcel Number, but is part of a multi-unit development for which each condominium or town-home parcel shares or has common interest (common area) with the other residential parcels in that development. The special benefits that local street lighting provides to such properties include, but are not limited to:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas; and
- Improved nighttime ingress and egress to the property.

The development attributes of condominiums and town-homes tend to be a blend of the single-family residential and multi-family residential properties. Like multi-family residential properties, individual condominium and town-home units (individual parcels) within such developments may not have actual street frontage where the local street light improvements are located, but rather the common area lot which they share has street frontage. (In most cases, each residential unit fronts a private road or driveway that directly accesses the street where the local street light improvements are located). Because condominium and town-home properties represent individual residential units that are privately owned, like single-family residential properties these properties tend to be owner occupied with relatively fewer vacancies per unit than multi-family residential properties, which in turn represents greater average trip generation per unit than multi-family residential properties. However, because this property type usually has a much higher development density (greater number of units per acre) than single-family residential properties the actual number of street lights per unit is clearly less than that of a single-family residential property.

In consideration of the special benefits associated with these properties and the development characteristics discussed above, it has been determined that an appropriate allocation of special benefit for condominiums, town-homes and similar residential properties is best represented by an assignment of 0.750 EBU per unit. (Because these parcels typically represent a single residential unit or small group of units that are each privately owned, no

adjustment for multiple units is applied to this land use as it is for multi-family residential properties).

Developed Commercial/Industrial Property — This land use is defined as a developed property with structures (buildings) that is used or may be used for commercial purposes, whether the structures are occupied or not. This land use does not include parcels for which the primary use of the property is considered residential or Hotels and Motels (transient residential). This land use classification includes most types of commercial enterprises including but not limited to commercial retail; food services; banks; shopping centers; recreational facilities; office buildings and professional buildings, as well as industrial properties including service centers; warehousing and manufacturing. This land use classification also includes any parcel that may incorporate a single residential unit, but is also used in whole or in part for commercial purposes. The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas;
- Improved nighttime ingress and egress to the property;
- Increased accessibility and/or hours of operation that result from adequate nighttime lighting on the streets near or adjacent to the property; and
- Greater nighttime visibility of the property and associated business with the property.

The presence of local street lighting or the lack thereof has a direct and distinct impact on commercial/industrial properties and the businesses associated with those properties. Utilizing trip generation data outlined by the Institute of Transportation Engineers Informational Report, Seventh Edition; commercial/industrial properties generate on average approximately four (4) times the daily vehicular trips per acre generated by a typical single-family residential property (9.57 trips per single-family residential unit compared to 42.32 trips per acre for commercial properties). While the actual daily trips generated by a particular commercial/industrial property may be greater or less than this average, it does provide a reasonable indicator of the proportionality of the special benefits associated with local street lighting for such properties. In support of this finding, an analysis of development densities in the City indicates that on average, single-family and condominium developments yield approximately 4.06 residential units per acre.

Although the preceding evaluations suggest that the direct proportional special benefits to commercial/industrial properties are reasonably reflected by an apportionment of 4.000 EBU per acre, because most commercial/industrial parcels represent a separate and independent commercial enterprise or business with immediate proximity to local street lighting, it has been determined that the proportional special benefit for any individual commercial or industrial parcel is at least equal to that of a single-family residential property. Therefore, a commercial/industrial parcel that is less than one-quarter of an acre in size shall be assigned 1.000 EBU (minimum EBU). Likewise, it is reasonable to conclude that there is a limit to the proportional special benefit that any single parcel receives from local street lights (maximum EBU). In an analysis of the average street frontage and number of lights per acre for various land use classifications, it has been determined that commercial/industrial parcels shall not

be assessed for any acreage greater than ten (10.00) acres, which sets the maximum EBU at 40.000 EBU for this land use classification.

Developed Hotel/Motel Property — Although Hotel/Motel Properties are certainly viewed as commercial enterprises, these properties have more significant nighttime use and traffic generation than other commercial/industrial properties that results from their transient residential activities. The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas;
- Improved nighttime ingress and egress to the property;
- Increased use of the property that result from adequate nighttime lighting immediately adjacent to or near the property which is essential to the extended nighttime operation associated with these properties; and
- Greater nighttime visibility of the property that improves potential customer attraction thereby increasing business activity and use of the property.

The presence of local street lighting or the lack thereof can have a direct and significant impact on hotel and motel properties because of their heightened nighttime use of the property. To reflect this increased proportional special benefit resulting from higher nighttime use and need for local street lighting as compared to other commercial/ industrial properties, the proportional special benefits and assessments for this land use classification shall be based on 6.000 EBU per acre. As with commercial/industrial properties, minimum and maximum acreage limits shall be applied in calculating each parcel's individual assessment. These acreage limits result in a minimum Equivalent Benefit Unit of 1.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 60.000 EBU for parcels greater than ten acres.

Developed Institutional Property — This land use is defined as developed private properties used for the purposes of public related services or activities, including but not limited to Colleges, Private Schools, Places of Worship, Day Care Centers, Fraternal Organizations, Hospitals, Convalescent or Retirement Homes, or other similar public service or assembly type properties. The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas; and
- Improved nighttime ingress and egress to the property.

While properties in this land use classification are generally considered non-residential properties, it has been determined that this land use classification clearly receives less special benefit from local street lighting than commercial/industrial properties based on several considerations: they represent businesses/operations that provide public related or community services (educational, medical care, religious etc.); they are generally non-profit organizations; and they have significantly less nighttime use and associated trip generation.

Based on the special benefits that local street lighting provides to such properties and in consideration of their limited nighttime use, the Equivalent Benefit Units applied to these properties shall be based on 2.000 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 20.000 EBU for parcels greater than ten acres.

Developed Public Property — This land use is defined as developed public or government-owned property used for public related services or activities, including but not limited to city facilities including parks, community centers, fire and police stations, and city offices; county or state offices and facilities; federal, state or county court facilities; US postal service facilities; public schools; public utility facilities or offices; or other similar developed public properties. The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety;
- Reduction in property-related crimes (especially vandalism) commonly associated with poorly lighted areas; and
- Improved nighttime ingress and egress to the property.

While many of these properties have the potential to be converted or utilized as commercial or other non-residential enterprises, their purpose and function is specifically for public related services and activities and they generally have no or limited nighttime use and trip generation, which is similar to Institutional properties. Based on the special benefits that local street lighting provides to such properties and in consideration of their limited nighttime use, the Equivalent Benefit Units applied to these properties shall be based on 2.000 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.500 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 20.000 EBU for parcels greater than ten acres.

The County Tax Collector's Office typically identifies these properties as "Non-Taxable" and does not generate tax bills for these properties and as a matter of practical application, the calculated special benefit and proposed assessment obligation for such properties cannot be collected through the secured tax roll in the same manner as other District assessments. Therefore, the only other alternative to the City is the option to direct bill these properties; otherwise, the total assessment amount applied to these properties would not be recovered and would be lost revenue. In any case, the total amount of maintenance cost allocated to these properties is directly related to special benefit received by these properties and may not be reapportioned to any other parcel(s) within the District.

Parking Lot/Limited Use Property — This land use classification is applied to developed privately-owned properties that the City considers not to be fully developed commercial/industrial, institutional or residential properties. This land use classification is typically applied to parcels that are identified as parking lots with limited or no buildings; but may also identify parcels that have limited or restricted non-residential use where the typical commercial/industrial or institutional classification is not applicable or appropriate. The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety

- Reduction in property-related crimes (dumping, graffiti, vandalism and loitering) commonly associated with poorly lighted areas;
- Improved nighttime ingress and egress to the property; and
- Potential increased use and trip generation that result from adequate nighttime lighting which promotes extended hours of operation.

Based on these special benefits and in consideration of use and need for local street lighting, the Equivalent Benefit Units applied to these properties shall be based on 1.000 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.250 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 10.000 EBU for parcels greater than ten acres.

Vacant Property — This land use is defined as property that has been identified as undeveloped, but has reasonable development potential (Few or no development restrictions). The special benefits that local street lighting provides to such properties include:

- Direct and/or ambient lighting of the property and the immediate area (street and sidewalk) providing improved nighttime visibility and safety; and
- Reduction in property-related crimes (dumping, graffiti, vandalism and loitering) commonly associated with poorly lighted areas.

In an evaluation of the special benefits associated this land use as compared to that of developed properties it becomes evident that the proportional special benefits associated with vacant property are clearly less than those associated with developed properties. Although vacant properties derive special benefits from local street lighting, these special benefits are limited to the land (lot) itself. Conversely, approximately half of the direct and immediate special benefits for developed properties are related to the daily use or potential use of that property (specifically nighttime use). Based on these special benefit considerations and the direct advantages of local street lighting, the Equivalent Benefit Units applied to these properties shall be based on 0.500 EBU per acre with the same minimum and maximum acreage limits that are applied to other acreage-based properties. These limits result in a minimum Equivalent Benefit Unit of 0.125 EBU for parcels less than one-quarter of an acre and a maximum Equivalent Benefit Unit of 5.000 EBU for parcels greater than ten acres.

Exempt Property (Parcel) — This land use identifies parcels where, for various reasons, it has been determined that the parcel does not and will not receive special benefits from street lighting improvements. This land use classification may include but is not limited to:

- Lots or parcels identified as public streets and other roadways;
- Dedicated public easements including open space areas, utility rights-of-way, greenbelts, parkways, or other publicly-owned or utility-owned land that serves the community or general public and are not considered or classified as developed public properties; and
- Parcels of land that are privately owned, but cannot be developed independently from an adjacent property or is part of a shared interest with other properties, such as common areas, sliver parcels, bifurcated lots or properties with very restrictive potential or use.

Because these properties either provide a public service that is comparable to street lighting or they are dependent on another property or development, these types of parcels have no

direct need for street lighting and are considered to receive no special benefits Therefore these parcel shall be exempt from assessment and are assigned 0.0000 EBU. However, these properties shall be reviewed annually by the assessment engineer to confirm the parcel's use.

Special Case Property — In many districts where multiple land use classifications are involved, there may be one or more properties where the standard land use classifications do not accurately identify the use and special benefits received from the improvements, or there may be factors related to that particular parcel that should be noted for review in subsequent fiscal years. The following are some examples of properties that may be classified as Special Case properties:

- Example 1: A parcel may be identified as a Vacant Property, however only a small percentage of the parcel's total acreage can actually be developed. In this case, an appropriate calculation would be based on the net acreage that can be utilized rather than the gross acreage of the parcel. Therefore the parcel is identified as a Special Case so that each year the parcel's proportional special benefit and assessment is accurately addressed utilizing the property's net acreage rather than gross acreage.
 - Example 2: The use of a particular property and its proportional special benefit is not in question, but there is some characteristic or issue regarding the property that should be noted or reviewed in future years.
 - Example 3: The most common reason for identifying a parcel as a Special Case is usually related to development. A property may be identified by the County as Vacant land, but the property is either being developed or has already been developed. Another example would be a property that would normally be identified as Vacant Land, but is being treated as Exempt Property because due to current and temporary development restrictions that will likely change in the future. In this case, this designation serves as a prompt to review the status of that property each year, and if and when the status of that property changes, the land use designation can be appropriately changed.

Therefore the Equivalent Benefit Units assigned to Special Case Properties will vary depending on the circumstances and reasons for treating each particular property as a Special Case. The Equivalent Benefit Unit(s) assigned to each such parcel may be based on adjusted acreage, units or a combination of those factors. The City and/or the assessment engineer tasked with the administration of the District shall annually review each parcel designated as a Special Case Property and based on that review shall make appropriate adjustments to that property's land use and Equivalent Benefit Unit assignment as warranted.

The following is a summary of property types and the Equivalent Benefit Unit assignments described in the preceding discussion of Equivalent Benefit Units.

**Table 2:
Equivalent Benefit Unit Assignments**

Land Use	Benefit Unit Calculations		
Single Family Residential Property	1.000	per unit	
Multi-Family Residential & Mixed Use Property	0.750	per unit	(units 1-5)
	0.625	per unit	(units 6-25)
	0.500	per unit	(units 26-50)
	0.375	per unit	(units 51-100)
	0.250	per unit	(units greater than 100)
Condominium/Town-home Property	0.750	per unit	
Developed Commercial/Industrial Property	4.000	per acre	(minimum 1.000 EBU; maximum 40.000 EBU)
Developed Hotel/Motel Property	6.000	per acre	(minimum 1.500 EBU; maximum 60.000 EBU)
Developed Institutional Property	2.000	per acre	(minimum 0.500 EBU; maximum 20.000 EBU)
Developed Public Property	2.000	per acre	(minimum 0.500 EBU; maximum 20.000 EBU)
Parking Lot/Limited Use Property	1.000	per acre	(minimum 0.250 EBU; maximum 10.000 EBU)
Vacant Property	0.500	per acre	(minimum 0.125 EBU; maximum 5.000 EBU)
Exempt Property	0.000	per parcel	
Special Case Property	varied based on circumstances associated with each parcel		

Benefit Multiplier Factor

In addition to the initial assignment of EBUs based on a parcel’s land use, number of units, and acreage, a Benefit Multiplier Factor is also employed to account for the varying density levels of street lighting within the City, which ranges from a standard level of street lighting to no street lighting in certain neighborhoods of the City. In addition, the use of a Benefit Multiplier Factor ensures that the differentiation in lighting density is captured as part of the special benefit findings for each parcel. A Benefit Multiplier Factor shall be applied to each parcel’s EBU assignment to calculate the final net number of EBUs that will be used to determine the Maximum Assessment Rate per Zone, and each parcel’s unique assessment. The following provides a description of the three different Benefit Multiplier Factors of 1.0, 0.20, and 0.00:

Benefit Multiplier Factor = 1.0

Parcels within the District that receive direct special benefits from local street light improvements that were installed in connection with the development of the parcel or would otherwise have been required or necessary for the development or future development of such property to its full and best use; and the overall proximity and spacing of local street lighting in the area is consistent with the City’s typical density and spacing standards. Parcels with a Benefit Multiplier Factor equal to 1.0 may include, but is not limited to:

- Parcels that are within 200 feet of a street light.
- Parcels that are part of a single-family residential subdivision (tract) in which the average distances from a street light is less than 200 feet;

- Parcels that are part of a residential subdivision other than a single-family residential subdivision (i.e., condominium projects, apartments or other residential properties) in which the street frontage for the development (common area lot or actual parcel) is within 200 feet of a street light.
- Non-residential properties (parcels or overall developments) that are within 200 feet of a street light on a street that is adjacent to, used, or could be used to access the property. These properties include both developed and undeveloped properties.

Benefit Multiplier Factor = 0.20

Parcels within the District that receive direct special benefits from local street light improvements that were installed in connection with the development of the parcel or were installed specifically for the properties in that area, but the overall density of street lighting is approximately 20% of the standard lighting density, when compared to the lighting density of parcels with a benefit multiplier factor equal to 1.0. Therefore, the Benefit Multiplier Factor for these parcels equals 0.20. Parcels with a Benefit Multiplier Factor equal to 0.20 may include, but is not limited to:

- Parcels that are part of a single-family residential subdivision (tract) in which the average distances from a street light is greater than 200 feet, but there are street lights located along the street that the parcel fronts or along adjacent streets within the development (possibly lights on the perimeter of the development). (Note: parcels that are within such subdivisions that may be directly adjacent to or in closer proximity to a specific street light shall be assessed the same as other parcels in that subdivision);
- Parcels that are part of a residential development other than a single-family residential subdivision (i.e., condominium projects, apartments or similar residential properties) in which the street frontage for the development (common area lot or actual parcel) is within 400 feet of a street light, but more than the 200 feet established for Zone 01.
- Non-residential properties (parcels or overall developments) that are within 400 feet of a street light on a street that is adjacent to, used, or could be used to access the property. These properties include both developed and undeveloped properties.

Benefit Multiplier Factor = 0.00

Parcels within the District that have limited or no local street light improvements within their immediate proximity shall have a Benefit Multiplier Factor equal to 0.00 applied to their EBU assignment. Therefore, these properties shall not be assessed and, as part of the notice and ballot proceedings being conducted in connection with the formation of the District, the ballots for these properties shall reflect a zero (\$0.00) assessment amount.

C. ASSESSMENT RANGE FORMULA

Pursuant to the California Constitution Article XIID, the imposition of any new or increased assessment requires certain noticing and meeting requirements. However, Proposition 218 Omnibus Implementation Act states that an assessment is not considered an increased

assessment if the assessment does not exceed an assessment formula adopted by the City in accordance with Article XIID of the California Constitution.

As part of the District formation and establishment of annual assessments to fund the ongoing operation, maintenance and servicing of those improvements within the District, an Assessment Range Formula was developed. The purpose of establishing an Assessment Range Formula is to provide for reasonable increases and inflationary adjustment that are inevitably associated with providing such improvements and activities. The Assessment Range Formula is defined by the following:

The “Maximum Rates” for this District shall be annually adjusted by an amount not to exceed three percent (3%) to establish the new Maximum Assessment Rates authorized for the District each fiscal year. (These new rates may be referred to as Adjusted Maximum Assessment Rates).

Beginning in the District’s second fiscal year (fiscal year 2011/2012) and each fiscal year thereafter, the Maximum Assessment Rates will be recalculated and new Adjusted Maximum Assessment Rates will be established for the fiscal year utilizing the Assessment Range Formula described above. The Adjusted Maximum Assessment Rates shall be calculated independently of the District’s annual budget and proposed assessments. Any proposed annual assessment (Rate per EBU) less than or equal to the Adjusted Maximum Assessment Rate for each respective Zone shall not be considered an increased assessment.

To impose a new or increased assessment other than the annual inflationary adjustment provided by the preceding Assessment Range Formula, the City must comply with the provisions of the California Constitution Article XIID Section 4c, that requires a public hearing and certain protest procedures including mailed notice of the public hearing and property owner protest balloting. Property owners, through the balloting process, must approve such a new or increased assessment before that new or increased assessment may be imposed.

