

Protocol for Vehicle Based Parades or Drive Thru Events: Appendix D

The County of Los Angeles Department of Public Health is adopting a staged approach, supported by science and public health expertise, to allow people to start using public spaces again to celebrate or acknowledge individuals, accomplishments, or participate in charity events. The County provides this protocol for Vehicle-Based Parades or Drive Thru Events. During the COVID-19 pandemic, it is crucially important that the Host of the Vehicle-Based Parade or Drive Thru Event and all participants observe and adhere to the following Public Health requirements, in order to keep the risk of exposure to COVID-19 low.

Vehicle-Based Parades or Drive Thru Events Must Comply with the Following Protocols:

1. The Vehicle-Based Parade or Drive Thru Event must have a designated Host who is responsible for ensuring compliance with this Protocol during the event.
 - a. A Vehicle-Based Parade or Drive Thru Event is an event where, during the entirety of the event, every participant, excluding the Host, Personnel, and security, except as expressly provided herein, remains in a fully enclosed motorized vehicle with the seat belt fastened and where all occupants of each enclosed vehicle are members of a single household. For clarity, an enclosed vehicle does not include a motorcycle, a convertible with the top open, a vehicle with no doors, or bicycle.
 - b. The Vehicle-Based Parade or Drive Thru Event must have a designated organizational Host who is responsible for ensuring compliance with this protocol during the event (“Host”). Only those personnel of the organization necessary to facilitate the Vehicle-Based Parade or Drive Thru Event and to ensure compliance with this protocol can be present (“Personnel”).
 - c. The Host must ensure participants, Personnel and security services adhere to the Guidance for Cloth Face Coverings and Social (Physical) Distancing Requirements.
 - d. The Host is responsible for planning the Vehicle-Based Parade or Drive Thru Event in a manner that complies with all ordinances, local jurisdiction, permitting and traffic control requirements, and laws of the city or other locality where the event is held.
2. For events of more than 20 vehicles, the Host must arrange for and provide security sufficient to ensure compliance with this protocol and address any traffic and safety issues. The amount of security necessary shall be determined by the entity providing security but should be no more than that deemed necessary to maintain safety and ensure compliance with the protocol. The Host may arrange for a local law enforcement agency with primary jurisdiction over the location of the event (the “Agency”) to provide security and pay the associated costs established by the Agency.
3. The Host must develop a Vehicle-Based Parade or Drive Thru Event Plan that includes all the elements noted in the Event Plan section below. The Host should confer with the local jurisdiction and law enforcement agency prior to creating an Event Plan.

4. Only those Personnel of the organization who are necessary to assist the Host with the Vehicle-Based Parade or Drive Thru Event can be present outside of their vehicles.
5. Participating vehicles cannot exceed their maximum occupancy.
6. The Vehicle-Based Parade or Drive Thru Event must proceed by invitation only, unless it is a charitable event, with the participating vehicle limit tied to the capacity size of the location, as approved by the local jurisdiction or law enforcement agency.
7. The Vehicle-Based Parade or Drive Thru Event must take place in an outside location large enough to accommodate the number of cars invited to line-up as part of the event. Spacing between vehicles must be sufficient to allow for emergency entry and exit.
8. If the event location is not the property of the Host, the Host must provide the property owner a copy of the Event Plan and obtain written permission or agreement to use the location that specifically acknowledges receipt of the Event Plan.
9. The occupants of a vehicle must be members of the same household or living unit. Participants cannot change vehicles during the parade or event.
10. If any of the windows on a vehicle are open, the occupants of the vehicle must wear a cloth face covering.
11. The Host may provide a significant document to one vehicle participant at a time, e.g., a diploma or other paper, or carry away charitable donations, but must do so while adhering to cloth face covering and social distancing requirements.
12. Any items or food and drink related trash brought by occupants of a vehicle must remain in the vehicle. No sales of any items or food is permitted during the parade or event.

EVENT PLAN:

1. The Event Plan should be developed by the Host prior to inviting persons to participate in the Vehicle-Based Parade or Drive Thru Event.
2. The Event Plan must also be provided in advance to each invitee and to the local jurisdiction if such jurisdiction has a permitting process.
3. The Event Plan must also be posted prominently at the Host's drive by location and must include the following, as applicable:
 - a. Host's contact information, including cell phone number and e-mail address.
 - b. The total number of Personnel needed to facilitate the event.
 - c. The estimated number of participating vehicles and the estimated length of time the event will last, as approved by the local jurisdiction.
 - d. How the vehicles will line up for entry into the Host's designated location.
 - e. How the arrangement of vehicles will allow for sufficient space to permit emergency entrance and exit from the vehicles.
 - f. How the Host, Personnel, and security will monitor the event.
 - g. The name of the security company (or if the Host already employs security, it may use its existing security officers and identify those employees) or Agency, how many security officers will be used, and how security will ensure compliance with this protocol.

Know where to get reliable information

Beware of scams, false news and hoaxes surrounding novel coronavirus. Accurate information, including announcements of new cases in LA County, will always be distributed by Public Health through press releases, social media, and our website. The website has more information on COVID-19 including FAQs, infographics and a guide to coping with stress, as well as tips on handwashing

- Los Angeles County Department of Public Health (LACDPH, County)
 - <http://publichealth.lacounty.gov/media/Coronavirus/>
 - Social media: @lapublichealth

Other reliable sources of information about COVID-19 are:

- California Department of Public Health (CDPH, State)
 - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/nCOV2019.aspx>
- Centers for Disease Control and Prevention (CDC, National)
 - <http://www.cdc.gov/coronavirus/novel-coronavirus-2019.html>

If you have questions and would like to speak to someone, call the Los Angeles County Information line 2-1-1 which is available 24 hours a day.