IV. DISTRICT BUDGET

A. BUDGET

The City’s street light maintenance budget identifies an estimate of anticipated annual expenses associated with the ongoing operation, maintenance and servicing of street light improvements that includes, but is not limited to maintenance of street lights and related facilities, energy costs and incidental expenses. The City provided the estimated total annual cost of street light maintenance for fiscal year 2022/2023, an inventory of arterial streetlights, and the maintenance costs attributable to arterial streetlights. Table 3 provides the City’s street light maintenance budget for fiscal year 2022/2023 and Table 4 provide a detailed inventory of the arterial streetlights within the City of Arcadia as well as the maintenance cost associated with these arterial streetlights.

**Table 3
City of Arcadia Street Light Maintenance Budget**

Description	FY 2022/2023
Salaries & Wages	\$310,000
Supplies	21,700
Contract Services	130,000
Electric	703,800
Vehicle Maintenance	23,000
City Liability Insurance	20,600
City Administration Services	112,700
POB Contribution ⁽¹⁾	29,100
Total	\$1,350,900

⁽¹⁾ POB Contribution Fee new for Fiscal Year 2022/2023

**Table 4
City of Arcadia Arterial Street Light Maintenance Budget**

Arterial Street	Number of Edison Lights	Number of City Lights	FY 2022/2023
Baldwin	177	107	\$38,256
Colorado	20	6	3,502
Duarte	122	1	16,434
Foothill	76	17	12,528
Huntington	52	237	94,129
Las Tunas	46	62	24,428
Live Oak	10	37	15,308
Lower Azusa Rd	12	0	3,438
Michillinda	51	16	19,196
Peck	14	0	4,011
Santa Anita	271	15	38,122
Second	19	1	5,444
Sunset	40	16	16,044
Campus	5	32	16,663
Total ⁽¹⁾	915	547	\$307,502

⁽¹⁾ Total may not foot due to rounding.

The budget for the District outlines the overall estimated annual cost to provide the District improvements per Zone, that portion of the costs that are considered to be general benefit and special benefit for each Zone, and the additional funding support from the City to establish the proposed initial maximum assessment rates to be applied to the various parcels within each Zone.

The District only partially funds the operation, maintenance and servicing of lighting improvements throughout the City that provide special benefits to properties within the City. The Fiscal Year 2022/2023 District budget is \$1,350,900, of which \$1,143,336 has been determined to be of special benefit to properties within the District based on the assessment methodology. However, the District is being established to fund only a portion of this amount equal to \$544,022. As a matter of policy, the City will contribute the remaining \$599,314 from the general fund and other revenue sources. Therefore, the City's contribution will not only reduce the assessments against the District's affected parcels, but it will further ensure that property owners are not assessed for more than their proportional special benefit.

**Table 5
City of Arcadia Citywide Lighting District No. 1
Fiscal Year 2022/2023 Budget**

	Total Budget	Zone 1 Arterial Lights	Zone 2 Local Lights
Arterial Lights	\$307,502	\$307,502	\$0
Local Street Light Improvements	\$901,598	\$0	\$901,598
Annual Maintenance Budget	\$1,209,100	\$307,502	\$901,598
Administration ⁽¹⁾	\$141,800	\$36,063	\$105,737
Total Expense (see table above for breakdown)	\$1,350,900	\$343,565	\$1,007,335
City Contribution for General Benefit (67.5% of Primary) ⁽²⁾	(\$207,564)	(\$207,564)	\$0
Annual Maintenance Budget Less General Benefit ⁽³⁾	\$1,143,336	\$136,001	\$1,007,335
City Contribution for Special Benefit Reduction ⁽³⁾	(\$599,314)	(\$45,198)	(\$554,116)
BALANCE TO LEVY ⁽³⁾	\$544,022	\$90,803	\$453,218
Total Parcels	17,048	2,669	14,379
Parcels Levied	15,027	2,530	12,497
Total EBU Levied	16,606.42	4,223.40	12,383.02
Maximum Rates ⁽⁴⁾		\$23.84	\$40.54
Applied Rates ⁽⁴⁾		\$21.50	\$36.60

⁽¹⁾ Administration includes City Administration Services and POB Contribution. POB Contribution Fee new for Fiscal Year 2022/2023

⁽²⁾ The general benefit contribution applies to Arterial Streetlights only.

⁽³⁾ Totals may not foot due to rounding.

⁽⁴⁾ The Districts Maximum and Applied Rates have an annual adjustment not to exceed three percent (3%), Maximum Rates were increased by 3%. Applied Rates were increased by the allowable percentage for fiscal year 2022/2023. Reference section C: Maximum Range Formula.

B. PARCEL ASSESSMENT CALCULATION

Pursuant to the provisions of the California Constitution, the proportionate special benefit derived by each parcel within the District and its corresponding assessment obligation shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement.

The following formulas are used to calculate each parcel's Levy Amount (proportional assessment obligation):

Step 1: Based collectively on the preceding discussion and findings, the estimated annual cost to provide the various District improvements have been allocated to each Zone and separated between general benefit and special benefit. Those improvement costs determined to be of general benefit shall not be assessed to properties within each Zone of the District and these costs are deducted from the total budget to establish the improvement costs determined to be of special benefit.

Total Zone Budget – General Benefit Costs = Total Zone Special Benefit Costs

Step 2: The Total Zone Budget minus any additional contributions from the City or other revenue sources establishes the "Balance to Levy" for that Zone. This Balance to Levy amount is the proportionately allocated to each parcel within the Zone based on their calculated EBU.

Total Zone Budget – Additional City Contribution = Balance to Levy (Zone)

Step 3: Each parcel's proportional special benefit is calculated based on the Equivalent Benefit Unit rationale previously discussed:

Parcel's Land Use Benefit x (Acreage or Units) x Benefit Multiplier Factor = Parcel's EBU

Step 4: The total number of Equivalent Benefit Units for the District and each Zone therein is determined by the sum of all individual EBU(s) applied to parcels that receive a special benefit from the improvements. An assessment amount per EBU (Assessment Rate) for each Zone is established by taking the Balance to Levy in that Zone, and dividing that amount by the total number of EBU(s) for that Zone.

Balance to Levy/ Total EBU = Maximum Assessment Rate per EBU (per Zone)

Step 5: This Assessment Rate is then applied back to each parcel's individual EBU to determine the parcel's proportionate benefit and assessment obligation.

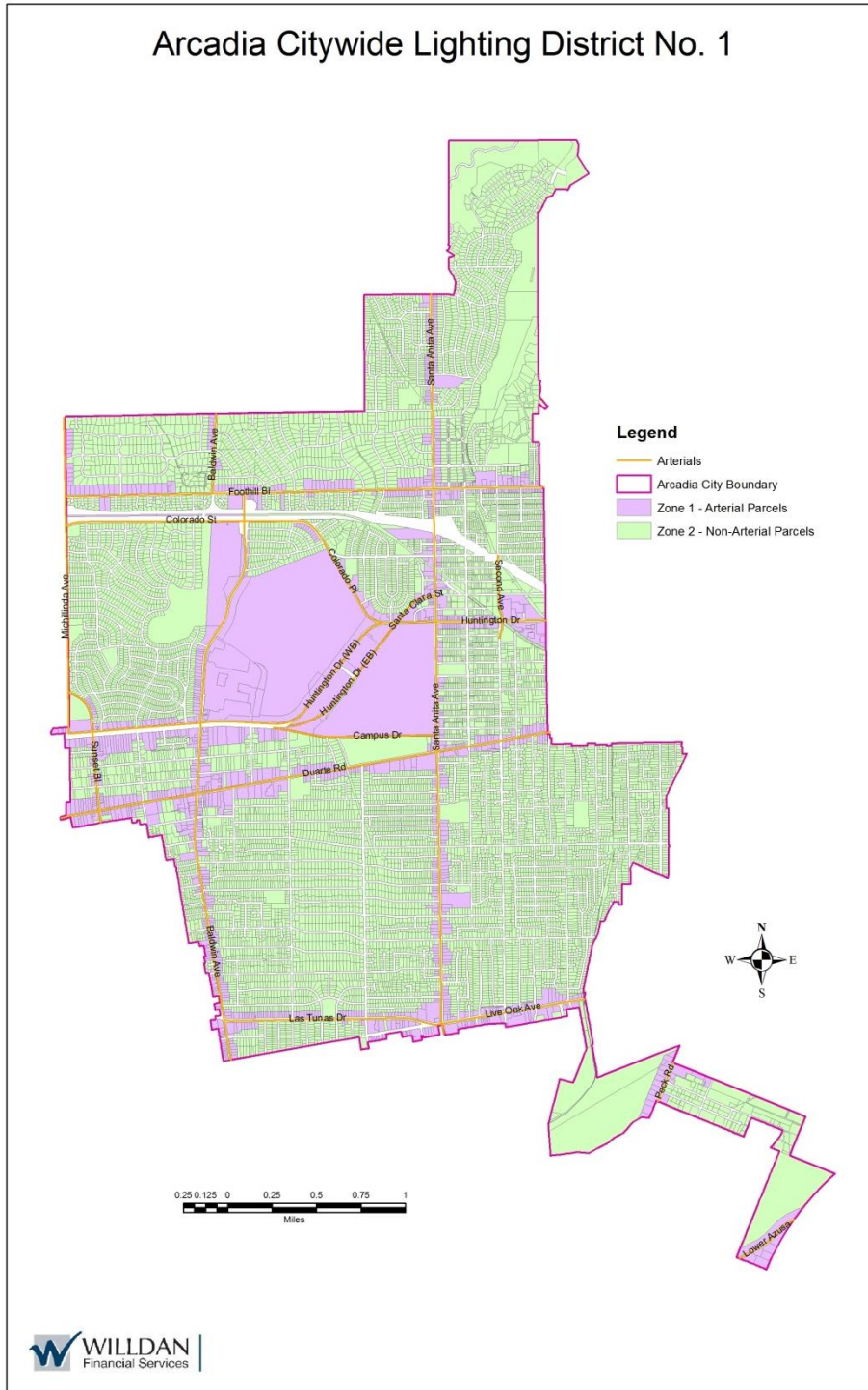
Maximum Assessment Rate per EBU x Parcel's EBU = Parcel's Assessment

V. DISTRICT DIAGRAM

The parcels within the District consist of the lots, parcels and subdivisions of land within the City. The District Diagram identifies the boundaries of the District and the Zones therein, and is based on the Los Angeles County Assessor's Maps, the Los Angeles County Assessor's secured roll information and the street lighting improvements that existed at the time this Report was prepared. The combination of this Diagram and the Assessment Roll outlined in Part IV of this Report; collectively constitute the District's Assessment Diagram.

A copy of the District Diagram is provided on the following page. A full-size copy of this diagram is on file in the Office of Public Works Services Department, and by reference this diagram is made part of this Report.

ASSESSMENT DIAGRAM
CITY OF ARCADIA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA



VI. ASSESSMENT ROLL

Parcel identification for each lot or parcel within the District is based on the District Diagram presented herein and available parcel maps and property data from the Los Angeles County Assessor's Office at the time this Report was prepared. A summary of the parcels to be assessed within this District along with the associated assessment amounts are provided herein. The actual assessment roll listing each of the parcels to be assessed within this District along with their respective assessment amounts have been provided to the City Clerk under a separate cover due to the voluminous number of properties to be assessed.

If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the fiscal year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rates described in this Report as approved by the City Council rather than a proportionate share of the original assessment.

The following is a summary of the land use classifications (parcels) and assessment amounts for the District and each Zone within the District as established by the assessment rates and method of apportionment previously described.

District-wide

LAND USE	PARCELS LEVIED	FY 2022/2023 EBUs	FY 2022/2023 ASSESSMENT ⁽¹⁾
COM	716	1,693.27	\$44,224
CONDO	3,945	2,939.55	92,939
HOT	10	88.92	2,407
INS	59	136.50	3,688
MFR	853	3,568.25	110,054
MIX	9	18.38	418
PKG	118	57.11	1,537
PUB ⁽¹⁾	11	12.08	415
SFR	9,254	8,070.00	287,634
SPC	4	3.46	77
VAC	48	18.91	638
GRAND TOTAL ⁽²⁾	15,027	16,606.41	\$544,029

⁽¹⁾ Includes SBE charges \$341.02.

⁽²⁾ Totals may not foot due to rounding.

Note: Variance in FY 2022/2023 Assessment amount due to rounding to nearest penny.

Zone 1

LAND USE	PARCELS LEVIED	FY 2022/2023 EBU's	FY 2022/2023 ASSESSMENT ⁽¹⁾
COM	400	1,175.50	\$25,273
CONDO	1,294	970.50	20,872
HOT	5	56.14	1,207
INS	35	86.65	1,863
MFR	189	1,360.60	29,253
MIX	8	16.88	363
PARKING	61	36.64	788
PUB ⁽¹⁾	1	1.80	39
SFR	519	511.80	11,004
SPC	3	3.31	71
VAC	15	3.58	77
GRAND TOTAL ⁽²⁾	2,530	4,223.40	\$90,810

⁽¹⁾ Includes SBE charges \$38.70.

⁽²⁾ Totals may not foot due to rounding.

Note: Variance in FY 2022/2023 Assessment amount due to rounding to nearest penny.

Zone 2

LAND USE	PARCELS LEVIED	FY 2022/2023 EBU's	FY 2022/2023 ASSESSMENT ⁽¹⁾
COM	316	517.77	\$18,950
CONDO	2,651	1,969.05	72,067
HOT	5	32.78	1,200
INS	24	49.85	1,825
MFR	664	2,207.65	80,800
MIX	1	1.50	55
PARKING	57	20.47	749
PUB ⁽¹⁾	10	10.28	376
SFR	8,735	7,558.20	276,630
SPC	1	0.15	5
VAC	33	15.32	561
GRAND TOTAL ⁽²⁾	12,497	12,383.02	\$453,219

⁽¹⁾ Includes SBE charges \$302.32.

⁽²⁾ Totals may not foot due to rounding.

Note: Variance in FY 2022/2023 Assessment amount due to rounding to nearest penny.

RESOLUTION NO. 7439

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE ARCADIA CITYWIDE LIGHTING DISTRICT NO. 1 FOR FISCAL YEAR 2022-23 AND APPOINTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, the City Council of the City of Arcadia (the "City") pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 (hereafter referred to as the "1972 Act") did by previous Resolution, initiate proceedings for the levy and collection of assessments within the Arcadia Citywide Lighting District No. 1 (hereafter referred to as "District") to fund the on-going maintenance, operation, and servicing of public street lighting improvements and appurtenant facilities related thereto; and

WHEREAS, the City Council has ordered an Engineer's Report (the "Report") for the District for Fiscal Year 2022-23, and said Report has been examined and preliminarily approved by City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. INTENTION. The City Council hereby declares its intention to levy and collect annual special benefit assessments against parcels of land within the District pursuant to the 1972 Act for Fiscal Year 2022-23.

SECTION 2. TERRITORY. The boundaries of the District are coterminous with the boundaries of the City of Arcadia, within the County of Los Angeles, State of California and include all parcels within said boundaries. Reference is hereby made to the Los

Angeles County Assessor's maps for a detailed description of the lines and dimensions of the parcels therein. The District includes two (2) zones of benefit where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements.

SECTION 3. IMPROVEMENTS. The proposed improvements include the operation, maintenance, and servicing of public street lighting improvements and appurtenant facilities in the City of Arcadia that have been determined to be of special benefit to properties within the District. These improvements may include, but are not limited to the materials, equipment, utilities, labor, contract services, and incidental expenses necessary for the ongoing maintenance, operation, and servicing of such improvements and appurtenant facilities. Maps detailing the location and extent of the proposed improvements to be serviced and maintained by the District are on file in the Office of Public Works Services Department of the City of Arcadia and by reference these maps and specifications are made part of this Resolution. Those improvements determined to be of general benefit shall not be assessed against properties in the District.

SECTION 4. ASSESSMENTS. The proposed assessments for the District will provide a funding source to partially support the ongoing annual expenses to maintain service and operate public street lighting improvements that provide special benefits to properties in the District. These proposed assessments are outlined in the Engineer's Report on file at the office of the City Clerk.

SECTION 5. PUBLIC HEARING. The City Council hereby declares its intention to conduct a public hearing concerning the levy and collection of assessments within the District for Fiscal Year 2022-23 in accordance with the 1972 Act and California

Constitution, Article XIID, Section 4.

Notice is hereby given that a public hearing on these matters will be held by the City Council on Tuesday, June 21, 2022 at 7:00 p.m., or as soon thereafter as feasible in the City Council Chambers, Arcadia City Hall, located at 240 West Huntington Drive, Arcadia, California.

At the public hearing, all interested persons shall be afforded the opportunity to hear and be heard. Any interested person may also file a written protest with the City Clerk prior to the conclusion of the hearing, or having previously filed such written protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection and such protest by a property owner within the District shall contain a description sufficient to identify the property owned by such property owner.

Following the public hearing the City Council shall consider and may take actions regarding the assessments for Fiscal Year 2022-23.

SECTION 6. The City Clerk is hereby authorized and directed to give notice of such public hearing as provided by law.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON NEXT PAGE]


Passed, approved, and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney



STAFF REPORT

Fire Department

DATE: June 7, 2022
TO: Honorable Mayor and City Council
FROM: Barry R. Spriggs, Fire Chief
By: Chen Suen, Deputy Fire Chief

SUBJECT: RESOLUTION NO. 7447 AUTHORIZING DESIGNATED STAFF TO FILE WITH THE CALIFORNIA OFFICE OF EMERGENCY SERVICES REQUESTS FOR FINANCIAL ASSISTANCE UNDER THE NATURAL DISASTER ASSISTANCE ACT AND SIMILAR STATUTES
Recommendation: Adopt

SUMMARY

The State of California Governor's Office of Emergency Services ("CalOES") requires cities to designate by resolution employees who have authority to apply for financial assistance in the event of a disaster. To comply with this requirement, it is recommended that the City Council adopt Resolution No. 7447, which designates the City Manager, the Fire Chief, and the Public Works Services Director as the three (3) authorized agents for the City of Arcadia on the Designation of Applicant's Agent Resolution Form (see Exhibit "A", OES Form 130).

DISCUSSION

CalOES requires cities to have on file an OES Form 130, "Designation of Applicant's Agent Resolution for Non-State Agencies." This form is required for obtaining state financial assistance under the California Disaster Assistance Act and/or federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988. OES Form 130 allows for up to three designated names and/or position titles.

The City Council previously designated the City Manager, the Fire Chief, and the Public Works Services Director as the City's three authorized agents. CalOES also requires a new City Council resolution submission if a previously submitted resolution is older than three years from the last date of adoption. The City Council last adopted a resolution for this purpose (Resolution No. 7243) on February 19, 2019; therefore, a new resolution designating City authorized agents to apply for disaster assistance will need to be submitted to CalOES this year. Resolution No. 7447 accomplishes this requirement and continues to designate the same three employees.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Adoption of Resolution No. 7447 has no immediate fiscal impact to the City. However, during a potential disaster, possible financial assistance may be delayed or denied if no resolution is approved and in place authorizing agents.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7447 authorizing designated staff to file with the California Office of Emergency Services requests for financial assistance under the Natural Disaster Assistance Act and similar statutes.

Approved:



Dominic Lazzaretto
City Manager

Attachments: Exhibit "A" – Cal OES Form 130 - Designation of Applicant's Agent
Resolution for Non-State Agencies
Resolution No. 7447

Exhibit "A"

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the _____, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20 _____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the _____
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20 _____.

(Signature)

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

RESOLUTION NO. 7447

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AUTHORIZING DESIGNATED STAFF TO FILE WITH THE CALIFORNIA OFFICE OF EMERGENCY SERVICES REQUESTS FOR FINANCIAL ASSISTANCE UNDER THE NATURAL DISASTER ASSISTANCE ACT AND SIMILAR STATUTES

THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The California Governor's Office of Emergency requires public agencies to designate specific positions within the agency as authorized agents of that agency for the purpose of applying for and obtaining certain federal financial assistance under P.L. 93 -288, as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988; and/or state financial assistance under the California Disaster Assistance Act.

SECTION 2. The City Council of the City of Arcadia now desires and intends to designate those certain specific positions within the City as authorized agents for the foregoing purposes.

SECTION 3. The City Manager, Fire Chief or Public Works Services Director of the City are hereby authorized to execute for and on behalf of the City applications for financial assistance, and to file such applications with the California Office of Emergency Services, for the purpose of obtaining certain federal financial assistance under P.L. 93 - 288, as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as well as other financial assistance under the Natural Disaster Assistance Act.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution and shall forward a copy to the California Office of Emergency Services.


Passed, approved and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney



STAFF REPORT

Public Works Services Department

DATE: June 07, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Carmen Masud, Deputy Public Works Services Director

SUBJECT: RESOLUTION NO. 7448 AMENDING RESOLUTION NO. 7380 ESTABLISHING COMPENSATION AND RELATED BENEFITS FOR EMPLOYEES REPRESENTED BY THE ARCADIA CITY EMPLOYEES ASSOCIATION (PUBLIC WORKS CUSTOMER SERVICE/ADMINISTRATIVE SUPERVISOR)

Recommendation: Adopt

SUMMARY

In December 2021, the Senior Accounting Technician who had processed utility billing for the City of Arcadia retired. The Senior Accounting Technician previously reported to the Administrative Services Department (“ASD”). The position was brought back to the Public Works Services Department (“PWSD”) for utility billing services under the new classification of Utility Billing Specialist. Due to the change in staffing, current industry trends, and customer service needs, the PWSD staffing model was evaluated. As a result of this review, the PWSD is proposing to reorganize customer service office staff to improve customer service by creating a Public Works Customer Service/Administrative Supervisor classification. The new Public Works Customer Service/Administrative Supervisor position would be placed at Salary Range 68 and would result in an increase of approximately \$5,000 in Fiscal Year 2022-23. It is recommended that the City Council approve Resolution No. 7448 to allow this change.

DISCUSSION

In 2021, the PWSD and ASD began converting and implementing a new utility billing system, meter management, and public online payment and inquiry portal. During this time, after 25 years of service, the Senior Accounting Technician in ASD who had processed utility billing for the City of Arcadia retired. The PWSD decided to bring the position to the PWSD for utility billing services under the new classification of Utility Billing Specialist. The Human Resources Commission approved the new classification on January 13, 2022.

With the change in staffing, current industry trends, customer service needs, the PWSD organizational chart was further evaluated. The PWSD identified potential operating

efficiencies and is proposing to revise the organizational chart to adjust customer service office staff and establish a new classification specification for a Customer Service/Administrative Supervisor to oversee the team. Under the new organizational chart, the two Administrative Assistants and the Utility Billing Specialist will report directly to a newly created Public Works Customer Service/Administrative Supervisor position, which will be an upgrade to the current Office Coordinator position.

Although the Office Coordinator currently oversees customer service staff, the relocation of the Utility Billing function to the PWSD created additional job duties departmentally and requires additional administrative oversight and duties beyond that of the current Office Coordinator specification. As a result of the position upgrade, the Office Coordinator position in the PWSD will be vacated. The net result will be the same number of employees within the PWSD, but with additional duties assigned where they make the most sense in a customer service environment. The proposed organization chart is attached.

The new Public Works Customer Service/Administrative Supervisor position will plan, organize, and manage the work of personnel assigned to Public Works customer service and utility billing. The position would supervise the processing of customer service orders and payments, respond to and resolve complex customer service problems, and assist all sections of the PWSD with customer facing matters. The Public Works Customer Service/Administrative Supervisor will ensure that the City of Arcadia PWSD is providing quality customer service needs for Arcadia customers and residents. This position will also make sure that customer service and utility billing is working in the most efficient manner and will evaluate customer service practices and processes to improve efficiencies of customer service needs within the PWSD.

The new Public Works Customer Service/Administrative Supervisor position has been discussed with the Arcadia City Employees Association, and they have agreed to the proposed changes. Furthermore, on May 12, 2022, the Human Resources Commission recommended approval of the new classification specification for the Public Works Customer Service/Administrative Supervisor.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act (CEQA), and it can be seen with certainty that it will have no impact on the environment. As such, this matter is exempt under CEQA.

FISCAL IMPACT

The new Public Works Customer Service/Administrative Supervisor position would be placed at Salary Range 68, which starts at \$6,354/month and rises to \$7,936/month and would result in an increase of approximately \$5,000 in Fiscal Year 2022-23 over the current classification. Staff surveyed comparative municipalities and utility agencies and

has determined Range 68 to be a reasonable rate for the Public Works Customer Service/Administrative Supervisor. The position would be paid between the General (20%), Solid Waste (10%), Water (60%), and Sewer (10%) Funds.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"); and approve Resolution No. 7448 amending Resolution No. 7380 establishing compensation and related benefits for employees represented by the Arcadia City Employees Association (Public Works Customer Service/Administrative Supervisor).

Approved:



Dominic Lazzaretto
City Manager

- Attachments:
- Resolution No. 7448
 - New Class Specifications for Public Works Customer Service/Administrative Supervisor
 - Public Works Services Department Proposed Org Chart

RESOLUTION NO. 7448

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING RESOLUTION NO. 7380 ESTABLISHING COMPENSATION AND RELATED BENEFITS FOR EMPLOYEES REPRESENTED BY THE ARCADIA CITY EMPLOYEES ASSOCIATION (PUBLIC WORKS CUSTOMER SERVICE/ADMINISTRATIVE SUPERVISOR)

WHEREAS, City Council Resolution No. 7380 approved a Memorandum of Understanding ("MOU") by and between the City of Arcadia and the Arcadia City Employees Association ("ACEA") for compensation and related benefits; and

WHEREAS, salaries and benefits for ACEA are adjusted by resolution, which adjustments are then reflected in the City's salary schedule.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. Effective upon adoption of this Resolution, the ACEA Monthly Salary Schedule is amended by adding the position of Public Works Customer Service/Administrative Supervisor in Salary Range No. 68, as set forth in Exhibit "A" attached hereto.

SECTION 2. This Resolution shall become effective upon its adoption.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

[SIGNATURES ON NEXT PAGE]


Passed, approved, and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2021 - JUNE 30, 2022
ACEA GROUP - 3.0% COLA
Revised Salary Range Effective April 24, 2022¹

Range Number	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
42	Library Assistant	\$ 3,345	\$ 3,427	\$ 3,515	\$ 3,602	\$ 3,692	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180
43	Accounting Technician I	\$ 3,427	\$ 3,515	\$ 3,602	\$ 3,692	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282
44		\$ 3,515	\$ 3,602	\$ 3,692	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389
45	Office Assistant	\$ 3,602	\$ 3,692	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498
46	Library Technician I Museum Education Coordinator	\$ 3,692	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609
47	Accounting Technician II Senior Citizens Project Specialist	\$ 3,785	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724
48	Library Technician II	\$ 3,880	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843
49	Administrative Assistant City Clerk Technician Senior Citizens Program Specialist	\$ 3,979	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967
50	Building Technician I	\$ 4,077	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087
51	Recreation Coordinator ¹	\$ 4,180	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216
52	Senior Library Technician	\$ 4,282	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346
53	Senior Accounting Technician Utility Billing Specialist	\$ 4,389	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481
54	Building Technician II Senior Administrative Assistant	\$ 4,498	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616
55	Fire Administrative Specialist	\$ 4,609	\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757
56		\$ 4,724	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899
57	Accounting Specialist Circulation Services Supervisor Revenue Collection Specialist	\$ 4,843	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047
58	Code Services Officer ¹ Deputy City Clerk	\$ 4,967	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199
59	Engineering Assistant ¹ Historical Museum Curator Information Systems Specialist Librarian I Office Coordinator	\$ 5,087	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354
60	Business License Officer Senior Building Technician	\$ 5,216	\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2021 - JUNE 30, 2022
ACEA GROUP - 3.0% COLA

61		\$ 5,346	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675
62	Public Works Inspector Senior Code Services Officer ¹	\$ 5,481	\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843
63		\$ 5,616	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014
64	Assistant City Clerk Assistant Planner ¹ Building Inspector ¹ Librarian II Senior Engineering Assistant ¹	\$ 5,757	\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188
65		\$ 5,899	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370
66	Senior Public Works Inspector	\$ 6,047	\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554
67		\$ 6,199	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743
68	Fire Prevention Specialist ¹ Public Works Customer Service/Administrative Supervisor	\$ 6,354	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936
69	Assistant Engineer ¹ Associate Planner ¹ Senior Building Inspector ¹ Plans Examiner	\$ 6,513	\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936	\$ 8,135
70		\$ 6,675	\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936	\$ 8,135	\$ 8,339
71		\$ 6,843	\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936	\$ 8,135	\$ 8,339	\$ 8,549
72		\$ 7,014	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936	\$ 8,135	\$ 8,339	\$ 8,549	\$ 8,758
73	Principal Librarian	\$ 7,188	\$ 7,370	\$ 7,554	\$ 7,743	\$ 7,936	\$ 8,135	\$ 8,339	\$ 8,549	\$ 8,758	\$ 8,977
74	Associate Civil Engineer ¹	\$ 7,368	\$ 7,552	\$ 7,741	\$ 7,935	\$ 8,133	\$ 8,336	\$ 8,545	\$ 8,758	\$ 8,977	\$ 9,202
75	Senior Planner ¹	\$ 7,552	\$ 7,741	\$ 7,935	\$ 8,133	\$ 8,336	\$ 8,545	\$ 8,758	\$ 8,977	\$ 9,202	\$ 9,432
76		\$ 7,741	\$ 7,935	\$ 8,133	\$ 8,336	\$ 8,545	\$ 8,758	\$ 8,977	\$ 9,202	\$ 9,432	\$ 9,668
77		\$ 7,935	\$ 8,133	\$ 8,336	\$ 8,544	\$ 8,759	\$ 8,977	\$ 9,201	\$ 9,432	\$ 9,668	\$ 9,910
78	Senior Civil Engineer ¹	\$ 8,133	\$ 8,337	\$ 8,545	\$ 8,758	\$ 8,978	\$ 9,201	\$ 9,431	\$ 9,668	\$ 9,909	\$ 10,157

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2022 - JUNE 30, 2023
ACEA GROUP - 3.0% COLA
Revised Salary Range Effective April 24, 2022¹

Range Number	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
42	Library Assistant	\$ 3,445	\$ 3,530	\$ 3,620	\$ 3,710	\$ 3,803	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305
43	Accounting Technician I	\$ 3,530	\$ 3,620	\$ 3,710	\$ 3,803	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410
44		\$ 3,620	\$ 3,710	\$ 3,803	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521
45	Office Assistant	\$ 3,710	\$ 3,803	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633
46	Library Technician I Museum Education Coordinator	\$ 3,803	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747
47	Accounting Technician II Senior Citizens Project Specialist	\$ 3,899	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866
48	Library Technician II	\$ 3,996	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988
49	Administrative Assistant City Clerk Technician Senior Citizens Program Specialist	\$ 4,098	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116
50	Building Technician I	\$ 4,199	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240
51	Recreation Coordinator ¹	\$ 4,305	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372
52	Senior Library Technician	\$ 4,410	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506
53	Senior Accounting Technician Utility Billing Specialist	\$ 4,521	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645
54	Building Technician II Senior Administrative Assistant	\$ 4,633	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784
55	Fire Administrative Specialist	\$ 4,747	\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930
56		\$ 4,866	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076
57	Accounting Specialist Circulation Services Supervisor Revenue Collection Specialist	\$ 4,988	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228
58	Code Services Officer ¹ Deputy City Clerk	\$ 5,116	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385
59	Engineering Assistant ¹ Historical Museum Curator Information Systems Specialist Librarian I Office Coordinator	\$ 5,240	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545
60	Business License Officer Senior Building Technician	\$ 5,372	\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2022 - JUNE 30, 2023
ACEA GROUP - 3.0% COLA

61		\$ 5,506	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875
62	Public Works Inspector Senior Code Services Officer ¹	\$ 5,645	\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048
63		\$ 5,784	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224
64	Assistant City Clerk Assistant Planner ¹ Building Inspector ¹ Librarian II Senior Engineering Assistant ¹	\$ 5,930	\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404
65		\$ 6,076	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591
66	Senior Public Works Inspector	\$ 6,228	\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781
67		\$ 6,385	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975
68	Fire Prevention Specialist ¹ Public Works Customer Service/Administrative Supervisor	\$ 6,545	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174
69	Assistant Engineer ¹ Associate Planner ¹ Senior Building Inspector ¹ Plans Examiner	\$ 6,708	\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174	\$ 8,379
70		\$ 6,875	\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174	\$ 8,379	\$ 8,589
71		\$ 7,048	\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174	\$ 8,379	\$ 8,589	\$ 8,805
72		\$ 7,224	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174	\$ 8,379	\$ 8,589	\$ 8,805	\$ 9,021
73	Principal Librarian	\$ 7,404	\$ 7,591	\$ 7,781	\$ 7,975	\$ 8,174	\$ 8,379	\$ 8,589	\$ 8,805	\$ 9,021	\$ 9,246
74	Associate Civil Engineer ¹	\$ 7,589	\$ 7,779	\$ 7,973	\$ 8,173	\$ 8,377	\$ 8,586	\$ 8,801	\$ 9,021	\$ 9,246	\$ 9,478
75	Senior Planner ¹	\$ 7,779	\$ 7,973	\$ 8,173	\$ 8,377	\$ 8,586	\$ 8,801	\$ 9,021	\$ 9,246	\$ 9,478	\$ 9,715
76		\$ 7,973	\$ 8,173	\$ 8,377	\$ 8,586	\$ 8,801	\$ 9,021	\$ 9,246	\$ 9,478	\$ 9,715	\$ 9,958
77		\$ 8,173	\$ 8,377	\$ 8,586	\$ 8,800	\$ 9,022	\$ 9,246	\$ 9,477	\$ 9,715	\$ 9,958	\$ 10,207
78	Senior Civil Engineer ¹	\$ 8,377	\$ 8,587	\$ 8,801	\$ 9,021	\$ 9,247	\$ 9,477	\$ 9,714	\$ 9,958	\$ 10,206	\$ 10,462

EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2023 - JUNE 30, 2024
ACEA GROUP - 4.0% COLA
Revised Salary Range Effective April 24, 2022¹

Range Number	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
42	Library Assistant	\$ 3,583	\$ 3,671	\$ 3,765	\$ 3,858	\$ 3,955	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477
43	Accounting Technician I	\$ 3,671	\$ 3,765	\$ 3,858	\$ 3,955	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586
44		\$ 3,765	\$ 3,858	\$ 3,955	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702
45	Office Assistant	\$ 3,858	\$ 3,955	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818
46	Library Technician I Museum Education Coordinator	\$ 3,955	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937
47	Accounting Technician II Senior Citizens Project Specialist	\$ 4,055	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061
48	Library Technician II	\$ 4,156	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188
49	Administrative Assistant City Clerk Technician Senior Citizens Program Specialist	\$ 4,262	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321
50	Building Technician I	\$ 4,367	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450
51	Recreation Coordinator ¹	\$ 4,477	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587
52	Senior Library Technician	\$ 4,586	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726
53	Senior Accounting Technician Utility Billing Specialist	\$ 4,702	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871
54	Building Technician II Senior Administrative Assistant	\$ 4,818	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015
55	Fire Administrative Specialist	\$ 4,937	\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167
56		\$ 5,061	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319
57	Accounting Specialist Circulation Services Supervisor Revenue Collection Specialist	\$ 5,188	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477
58	Code Services Officer ¹ Deputy City Clerk	\$ 5,321	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640
59	Engineering Assistant ¹ Historical Museum Curator Information Systems Specialist Librarian I Office Coordinator	\$ 5,450	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807
60	Business License Officer Senior Building Technician	\$ 5,587	\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976

**EXHIBIT A
CITY OF ARCADIA MONTHLY SALARY RANGE
JULY 1, 2023 - JUNE 30, 2024
ACEA GROUP - 4.0% COLA**

61		\$ 5,726	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150
62	Public Works Inspector Senior Code Services Officer ¹	\$ 5,871	\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330
63		\$ 6,015	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513
64	Assistant City Clerk Assistant Planner ¹ Building Inspector ¹ Librarian II Senior Engineering Assistant ¹	\$ 6,167	\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700
65		\$ 6,319	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895
66	Senior Public Works Inspector	\$ 6,477	\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092
67		\$ 6,640	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294
68	Fire Prevention Specialist ¹ Public Works Customer Service/Administrative Supervisor	\$ 6,807	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501
69	Assistant Engineer ¹ Associate Planner ¹ Senior Building Inspector ¹ Plans Examiner	\$ 6,976	\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501	\$ 8,714
70		\$ 7,150	\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501	\$ 8,714	\$ 8,933
71		\$ 7,330	\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501	\$ 8,714	\$ 8,933	\$ 9,157
72		\$ 7,513	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501	\$ 8,714	\$ 8,933	\$ 9,157	\$ 9,382
73	Principal Librarian	\$ 7,700	\$ 7,895	\$ 8,092	\$ 8,294	\$ 8,501	\$ 8,714	\$ 8,933	\$ 9,157	\$ 9,382	\$ 9,616
74	Associate Civil Engineer ¹	\$ 7,893	\$ 8,090	\$ 8,292	\$ 8,500	\$ 8,712	\$ 8,929	\$ 9,153	\$ 9,382	\$ 9,616	\$ 9,857
75	Senior Planner ¹	\$ 8,090	\$ 8,292	\$ 8,500	\$ 8,712	\$ 8,929	\$ 9,153	\$ 9,382	\$ 9,616	\$ 9,857	\$ 10,104
76		\$ 8,292	\$ 8,500	\$ 8,712	\$ 8,929	\$ 9,153	\$ 9,382	\$ 9,616	\$ 9,857	\$ 10,104	\$ 10,356
77		\$ 8,500	\$ 8,712	\$ 8,929	\$ 9,152	\$ 9,383	\$ 9,616	\$ 9,856	\$ 10,104	\$ 10,356	\$ 10,615
78	Senior Civil Engineer ¹	\$ 8,712	\$ 8,930	\$ 9,153	\$ 9,382	\$ 9,617	\$ 9,856	\$ 10,103	\$ 10,356	\$ 10,614	\$ 10,880

CITY OF ARCADIA

PUBLIC WORKS CUSTOMER SERVICE/ADMINISTRATIVE SUPERVISOR

DEFINITION

Under general supervision of the Public Works Services Director, to plan, organize, and manage the work of personnel assigned to Public Works Customer Service and Utility Billing; to supervise the processing of customer service orders and payments, to respond to and resolves complex customer service problems; to supervise the maintenance of Public Works records; to assists with budget preparation; to recommend programming modifications to meet departmental requirements; to perform a variety of highly responsible, complex, and specialized administrative functions in support of the Department Director and management staff; to provide administrative assistance in assembling, compiling, and summarizing information for department reports and projects; and to process professional services agreements, contracts, and capital improvement projects for the department.

SUPERVISION EXERCISED

Will exercise technical and functional supervision over customer service and utility billing personnel.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Assume full management responsibility for all personnel assigned to Public Works Customer Services and Utility Billing.

Manage, assist, and assign tasks and responsibilities to Customer Service and Utility Billing personnel on a regular basis.

Train and evaluate customer service personnel; evaluate practices and processes to make recommendations to improve efficiencies of customer service interface; facilitate the resolution of problems encountered by residents, customers, and business owners.

Monitor progress or status of assigned projects and tasks to ensure productivity and quality of performance.

Review current procedures to ensure procedures and policies are within legal guidelines.

Manage and assist in the development of the water utility billing system.

Assist the Public Works Services Director with long-range planning and Customer Service and Utility Billing functions and recommends billing system modifications when necessary.

Act as liaison between Department Director, administrative staff, city officials, department, and city administrative personnel, visitors, and the public.

Oversee Department payroll, outgoing correspondence, and bid documents.

Act as liaison between contractors, insurance companies, and the City for the execution of contracts and agreements for the department.

Participates in the departmental formation of policies and procedures regarding Customer Service functions.

Prepare, coordinate, and process agenda reports, ordinances, resolutions, and professional service agreement contracts for the department.

Prepare and coordinate request for proposals, request for qualifications, contracts, and capital improvement project contracts for the department.

Relieve Department Director of a variety of administrative details; independently respond to routine letters and general correspondence; compose and prepare letters, memoranda, and reports pertaining to standard policies, prepare employee injury reports and personnel action forms.

Research, compile, and analyze data for assigned special projects and reports.

Responsible for oversight of water service establishments, interruption, and termination.

Receives and responds to inquiries, complaints, and service requests and/or directs them to the proper personnel or departments for resolution.

Participates with preparation and development of the Public Works Budget.

Keeps records and prepares reports regarding Customer Service and Utility Billing departments, achieving goals and objectives.

Resolves more difficult consumer relations situations, involving upset and dissatisfied customers, requiring a high degree of sensitivity and use of sound independent judgement.

Makes recommendations for approval or disapproval of vacations and leave requests for personnel and maintains control of all leave request to provide constant customer service coverage.

Prepares employee performance and development of plans.

Perform a variety of administrative tasks such as composing correspondence to customers utilizing proper English, grammar, spelling and punctuation; prepare bills for mail outs and type a variety of forms and letters accurately.

Serve as primary contact point for Public Records Requests by coordinating, collecting, and compiling required documents to be submitted to City Attorney and/or City Clerk's Office; organize the flow of communication through the assigned office with City staff, news media, the general public, businesses, and other agencies.

Assist and coordinate a variety of department and program operations; maintain control files on matters in progress and expedite their completion; serve on committees as assigned.

Initiate and maintain a variety of files and records for information related to the department and programs including financial, budget, personnel, operational and administrative records; maintain and update resource materials.

Operate modern office machines and equipment including word processors, typewriters, printers, copiers, calculators, fax machines, routinely use a full range of word processing and spreadsheet computer software applications.

Order, receive, inventory, store, and distribute supplies, forms, and related items; prepare purchase orders, contact vendors and suppliers as needed; maintain related records.

Attend and participate in staff meeting and related activities, attend workshops, conferences, and classes to increase professional knowledge.

OTHER JOB-RELATED DUTIES

Perform related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Office management principals.

Principles and practices related to Customer Service area of responsibility regarding the establishment and maintenance of services, budget development, and administration.

Uses, requirements, and limitations of computerized utility billing, service information systems, and other technology supporting meter reading, customer accounting, collections, and credit card processes.

Consumer service procedures and the handling of complaints.

Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.

Modern office procedures, methods, and equipment including computer equipment and applicable software programs.

Word processing methods, techniques, and programs, including spreadsheet and data base applications.

Personnel rules and regulations.

Municipal purchasing regulations, professional services retention guidelines, and standard specifications for construction contracts.

Principles of supervision, training, and performance evaluation.

Principles and practices of modern administrative support.

Operations and functions of municipal government.

Skill to:

Operate modern office equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Utilize a variety of word processing, spreadsheet, and software applications, including billing and financial systems.

Resolve customer service problems tactfully and effectively.

Ability to:

Operate office equipment including computer, software, and multi-functional copiers.

Perform a variety of difficult and sensitive Customer Service functions regarding utility billing.

Provide supervision, training, work development, and performance and development plans for Customer Service and Utility Billing personnel.

Plan, organize, coordinate, and direct a variety of difficult and sensitive Consumer Service functions of the Public Works Services Department.

Research and interpret laws and regulations to assure compliance with water service requirements.

Gather and analyze data for special reports and studies.

Skillfully use computerized billing and customer information systems and software.

Analyze and evaluate customer complaints.

Coordinate Customer Service functions and Utility Billing functions with other City functions and services.

Interpret and apply the policies, procedures, laws, codes, and regulations pertaining to

assigned programs and functions.

Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.

Research, collect, compile, and analyze information and data.

Handle multiple concurrent projects and manage priorities and tasks.

Apply accounting principles to the maintenance of general governmental financial and accounting transactions and audit of financial records.

Perform comparisons of data quickly and accurately.

Respond to questions from the public and City personnel regarding policies and procedures for assigned area.

Plan and organize work to meet schedules and deadlines.

Communicate clearly and concisely, both orally and in writing.

Understand and follow verbal and written directions

Establish, maintain, and foster positive and cooperative working relationships.

Minimum Qualifications:

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for successful job performance is qualifying. An example would be:

Experience:

5 years of increasingly responsible related office and supervisory experience.

Training:

Equivalent to the completion of the twelfth grade supplemented by course work in management, public administration, business administration, office practices, or a related field.

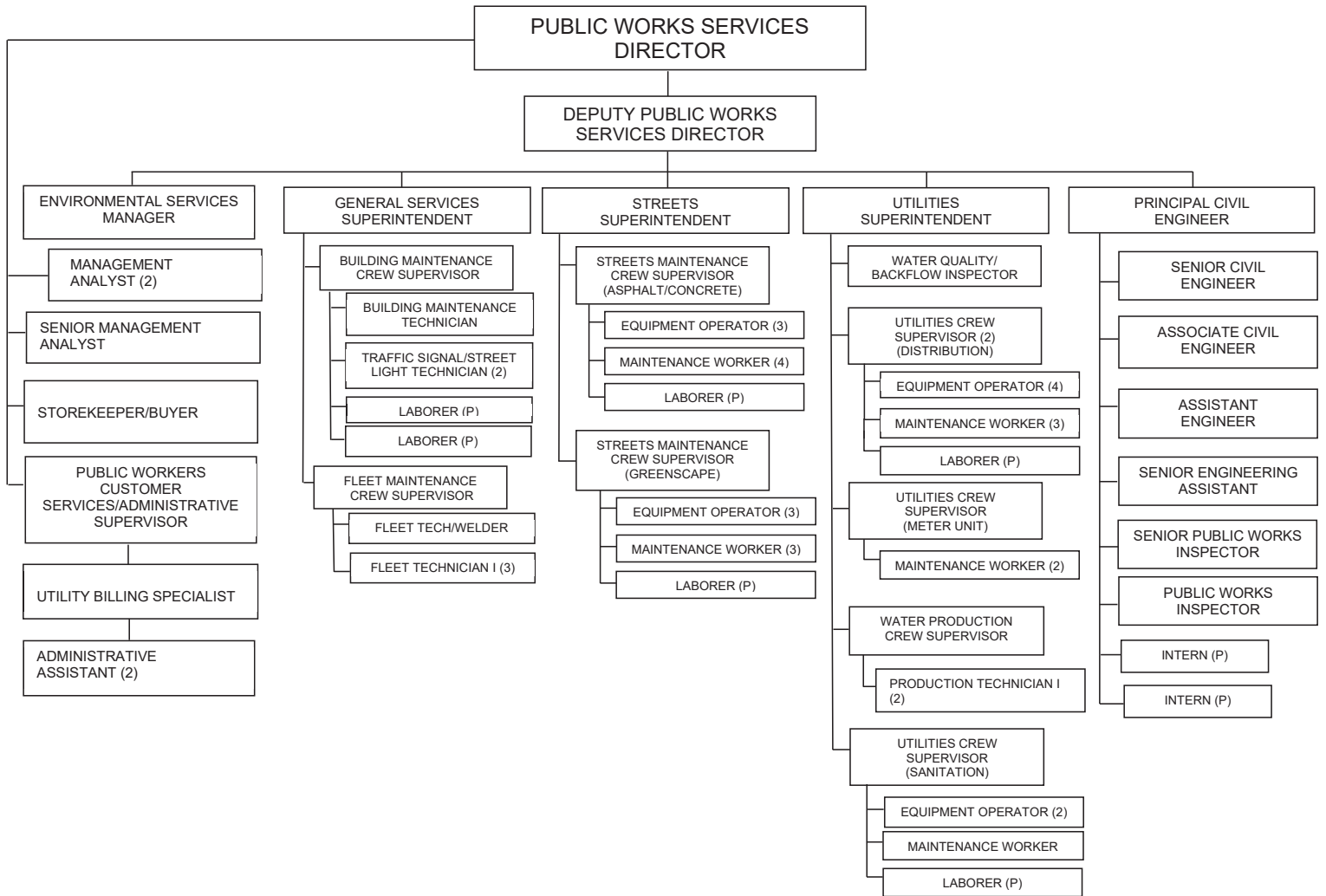
Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to work in a standard office environment; ability to travel to different sites and locations.

Effective Date: June 7, 2022

PUBLIC WORKS SERVICES DEPARTMENT





STAFF REPORT

Administrative Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Hue C. Quach, Administrative Services Director
Henry Chen, Financial Services Manager/Treasurer

SUBJECT: RESOLUTION NO. 7450 ESTABLISHING AN APPROPRIATION LIMIT FOR FISCAL YEAR 2022-2023 PURSUANT TO ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION

Recommendation: Adopt

SUMMARY

Article XIII-B of the California Constitution imposes a limit (the “GANN Limit”) on tax proceeds that can be appropriated for expenditures in any given fiscal year. Section 7910 requires the City of Arcadia (“City”) to establish the Limit by resolution. As calculated, the City’s proposed expenditures subject to the limit are \$61,418,270 versus a limit of \$108,019,236, meaning that the City is under the GANN Limit by \$46,600,966. It is recommended that the City Council adopt Resolution No. 7450 establishing the annual adjustment factors and the resultant Limit for Fiscal Year 2022-23.

DISCUSSION

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the GANN Initiative. This proposition created Article XIII-B of the State Constitution placing limits on the amount of revenue that can be spent by any city government. Each government was allocated a base year Limit, which is adjusted annually for inflation and population growth. The law also requires an annual review of the Limit calculation.

Certain revenues do not count toward the annual GANN Limit. For instance, the expenditure of tax proceeds on voter-approved debt and funds restricted for certain purposes – such as State Gas Tax, the costs of complying with Court orders, and Federal mandates – are excluded in the calculation of the City’s GANN Limit.

To measure inflation, each City may choose the greater of the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the City. At the present time, the data necessary to calculate the increase in the non-residential assessed valuation is not available from the Los Angeles

County Assessor. Thus, the change of California Per Capita Income at 7.55% has been used as the inflationary adjustment factor in the calculation of the Appropriation Limit.

The second factor for calculating the Limit is the change in population. Cities may choose the greater of the population growth within the County of Los Angeles (“County”) or the City. In the County, the population growth rate was -0.71%; the City’s population growth rate was -0.54% in 2022. As a result, the City has chosen to use the City’s growth factor for FY2022-23’s GANN Limit calculation.

The attached Exhibits “A”, “A-1”, “B”, “C”, “C-1”, and “D”, demonstrate the City’s compliance with Article XIII-B of the State Constitution for the Fiscal Year ending June 30, 2023. As calculated, the City’s Proceeds of Taxes Before Exclusions is established at \$61,961,670 (Exhibit “C”), and the FY2022-23 Appropriation Limit is \$108,019,236 (Exhibit “A”). Exhibit “B” shows that the City of Arcadia is under the Appropriation Limit by \$46,600,966.

ENVIRONMENTAL ANALYSIS

This proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The GANN Limit for the City of Arcadia in FY 2022-23 is established at \$108,019,236. The appropriations subjected to the limit in the annual budget are \$61,418,270, which are well within the Limit. Therefore, the City may fully expend all funds appropriated in the FY 2022-23 Budget and has room for additional appropriations during the year as necessary.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act (“CEQA”); and adopt Resolution No. 7450 establishing an Appropriation Limit of \$108,019,236 for Fiscal Year 2022-23 pursuant to Article III-B of the California Constitution.

Approved:



Dominic Lazzaretto
City Manager

Resolution No. 7450 Establishing an Appropriation Limit for
Fiscal Year 2022-2023
June 7, 2022
Page 3 of 3

Attachments: Exhibit "A" - Appropriation Limit for Fiscal Year 2022-2023
Exhibit "A-1" - Population/Inflationary Adjustment
Exhibit "B" - Appropriations Subject to Limitation
Exhibit "C" - Calculation of Proceeds
Exhibit "C-1" - Interest Earnings produced by Taxes
Exhibit "D" - Exclusions
Resolution No. 7450

EXHIBIT "A"

CITY OF ARCADIA
APPROPRIATIONS LIMIT
FISCAL YEAR 2022-2023

		<u>AMOUNT</u>
A. LAST YEAR'S LIMIT (2021-2022)		\$ 100,980,870
B. ADJUSTMENT FACTORS:		
CITY OF ARCADIA POPULATION GROWTH	0.9946	
PER CAPITA COST OF LIVING CHANGE AS A RATIO	<u>1.0755</u>	
TOTAL ADJUSTMENT	<u>1.0697</u>	
C. ANNUAL ADJUSTMENT		<u>7,038,367</u>
D. FISCAL 2022-2023 LIMIT		<u><u>\$ 108,019,236</u></u>

EXHIBIT "A-1"

**CITY OF ARCADIA
POPULATION/COST OF LIVING ADJUSTMENT
FISCAL YEAR 2022-2023**

	<u>AMOUNT</u>
PERCENTAGE CHANGE IN PER CAPITA PERSONAL INCOME	7.55%
POPULATION GROWTH - LOS ANGELES COUNTY	-0.71%
POPULATION GROWTH - CITY OF ARCADIA	-0.54%

SOURCE: DEPARTMENT OF FINANCE, STATE OF CALIFORNIA

EXHIBIT "B"

**CITY OF ARCADIA
APPROPRIATIONS SUBJECT TO LIMITATION
FISCAL YEAR 2022-2023**

	<u>AMOUNT</u>	<u>SOURCE</u>
A. PROCEEDS OF TAXES GRAND TOTAL	\$ 61,961,670	EXHIBIT C
B. EXCLUSIONS (MEDICARE TAX)	<u>(543,400)</u>	EXHIBIT D
C. APPROPRIATIONS SUBJECT TO LIMITATION	\$ 61,418,270	
D. FISCAL 2022-2023 LIMIT	<u>108,019,236</u>	EXHIBIT A
E. OVER/(UNDER) LIMIT	<u><u>\$(46,600,966)</u></u>	

EXHIBIT "C"

**CITY OF ARCADIA
CALCULATIONS OF PROCEEDS
FISCAL YEAR 2022-2023**

REVENUE	PROCEEDS OF TAXES	NON PROCEEDS OF TAXES	TOTAL
Property Tax	\$18,694,800	\$ -	\$ 18,694,800
Public Safety Augmentation	564,400	-	564,400
Sales & Use Tax	20,268,900	-	20,268,900
Transient Occupancy Tax	3,899,400	-	3,899,400
Property Transfer Tax	638,400	-	638,400
Utility Users Tax	7,538,500	-	7,538,500
Business License Tax	1,180,000	50,000	1,230,000
TOTAL TAXES	<u>\$52,784,400</u>	<u>\$ 50,000</u>	<u>\$52,834,400</u>
 FROM STATE			
Motor Vehicle In Lieu	\$ 8,607,700	\$ -	\$ 8,607,700
Gasoline Tax	-	1,667,400	1,667,400
Road Maint./Rehabilitation (SB1)	-	1,314,300	1,314,300
Homeowner's Exemption	76,100	-	76,100
POST	-	10,000	10,000
SB 90 Reimbursements	-	-	-
TOTAL FROM STATE	<u>\$ 8,683,800</u>	<u>\$ 2,991,700</u>	<u>\$11,675,500</u>
 OTHER GOVERNMENTS			
Community Development (CDBG)	\$ -	\$ -	\$ -
Citizens Options for Public Safety	-	170,000	170,000
Homeland Security	-	-	-
OTS Grant	-	96,500	96,500
Other (PROP A&C) Taxes	-	2,572,800	2,572,800
Prop A Park Maint. & Services	-	-	-
Measure R	-	875,000	875,000
Measure M	-	991,800	991,800
Used Oil Grant	-	15,500	15,500
Beverage Container Recycling Grant	-	14,500	14,500
AQMD (AB2766)	-	74,500	74,500
TOTAL OTHER GOVERNMENTS	<u>\$ -</u>	<u>\$ 4,810,600</u>	<u>\$ 4,810,600</u>

EXHIBIT C

**CITY OF ARCADIA
CALCULATIONS OF PROCEEDS
FISCAL YEAR 2022-2023**

REVENUE	PROCEEDS OF TAXES	NON PROCEEDS OF TAXES	TOTAL
LOCALLY RAISED			
LICENSES AND PERMITS			
Franchise Fee	\$ -	\$ 1,007,300	\$ 1,007,300
Parking Permits	-	598,400	598,400
Plan Check Fees	-	1,050,000	1,050,000
Building Permits	-	1,200,000	1,200,000
Mechanical, Electrical & Plumbing	-	300,000	300,000
Home Occupation Permits	-	8,300	8,300
Miscellaneous Permits	-	7,000	7,000
Planning Applications	-	348,000	348,000
Fire Plan Check	-	200,000	200,000
Engineering Permit Fees	-	140,000	140,000
Fire Code Permits	-	60,000	60,000
Fire Permit Inspections	-	140,000	140,000
Off-site Improvement	-	10,000	10,000
Water Efficient Landscape	-	90,000	90,000
Technology Fee	-	130,000	130,000
Unoccupied Residences	-	-	-
Storm Water Plan Check Fees	-	16,000	16,000
SB1473 building Permit	-	300	300
PEG	-	80,000	80,000
Charges for Current Service	-	3,471,400	3,471,400
Recreation Activities	-	1,325,100	1,325,100
Library Charges	-	84,700	84,700
Rent & Royalty	-	1,359,200	1,359,200
Transportation Impact fees	-	300,000	300,000
Solid Waste Assessments	-	570,000	570,000
Park/Dwelling Unit Fees	-	1,400,000	1,400,000
TOTAL LICENSES & PERMITS	<u>\$ -</u>	<u>\$ 13,895,700</u>	<u>\$ 13,895,700</u>

EXHIBIT C

**CITY OF ARCADIA
CALCULATIONS OF PROCEEDS
FISCAL YEAR 2022-2023**

REVENUE	PROCEEDS OF TAXES	NON PROCEEDS OF TAXES	TOTAL
FINES & PENALTIES			
Miscellaneous Fines	\$ -	\$ 15,000	\$ 15,000
Parking Citations	-	370,000	370,000
Code Violations	-	18,000	18,000
Fire Citations	-	500	500
TOTAL FINES & PENALTIES	<u>\$ -</u>	<u>\$ 403,500</u>	<u>\$ 403,500</u>
OTHER REVENUE			
Parimutual Receipts	\$ 400,000	\$ -	\$ 400,000
Admin. O/H Transit	-	129,400	129,400
Admin. O/H Water	-	1,396,500	1,396,500
Admin. O/H Sewer	-	264,000	264,000
Admin. O/H Lighting District	-	112,700	112,700
Admin. O/H Redevelopment	-	-	-
Court Appearances	-	5,000	5,000
Waste Management Admin. Fees	-	130,000	130,000
TOTAL OTHER REVENUE	<u>\$ 400,000</u>	<u>\$ 2,037,600</u>	<u>\$ 2,437,600</u>
Total Estimated Revenues Before Revenue from Use of Money	\$61,868,200	\$ 24,189,100	\$86,057,300
Revenue Earned from Use of Money			
Earned on Non-Proceeds of Taxes: Funds 104, 107, 112, 114, 118 142, 151, 153, 155, 156, 157, 161, 165	\$ -	\$ 176,000	\$ 176,000
Proceeds of Taxes: Fund 302	-	-	-
General Fund	93,470	36,530	130,000
TOTAL REVENUE EARNED FROM USE OF MONEY	<u>\$ 93,470</u>	<u>\$ 212,530</u>	<u>\$ 306,000</u>
GRAND TOTAL	<u><u>\$61,961,670</u></u>	<u><u>\$ 24,401,630</u></u>	<u><u>\$86,363,300</u></u>

EXHIBIT "C-1"

**CITY OF ARCADIA
INTEREST EARNINGS PRODUCED BY TAXES
FISCAL YEAR 2022-2023**

		<u>AMOUNT</u>
PROCEEDS OF TAXES (EXCLUDING INTEREST)		\$ 61,868,200
TOTAL REVENUE (EXCLUDING INTEREST)		\$ 86,057,300
PERCENT APPLICABLE TO PROCEEDS OF TAXES		71.90%
TOTAL INTEREST BUDGETED FOR GENERAL FUND		\$ 130,000
INTEREST APPLICABLE TO PROCEEDS OF TAXES	71.90%	\$ 93,470
INTEREST APPLICABLE TO NON-PROCEEDS OF TAXES	28.10%	\$ 36,530
INTEREST DIRECTLY IDENTIFIED TO THE FUNDS WHICH REVENUES ARE IDENTIFIED AS NON PROCEEDS OF TAXES - FUND 104, 107, 112, 114, 118, 142, 151, 153, 155, 156, 157, 161, 165		\$ 176,000
INTEREST DIRECTLY IDENTIFIED TO FUNDS WHICH REVENUES ARE IDENTIFIED AS PROCEEDS OF TAXES - FUND 302		\$ -

EXHIBIT "D"

**CITY OF ARCADIA
EXCLUSIONS
FISCAL YEAR 2022-2023**

FEDERAL MANDATED COSTS:

MEDICARE TAX	\$	543,400
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RESOLUTION NO. 7450

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 PURSUANT TO ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII-B of the Constitution of the State of California imposes restrictions upon California governmental agencies to limit their annual appropriations to the appropriations in fiscal year 1978-79, adjusted for subsequent inflation and population changes; and

WHEREAS, effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII-B, the annual calculation of the appropriations limit is subject to a limited review in connection with an annual audit; and

WHEREAS, the City of Arcadia may use as its inflation factor either the annual percentage change in California per capita personal income or the percentage change in its local assessment roll from the preceding year due to the change of local non-residential construction. The City of Arcadia has opted to use, as the inflation adjustment factor, the percentage change in California per capita personal income in lieu of the growth in the non-residential assessed valuation; and

WHEREAS, the City of Arcadia may use as its population factor either the annual percentage change of the City's own population or the annual percentage change in population of Los Angeles County. The City of Arcadia has opted to use, as the population adjustment factor, the change in the population of the City; and

WHEREAS, pursuant to Article XIII-B of the California Constitution, the City is required to set its appropriation limit for each fiscal year and has made available to the public the documentation used in the determination of said appropriation limit.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The appropriation limit for Fiscal Year 2022-2023 for the City of Arcadia shall be and is hereby set in the amount of \$108,019,236.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

Passed, approved and adopted this 7th day of June 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:

Stephen P. Deitsch

Stephen P. Deitsch
City Attorney



STAFF REPORT

Library and Museum Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Darlene Bradley, Director Library & Museum Services

SUBJECT: DONATION IN THE AMOUNT OF \$2,500 FROM THE FRIENDS OF THE ARCADIA HISTORICAL SOCIETY TO THE ARCADIA PUBLIC LIBRARY FOR THE PURCHASE OF A MEMORIAL BENCH IN MEMORY OF CAROL LIBBY

Recommendation: Accept

SUMMARY

The Friends of the Arcadia Historical Society would like to donate funds to the Arcadia Public Library to purchase a memorial bench in memory of Carol Libby. This memorial bench would be for the Carol Libby Memorial Garden. It is recommended that the City Council accept this donation.

DISCUSSION

The Library and Museum Services Department has historically received small monetary gifts to honor or remember a family member or close friend. The Friends of the Arcadia Historical Society has asked that their monetary gift go to the purchase of a memorial bench with a plaque in memory of Carol Libby, a dedicated volunteer and respected community member who had a passion for historic preservation. The bench will be placed in the new Carol Libby Memorial Garden, currently under construction.

By accepting and approving of this \$2,500 donation, this money can be used to purchase the bench and plaque. This donation helps the City of Arcadia provide a nice outdoor bench for the community of Arcadia without impacting the City's General Fund. It also provides a nice place for family, community members and friends to remember a well-respected Arcadia historian.

All gifts \$1,000 or more are subject to approval by the City Council pursuant to City Charter Section 809(d).

Donation in the amount of \$2,500
for a memorial bench in memory Carol Libby
June 7, 2022
Page 2 of 2

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The acceptance and approval of the \$2,500 donation would be a positive fiscal impact for the Library & Museum Services Department and the City of Arcadia. It will provide additional revenue to specifically purchase a new outdoor bench for the Carol Libby Memorial Garden and courtyard.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"); and accept a donation in the amount of \$2,500 from the Friends of the Arcadia Historical Society to the Arcadia Public Library for the purchase of a memorial bench in memory of Carol Libby.

Approved:



Dominic Lazzaretto
City Manager



STAFF REPORT

Office of the City Clerk

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
By: Linda Rodriguez, Assistant City Clerk

SUBJECT: AGREEMENT WITH BEACON MEDIA, INC. FOR LEGAL ADVERTISING SERVICES IN AN AMOUNT NOT TO EXCEED \$24,000

Recommendation: Approve

SUMMARY

The City contracts with Beacon Media, Inc. for legal advertising services. According to City Charter Section 420, prior to the beginning of each fiscal year, the City is required to solicit bids and enter into an agreement for the publication of all legal notices or other matters required to be published in a newspaper of general circulation in the City. It is recommended that the City Council approve, and authorize and direct the City Manager to execute, an agreement with Beacon Media, Inc. for Legal Advertising Services in an amount not to exceed \$24,000.

DISCUSSION

The City Clerk's Office solicited bids from three adjudicated newspapers, the Pasadena Star News, Beacon Media, Inc. (the Arcadia Weekly), and the Mid Valley News. The only bid received was from Beacon Media, Inc. The bid was reviewed by the Assistant City Clerk and it is recommended that the City enter into an Agreement with Beacon Media, Inc. (attached) for legal advertising services for Fiscal Year 2022-23 in an amount not to exceed \$24,000. The single bid is expected given past experiences; many newspapers are not able to meet the City's publishing requirements regularly, so Beacon Media is the only viable option presently.

In addition, should the proposed Charter Amendment be approved by Arcadia voters, the cost for publishing many common legal notices will no longer be required, saving the City a majority of this expense on an annual basis.

ENVIRONMENTAL ANALYSIS

This proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The fiscal impact to the General Fund is a total of \$24,000 of which \$4,300 has been budgeted in the City Clerk’s Operating Budget for Fiscal Year 2022-23. The remaining \$19,700 is budgeted in individual department budgets for their various noticing requirements. Noticing for special projects, such as Capital Improvement Projects, are paid directly from that specific project fund.

RECOMMENDATION

It is recommended that the City Council determine that this project is exempt under the California Environmental Quality Act (“CEQA”); and approve, and authorize and direct the City Manager to execute an Agreement with Beacon Media, Inc. for Legal Advertising Services in an amount not to exceed \$24,000.

Attachment: Proposed Agreement with Beacon Media, Inc.

**AGREEMENT FOR LEGAL PUBLICATION SERVICES
BY AND BETWEEN THE CITY OF ARCADIA AND
BEACON MEDIA, INC.**

This Agreement (“Agreement”) is made and entered into this _____ day of _____, 2022 by and between the City of Arcadia, a charter city organized under the Constitution and laws of the State of California with its principal place of business at 240 W. Huntington Drive, Arcadia, California 91007 (“City”) and Beacon Media, Inc., a California Corporation, with its principal place of business at 125 E. Chestnut Avenue, Monrovia, CA 91016 (“Consultant”). City and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

The Parties agree as follows:

1. Consultant agrees to publish legal notices as specified in this Agreement and in the manner specified therein.
2. City agrees to pay Consultant the amount specified in this Agreement and in the manner specified herein in the attached Bidder’s Proposal Page.
3. Time is of the essence in this Agreement. If Consultant fails to publish legal notices as specified in Paragraph 2 above, the City may give seven (7) days written notice to Consultant to provide the required service in a timely manner, and if the Consultant fails to do so, Consultant shall be held liable to the City for damages incurred, including, but not limited to, the price differential in procuring legal advertising in conformance with this Agreement on the open market from another vendor, with or without advertised competitive bidding.
4. Consultant agrees that in the performance of this Agreement, Consultant is an independent Contractor, not an employee, agent or officer of the City.
5. This Agreement shall be interpreted, construed and given effect in all respects according to the laws of the State of California.
6. Consultant shall not assign this Agreement, or any part thereof, or any monies due or to become due hereunder without the prior written consent of the City.
7. Consultant shall indemnify and hold harmless the City, and its officers, agents and employees, from and against any and all claims, demands, suits, damages, injury and liability, including costs and expenses incurred in connection therewith, however caused, resulting from, arising out of, or in any way connected with the performance of this Agreement.

8. Consultant shall hold the City, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of copyrighted or uncopied composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with this Agreement .
9. Consultant warrants that no gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Consultant, or any agent or representative of the Consultant, to any officer or employee of the City with a view toward securing Consultant or securing favorable treatment with respect to any determinations concerning the performance of the Consultant. For breach or violation of this warranty, the City shall have the right to terminate this Agreement, either in whole or in part, and any loss or damage sustained by the City in procuring in the open market legal publication shall be borne and paid by the Consultant. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.
10. Rights and remedies of the City for default: In the event of the cancellation of this Agreement, either in whole or in part, by reason of default or breach thereof by the Consultant, any loss or damage sustained by the City in procuring legal publications which the Consultant herein agreed to supply shall be borne and paid by the Consultant. The rights and remedies of the City provided above shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.
11. Subject to the provisions of this Agreement, all terms, covenants, conditions and provisions hereof shall inure to the benefit of and shall bind each of the Parties hereto and each of their respective heirs, executors, administrators, successors and assigns.
12. EQUAL OPPORTUNITY: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. CIVIL RIGHTS ACT OF 1964: Under Title VI of the Civil Rights Act of 1964, no person shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financing assistance.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date set forth.

[SIGNATURES ON THE NEXT PAGE]

CITY OF ARCADIA

BEACON MEDIA, INC.

By _____
Dominic Lazzaretto
City Manager

By: _____
Signature

Dated: _____, 2022

Print Name and Title

Dated: _____, 2022

ATTEST:

City Clerk

By: _____
Signature

APPROVED AS TO FORM:

Print Name and Title

Dated: _____, 2022

Stephen P. Deitsch
City Attorney



STAFF REPORT

Public Works Services Department

DATE: June 07, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Carmen Masud, Deputy Public Works Services Director

SUBJECT: SUPPLEMENTAL PROVISIONS AGREEMENT WITH SOUTHERN CALIFORNIA EDISON FOR A REMOTE GRID STANDALONE POWER SYSTEM

Recommendation: Approve

SUMMARY

The City of Arcadia's repeater station that provides radio communication for various City departments is located above Chantry Flats Road. Due to the remote location of this equipment, Southern California Edison ("SCE") identified Chantry Flats as a suitable candidate for a remote grid standalone power system. A standalone power system powered by solar panels and backup power sources will guarantee a stable source of electrical supply to the City's public safety equipment.

It is recommended that the City Council approve the Supplemental Provisions Agreement with Southern California Edison and authorize the City Manager to execute the Agreement for a remote grid standalone power system.

BACKGROUND

The City of Arcadia's repeater station is located above Chantry Flats Road accessible only by a fire road on a steep mountainside. Power lines to the repeater station have repeatedly failed due to the difficulty of providing standard maintenance in the wild terrain and are susceptible to windstorms, mudslides, fires, and other hazards. The City has a backup generator at the repeater site, which is used more often than is ideal due to the repeated issues with the traditional supply system.

Looking for solutions to modernize the grid and provide greater reliability, SCE identified this location as a suitable candidate for a remote grid standalone power system. A remote grid standalone power system is an electrical service provided to isolated or difficult to service areas and infrastructure on a standalone power system that is permanently disconnected from SCE's "main" distribution grid. The standalone power system is powered by local sources of electricity such as solar, battery energy storage, or

alternative fuel powered generation. The objective is to guarantee a stable source of electrical supply to the City's public safety equipment.

DISCUSSION

Prior to identifying this location, SCE reviewed other options and locations to provide a reliable electricity source to this area. Unfortunately, due to severe weather conditions, aging infrastructure, and high fire threats in the area, it was determined that providing electrical service through a remote grid is the most reliable way to provide service to this location. Furthermore, SCE will be able to improve area maintenance by utilizing solar power generation versus traditional electrical service through long distribution lines and power poles. A remote standalone power system will also allow SCE to improve resiliency of infrastructure by minimizing the potential of fire hazards.

The standalone power system will provide clean, solar powered electrical service to the site. The City will be served under existing SCE rates and tariffs and would not be subject to additional fees for participating in this program. If approved, SCE will file all letters of support for the implementation of the remote grid and will work with the California Public Utilities Commission ("CPUC") to obtain all proper approvals and permits for implementation.

ENVIRONMENTAL ANALYSIS

This project is categorically exempt pursuant to the California Environmental Quality Act ("CEQA") under Section 15301 (b), Minor Alterations to Existing Utility Facilities, with no expansion of use.

FISCAL IMPACT

Upon approval of the Supplemental Provisions Agreement, SCE will install a standalone remote grid and will utilize the existing SCE rates and tariffs for electrical charges. The City of Arcadia would not be subject to additional fees.

RECOMMENDATION

It is recommended that the City Council determine that this action is categorically exempt under the California Environmental Quality Act ("CEQA"); and approve the Supplemental Provisions Agreement with Southern California Edison and authorize the City Manager to execute the Agreement for a remote grid standalone power system.

SCE Supplemental Provision Agreement
June 7, 2022
Page 3 of 3

Approved:



Dominic Lazzaretto
City Manager

Attachment: Supplemental Provision Agreement

REMOTE GRID STANDALONE POWER SYSTEM

SUPPLEMENTAL PROVISIONS AGREEMENT

This Remote Grid Standalone Power System Supplemental Provisions Agreement (“Agreement”) is entered into as of [Date] (“Effective Date”), by and between Southern California Edison Company (“SCE”) and _____ (“Applicant”). Applicant and SCE are sometimes also referred to in this Agreement individually as “Party” and collectively as “Parties.”

1. Applicant has requested to receive electric service at Applicant’s Premises by Remote Grid Service. Remote Grid Service shall be installed and provided in accordance with this Agreement, the provisions of SCE Rule 2, *Description of Service*; Rule 3, *Application for Service*; Rule 15, *Distribution Line Extensions*; Rule 16, *Service Extensions*; the Applicant’s Distribution Line Extension Agreement; and SCE’s design, specifications, and requirements. To the extent the requirements of this Agreement conflict with such Rules, agreements, or other tariffs, the requirements of this Agreement shall govern. SCE’s other tariffs will continue to govern Applicant’s service as applicable.

2. Term

This Agreement shall be effective as of the Effective Date and, except as otherwise provided herein, shall continue in effect for 20 years from the Effective Date. This Agreement shall thereafter automatically renew for additional one-year term(s) unless both Parties mutually agree in writing not to renew at least 90 days prior to the expiration date of this Agreement. Should the Applicant elect not to renew this Agreement, the Applicant acknowledges and agrees that while Remote Grid Service is the sole standard service offering for Applicant, upon expiration of this Agreement, Applicant will no longer receive standard electrical service from SCE. If SCE offers standard service other than via the Standalone Power System in the future, Applicant may elect to receive such service at that time.

3. Definitions

Unless the context otherwise specifies or requires, capitalized terms used in this Agreement shall have the meanings assigned to them either in this Agreement, including Appendix A, or in SCE’s Rule 1, Rule 15, or Rule 16. If any term is defined in both this Agreement, including Appendix A, and SCE’s Rule 1, Rule 15, or Rule 16, the definition in this Agreement, including Appendix A, shall prevail.

4. Standalone Power System Installation on Applicant’s Premises.

- A. Applicant’s Responsibility. In accordance with SCE’s Rule 16 and SCE’s design, specifications, and requirements for the installation of Service Extensions generated by a Standalone Power System, subject to SCE’s inspection and approval, Applicant is responsible for:

Space for Standalone Power System equipment. Applicant shall provide space, if needed, on Applicant’s Premises at a location approved by SCE for a Standalone Power System installation. Easements may be required by SCE to install the Standalone Power System on Applicant’s Premises to serve only the Applicant. If the Standalone Power System equipment will be or is designed to serve other third-party properties, then SCE may at its option install such equipment after appropriate rights of way or easements are obtained, satisfactory to SCE. Detailed information on SCE’s requirements for the Standalone Power System will be furnished by SCE.

- B. SCE's Responsibility. SCE will furnish, install, own, and maintain the following Standalone Power System equipment as applicable after Applicant meets all requirements to receive service as provided herein and in SCE's tariffs:

Standalone Power System: The Standalone Power System equipment may include, but is not limited to, photovoltaic panels, battery energy storage, backup fuel powered generator, and/or other associated equipment and facilities, where required. The construction of the Standalone Power System area, including any required fencing, enclosure, vault or cabinet shall conform with applicable laws, codes, and ordinances of governmental authorities having jurisdiction and SCE physical security requirements. Applicant shall not have access to the Standalone Power System equipment area.

5. Design and Installation of Standalone Power System.

Electric service by the Standalone Power System shall be provided under the following terms and conditions:

- A. SCE will be responsible for the planning, design, and engineering of the Standalone Power System. The Applicant design option provisions of Rules 15 and 16 are not available for Standalone Power System equipment, with the exception of the Service Facilities that extend from the Standalone Power System equipment area to the Service Delivery Point. The Standalone Power System may be considered in the determination of the nearest available permanent Distribution Line for purposes of new Distribution Line Extensions under Rule 15 and/or connections for new Service Extensions under Rule 16.

SCE will determine the Applicant's maximum peak power and maximum energy that Applicant may draw from the Standalone Power System. This will be determined by SCE based on the Applicant's demand and energy usage information provided in accordance with Rule 3. When Applicant is to be served by an existing Standalone Power System, SCE will evaluate the available capacity of the existing Standalone Power System to determine if the existing Standalone Power System can accommodate the requested service or if replacement or reinforcement is necessary. When Applicant is to be served by a new Standalone Power System, SCE will determine the required capacity of the new Standalone Power System to accommodate the requested service. As a condition of receiving Remote Grid Service, the Applicant hereby agrees that Applicant will not exceed and will only operate in accordance with the limitations on maximum peak power and maximum energy as determined by SCE and subject to provisions of Section 5.B and 5.C.

- B. If, after the date SCE is first ready to provide service, the Applicant has a need for increased load at the Premises from the installed capacity (and therefore the peak power and/or maximum energy usage that may be consumed from the Standalone Power System), all of the following apply:
- 1) Applicant shall give SCE written notice in advance of any material change in the size, character, or extent of the utilizing equipment or operations for which SCE is supplying electric service, in accordance with Rule 3. In addition, Applicant must not make any such change without SCE's prior written approval and consent, to be determined in SCE's sole discretion.
 - 2) SCE will work with the Applicant to optimize the Applicant's demand profile; if SCE and the Applicant are unable to agree how to optimize the customer's demand profile such that the fuel powered generator forming part of the Standalone Power System will not run out of fuel between refueling visits, SCE is not obligated to supply additional fuel to the generator forming part of the Standalone Power System outside of scheduled refueling visits. This may result in the Applicant experiencing outages.
 - 3) SCE will require the Applicant to perform an energy audit of Applicant's facility that identifies potential efficiency opportunities. SCE may consider the audit results and any implementation of audit recommendations in determining whether it can, in SCE's sole discretion, accommodate any request by Applicant in accordance with Section 5.C.

- C. If, after the date SCE is first ready to provide service, the Applicant requests an increase in the peak power and/or maximum energy usage that the Applicant can draw from the Standalone Power System, SCE will consider this request and may request reasonable information from the Applicant to enable SCE to make a determination, in its sole discretion, as to whether it can accommodate the Applicant's request. Applicant hereby agrees to comply with such determination. When SCE determines an increase in the installed capacity of the Standalone Power System would require replacement or reinforcement, such replacement or reinforcement shall be treated in the same manner as would be such a replacement or reinforcement required for service provided under Rule 15, Rule 16, and/or Section 5.A. of this Agreement.

6. On-Site Generation.

- A. Service by the Standalone Power System may decrease the amount of electricity that can be exported from the Premises because that export will be to the energy storage system component of the Standalone Power System, which will have limited capacity and which is designed to store electricity generated by the Standalone Power System. Applicant agrees not to install or permit the installation of any permanent on-site electricity generation or storage system on the Premises (or any other location that may serve the Premises) that exports to the Remote Grid. The installation of permanent non-export generation must follow the requirements specified in SCE's Rule 21, *Generating Facility Interconnection*.
- B. Applicant agrees not to install or permit the installation of any new temporary generation, or to retain any existing temporary generation, at the Premises without SCE's prior written consent. Any installation or retention of temporary generators including for emergency, standby, backup, or momentary paralleling purposes must follow the guidelines specified in SCE's Interconnection Handbook, and any other guidelines, standards, or requirements that are determined by SCE and communicated to Applicant by SCE. SCE's written consent to the installation or retention of temporary generation may include terms regarding Applicant's operation of temporary generation, and Applicant hereby agrees it will comply with any such terms.
- C. Applicant is not eligible to take service under any rate or tariff or participate in any program that involves or potentially involves exporting or selling power directly to SCE, a third party, or into the open market, including but not limited to Schedules NEM, RES-BCT, BioMAT, or Re-MAT. Applicant is also not eligible to participate in demand response programs, including but not limited to the Capacity Bidding Program and the Emergency Load Reduction Program.

7. Force Majeure.

SCE shall not be responsible for any delay in its performance of this Agreement resulting from a force majeure event including, but not limited to, shortage of labor or material, strike or other labor disturbance, war, riot, weather conditions, pandemic, epidemic, government rule, regulation or order, including orders or judgments of any court or commission, delay in obtaining any necessary land rights, acts of God, or any other cause or condition beyond the control of SCE.

8. Material Breach.

Applicant's failure to fully comply with Section 4, 5, 6, or 14 will constitute a material breach of this Agreement, which shall give SCE the right to immediately terminate this Agreement upon notice to Applicant. Applicant acknowledges and agrees that while Remote Grid Service is the sole standard service offering for Applicant, upon such termination resulting from Applicant's material breach, Applicant will no longer receive standard electrical service from SCE. If SCE offers standard service other than via the Standalone Power System in the future, Applicant may elect to receive such service at that time.

9. Liability.

- A. In the event of any breach of this Agreement by the Applicant, SCE reserves all rights to seek recovery of damages from Applicant. In the event of any breach, SCE may also terminate this Agreement as provided in Section 10.B. Applicant shall, at its own cost, hold harmless SCE, its officers, agents, employees, assigns, and successors in interest from and against any and all liability and/or claim for damages arising in contract and/or tort, caused by Applicant or its officers, employees, agents or representatives, or any of them, and arising out of the Remote Grid Service and/or the performance or nonperformance of Applicant's obligations under this Agreement.
- B. Each Party's liability to the other Party for any loss, cost, claim, injury, liability, or expense, including reasonable attorney's fees, relating to or arising from any act or omission in its performance of this Agreement, shall be limited to the amount of direct damage actually incurred. In no event shall either Party be liable to the other Party for any indirect, special, consequential, or punitive damages of any kind whatsoever.

10. Termination of Agreement.

- A. SCE reserves the right to terminate this Agreement upon no shorter than thirty (30) days' written notice and to thereafter provide electric service to Applicant through an alternative method of service in accordance with Rules 15 and 16, including by a conventional Distribution Line Extension that may be constructed in the future.
 - B. If Applicant breaches any term of this Agreement, except for Section 4, 5, 6, or 14, for which SCE has the right to immediately terminate this Agreement pursuant to Section 8, SCE shall have the right to terminate this Agreement upon no shorter than thirty (30) days' written notice. Applicant acknowledges and agrees that while Remote Grid Service is the sole standard service offering for Applicant, upon such termination resulting from Applicant's breach, Applicant will no longer receive standard electrical service from SCE. If SCE offers standard service other than via the Standalone Power System in the future, Applicant may elect to receive such service at that time. (T)
 - C. Applicant may terminate this Agreement by electing to no longer receive electrical service from SCE via the Standalone Power System. To elect such a termination, Applicant shall provide SCE with written notice no less than thirty (30) days prior to the date of such termination. Applicant acknowledges and agrees that while Remote Grid Service is the sole standard service offering for Applicant, by terminating this Agreement and electing to no longer receive electrical service from SCE via the Standalone Power System, Applicant elects to no longer receive standard electrical service from SCE. If SCE offers standard service other than via the Standalone Power System in the future, Applicant may elect to receive such service at that time.
 - D. Upon termination or non-renewal of this Agreement, SCE may elect to remove some or all of the Standalone Power System.
- 11. Recorded Memorandum.** A memorandum on a form satisfactory to SCE may, in SCE's discretion, be recorded in the public records of the subject county for the purpose of putting subsequent owners on notice. (D)
(T)
- 12. No Waiver.** None of the provisions of the Agreement shall be considered waived by either Party unless the waiver is in writing and manually signed by the waiving Party. The waiver of a provision by one Party will not be construed to mean a waiver of that provision by the Party for any subsequent action, or a waiver of any other provision. (T)
- 13. Governing Law; CPUC Jurisdiction.** This Agreement shall be governed by the laws of the State of California, without reference to its conflicts of laws provisions; provided, however, that this Agreement shall be subject to all of SCE's applicable tariffs on file and authorized by the Commission. This Agreement and the supplemental provisions herein shall at all times be subject to such changes or modifications as the Commission may direct from time to time in the exercise of its jurisdiction. (T)

14. Signatures. The signatories hereto represent that they have been duly authorized to enter into this (T) Agreement on behalf of the party for whom they sign.

Southern California Edison Company

Applicant

This contract has been reviewed and approved by:

Agreed and accepted by:

Authorized Name: _____

Applicant's Legal Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____



STAFF REPORT

Public Works Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: John Corona, Utilities Superintendent

SUBJECT: EXTENSION TO THE CONTRACT WITH GENERAL PUMP COMPANY, INC. FOR UNSCHEDULED MAINTENANCE AND EMERGENCY REPAIR OF CITY WELLS AND PUMPS IN THE AMOUNT OF \$137,550

Recommendation: Approve

SUMMARY

On July 20, 2021, the City Council approved a contract extension with General Pump Company, Inc. to provide unscheduled maintenance and emergency repair of City wells and pumps. General Pump Company, Inc. is reaching the end of their current contract extension term and has submitted a written offer to extend for an additional year with no increase in pricing. This will be General Pump Company, Inc.'s third contract extension. All other terms and conditions will remain in effect.

Based on the excellent services provided by General Pump Company, Inc., it is recommended that the City Council approve, authorize, and direct the City Manager to execute a one-year contract extension with General Pump Company, Inc. for unscheduled maintenance and emergency repair of City wells and pumps in the amount of \$137,550.

DISCUSSION

The City of Arcadia's water system annually delivers approximately 16,500 acre-feet of potable drinking water through approximately 14,000 water service connections. The water supply for the system is obtained from 11 active groundwater wells. The water system also utilizes 29 booster pumps that pump water through the distribution system and 15 reservoirs that hold about 45 million gallons of water. The Public Works Services Department is responsible for the daily operation and maintenance of the City's wells and booster pumps; however, in certain instances work goes beyond the Department's capability to repair or perform specialized maintenance services.

On July 20, 2021, the City Council approved a contract extension with General Pump Company, Inc. to provide unscheduled maintenance and emergency repair of City wells

and pumps. General Pump Company, Inc. is reaching the end of their current contract extension term and has submitted a written offer to extend the contract for an additional year with no increase in pricing. The contract language allows for annual contract extensions, subject to City Council approval. General Pump Company, Inc. has provided excellent service during the term of the contract. Attached is the proposed contract amendment with General Pump Company, Inc.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Sufficient funding is budgeted in the Fiscal Year 2022-23 Operating Budget for well and pump preventative maintenance services. All work is performed on a time and materials basis and the contractor is only paid for work performed.

RECOMMENDATION

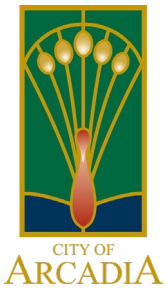
It is recommended that the City Council determine that this action does not constitute a project and is, therefore, exempt under the California Environmental Quality Act ("CEQA"); and approve, and authorize and direct the City Manager to execute a one-year extension to the contract with General Pump Company, Inc. for unscheduled maintenance and emergency repair of City wells and pumps in the amount of \$137,550.

Approved:



Dominic Lazzaretto
City Manager

Attachment: Proposed Amendment No. 3 to the Contract



AMENDMENT NO. 3 TO THE WELL & BOOSTER PREVENTATIVE MAINTENANCE AND SERVICES CONTRACT BY AND BETWEEN THE CITY OF ARCADIA AND GENERAL PUMP COMPANY, INC.

This Amendment No. 3 (“Amendment No. 3”) is hereby entered into this ____ day of _____, 2022 by and between the City of Arcadia, a municipal corporation of the State of California, and General Pump Company, Inc., a California Corporation, with respect to that certain Contract between the Parties dated August 7, 2019 (“Contract”), further amended by Amendment No. 1 dated August 31, 2020, and further amended by Amendment No. 2 dated September 1, 2021.

The Parties agree as follows:

1. Pursuant to Section 2.1 of the Contract, the Term is hereby extended from August 7, 2022, through and including August 7, 2023 (“Extended Term”).
2. All terms and provisions of the Contract not amended by this Amendment No. 3 are hereby reaffirmed.

In witness whereof the Parties have executed this Amendment No. 3 on the date set forth below.

CITY OF ARCADIA

GENERAL PUMP COMPANY, INC.

By: _____
Dominic Lazzaretto
City Manager

By: _____
Title: _____

Dated: _____

Dated: _____

ATTEST:

City Clerk

By: _____
Title: _____
Dated: _____

APPROVED AS TO FORM:

Stephen P. Deitsch
City Attorney

CONCUR:

Paul Cranmer
Public Works Services Director



STAFF REPORT

Public Works Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Jeramie Brogan, Management Analyst

SUBJECT: PURCHASE ORDER WITH TRUEPOINT SOLUTIONS FOR ANNUAL HOSTING AND SUPPORT SERVICES FOR THE TRUEBILL UTILITY BILLING SOFTWARE FOR FISCAL YEAR 2022-23 IN THE AMOUNT OF \$54,000

Recommendation: Approve

SUMMARY

The Public Works Services Department (“PWSD”) is responsible for the billing, invoicing, and collection of approximately 15,000 water and sewer accounts as well as 4,700 backflow records as required by the State of California. The PWSD currently utilizes a proprietary utility billing software system developed and solely supported by TruePoint Solutions. The Subscription License and Services Agreement (“Agreement”) between the City and TruePoint Solutions provides hosting services and support of the software on an annual basis. The initial term of the Subscription License and Agreement with TruePoint Solutions is set to expire on June 30, 2022.

Based on the excellent service provided by TruePoint Solutions, it is recommended that the City Council approve a one-year Purchase Order with TruePoint Solutions for annual hosting and support services for the TrueBill utility billing software for Fiscal Year 2022-23 in the amount of \$54,000.

BACKGROUND

The PWSD serves approximately 15,000 water and sewer connections, a majority of which are based on a tiered rate structure, billed on a bi-monthly basis, generating approximately \$15.5 million in revenue per year. On December 1, 2020, the City Council approved, authorized, and directed the City Manager to execute a Software Service Agreement with TruePoint Solutions for implementation of the TrueBill utility billing software system. The TrueBill utility billing software system replaced DataNow, the City’s antiquated utility billing and customer information system. The purchase and

implementation of the TrueBill utility software was the first phase of a two-phase update intended to modernize the City's utility billing function.

In late 2021, the PWSD enacted the second phase of the software update and executed a Change Order to the original Purchase Order with TruePoint Solutions for the purchase and implementation of TrueBill's backflow testing module and TrueBill's Vendor Contractor Portal ("TrueVCP"), which allows contractors to upload backflow testing information. The backflow testing module, scheduled to be completed by July 1, 2022, will integrate the City's existing backflow testing database into the TrueBill utility billing system, expanding the functionality of TrueBill and effectively integrating two historically separate programs into one.

The subscription fees for TruePoint to both host the software and provide ongoing support services was included in the Agreement to be renewed on an annual basis. The term of the Subscription License and Agreement with TruePoint Solutions is set to expire on June 30, 2022.

DISCUSSION

Under the initial Agreement, TruePoint would provide hosting services and support of the TrueBill utility billing software in the amount of \$50,000 annually. The subsequent Change Order agreement expanded these services to include the new backflow testing module and TrueVCP portal, for an additional amount of \$4,000 annually. Therefore, the new Subscription Fees for TruePoint's annual hosting and support services, including the backflow testing module and TrueVCP portal, amounts to \$54,000 annually.

The annual hosting services and support fees pay for ongoing product development, cloud-based hosting of the utility billing software by TruePoint, as well as licensing and technical support services. These support services include unlimited telephone and email support during established TruePoint support hours, a copy of all new releases to the TruePoint software (including updates and enhancements), and database backups, as needed.

Based on the excellent service provided by TruePoint Solutions, it is recommended that the City Council approve a one-year Purchase Order with TruePoint Solutions for annual hosting and support services for the TrueBill utility billing software for Fiscal Year 2022-23.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), under Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Sufficient funds for the annual hosting and support fees totaling \$54,000 are budgeted in the City's Water and Sewer Enterprise Funds' Annual Operating Budget.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under the California Environmental Quality Act ("CEQA"); and approve a Purchase Order with TruePoint Solutions for annual hosting and support services for the TrueBill utility billing software for Fiscal Year 2022-23 in the amount of \$54,000.

Approved:



Dominic Lazzaretto
City Manager



STAFF REPORT

Public Works Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Jeramie Brogan, Management Analyst

SUBJECT: PURCHASE ORDER WITH CLEAN ENERGY FOR THE PURCHASE OF COMPRESSED NATURAL GAS (“CNG”) FUEL FOR THE CITY’S FLEET IN AN AMOUNT NOT TO EXCEED \$145,400

Recommendation: Approve

SUMMARY

The City primarily utilizes the Clean Energy compressed natural gas (“CNG”) fueling station located at the Foothill Transit Center to fuel CNG vehicles. The Purchase Order contract with Clean Energy expires on June 30, 2022. It is recommended that the City Council approve a new sole source Purchase Order with Clean Energy for the purchase of CNG fuel for the City’s fleet in an amount not to exceed \$145,400 for Fiscal Year 2022-23.

BACKGROUND

The Public Works Services Department (“PWSD”) has been strategically replacing vehicles that meet the City’s Vehicle Replacement Policy criteria with alternative fuel vehicles such as CNG, Hybrids, and Plug-in Electric vehicles. This has allowed the City to be compliant with the Air Quality Management District’s mandates that require heavy duty equipment to be replaced with alternative fuel vehicles, reduces the City’s overall fuel costs, and reduces the City’s greenhouse gas emissions footprint. The PWSD is responsible for the purchase of CNG fuel and currently operates a fleet of 13 heavy duty CNG vehicles, which include three street sweepers, one aerial lift truck, a dump truck, a water tanker truck, a sewer jetter vacuum truck, a hydro-excavator truck, and five one-ton pickup trucks.

DISCUSSION

The PWSD utilizes two local CNG public fueling stations to fuel all City CNG vehicles. The first station, owned and operated by Foothill Transit, is located less than one-half mile from the Public Works Service Center. The second station, owned and operated by the City of Pasadena, is located on Foothill Boulevard just west of the City limits. Clean Energy is the sole source CNG fuel and service provider for both these fueling stations.

There are no other viable CNG fueling stations in the immediate area. Therefore, utilizing a sole source purchase order is necessary.

The PWSD has vehicle fueling cards provided from Clean Energy and is invoiced monthly for fuel purchased at these two stations. It is estimated that the PWSD will use approximately 27,200 Gasoline Gallon Equivalents (“GGE”) by the end of Fiscal Year 2021-22. This usage is approximately 1,000 GGEs less than the previous year; however, the PWSD has placed one additional heavy duty CNG vehicle into operation this month and will place another into operation in the upcoming Fiscal Year. It is projected that the new vehicles will increase the overall annual usage by approximately 3,600 GGEs bringing the total expected usage for FY 2022-23 to approximately 31,000 GGEs.

Although CNG fuel prices are typically less volatile than other fuels, the price per GGE has progressively increased recently. During the past year, the City paid on average \$4.05 per GGE, which includes state fuel tax fees, as compared to \$3.16 in Fiscal Year 2020-21. Due to the current unpredictability of the energy market, it is recommended that the Fiscal Year 2022-23 Purchase Order reflect the current market rate of \$4.69 per GGE, rather than the annual average rate of \$4.05 per GGE.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The request is for the purchase of CNG fuel for the City’s fleet in an amount not to exceed \$145,400. Sufficient funds have been appropriated in the Department’s proposed Fiscal Year 2022-23 Operating Budget for the purchase of CNG fuel.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is, therefore, exempt under the California Environmental Quality Act (“CEQA”); and approve a Purchase Order with Clean Energy for the purchase of Compressed Natural Gas (“CNG”) fuel for the City’s fleet in an amount not to exceed \$145,400.

Approved:


Dominic Lazzaretto
City Manager



STAFF REPORT

Public Works Services Department

DATE: June 7, 2021

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: John Corona, Utilities Superintendent

SUBJECT: EXTENSION TO THE PURCHASE ORDER WITH S & J SUPPLY COMPANY INC. FOR THE PURCHASE OF WATER PIPELINE FITTINGS, BRASS VALVES, AND OTHER RELATED ACCESSORIES FOR THE CITY'S WATER DISTRIBUTION SYSTEM IN THE AMOUNT OF \$121,000

Recommendation: Approve

SUMMARY

On June 18, 2019, the City Council approved a Purchase Order with S & J Supply Company for the purchase of water pipeline fittings, brass valves, and other related accessories for the City's water distribution system. On April 28, 2022, S & J Supply Company offered to extend the contract with a 28% price increase due to prolonged inflationary pressure impacting the copper and iron markets. The City may purchase water distribution accessories above or below the estimated quantities on an as-needed basis, at the unit prices quoted in the bid. The City approved this extension and is now approaching the end of this extension period. This is the final of three possible extensions to the purchase order and all other terms and conditions will remain the same.

Based on the excellent services provided by S & J Supply Company, it is recommended that the City Council authorize and direct the City Manager to approve a one-year extension to the purchase order with S & J Supply Company for the purchase of water pipeline fittings, brass valves, and other related accessories for the City's Water Distribution System in the amount of \$121,000.

DISCUSSION

The City provides and maintains water services to approximately 57,000 residents through approximately 14,000 water meter service connections. The City's warehouse is responsible for the purchase and allocation of water pipeline fittings, brass valves, and other related accessories used by City maintenance crews, to repair and maintain

the City's water distribution system. It is critical that the warehouse maintains proper inventory levels to prevent an interruption to the City's water system.

The quantities provided in the bid specifications are based on estimates. Bid documents state that the City may purchase an amount above or below the estimate given according to the needs and requirements of the City at the unit prices quoted in the bid. To ensure that there are acceptable quantities of water related parts and fittings available in the City's warehouse, the purchase order amount will be for \$121,000.

This is the final of three possible extensions to the purchase order and all other terms and conditions will remain the same. The City will bid the contract again during the upcoming fiscal year to ensure that it remains getting the best possible pricing for these supplies.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Sufficient funds have been budgeted in the Fiscal Year 2022-23 Water Fund Operating Budget for the purchase of water pipeline fittings, brass valves, and other related accessories for the City's water distribution system.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is, therefore, exempt under the California Environmental Quality Act ("CEQA"); and authorize and direct the City Manager to approve the extension to the Purchase Order with S & J Supply Company Inc. for the purchase of water pipeline fittings, brass valves, and other related accessories for the City's Water Distribution System in the amount of \$121,000.

Approved:


Dominic Lazzaretto
City Manager



STAFF REPORT

Development Services Department

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Jason Kruckeberg, Assistant City Manager/Development Services Director
Philip A. Wray, Deputy Director of Development Services/City Engineer
By: Kevin Merrill, Principal Civil Engineer

SUBJECT: PURCHASE ORDER WITH McCAIN, INC. FOR THE PURCHASE OF FIVE NEW TRAFFIC SIGNAL CABINETS FOR THE INTERSECTIONS OF BALDWIN AVENUE AT CAMINO REAL AVENUE, NAOMI AVENUE, AND FAIRVIEW AVENUE, HUNTINGTON DRIVE AT COLORADO PLACE AND FIRST AVENUE AT WHEELER AVENUE IN THE AMOUNT OF \$95,575.87
Recommendation: Approve

SUMMARY

As part of street and traffic signal projects each fiscal year, the City replaces traffic signal cabinets to upgrade technology and enhance the safety of the cabinets. Recently, the Development Services Department began planning a decorative art project to enhance the appearance of traffic signal cabinets in several areas throughout the City. In reviewing the locations of certain cabinets that were slated for artwork, it was determined that five new cabinets should be purchased ahead of schedule to both upgrade the cabinets and prepare them for the art project.

Utilizing the County of Riverside's cooperative purchasing pricing (also known as "piggybacking"), it is recommended that the City Council authorize and direct the City Manager to execute a Purchase Order with McCain, Inc., for the purchase of five new traffic signal cabinets in the amount of \$95,575.87.

BACKGROUND

The City is in the process of administering a streetscape improvement program for the Baldwin Avenue commercial corridor to improve the quality of the parkways and sidewalks. The program includes installing banners and bike racks, making minor sidewalk repairs, removing old news racks, and introducing art on utility cabinets. These elements are being administered as individual projects as the funding is available. The current focus is on painting the traffic signal cabinets with decorative art exteriors. The scope includes traffic signal cabinets at various locations in the City, with several along Baldwin Avenue between Huntington Drive and Camino Real Avenue and a few others

on Huntington Drive and First Avenue in the downtown area. Some of the traffic signal cabinets selected for painting are old and in need of replacement.

In recent years, the City has been replacing traffic signal cabinets with new state-of-the-art cabinets sized for new technology and equipped with internal wiring for improved electrical safety. Cabinets have been and will continue to be replaced as part of the City's annual traffic signal improvement projects at various locations. The Baldwin Avenue traffic signals in the commercial corridor were planned for upgrades in the 2023-24 Fiscal Year as part of the Capital Improvement Program, which will include cabinet replacements where necessary.

For the current art program, five signal cabinets have been identified as needing replacement soon. Those locations are:

- Baldwin Avenue & Camino Real Avenue
- Baldwin Avenue & Naomi Avenue
- Baldwin Avenue & Fairview Avenue
- Huntington Drive & Colorado Place
- First Avenue & Wheeler Avenue

In order to avoid painting the old cabinets that will be replaced in the near future, and to achieve the full scope of the art project, the plan is to purchase new cabinets ahead of the normal replacement schedule. The cabinets will then be installed ahead of schedule and painted with the current art budget.

Traffic signal cabinets are not typically purchased separately and are normally included in traffic signal improvement projects handled by traffic signal contractors. However, based on recent project bids, the City will be saving costs by purchasing the cabinets directly and may continue this practice in the future. In 2015, the City began specifying the use of an advanced traffic signal cabinet manufactured by McCain, Inc. for inclusion on new projects because of its size to accommodate more technology and its energy savings and safety through efficient internal wiring.

DISCUSSION

The City of Arcadia's Purchasing Policy allows the use of other agencies' contracts to facilitate purchases, also known as "piggybacking", in its procurement process. Essentially, it is a form of intergovernmental cooperative purchasing in which a public agency uses an existing public contract to procure similar items or services with the same bulk pricing. This method allows savings in time, resources, and cost by leveraging another agency's successful competitive bidding process with the benefits of volume or bulk pricing.

The County of Riverside recently advertised for competitive bids for various traffic signal equipment including the exact signal controller cabinets preferred by the City of Arcadia. McCain, Inc. was the low bidder on the items and was awarded a five-year contract to provide equipment on an as-needed basis. Piggybacking on the County of Riverside’s bidding process ensures the City will get the best price for the desired equipment.

The City received McCain’s pricing from their contract with the County of Riverside through its competitive bidding process. The desired cabinet is the 352i-ATC Cabinet anodized (fully loaded) priced at \$19,484, highlighted in green on the attachment. In addition, upon reaching out to McCain to inquire about using the County’s contract, McCain offered a discounted price of \$17,188 to the City because Arcadia was previously McCain’s initial customer of the new cabinet. The installation will be handled as part of current traffic signal related projects.

McCain, Inc. has provided many cabinets, controllers, and other traffic signal equipment to the City in the past and is fully qualified to manufacture and distribute the cabinets. McCain recently provided cabinets to the City’s contractor for the new traffic signals at Santa Anita Avenue & Alta Street and Santa Anita Avenue & Le Roy Avenue, both of which will be painted as part of the decorative box art exteriors project.

ENVIRONMENTAL ANALYSIS

This project is categorically exempt pursuant to the California Environmental Quality Act ("CEQA") under Section 15301 (Existing Facilities), Section 15302 (Replacement or Reconstruction), and Section 15303 (New Construction or Conversion of Small Structures), as the project involves the replacement of existing facilities, and limited installation of new, small structures related to the traffic signal system, with no expansion of use.

FISCAL IMPACT

The cost for five traffic signal cabinets is \$85,940; with shipping and sales tax, the total cost of the purchase is \$95,575.87. The cost will be paid for out of related projects currently in the City’s Capital Improvement Program as shown in the table below:

PROJECT	BUDGET	FISCAL YEAR	FUND
Miscellaneous Traffic Signal Project (portion of \$50,000)	\$19,000	2021-22	Measure M
Colorado Street & Blvd - Complete Streets (portion of \$500,000)	\$20,000	2019-20	Transportation Impact Fee
Arterial Concrete Rehab. Baldwin Ave Project (portion of \$800,000)	\$57,000	2020-21	Prop. C
Total Funds Available	\$96,000		

The cost of the cabinets was included in the estimates for each of the listed projects. With these projects funded by Measure M, Transportation Impact Fees, and Prop. C Funds, there are sufficient funds budgeted in each of the projects to cover this purchase.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act (“CEQA”); and authorize and direct the City Manager to execute a Purchase Order with McCain, Inc., for the purchase of five new traffic signal cabinets for the intersections of Baldwin Avenue at Camino Real Avenue, Naomi Avenue, and Fairview Avenue, Huntington Drive at Colorado Place and First Avenue at Wheeler Avenue in the amount of \$95,575.87.

Approved:



Dominic Lazzaretto
City Manager

Attachment: McCain Pricing from County of Riverside Bid

RIVCO-2021-RFQ-0000197A- TRAFFIC SIGNAL CONTROLLERS, CABINETS & COMPONENTS

Bid End Date 6/24/2021
 Recap
 Published 7/1/2021
 Date

Vendor						McCain Inc Vista, CA	
Item Code	Item Name	Item Description	Qty	Unit	Taxable (Yes or No)	Unit Price	Total Price
55089	332L Cabinet, anodized (fully loaded)	332L Cabinet, anodized (fully loaded) including all components & 2070E controller/2033 software (latest)	1	EA	Yes	\$14,084.00	\$14,084.00
55089	333L Cabinet, anodized (fully loaded)	333L Cabinet, anodized (fully loaded) including all components & 2070E controller/2033 software (latest)	1	EA	Yes	\$15,540.00	\$15,540.00
55089	332L cabinet, anodized	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$5,987.00	\$5,987.00
55089	333L cabinet, anodized	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$7,665.00	\$7,665.00
55089	Corbin #2 lock, left door	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$30.00	\$30.00
55089	Corbin #2 lock, right door	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$30.00	\$30.00
55089	2070E controller	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$1,800.00	\$1,800.00
55089	2033 software (latest).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$1,000.00	\$1,000.00
55089	Power Distribution Assembly PDA-2L	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$516.00	\$516.00
55089	EDI 2010EClip EDI Conflict monitor	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$775.00	\$775.00
55089	Red Monitor Kit	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$67.00	\$67.00
55089	C-2 Cable	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$58.00	\$58.00
55089	2070-1E, CPU Module, (standard included).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$530.00	\$530.00
55089	2070-2E, Field I/O Module, (standard included).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$385.00	\$385.00
55089	2070-3B, 8x40 Display Module, (standard included).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$313.00	\$313.00
55089	2070-4A, Power Supply Module, (standard included).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$450.00	\$450.00
55089	2070-6A, 1200 Baud Modem Module	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$738.00	\$738.00

55089	2070-7G, GPS Time Source Module (model M45581).	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$583.00	\$583.00
55089	200 Modular encapsulation I/O Load Switch	Component for 332L or 333L Cabinet and Controller Assembly	12	EA	Yes	\$38.00	\$456.00
55089	204 flasher, Modular encapsulation	Component for 332L or 333L Cabinet and Controller Assembly	2	EA	Yes	\$41.00	\$82.00
55089	206L power supply	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$178.00	\$178.00
55089	EDI LMD222 detectors	Component for 332L or 333L Cabinet and Controller Assembly	8	EA	Yes	\$99.00	\$792.00
55089	242 Isolator, PDC	Component for 332L or 333L Cabinet and Controller Assembly	3	EA	Yes	\$48.00	\$144.00
55089	430 F.T.R. flash transfer relay	Component for 332L or 333L Cabinet and Controller Assembly	4	EA	Yes	\$24.00	\$96.00
55089	Harness Assembly for I/O Load Switches	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$2.00	\$2.00
55089	LED Lamp Kit, 1 light, 2 switches, for 332L or 333L	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$250.00	\$250.00
55089	Drawer/Shelf for 332L or 333L	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$92.00	\$92.00
55089	Rack mount detector input panel for 332L or 333L	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$197.00	\$197.00
55089	Intersection sketch/cabinet print	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$74.00	\$74.00
55089	Certificate of Compliance	Component for 332L or 333L Cabinet and Controller Assembly	1	EA	Yes	\$50.00	\$50.00
55089	352i-ATC Cabinet, anodized (fully loaded)	352i-ATC Cabinet, anodized (fully loaded) including all components & 2070LX controller with (latest) software	1	EA	Yes	\$19,484.00	\$19,484.00
55089	350i-ATC Cabinet, anodized (fully loaded)	350i-ATC Cabinet, anodized (fully loaded) including all components & 2070LX controller with (latest) software.	1	EA	Yes	\$21,771.00	\$21,771.00
55089	352i cabinet, anodized	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$7,690.00	\$7,690.00
55089	350i cabinet, anodized	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$9,926.00	\$9,926.00
55089	Corbin #2 lock, left door	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$30.00	\$30.00
55089	Corbin #2 lock, right door	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$30.00	\$30.00
55089	OMNI 2070 LX controller	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$1,900.00	\$1,900.00
55089	OMNI eX software (latest).	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$1,000.00	\$1,000.00
55089	CMUp Monitor Key Programming Tool.	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$502.00	\$502.00
55089	2070-6A, 1200 Baud Modem Module.	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$738.00	\$738.00

55089	2070-7G, GPS Time Source Module (model M45581).	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$583.00	\$583.00
55089	24-channel input assembly & field input assembly.	Components for 352i or 350i 2070LX Controller Cabinets	2	EA	Yes	\$900.00	\$1,800.00
55089	16-channel output assembly & field output assembly.	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$1,630.00	\$1,630.00
55089	Model 22202-HV (HDSP-FU) Flasher Unit.	Components for 352i or 350i 2070LX Controller Cabinets	9	EA	Yes	\$241.00	\$2,169.00
55089	Model 2218 Serial Interface Unit (SIU).	Components for 352i or 350i 2070LX Controller Cabinets	3	EA	Yes	\$238.00	\$714.00
55089	Model 21H High-Density Flash Transfer Relay (HDFTR)	Components for 352i or 350i 2070LX Controller Cabinets	8	EA	Yes	\$40.00	\$320.00
55089	Model 2212-HV Cabinet Monitor Unit (CMUip).	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$700.00	\$700.00
55089	Model 2216-24 Cabinet Power Supply (CPS).	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$442.00	\$442.00
55089	Model 2220 Auxiliary Display Unit (ADU).	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$525.00	\$525.00
55089	Red Flash Program Block.	Components for 352i or 350i 2070LX Controller Cabinets	16	EA	Yes	\$5.00	\$80.00
55089	Yellow Flash Program Block.	Components for 352i or 350i 2070LX Controller Cabinets	4	EA	Yes	\$5.00	\$20.00
55089	White Flash Program Block.	Components for 352i or 350i 2070LX Controller Cabinets	4	EA	Yes	\$5.00	\$20.00
55089	Cabinet Suppressor-Filter.	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$130.00	\$130.00
55089	High Density Switch Pack (HDSP) Suppressor.	Components for 352i or 350i 2070LX Controller Cabinets	8	EA	Yes	\$15.00	\$120.00
55089	LED Lamp Kit, 1 light, 2 switches, for 352i or 350i	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$250.00	\$250.00
55089	Drawer/Shelf for 352i or 350i	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$92.00	\$92.00
55089	Rack mount detector input panel for 352i or 350i	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$200.00	\$200.00
55089	Intersection sketch/cabinet print	Components for 352i or 350i 2070LX Controller Cabinets	1	EA	Yes	\$74.00	\$74.00
55089	Certificate of Compliance	Components for 352i or 350i Controller Cabinet Assembly	1	EA	Yes	\$50.00	\$50.00
55089	352i-ATC Cabinet, anodized (fully loaded)	352i-ATC Cabinet, anodized (fully loaded) including all components & Flex controller with (latest) software.	1	EA	Yes	\$19,484.00	\$19,484.00
55089	350i-ATC Cabinet, anodized (fully loaded)	350i-ATC Cabinet, anodized (fully loaded) including all components & Flex controller with (latest) software.	1	EA	Yes	\$21,771.00	\$21,771.00
55089	352i cabinet, anodized	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$7,690.00	\$7,690.00
55089	350i cabinet, anodized	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$9,926.00	\$9,926.00

55089	Corbin #2 lock, left door	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$30.00	\$30.00
55089	Corbin #2 lock, right door	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$30.00	\$30.00
55089	Flex controller (rack mounted)	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$1,900.00	\$1,900.00
55089	OMNI eX software (latest)	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$1,000.00	\$1,000.00
55089	CMUip Monitor Key Programming Tool	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$502.00	\$502.00
55089	GPS Time Source Module (model M44342) & Cable (N	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$656.00	\$656.00
55089	24-channel input assembly & field input assembly.	Components for 352i or 350i Flex Controller Cabinets	2	EA	Yes	\$900.00	\$1,800.00
55089	16-channel output assembly & field output assembly	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$1,630.00	\$1,630.00
55089	Model 22202-HV (HDSP-FU) Flasher Unit	Components for 352i or 350i Flex Controller Cabinets	9	EA	Yes	\$241.00	\$2,169.00
55089	Model 2218 Serial Interface Unit (SIU)	Components for 352i or 350i Flex Controller Cabinets	3	EA	Yes	\$238.00	\$714.00
55089	Model 21H High-Density Flash Transfer Relay (HDFTR)	Components for 352i or 350i Flex Controller Cabinets	8	EA	Yes	\$40.00	\$320.00
55089	Model 2212-HV Cabinet Monitor Unit (CMUip)	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$700.00	\$700.00
55089	Model 2216-24 Cabinet Power Supply (CPS)	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$442.00	\$442.00
55089	Model 2220 Auxiliary Display Unit (ADU)	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$525.00	\$525.00
55089	Red Flash Program Block	Components for 352i or 350i Flex Controller Cabinets	16	EA	Yes	\$5.00	\$80.00
55089	Yellow Flash Program Block	Components for 352i or 350i Flex Controller Cabinets	4	EA	Yes	\$5.00	\$20.00
55089	White Flash Program Block	Components for 352i or 350i Flex Controller Cabinets	4	EA	Yes	\$5.00	\$20.00
55089	Cabinet Suppressor-Filter	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$130.00	\$130.00
55089	High Density Switch Pack (HDSP) Suppressor	Components for 352i or 350i Flex Controller Cabinets	8	EA	Yes	\$15.00	\$120.00
55089	LED Lamp Kit, 1 light, 2 switches, for 352i or 350i	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$250.00	\$250.00
55089	Drawer/Shelf for 352i or 350i	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$92.00	\$92.00
55089	Rack mount detector input panel for 352i or 350i	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$200.00	\$200.00
55089	Intersection sketch/cabinet print	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$74.00	\$74.00

55089	Certificate of Compliance	Components for 352i or 350i Flex Controller Cabinets	1	EA	Yes	\$50.00	\$50.00
55089	2070LX ATC/w Omni software (latest).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$2,900.00	\$2,900.00
55089	Rack-mount FLeX Controller /w Omni software (latest)	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$2,900.00	\$2,900.00
55089	Shelf-mount FLeX Controller /w Omni software (latest)	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$2,900.00	\$2,900.00
55089	2202-HV-MC HDSP/FLASHER UNIT (M36256).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$241.00	\$241.00
55089	2218-SIU-MC Serial Interface Unit, ATC (M36258).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$238.00	\$238.00
55089	2212-HV-MC (ip), 32-CH w/Ethernet Port, ATC (M36257).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$700.00	\$700.00
55089	ADU 2220 (M36255).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$525.00	\$525.00
55089	HDTRF-Flash Transfer Relay (M52476).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$40.00	\$40.00
55089	Struthers & Dunn 428 AXXL 60 Amp 120/48V Solid State Relay	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$54.00	\$54.00
55089	Model 2216-24-HV Power Supply ATC (M36261).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$442.00	\$442.00
55089	ATCC-Service Assembly Complete for 16-Ch (M55516)	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$5,283.00	\$5,283.00
55089	ATCC-Service Assembly Complete for 32-Ch (M59117)	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$6,300.00	\$6,300.00
55089	ATC Cabinet Clean Power Filter (M58625).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$130.00	\$130.00
55089	ATC Cabinet Input Assembly Panel (M58625).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$348.00	\$348.00
55089	GPS Stand Alone Module (M44342).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$626.00	\$626.00
55089	GPS Stand Alone Module (M44342). Flex compatible.	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$626.00	\$626.00
55089	GPS Stand Cable (M59207). Flex compatible.	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$30.00	\$30.00
55089	GPS Receiver 2070A Cable Assembly (M59207).	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$30.00	\$30.00
55089	ATC Cabinet RRIP Railroad Interface Assembly-Complete	Additional Equipment (ATC Individual Cabinet Spare Parts)	1	EA	Yes	\$842.00	\$842.00
55089	170E controller/412F Prom w/.233RV2 (latest).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$3,300.00	\$3,300.00
55089	2070E Controller/w 2033 software (latest).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$2,900.00	\$2,900.00
55089	170 E Power Supply Plug-In (M15049)	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$314.00	\$314.00

55089	2070E Power Supply Plug0In (M77873).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$467.00	\$467.00
55089	CPU to convert 2070E to 2070LX (M52805).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$652.00	\$652.00
55089	332L Cabinet Clean Power Filter (M68156).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$112.00	\$112.00
55089	2010ECLip Conflict Monitor (M68763).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$775.00	\$775.00
55089	206L Power Supply (M35579).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$178.00	\$178.00
55089	Red Monitor Board Assembly w/ ribbon cable (M155	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$67.00	\$67.00
55089	DET, 222, EDI, LMD-222 (M68373).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$99.00	\$99.00
55089	Module GPS, 2070-7G, Kit (M45581).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$583.00	\$583.00
55089	LED Lamp Kit (M36633).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$250.00	\$250.00
55089	204 Flasher, PDC, SSF-87-WP-I/O (M11377).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$41.00	\$41.00
55089	LS 200, M, I/O PDC SSS-87-I/O (M11371).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$37.00	\$37.00
55089	Railroad Interface Panel (M54419A).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$589.00	\$589.00
55089	Railroad Interface Panel Power Supply (M68672).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$115.00	\$115.00
55089	Railroad Interface Communications Harness (M5445	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$151.00	\$151.00
55089	IC 70PC1 ST Micro 28 DIP IC Chip (M16091).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$15.00	\$15.00
55089	Washer #4 Shoulder Nylon (M11741).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$0.10	\$0.10
55089	Insulator SI Adhesive Back w/hole (M30056).	Additional Equipment (332, 332L, 333L individual Cabinet Spare Parts)	1	EA	Yes	\$1.00	\$1.00
55089	Individual license Transparency	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$1,500.00	\$1,500.00
55089	Individual intersection graphics for Transparency	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$500.00	\$500.00
55089	56"H x 26" W x 12"D Side mount BBS cabinet	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$1,050.00	\$1,050.00
55089	Generator receptacle for BBS	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$225.00	\$225.00
55089	Bypass switch for BBS	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$300.00	\$300.00
55089	Sierra Wireless Airlink RV50X Router w/ Sierra Wirele	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$1,000.00	\$1,000.00

55089	MOXA model EDR-810-VPN2GSFP-T Router/Switch ar	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$1,750.00	\$1,750.00
55089	T-12 6' LED IISNS Lamp	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$263.00	\$263.00
55089	T-12 8' LED IISNS Lamp	Additional Misc. Equipment (Individual Spare Equipment Parts)	1	EA	Yes	\$300.00	\$300.00
Total						\$240,968.10	
PROMPT PAYMENT DISCOUNT						No	
LOCAL BUSINESS						No	
LOCAL BUSINESS DIFFERENCE						No	
SMALL BUSINESS						No	
VETERAN INCENTIVE PURCHASING PROGRAM						No	
ESTIMATED DELIVERY DATE						120 Days	
Grand Total						\$240,968.10	

SUMMARY-The County has determined McCain Traffic to be the lowest cost responsive/responsible bidder. The County reserves the right to reject any or all offers, to waive any discrepancy or technicality and to split or make the award in any manner determined by the County to be most advantageous to the County. The County recognizes that prices are only one of several criteria to be used in judging an offer and the County is not legally bound to accept the lowest offer. Orders may be placed on an as needed basis to the lowest vendor that meets product availability to the County at time of purchase.



STAFF REPORT

Office of the City Manager

DATE: June 7, 2022

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
By: Michael Bruckner, Deputy City Manager

SUBJECT: RESOLUTION NO. 7445 CONDEMNING ACTS OF HATE AND VIOLENCE AGAINST ASIAN AMERICAN AND PACIFIC ISLANDER COMMUNITIES

Recommendation: Adopt

SUMMARY

Arcadia is a diverse community that is made of many different ethnic groups, including a very substantial Asian American and Pacific Islander (“AAPI”) majority. Since the beginning of the COVID-19 pandemic, acts of hate and violence against the AAPI community have increased nationwide. The City of Arcadia desires to end all of acts and hate, racism, and violence against AAPI communities. Therefore, it is recommended that the City Council adopt Resolution No. 7445 condemning all acts of hate and violence against Asian American and Pacific Islander Communities.

DISCUSSION

The City of Arcadia is home to a vibrant and diverse community, and the cultural richness and resilience of Arcadia is based in its diversity. Residents of AAPI decent make up over 60% of the Arcadia community and represent 15% of Los Angeles County.

Since the beginning of the COVID-19 pandemic, acts of hate and violence against AAPI communities have increased. Recent statistics from the Federal Bureau of Investigations (“FBI”) in 2020 show a 73% in hate crimes nationwide directed at AAPI communities, and the Los Angeles County Commission on Human Relations reported an increase of 76% in local crimes over the same period. It has been reported that may AAPI directed hate crimes are under-reported due to linguistic and cultural barriers, immigration status, unfamiliarity with the criminal justice system, and fear that reporting hate crimes could bring retaliation.

The City of Arcadia desires to end all acts of hate, racism, and violence, and condemns all atrocities against the AAPI community, including the most recent attack at the Taiwanese Presbyterian Church in Laguna Woods. There is no place for hate, racism, and violence in Arcadia. If Arcadia residents believe they have been a victim of a hate crime, please immediately report them to law enforcement, including the Arcadia Police Department by calling (626) 574-5123.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act (“CEQA”), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

There is no impact to the General Fund with the adoption of this Resolution.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act (“CEQA”); and adopt Resolution No. 7445 condemning acts of hate and violence against Asian American and Pacific Islander communities.

Attachment: Resolution No. 7445

RESOLUTION NO. 7445

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA,
CALIFORNIA, CONDEMNING ACTS OF HATE AND VIOLENCE
AGAINST ASIAN AMERICAN AND PACIFIC ISLANDER COMMUNITIES

WHEREAS, the City of Arcadia is home to a vibrant and diverse community, and the cultural richness and resilience of Arcadia is based in its diversity; and

WHEREAS, Asian American and Pacific Islander residents make up nearly 60% of the Arcadia community and 15% of Los Angeles County; and

WHEREAS, according to the Federal Bureau of Investigations (“FBI”), in 2020, Anti-Asian/Pacific Islander hate crimes increased by more than 73% nationwide; and

WHEREAS, according to the Los Angeles County Commission on Human Relations, in 2020, reported Anti-Asian/Pacific Islander hate crimes increased by 76%, from 25 crimes in 2019 to 44 crimes in 2020; and

WHEREAS, experts believe that many Anti-Asian/Pacific Islander hate crimes are under-reported due to linguistic and cultural barriers, immigration status, unfamiliarity with the criminal justice system, and fear that reporting hate crimes could bring retaliation; and

WHEREAS, on January 26, 2021, President Joseph R. Biden issued a presidential Memorandum “Condemning and Combating Racism, Xenophobia, and Intolerance Against Asian Americans and Pacific Islanders in the United States.”

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA,
CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Arcadia and the entire Arcadia community stand as one to condemn all acts of hate ,racism, and violence against Asian American and Pacific Islander communities.

SECTION 2. The City Council of the City of Arcadia encourages all victims of hate crimes to immediately report them to law enforcement, including the Arcadia Police Department by calling (626) 574-5123.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.


Passed, approved and adopted this 7th day of June, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney